

**MINUTES OF
BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA
REGULAR SCHEDULED MEETING 9:30 A.M.
MONDAY JUNE 6, 2016**

The Bradford County Board of County Commissioners convened in a regular meeting on Monday, June 6, 2016, at 9:30 a.m., in the County Commission Chambers at 945 North Temple Avenue, Starke, Florida.

PRESENT: Chairman Lewis, Commissioner Thompson, Commissioner Riddick, Commissioner Sellars and Commissioner Chandler.

ALSO PRESENT: Rachel Rhoden, Deputy County Manager, Will Sexton, County Attorney; Ray Norman, Clerk of Courts, Jim Farrell, Finance Director; Marlene Stafford, Deputy Clerk; Brian Johns, Emergency Management Director; Paul Funderburk, Road Superintendent; Allen Parrish, Emergency Medical Services Director; Mark Crawford, Press; Dean Bennett, Facility Maintenance Director; Kelly Canady, Community Development Director; Bennie Jackson, Solid Waste Director; Randy Andrews, Zoning Director; Robert Perone, Library Director; Capt. Starling; Rod Crawford, Building Code Administrator; and Lieut. Dawn McKinley.

CALL TO ORDER: Chairman Lewis called the meeting to order at 9:30 a.m.

EMERGENCY ITEM:

--REQUEST PERMISSION TO PURCHASE A NEW BOILER FOR THE COURTHOUSE, NOT TO EXCEED \$50,000.00:

Chairman Lewis recognized Mr. Bennett, who reported that the courthouse boiler is in disrepair and needs to be replaced with a more efficient unit. The estimated cost for a new boiler and installation is \$50K.

Commissioner Sellars moved, seconded by Commissioner Chandler, and carried 5-0, to declare an emergency to consider the item.

Commissioner Chandler moved, seconded by Commissioner Sellars, and carried 5-0, to approve the purchase of a new boiler for the Courthouse, not to exceed \$50,000.

PUBLIC COMMENTS:

The following individuals expressed opposition to the **proposed phosphate mine**:

- Doug Cuthbert
- Jim Tatum
- Jill McGuire
- Debbie Davey (Distributed copies of [Fact Sheet regarding Radon.](#))
- Sofya Tairova

Paul Still addressed the proposed phosphate mine application and encouraged the Commission to schedule a workshop for further review of the County's Land Development Regulations.

CONSENT AGENDA

- A. REQUEST PERMISSION TO REFER DELINQUENT EMS ACCOUNTS TO GILA CORPORATION MUNICIPAL SERVICES BUREAU FOR FURTHER COLLECTION EFFORTS IN THE AMOUNT OF \$155,836.91**
- B. CONSIDER APPROVAL OF BRADFORD COUNTY'S 5-YEAR CAPITAL IMPROVEMENT PLAN (CIP)**
- C. CONSIDER APPROVAL OF A SHIP PURCHASE ASSISTANCE LOAN ON FILE #2014-37-S, NOT TO EXCEED \$30,000**
- D. CONSIDER APPROVAL OF A SHIP PURCHASE ASSISTANCE LOAN ON FILE #2014-38-S, NOT TO EXCEED \$10,000**
- E. CONSIDER APPROVAL OF MERIDIAN BEHAVIORAL HEALTHCARE, INC. 2016-2017 BUDGET REQUEST OF \$110,690.95 (\$1,095.00 increase from FY2015-2016)**

Commissioner Thompson moved, seconded by Commissioner Sellars, and carried 5-0, to approve the [Consent Agenda](#) in its entirety.

APPROVE PAYMENT OF BILLS--COMMISSIONER CHANDLER:

Commissioner Chandler moved, seconded by Commissioner Sellars, and carried 5-0, to approve payment of the bills as reviewed. (The Distribution List is on file in the Finance Department of the Office of the Clerk of Courts.)

PRESENTATION OF THE FDOT WORK PROGRAM PRIORITIES--BARNEY BENNETT, Transportation Planning Manager and BILL HENDERSON, Planning and Environmental Manager:

Chairman Lewis recognized Bill Henderson, who gave an update on Bradford County projects including the US 301 truck route, SR 100 overpass and US 301 Alligator Creek Bridge replacement.

Mr. Bennett addressed some changes to SCOP, SCRAP and CIGP. Across the District they are experiencing some severely underfunded projects and are having difficulty getting projects complete on time. In an effort to alleviate these problems, FDOT will be looking at new projects much more closely and look for lower risk projects. Meaning, ROW is already in public ownership and that the project is adequately funded. Additionally, FDOT will prioritize project lists submitted by counties as follows:

- Safety
- Preservation of existing paved roads before paving dirt roads.

He advised that in October 2016, FDOT will be conducting a summit to review a new Web-based application process currently in the development stage.

