

**BOARD OF COUNTY COMMISSIONERS
MEETING MINUTES**

October 7, 2019
County Commission Chambers
945 North Temple Avenue
Starke, FL 32091
Regular Meeting
9:30 a.m.



PRESENT: Commissioner District 5 Chairman Frank Durrance
Commissioner District 3 Vice-Chairman Chris Dougherty
Commissioner District 1 Commissioner Ross Chandler
Commissioner District 2 Commissioner Kenny Thompson
Commissioner District 4 Commissioner Danny Riddick

ALSO PRESENT: Brad Carter, County Manager; Rachel Rhoden, Deputy County Manager; Will Sexton, County Attorney; Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk; Jim Farrell, Finance Director; Mark Crawford, Press; Allen Parrish, Emergency Medical Services Director; Jason Dodds, Road Superintendent; Randy Andrews, Zoning Director; Kelly Canady, Community Development Director; Robert Perone, Library Director; Benny Jackson, Solid Waste and Mosquito Control Director; Teresa Phillips, Tax Collector; and Sheriff Smith.

CALL TO ORDER: Chairman Durrance called the meeting to order at 9:30 a.m.

Chairman Durrance deviated from the agenda to allow Sheriff Smith to present an award.

Sheriff Smith presented the American Police Hall of Fame Life Saving Award to Mr. Richard Fili for his actions which resulted in the saving of a human life.

1. PUBLIC COMMENTS ([Forms](#)):

Carol Mosley (Read [written statement](#).): Chemours Mining Permit Application and accepting applications under current 14.6.

Tom Germano: Deficiencies related to the Keystone Fire Station (Station 10).

Mitchell Gunter: Deficiencies related to the Keystone Fire Station (Station 10).

Edward Montain: Deficiencies related to the Keystone Fire Station (Station 10).

Louis Griffis: Poor condition of S.E. 92nd Street, a private road.

Commissioner Riddick advised that this is the road he has been trying to get turned over to the County for three years. There are still 5-6 property owners who will not sign the necessary paperwork.

EMERGENCY ITEM:

CONSIDER APPROVAL OF A QUOTE FROM DRMP IN AN AMOUNT NOT TO EXCEED \$3,700.00 TO DEVELOP A TEN-TWO PACKAGE AS REQUIRED BY SRWMD FOR THE PURPOSE OF DEVELOPING AN ALTERNATE ACCESS ROAD IN THE STRAWBERRY ACRES AREA:

Mr. Carter presented the quote for consideration.

Chairman Durrance called for public comments. There were none.

*Vice-Chairman Dougherty moved, seconded by Commissioner Thompson, and **carried 5-0, to declare an emergency to consider the item.***

*Commissioner Thompson moved, seconded by Vice-Chairman Dougherty, and **carried 5-0, to approve the request for the "up to" \$3,700.00.***

2. CONSENT AGENDA

- A. MINUTES OF 08-05-19 REGULAR MEETING
- B. MINUTES OF 08-13-19 JOINT MEETING WITH THE CITY OF STARKE
- C. SATISFACTION OF MORTGAGE ON SHIP PURCHASE ASSISTANCE APPLICANT WOODALL
- D. SATISFACTION OF MORTGAGE ON SHIP REHAB ASSISTANCE APPLICANT STEWART
- E. SATISFACTION OF MORTGAGE ON SHIP REHAB ASSISTANCE APPLICANT BAUCOM
- F. REQUEST TO REFER DELINQUENT EMS ACCOUNTS IN THE AMOUNT OF \$70,283.43 TO GILA CORPORATION FOR FURTHER COLLECTION EFFORTS
- G. RETROACTIVE APPROVAL (Approved by Chairman Durrance on 09-25-19) OF CHANGE ORDER NO. 1 ON DOT, LAP CR225 SIDEWALK CONSTRUCTION PROJECT TO ADD SIX (6) DAYS ADDITIONAL CONTRACT TIME
- H. CAREERSOURCE NORTH CENTRAL FLORIDA: WRITTEN AGREEMENT FOR DYNAMIC WORKFORCE SOLUTIONS (DWFS) COMPLIANCE WITH 20 CFR 679.430
- I. CONSIDER APPROVAL OF BID RECOMMENDATION ON SHIP DEMO/REPLACEMENT FILE NO.2017-2-S TO FLORIDA HOMES, INC. IN THE AMOUNT OF \$78,913.00 (Sole Bidder)
- J. CONSIDER APPROVAL OF A CONTRACT FOR DEMOLITION AND CONSTRUCTION OF A DWELLING UNIT BETWEEN BRADFORD COUNTY AND FLORIDA HOMES, INC. ON SHIP FILE NO. 2017-2-S, IN THE AMOUNT OF \$78,913.00
- K. CONSIDER APPROVAL OF A BID RECOMMENDATION ON SHIP DEMO/REPLACEMENT FILE NO. 2017-9-S TO FLORIDA HOMES, INC., IN THE AMOUNT OF \$77,524.00 (Sole Bidder)
- L. CONSIDER APPROVAL OF A CONTRACT FOR DEMOLITION AND CONSTRUCTION OF A DWELLING UNIT BETWEEN BRADFORD COUNTY AND FLORIDA HOMES, INC. ON SHIP FILE NO. 2017-9-S IN THE AMOUNT OF \$77,524.00

