

**BOARD OF COUNTY COMMISSIONERS
MEETING MINUTES**

July 18, 2019
County Commission Chambers
945 North Temple Avenue
Starke, FL 32091
Regular Scheduled Meeting
6:30 p.m.



PRESENT: Commissioner District 5 Chairman Frank Durrance
Commissioner District 1 Commissioner Ross Chandler
Commissioner District 2 Commissioner Kenny Thompson
Commissioner District 4 Commissioner Danny Riddick

ABSENT: Commissioner District 3 Vice-Chairman Chris Dougherty

ALSO PRESENT: Brad Carter, County Manager; Rachel Rhoden, Deputy County Manager; Will Sexton, County Attorney; Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk; Jim Farrell, Finance Director; Kelly Canady, Community Development Director; Mark Crawford, Press; and Lt. Shuford, Emergency Management Director.

CALL TO ORDER: Chairman Durrance called the meeting to order at 6:30 p.m.

1. PUBLIC COMMENTS ([Forms](#)):

Jim Tatum: Phosphate Mine - Alachua County Commission/Staff opposition to.

Kate Ellison: In favor of an increase to the FY19-20 Millage Rate versus cutting programs that benefit low/median income residents.

Chairman Durrance deviated from the agenda to consider an emergency item.

EMERGENCY ITEM:

CONSIDER APPROVAL OF THE PURCHASE OF A 2019 4500 4X4 DODGE "REMOUNTED AMBULANCE" IN THE AMOUNT OF \$113,435.50—State Grant Funds - \$81,750.00 – County Matching Funds - \$31,685.00 (Budgeted in the EMS Budget)

In the absence of Mr. Parrish, Ms. Rhoden presented the request as outlined above. The matching funds are budgeted.

Chairman Durrance called for public comments. There being none, *Commissioner Riddick moved, seconded by Commissioner Thompson, and **carried 4-0, to declare an emergency to consider the item.***

*Commissioner Riddick moved, seconded by Commissioner Thompson, and **carried 4-0, to [approve the purchase of the 2019 4500 Dodge remounted ambulance as requested.](#)***

CONSENT AGENDA:

- A. RETROACTIVE APPROVAL (Approved by Chairman on 07-02-19) OF A CONSTRUCTION AGREEMENT BETWEEN BoCC OF BRADFORD COUNTY, FLORIDA AND ART WALKER CONSTRUCTION, INC., TO COMMENCE AND COMPLETE THE CONSTRUCTION OF CR225 SIDEWALK PROJECT IN THE AMOUNT OF \$484,884.00 (FDOT LAP Funded). BoCC AWARDED PROJECT BID TO ART WALKER CONSTRUCTION, INC. ON 06-20-19**
- B. REQUEST TO REFER DELINQUENT EMS ACCOUNTS IN THE AMOUNT OF \$44,492,14 TO GILA CORPORATION FOR FURTHER COLLECTION EFFORTS**
- C. MINUTES OF BoCC REGULAR MEETING AND BUDGET WORKSHOP OF 06-03-19**
- D. SHIP/CDBG DEFERRED PAYMENT LOAN APPLICATION – UNIT NO. 16-1 – NOT TO EXCEED \$84,500.00/SHIP MATCHING FUNDS NOT TO EXCEED \$50,000.00**
- E. SHIP/CDBG DEFERRED PAYMENT LOAN APPLICATION – UNIT NO. 16-2 – NOT TO EXCEED \$84,500.00/SHIP MATCHING FUNDS NOT TO EXCEED \$50,000.00**
- F. SHIP/CDBG DEFERRED PAYMENT LOAN APPLICATION – UNIT NO. 16-3 – NOT TO EXCEED \$84,500.00/SHIP MATCHING FUNDS NOT TO EXCEED \$50,000.00**
- G. SHIP/CDBG DEFERRED PAYMENT LOAN APPLICATION – UNIT NO. 16-4 – NOT TO EXCEED \$84,500.00/SHIP MATCHING FUNDS NOT TO EXCEED \$50,000.00**
- H. SHIP/CDBG DEFERRED PAYMENT LOAN APPLICATION – UNIT NO. 16-5 – NOT TO EXCEED \$84,500.00/SHIP MATCHING FUNDS NOT TO EXCEED \$50,000.00**
- I. SHIP/CDBG DEFERRED PAYMENT LOAN APPLICATION – UNIT NO. 16-6 – NOT TO EXCEED \$84,500.00/SHIP MATCHING FUNDS NOT TO EXCEED \$50,000.00**
- J. SHIP/CDBG DEFERRED PAYMENT LOAN APPLICATION – UNIT NO. 16-7 – NOT TO EXCEED \$84,500.00/SHIP MATCHING FUNDS NOT TO EXCEED \$50,000.00**
- K. SHIP/CDBG DEFERRED PAYMENT LOAN APPLICATION – UNIT NO. 16-8 – NOT TO EXCEED \$84,500.00/SHIP MATCHING FUNDS NOT TO EXCEED \$50,000.00**
- L. SHIP/CDBG DEFERRED PAYMENT LOAN APPLICATION – UNIT NO. 16-10 – NOT TO EXCEED \$84,500.00/SHIP MATCHING FUNDS NOT TO EXCEED \$50,000.00**
- M. SHIP/CDBG DEFERRED PAYMENT LOAN APPLICATION – UNIT NO. 16-11 – NOT TO EXCEED \$84,500.00/SHIP MATCHING FUNDS NOT TO EXCEED \$50,000.00**