Mr. Bennett then addressed the SUN Trail program. On a state-wide basis, \$50 million is available in 2017 to construct trails that are on DEP's priority trails network. The project significant to Bradford County and one that is eligible for SUN Trail funding is the Palatka to Lake Butler State Trail. Although the old rail bed is owned by DEP and initially DEP will submit the applications, DEP is asking that Bradford County submit the application to show support of the trail. He will then send the application to DEP and DEP will operate and maintain the trail. Ms. Rhoden will be presenting this application to the Commission later in this meeting.

Incited by inquiry of Commissioner Riddick, Mr. Bennett advised that he will get with County staff regarding acquisition of the R.O.W. needed to allow straightening of SE 49th in Hampton, to allow the old railroad trestle to be pulled out, a box culvert installed, and possibly pave the road through SCOP. As far as a trailhead is concerned, trailheads are not eligible for funding under SUN Trail, but are eligible under TAP.

Commissioner Lewis expressed the need for a passing lane on both sides of SR100 out past Meng Dairy Road, Sampson City and out toward Lake Butler. Mr. Henderson recommended the County include the request on the priority list and they will be glad to look at it. SR100 is on the Strategic Intermodal System and should start getting some attention.

CONSIDER APPROVAL OF A TDC FUNDING REQUEST FROM DOWNTOWN MERCHANTS ASSOCIATION FOR ADVERTISEMENT IN THE AMOUNT OF \$7,500.00 FOR THE STARKE BIKE FEST EVENT (TDC approved on 05-19-16)--PAM WHITTLE, Chamber President:

Chairman Lewis recognized Ms. Whittle, who presented the TDC funding request for consideration.

Commissioner Sellars moved, seconded by Commissioner Thompson, and carried 5-0, to approve the [TDC funding request](#) as presented.

(06-06-16 Regular Meeting)

CONSIDER APPROVAL OF A TDC FUNDING REQUEST FROM JIMMIE CLARK FOR ADVERTISEMENT IN THE AMOUNT OF \$7,500.00 FOR A CONCERT EVENT "PEOPLE LIKE ME" (TDC approved on 05-19-16)--PAM WHITTLE, Chamber President:

Chairman Lewis recognized Ms. Whittle, who presented the TDC funding request for consideration.

Commissioner Sellars moved, seconded by Commissioner Chandler, and carried 5-0, to approve the TDC funding request as presented.

CONSIDER APPROVAL OF A TDC FUNDING REQUEST FROM PAM WHITTLE FOR ADVERTISEMENT IN THE AMOUNT OF \$7,500.00 FOR THE 1ST ANNUAL SOUNDS OF FREEDOM FESTIVAL (TDC approved on 05-19-16)--PAM WHITTLE, Chamber President:

Chairman Lewis recognized Ms. Whittle, who presented the TDC funding request for consideration.

Commissioner Thompson moved, seconded by Commissioner Riddick, and carried 5-0, to approve the TDC funding request as presented.

Ms. Whittle reported on the success of the Strawberry Festival.

Commissioner Riddick asked Ms. Whittle to make sure the events are posted on the Visit Natural North Florida website.

ACORN CLINIC 2016-2017 FUNDING REQUEST IN THE AMOUNT OF \$70,000.00-- CANDICE KING, Executive Director:

Chairman Lewis recognized Ms. King, who gave a PowerPoint presentation entitled 2016 Capital Campaign. Ms. King addressed the capital improvements plan for their facilities ask the Commission to consider doubling the funding this year to assist with the Capital Campaign. They are applying for a USDA rural development grant that will match 35% of any funding raising monies received.



Chairman Lewis advised that the request for an increase in funding will be considered during the budget process.

COUNTY ATTORNEY REPORTS--WILL SEXTON:

A. RESOLUTION--ENDORING THE DELIVERY OF A BRIDGE REPLACEMENT AT CR 200A/OLUSTEE CREEK (NO. 280034) 435780-1-52-1 BY FDOT

Mr. Sexton presented the resolution for consideration. He read the title into the record.

Commissioner Chandler moved, seconded by Commissioner Sellars, and carried 5-0, to adopt the Resolution as presented. (The [Resolution was assigned No. 2016-31.](#))

B. RESOLUTION--ADOPTING A SCHEDULE OF FEES AND CHARGES FOR TOWING AND RELATED SERVICES

Mr. Sexton presented the resolution for consideration. He read the title into the record.

