

BOARD OF COUNTY COMMISSIONERS MEETING MINUTES

November 4, 2019
County Commission Chambers
945 North Temple Avenue
Starke, FL 32091
Regular Scheduled Meeting
9:30 a.m.



PRESENT: Commissioner District 5 Chairman Frank Durrance
Commissioner District 3 Vice-Chairman Chris Dougherty
Commissioner District 2 Commissioner Kenny Thompson
Commissioner District 1 Commissioner Ross Chandler
Commissioner District 4 Commissioner Danny Riddick--ABSENT

ALSO PRESENT: Brad Carter, County Manager; Rachel Rhoden, Deputy County Manager; Will Sexton, County Attorney; Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk; Jim Farrell, Finance Director; Mark Crawford, Press; Allen Parrish, Emergency Medical Services Director; Randy Andrews, Zoning Director; Kelly Canady, Community Development Director; Jason Dodds, Road Superintendent; Robert Perone, Library Director; Bennie Jackson, Solid Waste and Mosquito Control Director; Lt. Shuford, Emergency Management Director; Christi Hudson, 9-1-1 Mapping and Code Enforcement; Aleshia Wilsey, Administrative Assistant, Building and Zoning Department; Major Smith; Sheriff Smith; and Rod Crawford, Building Official.

CALL TO ORDER: Chairman Durrance called the meeting to order at 9:30 a.m.

1. PUBLIC COMMENTS ([Forms](#)):

Chairman Durrance recognized the following individuals who presented comments on the subject matter(s) noted:

David Kniseley: The Starke/Keystone Shrine Club would like to rezone the club property from residential to commercial. Mr. Kniseley asked the Commission to consider waiving the rezoning application fee. Should they ever sell the building, they would reimburse the County.

Mr. Sexton responded in the positive when asked by Chairman Durrance if the item would need to be placed on an agenda for official action.

Carol Mosley: Read from [written statement](#) regarding the public hearing on the Chemours mining permit application.

Kate Ellison: The public hearing on the Chemours mining permit application.

2. CONSENT AGENDA:

- A. BRADFORD COUNTY/MERIDIAN BEHAVIORAL HEALTHCARE CRIMINAL JUSTICE, MENTAL HEALTH AND SUBSTANCE ABUSE GRANT (CJMHSAG) MATCH DONATION FORMS (match includes in-kind services) FOR GRANT QUARTERS 1-4 (APRIL 1, 2018 – March 30, 2019)**
- B. RETRO-ACTIVE APPROVAL (approved by Chairman Durrance on 10-17-19 in order to make grant application submittal deadline) OF EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM—OPERATION PAWS ON PATROL (subgrant no. 2020-JAGD-BRAD-3-Y6-017). GRANT TOTAL = \$2,036.00 (no county matching funds required)**
- C. EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM—OPERATION “LIGHTS, CAMERA, ACTION” (subgrant no. 2019-JAGD-BRAD-2-N3-83). GRANT TOTAL = \$1,934.00 (no county matching funds required)**
- D. MERIDIAN BEHAVIORAL HEALTHCARE, INC. FUNDING AGREEMENT FOR THE PROVISION OF MENTAL HEALTH AND ADDICTION SERVICES**
- E. MINUTES OF REGULAR SCHEDULED MEETING OF 08-15-19**
- F. MINUTES OF SPECIAL CALLED MEETING OF 08-26-19**
- G. MINUTES OF PUBLIC HEARING ON TENTATIVE MILLAGE/BUDGET OF 09-12-19**
- H. MINUTES OF REGULAR SCHEDULED MEETING OF 09-19-19**
- I. HOUSE APPROPRIATIONS PROJECT REQUEST APPLICATION ON BEHALF OF CONCERNED CITIZENS OF BRADFORD COUNTY FOR RENOVATIONS TO THE ROBINSON, JENKINS, ELLERSON (R.J.E.) CENTER GYMNASIUM**
- J. SENATE APPROPRIATIONS PROJECT REQUEST APPLICATION ON BEHALF OF CONCERNED CITIZENS OF BRADFORD COUNTY FOR RENOVATIONS TO THE ROBINSON, JENKINS, ELLERSON (R.J.E.) CENTER GYMNASIUM**
- K. RETRO-ACTIVE APPROVAL OF JONES EDMUNDS & ASSOCIATES WORK ORDER NO. 20 TO INCLUDE ADDITIONAL CEI SERVICES ON NW 22nd AVENUE/NW 251st ST. ROAD RESURFACING FDOT PROJECT (DOT PROJECT NO. 436438-1-54-01). TOTAL = \$9,926.00 (DOT funded)**
- L. CAREERSOURCE NORTH CENTRAL FLORIDA – THREE MONTH EXTENSION OF INTERLOCAL AGREEMENT**
- M. IGCf EXPENDITURE REQUEST – SMARTCOP INVOICE IN THE AMOUNT OF \$1,339.00 FOR ANNUAL MAINTENANCE OF SOFTWARE FOR THE LAWTEY POLICE DEPARTMENT (IGCF Approved 10-29-19)**
- N. IGCf EXPENDITURE REQUEST – WILLIAMS COMMUNICATIONS, INC. IN THE AMOUNT OF \$9,767.08 FOR MOBILE RADIOS FOR THE LAWTEY POLICE DEPARTMENT (IGCF approved 10-29-19)**