- M. CONSIDER APPROVAL OF A BID RECOMMENDATION ON SHIP DEMO/REPLACEMENT FILE NO. 2017-10-S TO FLORIDA HOMES, INC. IN THE AMOUNT OF \$79,828.00
- N. CONSIDER APPROVAL OF A CONTRACT FOR DEMOLITION AND CONSTRUCTION OF A DWELLING UNIT BETWEEN BRADFORD COUNTY AND FLORIDA HOMES, INC. ON SHIP FILE NO. 2017-10-S IN THE AMOUNT OF \$79,828.00
- O. CONSIDER APPROVAL OF A BID RECOMMENDATION ON SHIP REHAB FILE NO. 2017-7-S TO FLORIDA HOMES, INC. IN THE AMOUNT OF \$24,467.00
- P. CONSIDER APPROVAL OF A CONTRACT FOR REHAB ON SHIP FILE NO. 2017-7-S BETWEEN BRADFORD COUNTY AND FLORIDA HOMES, INC. IN THE AMOUNT OF \$24,467.00
- Q. CONSIDER CHANGE ORDER NO. 1 ON CDBG FY 2016 DEMO/REPLACEMENT UNIT 16-1, IN THE AMOUNT OF \$7,557.00 FOR A REPLACEMENT SEPTIC TANK TO TRIEST CONSTRUCTION, INC. NEW CONTRACT AMOUNT TO \$98,981.00

*Vice-Chairman Dougherty moved, seconded by Commissioner Thompson, and **carried 5-0, to approve the [Consent Agenda](#).***

3. APPROVE PAYMENT OF BILLS—COMMISSIONER THOMPSON:

*Commissioner Thompson moved, seconded by Vice-Chairman Dougherty, and **carried 5-0, to approve payment of the bills.*** (The Distribution List is on file in the Finance Department of the Office of the Clerk of Courts.)

4. FLORIDA DEPARTMENT OF TRANSPORTATION FALL COUNTY COMMISSION UPDATE— Stephen Browning, Planning and Environmental Manager and Jamie Driggers, Program Management Engineer:

Chairman Durrance recognized Mr. Stephen Browning, who presented the FDOT Fall Update for the [Tentative Five-year Work Program](#) for FY2021-2025.

Important Dates:

- TAP and Sun Trail Program – Applications Due December 13
- SCRAP and SCOP – Applications Due the end of December
- Local Government Transportation Summit – November 13
- Tentative Work Program Comments Due – November 15
- Tentative Work Program Meeting in Jacksonville – October 29

Mr. Browning added that FDOT will install blue logo signs for businesses at the SR16 and SR100 interchanges on the truck route sometime in January. There will be six spots per board with fees associated based on population and traffic data.

Discussion ensued, which was not limited to but included safety concerns at the following locations:

- S.E. 144th and SR100
- Meng Dairy Road and SR100
- SR16 and CR225
- Lack of lighting on the bypass.
- Flashing lights at the SR100 and SR16 interchanges on the bypass.
- Halogen lights versus LED lights at the north and south end of the bypass.

