



Bradford County
Building, Zoning & Planning
945-F North Temple Ave.
Starke, FL 32091
Phone: 904-966-6213 / 904-966-6223
Fax: 904-966-6220
www.bradfordcountyfl.gov/bz



**INSTRUCTIONS FOR FILING
A SITE PLAN IN BRADFORD COUNTY**

The following information is required to be submitted along with the application:

- ❖ Submit four (4) copies of the Site Plan to the Bradford County Zoning Office, located in the North Wing of the Bradford County Courthouse
- ❖ The property owner or his/her authorized agent may file application. The applicant/agent shall fill out the application.
- ❖ Permit from the Water Management:
Suwannee River Water Management (1-800-226-1066)
St. Johns River Water Management (386-329-4500)
- ❖ If property adjoins a State Highway a permit from FDOT (Florida Department of Transportation)
- ❖ **The NON-REFUNDABLE fee for filing a Site Plan is:**
1 acre or less: \$750.00
Over 1 acre: \$750.00 + \$10.00 an acre

The Zoning Department will forward a copy of the Site plan to the County Engineer for review. Please allow 4 weeks for review after which time the site plan will be scheduled to be approved by the Board of County Commission at their next regular scheduled meeting. The Board of County Commission meets the 1st Monday and the 3rd Thursday of each month.

**BRADFORD COUNTY
SITE PLAN
APPLICATION**

Name of Property Owner/Agent: _____

Address: _____

Telephone: _____ Fax No. _____

Email Address: _____

Property Owner: _____

Parcel Number: _____

Section: _____ Township: _____ Range: _____

911 Address of Property: _____

Land Use Classification: _____

Zoning Classification: _____

**SITE PLAN APPLICATION FEE IS NON-REFUNDABLE
DO NOT WRITE BELOW THIS LINE-OFFICE USE ONLY**

Date Submitted to Zoning Office: _____

Site Plan Application No.: _____

Site Plan submitted to Engineer: _____

Comments Due Back from Engineer: _____

Applicant/Agent notified of comments: _____

Comments addressed and resubmitted: _____

Date of Board of County Commission: _____

Board of County Commission Decision:

Approved: _____ Denied: _____ Not Applicable: _____