*Vice-Chairman Dougherty moved, seconded by Commissioner Thompson, and **carried 4-0, to approve the [Consent Agenda](#).***

3. APPROVE PAYMENT OF BILLS—Commissioner Riddick:

Chairman Durrance reported that Commissioner Riddick reviewed and the bills and recommends payment.

*Commissioner Thompson moved, seconded by Commissioner Chandler, and **carried 4-0, to approve payment of the bills.*** (The Distribution List is on file in the Finance Department of the Office of the Clerk of Courts.)

4. COUNTY MANAGER REPORTS—Brad Carter:

A. ANNUAL DEPARTMENT PRESENTATION—Bennie Jackson, Solid Waste Director

Mr. Jackson gave a [PowerPoint presentation](#) in review of the Annual Report for the Solid Waste Department.

Responding to inquiry made by Vice-Chairman Dougherty, Mr. Jackson explained the requirement for lumber to be cut into four-foot sections for disposal.

B. DISCUSSION/CONSIDERATION OF A POTENTIAL SCHEDULE CHANGE AT THE SOLID WASTE COLLECTION SITES—Bennie Jackson, Solid Waste Director

Mr. Jackson presented [options for amending the schedule](#) for the operation of the collection sites. His recommendation is to continue to keep the sites open seven (7) days a week, opening earlier on Saturday (8:00 a.m. – 4 p.m.) and closing an hour earlier on Sunday (1:00 p.m. to 5:00 p.m.), and filling the two (2) part-time vacant positions.

Following discussion, *Commissioner Thompson moved, seconded by Vice-Chairman Dougherty, and **carried 4-0, to hire two (2) part-time employees, keep the schedule as is, and to change the weekend schedule as recommended.***

Mr. Carter announced that Mr. Dean Bennett is back at work after being out for a while.

C. PURCHASE OF ONE (1) NEW WEILER TT500 TACK DISTRIBUTOR FROM RING POWER CORPORATION TO PERFORM FOG SEAL ON COUNTY MAINTAINED ROADS. TOTAL = \$20,527.00 (low quote)—Jason Dodds, Road Superintendent

Mr. Dodds presented the purchase request as outlined above. Performing the work in-house instead of using a contractor results in a savings of \$162,473.00

Following discussion, *Vice-Chairman Dougherty moved, seconded by Commissioner Thompson, and **carried 4-0, to move forward with [the purchase of the fog seal machine.](#)***

Chairman Durrance recommended using all of the \$200,000 of fuel tax funds budgeted in FY19-20 to fog seal all of the milled roads this year.

Discussed ensued, which was not limited to but included reserving funds for repairs and maintenance of other roads, how fuel tax funds can be utilized, performing smaller resurfacing projects in-house, and developing a priority list.

D. 2020 EARLY VOTING SCHEDULE AND USE OF COUNTY COMMISSION CHAMBERS—Rachel Rhoden, Deputy County Manager:

Ms. Rhoden reported that Mr. Vaughan has presented the 2020 voting schedule and use of the County Commission Chambers for early voting. There is a conflict with one of the early voting dates (Monday, August 3), which is a Regular Scheduled Meeting for the County Commission. Ms. Rhoden asked for Board direction regarding either rescheduling or canceling that meeting.