*Commissioner Thompson moved, seconded by Commissioner Riddick, and **carried 4-0, to approve the [Consent Agenda](#).***

2. APPROVE PAYMENT OF BILLS—Chairman Durrance:

Chairman Durrance advised that the bills have been reviewed and he recommends payment.

*Commissioner Riddick moved, seconded by Commissioner Chandler, and **carried 4-0, to approve payment of the bills.***

3. CAREERSOURCE NORTH CENTRAL FLORIDA BOARD MEMBERSHIP—Dhanya Nair, Administrator:

Chairman Durrance recognized Ms. Nair, who requested approval of the nomination of the following individuals to serve on the CareerSource North Central Florida Board:

A. CONSIDER RENEWAL OF DAWN STRICKLAND TO BUSINESS SEAT #14

*Commissioner Riddick moved, seconded by Commissioner Thompson, and **carried 4-0, to renew Dawn Strickland to Seat #14.***

B. CONSIDER RENEWAL OF LINDA TATUM TO BUSINESS SEAT #15

*Commissioner Thompson moved, seconded by Commissioner Riddick, and **carried 4-0, to renew Linda Tatum to Seat #15.***

C. CONSIDER NEW APPLICATION FROM MARTY SHAW TO BUSINESS SEAT #17

*Commissioner Riddick moved, seconded by Commissioner Thompson, and **carried 4-0, to appoint Marty Shaw to Seat #17.***

4. FISCAL YEAR 2019-2020 BUDGET REQUEST PRESENTATION—Alica McMillian, President Concerned Citizens

ASSOCIATED COST: FY18-19 Approved Allocation - \$10,000.00

Chairman Durrance recognized Ms. McMillian, who briefly reviewed the services provided and presented a budget request of \$10,000.00 for FY19-20 for Concerned Citizens.

5. COUNTY ATTORNEY REPORTS—Will Sexton:

A. DEVELOPER AGREEMENT BETWEEN BoCC OF BRADFORD COUNTY AND CLAY COUNTY UTILITY AUTHORITY TO PROVIDE WATER SERVICE AT THE BRADFORD COUNTY FIRE STATION 2-B AND SATELLITE OFFICE (3987 S.E. 8th Avenue)

Mr. Sexton presented the agreement for consideration. There is no charge in exchange for the County's permission to run CCU's water line across the front of the County's property.