Commissioner Chandler moved, seconded by Commissioner Sellars, and carried 5-0, to adopt the Resolution as presented. (The [Resolution was assigned No. 2016-32.](#))

C. CONSIDER APPROVAL OF AN INTER-AGENCY AGREEMENT BETWEEN BRADFORD COUNTY, MELROSE VOLUNTEER FIRE DEPARTMENT AND THERESSA VOLUNTEER FIRE DEPARTMENT FOR AUTOMATIC JOINT RESPONSE FOR EMS AND FIRE SUPPRESSION SERVICES

Mr. Sexton presented the agreement for consideration. The agreement will allow the Melrose Volunteer Fire Department to be dispatched to medical calls in Bradford County, to help reduce response times. They are currently already dispatched to fire calls.

Commissioner Thompson moved, seconded by Commissioner Sellars, and carried 5-0, to approve the [Inter-Agency Agreement](#) as presented.

D. CONSIDER APPROVAL OF AUDIT ENGAGEMENT LETTER WITH PURVIS GRAY & COMPANY AUDIT FORM FOR SERVICES DURING 2016-2018 – ESTIMATED FEE OF \$88,000.00 (Increase of \$8,000.00 from 2014-2016.)

Mr. Sexton presented the Audit Engagement Letter for consideration.

Commissioner Thompson moved, seconded by Commissioner Riddick, and carried 5-0, to approve the [Audit Engagement Letter](#) as presented.

E. REQUEST PERMISSION TO CREATE AN ADA COMPLIANCE TRANSITION PLAN, PER LAP REQUIREMENTS:

Mr. Sexton explained that in an effort to remain certified as a Local Agency Program (LAP) Agency, the County must adopt an ADA Compliance Transition Plan. Mr. Sexton requested permission to have Mr. Crawford, Mr. Ware, Mr. Funderburk and Mr. Kelly to review all County buildings, facilities, sidewalks and roads and identify deficiencies regarding ADA compliance.

Commissioner Sellars moved, seconded by Commissioner Thompson, and carried 5-0, to create an ADA Compliance Transition Plan, per LAP requirements.

SHERIFF REPORTS--GORDON SMITH: None.

CLERK REPORTS--RAY NORMAN:

A. APPOINT CITIZEN MEMBER TO SERVE ON VALUE ADJUSTMENT BOARD TO REPLACE GREG PUSATERI (The Citizen Member must own homestead property in the County).

Clerk Norman advised that citizen member Greg Pusateri is unable to continue to serve on the Value Adjustment Board. The Commission will need to appoint someone to replace him.

COUNTY MANAGER REPORTS--BRAD CARTER:

(Deputy County Manager Rachel Rhoden presented the County Manager Reports in Mr. Carter's absence.)

Ms. Rhoden asked Mr. Johns to address the Board regarding Tropical Storm Colin.

Mr. Johns provided an update on the potential threats to Bradford County:

- Flooding rainfall widespread- 2-5", locally higher of 6-8" possible.
- Isolated tornados this afternoon and this evening.
- Strong wind gusts and squalls today, with 40 to 60 mph winds.

Sandbags are available at Orange and Lafayette, beginning at noon. Another staging area is being set up at Heilbronn Springs Volunteer Fire Department with sandbags available.

There was brief discussion regarding Three-Pipes at Sampson Lake.

A. REQUEST PERMISSION TO AWARD A BID TO M&R CONSTRUCTION, INC. IN THE AMOUNT OF \$65,300.00 ON SHIP FILE 2016-01-S--KELLY CANADY, Community Development Director

Ms. Canady recommended awarding the bid to M&R Construction for \$65,300.00 (low bid).

Commissioner Sellars moved, seconded by Commissioner Thompson, and carried 5-0, to [award the bid to M&R Construction, Inc. for \\$65,300.](#)

B. CONSIDER APPROVAL OF AN AGREEMENT FOR CONSTRUCTION OF DWELLING UNIT FOR SHIP FILE NO. 2016-01-S, BETWEEN BRADFORD COUNTY AND M&R CONSTRUCTION, INC. IN THE AMOUNT OF \$65,300.00—KELLY CANADY, Community Development Director:

Ms. Canady presented the agreement for consideration.

Commissioner Chandler moved, seconded by Commissioner Sellars, and carried 5-0, to approve the [Agreement](#) as presented.

C. CONSIDER APPROVAL OF A CONTRACT PACKAGE FOR REHABILITATION FOR SHIP FILE 2014-26-S, BETWEEN BRADFORD COUNTY AND FLORIDA HOMES, INC. IN THE AMOUNT OF \$23,509.00--KELLY CANADY, Community Development Director

Ms. Canady presented the agreement for consideration.

Commissioner Chandler moved, seconded by Commissioner Sellars, and carried 5-0, to approve the [Agreement](#) as presented.

D. REQUEST PERMISSION TO TRANSFER A SHIP REHAB PROJECT (FILE NO. 2014-33-S) INTO A SHIP DEMO/REPLACEMENT PROJECT--KELLY CANADY, Community Development Director

Ms. Canady requested permission to transfer SHIP Rehab Project, File No. 2014-33-S into a SHIP Demo/Replacement project.