There was a consensus to wait until closer to that date to make a decision.

Mr. Vaughan presented comments regarding the 2020 election. He thanked the Commission for allowing him to utilize the Commission Chambers for early voting and poll worker training.

At the request of Chairman Durrance, Mr. Vaughan gave an update on the provision of full Spanish implementation by the Presidential Preference Primary in March, 2020.

5. COUNTY ATTORNEY REPORTS—Will Sexton:

A. SETTLEMENT OF ALL CLAIMS – PRICE VS. BRADFORD COUNTY, FLORIDA

Mr. Sexton advised that Bell & Roper negotiated the settlement for the website ADA lawsuit as directed by the Board. The terms are the same as those previously approved by the Board. It will settle all claims by Mr. Price regarding the website ADA litigation. This is the lowest settlement Bell & Roper has been able to negotiate in the dozens of cases they have handled.

*Vice-Chairman Dougherty moved, seconded by Commissioner Chandler, and **carried 4-0, to approve the settlement.***

B. DISCUSS PROCESS FOR THE ENGAGEMENT OF ENGINEERING FIRMS ON CONTINUING SERVICE AGREEMENTS WITH BRADFORD COUNTY

Mr. Sexton advised that staff is in the process of negotiating continuing service agreements with the three (3) engineering firms the Board previously approved. Direction is needed in terms of how to proceed as new projects come along and how to handle existing projects in selecting which of the vendors to engage. For instance, there are about five FDOT grant projects that DRMP is currently working on. Does the Board desire to continue to utilize DRMP for those five projects or consider using Jones Edmunds or CHW? Relating to new projects, should we continue to default to DRMP as the first choice, or do we try to alternate? It makes sense to leave landfill projects with Jones

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Edmunds, who has that particular expertise. However, Jones Edmunds would also be willing to handle an FDOT project.

Discussed ensued.

Vice-Chairman Dougherty made the following recommendation:

- Keep the five (5) FDOT grant projects currently in the design phase with DRMP, distribute future projects on a rotational basis while considering factors such as project value, current work load and specialty or area of expertise.

Mr. Sexton advised that the fee negotiation stage has not yet been completed. With the direction of the Board, the Continuing Services Agreements will be presented to the Board for consideration upon completion. The Board will ultimately approve each engagement as projects come in.

C. RESOLUTION—PROVIDING FOR A STANDARD SCHEDULE OF FEES FOR PERMITS AND SERVICES ISSUED AND PROVIDED BY THE BRADFORD COUNTY ZONING DEPARTMENT

Mr. Sexton presented the resolution for consideration, reading it by title.

Chairman Durrance and Vice-Chairman Dougherty stated that they would like more time to review the resolution.

*Vice-Chairman Dougherty moved, seconded by Commissioner Thompson, and **carried 4-0, to move this item to the December 2, 2019 meeting.***

6. SHERIFF'S REPORT—Sheriff Smith:

On behalf of Sheriff Smith, Major Smith reported the following:

- Saturday, November 16, from 9:00 a.m. to 2:00 p.m. is the sixth annual turkey shoot at Mosley farms. The funds go to support charitable organizations.
- The addition of traffic alerts on social media.
- Commended Mr. Bennie Jackson for his presentation for the Solid Waste Department. The Collection Site attendants are a tremendous asset to law enforcement investigations.

Chairman Durrance stated that he is receiving an increased number of calls regarding ATV'S abusing county roads and ditches, etc.

Major Smith stated that it is a growing national trend. The Sheriff's Office is actively dealing with ATV riders when they have the opportunity.

Lt. Shuford reminded everyone of the 8th Annual Senior Expo at the Senior Center on November 14 from 9:00 a.m. to 1:00 p.m. A pork and rice lunch will be served.

7. CLERK REPORTS—Clerk Norman:

Announced that Operation Green Light was a success for a small county.

8. CHAIRMAN COMMENTS—Chairman Durrance: None.

9. COMMISSIONERS' COMMENTS:

Vice-Chairman Dougherty announced the “Krawl’n for the Fallen” event this weekend at the Keystone Airport.

ADJOURN: There being no further business, the meeting adjourned at 10:38 a.m.

Minutes approved by BOCC at the Regular Scheduled Meeting of 12-19-19.