*Commissioner Riddick moved, seconded by Commissioner Thompson, and **carried 4-0, to approve the agreement.***

B. RESOLUTION—AUTHORIZING EXECUTION OF A TRANSFER AND MAINTENANCE AGREEMENT WITH FDOT FOR THE BRIDGE REPLACEMENT PROJECT (Bridge No. 390007) ON CR231 AT NEW RIVER AND CULVERT MODIFICATIONS (Culvert No. 280018)(Financial Project No. 433957-1-52-01)

Mr. Sexton read the resolution by title and presented it for consideration.

*Commissioner Thompson moved, seconded by Commissioner Riddick, and **carried 4-0, to adopt the resolution.** (Resolution No. 2019-43.)*

6. SHERIFF REPORTS—Sheriff Smith: None.

7. CLERK REPORTS—Clerk Norman: None.

8. COUNTY MANAGER REPORTS—Brad Carter:

- A. PRESENTATION OF PHASE II ENVIRONMENTAL SITE ASSESSMENT (ESA) PROPOSAL FROM LG 2 ENVIRONMENTAL SOLUTIONS, INC. FOR THE BRADFORD COUNTY ROAD DEPARTMENT GROUNDS. TOTAL PROPOSAL COST--\$11,500.00—Chad Rischar, PWS, Senior Environmental Scientist with DRMP:

Mr. Rischar presented the proposal for consideration.

Commissioner Chandler moved, seconded by Commissioner Riddick, and carried 4-0, to approve the proposal.

- B. CONSIDER APPROVAL OF A BID RECOMMENDATION FOR BRADFORD COUNTY FY2016 CDBG PROGRAM, DEO CONTRACT NO. 18DB-OM-03-14-01-H09, UNIT NO. 16-1, TO TRIEST CONSTRUCTION IN THE AMOUNT OF \$91,424.00—Kelly Canady, Community Development Director:

Ms. Canady recommended award of the bid as outlined above.

Commissioner Riddick moved, seconded by Commissioner Thompson, and carried 4-0, to award the bid to Triest Construction for the amount of \$91,424.00.

- C. CONSIDER APPROVAL OF A CONTRACT FOR DEMOLITION AND CONSTRUCTION OF DWELLING UNIT BETWEEN THE BoCC OF BRADFORD COUNTY AND TRIEST CONSTRUCTION CO., INC. ON FY2016 CDBG, DEO CONTRACT NO. 18DB-OM-03-14-01-H09, UNIT NO. 16-1, IN THE AMOUNT OF \$91,424.00—Kelly Canady, Community Development Director:

Ms. Canady presented the contract for consideration.

Commissioner Thompson moved, seconded by Commissioner Chandler, and carried 4-0, to approve the contract.

- D. CONSIDER APPROVAL OF A BID RECOMMENDATION FOR BRADFORD COUNTY FY2016 CDBG PROGRAM, DEO CONTRACT NO. 18-DB-OM-03-14-01-H09, UNIT NO. 16-6, TO TRIEST CONSTRUCTION IN THE AMOUNT OF \$77,724.00—Kelly Canady, Community Development Director:**

Ms. Canady recommended award of the bid as outlined above.

*Commissioner Thompson moved, seconded by Commissioner Riddick, and **carried 4-0, to award the bid as recommended.***

- E. CONSIDER APPROVAL OF A CONTRACT FOR DEMOLITION AND CONSTRUCTION OF DWELLING UNIT BETWEEN THE BoCC OF BRADFORD COUNTY AND TRIEST CONSTRUCTION CO., INC., ON FY2016 CDBG, DEO CONTRACT NO. 18DB-OM-03-14-01-H09, UNIT NO. 16-6, IN THE AMOUNT OF \$77,724.00—Kelly Canady, Community Development Director:**

Ms. Canady presented the contract for consideration.

