

APPLICATION FOR REGISTERED CONTRACTORS WISHING TO REGISTER WITH THE
BRADFORD COUNTY BUILDING DEPARTMENT

PLEASE COMPLETE THIS FORM AND FURNISH ALL REQUIRED DOCUMENTATION

NAME OF LICENSE HOLDER: _____
ADDRESS OF LICENSE HOLDER: _____
BUSINESS ON LICENSE: _____
PHONE #: _____ FAX#: _____
CONTACT EMAIL ADDRESS: _____
CONTRACTOR SIGNATURE: _____ DATE: _____

*NAME OF ADDITIONAL PERSON(S) ALLOWED TO PAY FOR AND PICK UP PERMITS
FOR THIS REGISTERED CONTRACTOR. CONTRACTOR MUST SIGN ON ALL PERMITS
AND HAVE THEIR NOTARIZED SIGNATURE ON FILE IN OUR OFFICE!!!*

1. _____ 2. _____

DATE: _____

NOTARY SIGNATURE: _____ NOTARY SEAL:

DATE: _____

PLEASE ATTACH ALL OF THE FOLLOWING DOCUMENTATION:

- A. A Copy of State Registered Contractors License.
- B. General Liability & Workers comp. insurance certificates made out to : 945-F N. Temple Ave, Starke Fl. 32091. If you use a worker's comp exemption then we will need a copy.
- C. Letter from sponsoring County with type of exam, date passed with a score of 75% or higher. Letter of reciprocity must be made out to Bradford County Building Department at above address. **We are very sorry but Bradford County does not reciprocate with Registered Contractors who have not passed the appropriate exam with at least a 75% or higher score.**
- D. There is a onetime registration fee of \$90 and a \$40 annual fee to keep your license Current And in Good Standing with Bradford County.
Bradford County does not currently issue occupational licenses or business tax receipts to perform work in the unincorporated areas of the County!!!

Phone: 904-966-6223 Fax: 904-966-6220 Email: building@bradfordcountyfl.gov

**NOTE: Contractors registering with us must bring all required documentation and
MUST pay to register in person for their own protection.**