5. PRESENTATION OF BRADFORD COUNTY HELD CERTIFICATES THAT ARE ELIGIBLE FOR TAX DEED—Teresa Phillips, Tax Collector:

Ms. Phillips presented a list of the County held tax certificates eligible for tax deed application. The County should contact her if interested in any of the parcels.

6. COUNTY MANAGER REPORTS—Mr. Brad Carter:

- A. CONSIDER APPROVAL OF CHANGE ORDER NO. 1 ON NW 22ND AVENUE/NW 251ST STREET – FDOT ROADWAY RESURFACING PROJECT, TO ADD THREE (3) CROSS DRAIN PIPING AND END WALLS. CONSTRUCTION CONTRACT INCREASE TOTAL - \$82,015.04 (FDOT Funded)—Daniel Inkell, CEI, Jones Edmunds and Associates:**

Mr. Inkell presented the change order for consideration. The change order will also add 108 construction days to the contract.

*Commissioner Riddick moved, seconded by Commissioner Chandler, and **carried 5-0, to approve the [change order](#).***

- B. DISCUSS PURCHASE OF USED 2015 RD 12 WACKER NEUSOM 1 ¼ TON DOUBLE DRUM ROLLER (a/k/a Asphalt Roller)—Jason Dodds, Road Superintendent:**

Mr. Dodds presented [the request](#) as outlined above. The roller will reduce contractor costs by making it possible for the Road Department to do asphalt repair and concrete work in-house.

Commissioner Riddick shared some photos of various projects performed in-house in the Road Department, which is a great savings.

*Vice-Chairman Dougherty moved, seconded by Commissioner Thompson, and **carried 5-0, to approve the purchase.***

Incited by inquiry of Ms. Rhoden, there was a consensus to purchase the roller out of the Road Department budget.

C. DISCUSS IMPACT FEES FOR BRADFORD COUNTY—Randy Andrews, Zoning Director:

Mr. Andrews addressed the Commission regarding impact fees. The current moratorium expired September 30, 2019. The Board has three options:

1. Reinstate the current moratorium for one year.
2. Abolish impact fees altogether.
3. Research and create a new impact fee schedule.
 - The Planning Council is willing to assist and/or provide direction, OR
 - Hire a consultant to assist with the calculation of the impact fees.

Mr. Andrews briefly reviewed impact fees for surrounding counties.

Discussion ensued.

Mr. Sexton cautioned the Board about reinstating what was in place. That process and formula is more than 12 years old and would create an administrative and accounting problem moving forward. There are many legal requirements associated with the use of the funds; it must directly fund an increase in capacity that is necessary to accommodate the development that paid the impact fee.

Mr. Sextons' recommendation was to either continue the moratorium or abolish the impact fees altogether in anticipation of developing new impact fees.

Following additional discussion, *Vice-Chairman Dougherty moved, seconded by Commissioner Riddick, and **carried 5-0, to withdraw from impact fees currently and move forward with option #3, to research and create a new impact fee schedule.***

D. PRESENTATION OF A REQUEST FOR A TEMPORARY USE PERMIT DUE TO A HARDSHIP—Randy Andrews, Zoning Director:

In accordance with Section 14.10.3 #1 of the LDR, Mr. Andrews [presented the request](#) to extend a Temporary Use Permit (Hardship Exemption) granted on May 4, 2018 and extended on May 12, 2019. The applicants are still in need of assistance and have requested an additional one-year extension.

*Commissioner Thompson moved, seconded by Vice-Chairman Dougherty, and **carried 5-0, to extend the permit for one year.***

E. FDOT SOLICITATION FOR POTENTIAL 2026 TRANSPORTATION ALTERNATIVE PROGRAM PROJECTS

Mr. Carter advised that [FDOT is soliciting potential 2026 TAP projects](#) with a deadline of December 13, 2019. Although it is not required to be paved, the City of Hampton is attempting to get the trail head parking lot paved. FDOT has indicated in order for that to happen the County would have to submit it as a TAP project.

In January of 2019, the following projects were submitted under TAP for FY2025:

1. Sidewalk CR100A(from SR200 to SE 143rd St.) District 5
2. Sidewalk CR229 and NW 177th Ave. District 3

Discussion ensued. Mr. Carter stated that it shows continuity and consistency to continue with prior project submissions. However, if circumstances change you may submit a new project.