*Commissioner Chandler moved, seconded by Commissioner Riddick, and **carried 4-0, to approve the contract.***

- F. CONSIDER APPROVAL OF BID RECOMMENDATION FOR BRADFORD COUNTY FY2016 CDBG PROGRAM, DEO CONTRACT NO. 18DB-OM-03-14-01-H09, UNIT 16-3, TO FLORIDA HOMES, INC., IN THE AMOUNT OF \$78,498.00—Kelly Canady, Community Development Director:**

Ms. Canady recommended award of the bid as outlined above.

*Commissioner Thompson moved, seconded by Commissioner Riddick, and **carried 4-0, to award the bid as recommended.***

- G. CONSIDER APPROVAL OF A CONTRACT FOR DEMOLITION AND CONSTRUCTION OF DWELLING UNIT BETWEEN THE BoCC OF BRADFORD COUNTY AND FLORIDA HOMES, INC., ON FY2016 CDBG, DEO CONTRACT NO. 18DB-OM-03-14-01-H09, UNIT 16-3, IN THE AMOUNT OF \$78,497.00—Kelly Canady, Community Development Director:**

Ms. Canady presented the contract for consideration.

*Commissioner Riddick moved, seconded by Commissioner Thompson, and **carried 4-0, to approve the contract.***

H. CONSIDER APPROVAL OF A BID RECOMMENDATION FOR BRADFORD COUNTY FY2016 CDBG PROGRAM, DEO CONTRACT NO. 18DB-OM-03-14-01-H09, UNIT 16-7, TO FLORIDA HOMES, INC., IN THE AMOUNT OF \$77,994.00—Kelly Canady, Community Development Director:

Ms. Canady recommended award of the bid as outlined above.

Commissioner Thompson moved, seconded by Commissioner Chandler, and carried 4-0, to award the bid as presented.

I. CONSIDER APPROVAL OF A CONTRACT FOR DEMOLITION AND CONSTRUCTION OF DWELLING UNIT BETWEEN THE BoCC OF BRADFORD COUNTY AND FLORIDA HOMES, INC., ON FY2016 CDBG, DEO CONTRACT NO. 18DB-OM-03-14-01-H09, UNIT 16-7, IN THE AMOUNT OF \$77,994.00—Kelly Canady, Community Development Director:

Ms. Canady presented the contract for consideration.

Commissioner Riddick moved, seconded by Commissioner Thompson, and carried 4-0, to approve the contract.

J. PROVIDE DIRECTION ON THE FOLLOWING FY19-20 BUDGET REQUESTS (Presentations made on 07-01-19.) NOTE: During the July 1, 2019 County Commission meeting, the BoCC unanimously agreed to fund charitable and outside organizations at 75% of approved appropriations of FY18-19.)

Mr. Carter stated that at the 07-01-19 County Commission meeting, the Board agreed to fund the following organizations at 75% of the FY18-19 approved appropriations. The following represents the FY19-20 budget allocations based on the 75% for each organization.

- i. SUWANNEE RIVER ECONOMIC COUNCIL**
FY18-19 Approved Appropriation - \$8,617.00
FY19-20 Budget - \$6,462.75 (75% of prior year approved appropriation.)

Commissioner Thompson moved, seconded by Commissioner Riddick, and carried 4-0, to approve \$6,462.75 for FY19-20.

- ii. BRADFORD COUNTY DEVELOPMENT AUTHORITY**
FY18-19 Approved Appropriation - \$10,000.00
FY19-20 Budget - \$7,500.00 (75% of prior year approved appropriation.)

Commissioner Thompson moved, seconded by Commissioner Riddick, and carried 4-0, to approve \$7,500.00 for FY19-20.

- iii. **NORTH FLORIDA ECONOMIC DEVELOPMENT PARTNERSHIP CONSULTING SERVICES**
FY18-19 Approved Appropriation - \$10,000.00
FY19-20 Budget - \$7,500.00 (75% of prior year approved appropriation.)

Commissioner Riddick moved, seconded by Commissioner Thompson, and carried 4-0, to approve \$7,500.00 for FY19-20.

