

**BOARD OF COUNTY COMMISSIONERS
MEETING MINUTES**

June 17, 2020
Governor Charley E. Johns Conference Center
945 N. Temple Avenue
Starke, FL 32091



FY20-21 Budget Workshop
(In-Person and Telephonic)
6:30 p.m.

PRESENT: Commissioner District 3 Chairman Chris Dougherty
Commissioner District 2 Vice-Chairman Kenny Thompson
Commissioner District 4 Commissioner Danny Riddick
Commissioner District 5 Commissioner Frank Durrance

ABSENT: Commissioner District 1 Commissioner Ross Chandler

ALSO PRESENT: Rachel Rhoden, Interim County Manager; Will Sexton, County Attorney; Marlene Stafford, Deputy Clerk; Jim Farrell, Finance Director; Lisa Hall, Finance Clerk; Allen Parrish, Emergency Medical Services Director; Kelly Canady, Community Development Director; Jason Dodds, Public Works Department; Capt. Ben Carter, Emergency Medical Services; Robert Perone, Library Director; and Randal Andrews, Zoning Director.

Interim County Manager Rachel Rhoden presented opening comments specific to the format of the workshop being held both in-person and telephonically, due to COVID-19.

CALL TO ORDER: Chairman Dougherty called the workshop to order at 6:30 p.m.

1. DRAFT FISCAL-YEAR 2020-2021 BUDGET PROPOSALS FROM BOARD SUPERVISED DEPARTMENTS

Interim County Manager Rachel Rhoden presented opening comments regarding the budget proposal being presented to the Commission. Based upon the expressed interest of some Commissioners, 5% and 10% cuts were calculated and are reported in each department's proposed budget within the workbook provided to the Commission.

Ms. Rhoden reviewed budget proposals for each Board Supervised Department. The review of each department was not limited to but included:

- The results, feasibility and implementation of both a 5% and 10% cut.
- Recommendations for budgeting and funding capital outlay items.

(The details of the presentation were included in the Budget Proposal Presentation Workbook provided to the Commission, which has been scanned and inserted as hyperlinks within these minutes.)

ZONING DEPARTMENT:

Ms. Rhoden reviewed the [FY20-21 Budget Proposal](#) for the Zoning Department.

Mr. Andrews presented comments regarding his findings from research conducted relating to **impact fees**. Should the Board desire to reinstate impact fees, it would be his recommendation that the revenues generated be dedicated to the Road Department and to Emergency Medical Services.

There was brief discussion regarding impact fees.

BUILDING DEPARTMENT:

Ms. Rhoden reviewed the [FY20-21 Budget Proposal](#) for the Building Department.

There was brief discussion.

EMERGENCY MEDICAL SERVICES DEPARTMENT:

Ms. Rhoden reviewed the [FY20-21 Budget Proposal](#) for the Emergency Medical Services Department.

At the request of Ms. Rhoden, Mr. Parrish presented comments regarding anticipated revenues generated by hospital transports and the capital outlay needs of his department.

Discussion ensued specifically addressing capital outlay needs, roll-over funds and fund balance.

PUBLIC WORKS DEPARTMENT:

Transportation (Dept. 29):

Ms. Rhoden reviewed the [FY20-21 Budget Proposal](#) for the Transportation Department.

There was brief discussion.

Mr. Dodds provided a brief update regarding nine (9) vehicles that St. Johns River Water Management District is gifting to the County.

Custodial (Dept. 19):

Ms. Rhoden reviewed the [FY20-21 Budget Proposal](#) for the Custodial Department.

At the request of Ms. Rhoden, Mr. Dodds presented comments regarding the need to replace the courthouse upper and lower level air handler units.

There was brief discussion.

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Solid Waste (Dept. 65 and 66):

Ms. Rhoden reviewed the [FY20-21 Budget Proposal](#) for the Solid Waste Department.

At the request of Ms. Rhoden, Mr. Dodds addressed the capital outlay needs. Mr. Dodds stated that the new roll-off truck should be budgeted for FY2021-22, not FY2020-21.

There was brief discussion.

Mosquito Control (Dept. 64):

Ms. Rhoden reviewed the [FY20-21 Budget Proposal](#) for the Mosquito Control Department.

LIBRARY (Dept. 57):

Ms. Rhoden reviewed the [FY20-21 Budget Proposal](#) for the Library.

Mr. Perone presented comments.

In response to a question posed by Chairman Dougherty, there was some discussion regarding the site locations for the bookmobile.

LOCAL HOUSING S.H.I.P. (Dept. 52):

Ms. Rhoden reviewed the [FY20-21 Budget Proposal](#) for the S.H.I.P. Department.

VETERANS' SERVICES DEPARTMENT:

Ms. Rhoden reviewed the [FY20-21 Budget Proposal](#) for the Veterans' Services Department.

COUNTY ATTORNEY:

Ms. Rhoden reviewed the [FY20-21 Budget Proposal](#) for the County Attorney.

At the request of Ms. Rhoden, Mr. Sexton presented comments.

AGRICULTURE EXTENSION OFFICE:

Ms. Rhoden reviewed the [FY20-21 Budget Proposal](#) for the Agriculture Extension Office.

There was discussion regarding the vacant Director and Livestock Agent positions.

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RECREATION:

Ms. Rhoden reviewed the [FY20-21 Budget Proposal](#) for Recreation.

Commissioner Riddick presented comments supporting a strong recreation program, including supporting the City of Starke with their efforts toward a recreation department.

Commissioner Riddick's comments incited discussion.

Ms. Rhoden advised that she has a meeting with Mr. Holman (Starke City Manager) Wednesday, June 24 to discuss recreation.

COUNTY MANAGER:

Ms. Rhoden reviewed the [FY20-21 Budget Proposal](#) for the County Manager.

CAPITAL OUTLAY

Ms. Rhoden made reference to the [FY2019-2020 Capital Outlay/Capital Improvement Plan](#) and the Draft [FY2020-2025 Capital Outlay Plan](#) included in the proposed budget workbook.

ADJOURN: There being no further business, the workshop adjourned at 8:21 p.m.

These Minutes approved by BoCC at the Regular Scheduled Meeting of 08-03-2020.