*Vice-Chairman Dougherty moved, seconded by Commissioner Chandler, and **carried 5-0, to stay with the two projects the County currently has.** (No. 1 and No. 2 above.)*

F. REQUEST PERMISSION TO ADVERTISE BIDS FOR FLOOR CARE SERVICES OF COUNTY FACILITIES

Ms. Rhoden requested permission to advertise for bids for floor care services as the funds are nearly expended for the \$17,943.00 bid awarded to Suburban Carpet Cleaners in November of 2018.

Responding to inquiry made by Vice-Chairman Dougherty, Ms. Rhoden stated that the contract does allow for renewal for another year at the same rates.

*Vice-Chairman Dougherty moved, seconded by Commissioner Thompson, and **carried 5-0, to stay with the current services; look at it again next year and let for bid.***

Mr. Carter recognized Mr. Dodds and Mr. Parrish for their participation in the Touch-A-Truck program.

G. BRADFORD COUNTY LIBRARY ANNUAL DEPARTMENT PRESENTATION—Robert Perone, Library Director:

Mr. Perone gave a [PowerPoint presentation](#) in review of the services, activities and programs provided by the library.

7. COUNTY ATTORNEY REPORTS—Will Sexton:

A. CONSIDER RECOMMENDATION BY OPIOID LITIGATION COUNSEL, ROMANO LAW GROUP (Avera & Smith) TO “OPT-IN” TO NEGOTIATING CLASS AND PROVIDE DIRECTION TO STAFF REGARDING THE SAME

Mr. Sexton stated that a settlement is anticipated much sooner than originally expected, possibly this year. Avera & Smith recommend the County opt-in to be a part of the class-action class; he concurs with their recommendation.

*Vice-Chairman Dougherty moved, seconded by Commissioner Chandler, and **carried 5-0, to approve the recommendation.***

8. SHERIFF REPORTS—Sheriff Smith:

- Expressed appreciation for the Board's action to opt-in to the opioid litigation process.
- Homecoming parade Friday, October 11, beginning at 12:30 p.m. Sheriff Smith reviewed the parade route.
- Thanked everyone involved with the Touch-a-Truck event, which was a great success.
- Commended the library staff for the services they provide to the community.
- Hurricane Irma update:
 - To date, the County has been reimbursed a total of \$330,404.08. An additional \$84,787.13 is currently obligated. The remaining project with reimbursement amount due to the County totaling \$366,634.36 are all in the final stages prior to the obligation. Grand total of the project claim is \$814,671.30. The grand total amount due to the County (FEMA takes 5%), is \$781,825.57. Actual expenses incurred by the County were \$445,949.95.

9. CLERK REPORTS—Clerk Norman:

- Bradford County was chosen as a pilot county for a new jury system. The first jury selection with the new system went smoothly. Jury check-in is faster with less wait time for the jurors.
- Commented on the Clerk's roll and the Supervisor of Elections role regarding voting rights restoration for convicted felons (Amendment 4).
- The Clerk's Office, together with the Tax Collector's Office is participating in Operation Green Light set for October 17, from 8:00 a.m. to 7:00 p.m. This is an opportunity for individuals to have their traffic fines reduced to help get their license reinstated.

11.COMMISSIONERS' COMMENTS

Commissioner Riddick:

- Provided an update, including photos, on the Hampton Lake boat ramp upgrades and improvements.
- Refuted comments that were made by the public regarding Fire Station 10 in Keystone and defended the decisions made during the construction process.

10.CHAIRMAN COMMENTS—Chairman Durrance:

Chairman Durrance stated that the Board may not always make the right decision, but every decision made is an effort to do what is right for the citizens of the County.

ADJOURN

There being no further business, the meeting adjourned at 11:11 a.m.

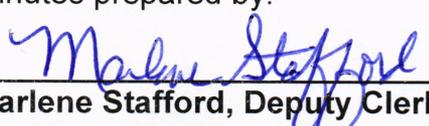
**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**



Joseph C. Dougherty, CHAIRMAN

ATTEST: 

RAY NORMAN, CLERK TO THE BOARD

Minutes prepared by:


Marlene Stafford, Deputy Clerk

Minutes approved by BOCC at the Regular Scheduled Meeting of 11-21-19