- iv. **NORTH FLORIDA ECONOMIC DEVELOPMENT PARTNERSHIP MEMBERSHIP DUES FOR FY19-20 - \$2,773.20**

Mr. Carter advised that the dues are set on a per capita basis. This amount is not reduced by the 75%.

Commissioner Riddick moved, seconded by Commissioner Thompson, and carried 4-0, to approve \$2,773.20 for FY19-20.

- v. **NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL HAZARDOUS WASTE SERVICES**
FY18-19 Approved Appropriation - \$7,882.00
FY19-20 Budget - \$5,911.50 (75% of prior year approved appropriation.)

Commissioner Riddick, who serves on the NCFRPC, presented comments in favor of not cutting appropriations for items v. and vi. These are not contributions to the agency, but payment for services rendered. The Planning Council provides these services to the County at a great savings compared to that of other agencies/organizations.

Responding to a comment presented by Mr. Carter, Lt. Shuford advised that hazardous waste monitoring is required and he concurs with Commissioner Riddick that the County could not find the services at the price being provided by the Planning Council.

Commissioner Riddick moved to leave the funding for the North Central Florida Regional Planning Council Hazardous Waste Service at \$7,882.00. (The MOTION DIED for lack of second based on the discussion below.)

A question was raised by Ms. Rhoden as to whether \$7,882.00 was the correct amount requested by the Planning Council for FY19-20 or the amount allocated for FY18-19. The vote was delayed for Ms. Rhoden to confirm items v., vi and vii.

Ms. Rhoden returned to chambers and advised what the Planning Council requests, items v. and vi., for FY19-20 remain the same as FY18-19.

Commissioner Riddick moved, seconded by Commissioner Chandler, and carried 4-0, to pay the \$7,882.00 for Hazardous Waste Services for FY19-20.

- vi. **NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL LOCAL GOVERNMENT PLANNING**
FY18-19 Approved Appropriation - \$23,500.00
FY19-20 Budget - \$17,625.00 (75% of prior year approved appropriation.)

Commissioner Riddick moved, seconded by Commissioner Thompson, and carried 4-0, to pay \$23,500.00 to the Planning Council for FY19-20.

- vii. **NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL MEMBERSHIP DUES FOR FY19-20 - \$5,747.00**

Ms. Rhoden reported that the FY19-20 request of \$5,747.00 is an increase from FY18-19 of \$5,714.00. These are membership dues and are set on a per capita basis.

Commissioner Thompson moved, seconded by Commissioner Riddick, and carried 4-0, to approve \$5,747.00 for FY19-20.

- viii. **THE ORIGINAL FLORIDA TOURISM TASK FORCE MEMBERSHIP DUES FOR FY19-20 - \$3,000.00**

Mr. Carter advised that the dues are set on a per capita basis. This amount is not reduced by the 75%.

Commissioner Riddick moved, seconded by Commissioner Chandler, and carried 4-0, to keep the \$3,000.00 dues for the Task Force Membership dues.

- ix. **THE ARC OF BRADFORD COUNTY**
FY18-19 Approved Appropriation - \$20,000.00
FY19-20 Budget - \$15,000.00 (75% of prior year approved appropriation.)

Commissioner Thompson moved, seconded by Commissioner Riddick, and carried 4-0, to approve \$15,000.00 for FY19-20.

9. COMMISSIONERS' COMMENTS: None.

10. CHAIRMAN COMMENTS—Chairman Durrance

The Finance Department has requested a Budget Workshop on July 29 @ 6:30 p.m. There was a consensus to conduct the workshop as requested.

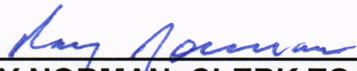
(07-18-19 Regular Meeting)

ADJOURN: There being no further business, the meeting adjourned at 7:10 p.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**



FRANK DURRANCE, CHAIRMAN

ATTEST: 

RAY NORMAN, CLERK TO THE BOARD

Minutes prepared by Marlene Stafford, Deputy Clerk
Minutes approved by BOCC at the Regular Scheduled Meeting of 9-19-19