Commissioner Sellars moved, seconded by Commissioner Thompson, and carried 5-0, to transfer [SHIP Rehab Project File No. 2014-33-S into a SHIP DEMO/Replacement Project.](#)

E. NEW RIVER SOLID WASTE ASSOCIATION NOTICE OF INCREASE IN TIPPING FEES--BENNIE JACKSON, Solid Waste Director

Mr. Jackson distributed copies of [notice regarding an increase in tipping fees](#), effective 10-01-16. New River Solid Waste Association has approved a \$2.00 per ton increase to tipping fees on two classes of waste: Household Waste and Commercial Clean Yard Waste.

Also, the County has not increased the \$14 per ton surcharge since 2014. With the \$2.00 NRSWA increase, the County should probably consider increasing this surcharge.

F. REQUEST PERMISSION TO REQUEST BIDS FOR REPAIRS AT THE LAWTEY VOLUNTEER FIRE DEPARTMENT--ROD CRAWFORD, Building Official

Mr. Rod Crawford requested permission to receive proposals to complete the living quarters at the Lawtey Volunteer Fire Department. The City of Lawtey currently allows Bradford County to house full-time EMS staff in the building 24/7.

Commissioner Chandler moved, seconded by Commissioner Sellars, and carried 5-0, to approve to Request for Bids for repairs to the Lawtey Volunteer Department.

Ms. Rhoden advised that they will stay in constant communication with the Clerk through the bidding process.

G. CONSIDER APPROVAL OF A SHARED-USE NONMOTORIZED (SUN) TRAIL NETWORK PROGRAM INDIVIDUAL TRAIL APPLICATION FOR STATE TRAIL FROM PALATKA TO LAKE BUTLER (FDOT FUNDED AND DEP MAINTAINED)—RACHEL RHODEN, Deputy County Manager:

Ms. Rhoden presented the [SUN Trail grant application](#) for consideration.

Chairman Lewis advised that Public Comment Cards were submitted for this topic.

Paul Still commented on the following:

- As an important potential eco-tourism activity, he encouraged the Commission to get involved with the SUN trail project.
- Recommended the Commission appoint a Citizen Advisory Board to review eco-tourism potentials throughout the County.
- Potential SWIM funding available to purchase land for a County park.
- Lake Rowell (SWIM funding)

Commissioner Chandler advised that the funding set aside to help clean out Rowell Lake was pulled.

Dan Williams, Chairman of Hampton City Council, commented on the following:

- The City of Hampton is having some serious discussions with the Water Management District and Florida Rural Water Association regarding the Hampton Swamp with the hopes of creating eco-tourism. Although there has not been an official vote, the Hampton City Council is in favor of doing whatever possible to develop the trail. Mr. Williams advised that he has grant writing experience and offered his services, if needed.

Commissioner Riddick moved to approve the FDOT Shared-Use Nonmotorized (SUN) Trail Network Program Individual Trail Application as presented. Commissioner Chandler seconded the motion.

Commissioner Riddick asked that steps be taken to determine what is needed to procure the R.O.W. to straighten out S.E. 49th at the same time.

There being no further discussion, the *Motion Carried 5-0.*

(06-06-16 Regular Meeting)

Ms. Rhoden advised that at the May 19 Regular Scheduled Meeting, the Commission directed staff to enlist the assistance of qualified agencies to help in the review process of the **mining application**. To date, they have reached out to the North Central Florida Regional Planning Council, the North Florida Economic Development Partnership and Alachua County. Also, at the upcoming June 16 Regular Scheduled Meeting, staff will be requesting permission from the Board to prepare a Request for Qualifications (RFQ) for the purpose of providing assistance in the process of reviewing the mining application.

COMMISSIONER COMMENTS:

A. SPEEDVILLE PARK DEDICATION REQUEST--COMM. RIDDICK

- **Speedville Park - Dedicated to Willie B. Srg. Davis**

Commissioner Riddick requested dedication of Speedville Park as listed above. The community has approved the request.

Commissioner Thompson moved, seconded by Commissioner Chandler, and carried 5-0, to [dedicate Speedville Park to Willie B. Srg. Davis.](#)

Commissioner Riddick commented on the following:

- Asked the Commission to reconsider purchasing a Zipper to repair newly milled roads. The Road Department has tried other avenues to repair the milled roads, to no avail. The Road Department is currently spending \$2,500 per month for cold patch. The monthly payment for the Zipper would be about the same per month with a better result.

Chairman Lewis asked staff to look into the request.

Commissioner Chandler commented on the following:

- Concurred with Commissioner Riddick regarding maintaining the milled roads. Something needs to be done.
- Has received complaints from residents of Lincoln City concerning the placement of the playground equipment and concerns about no covering over the equipment to keep the colors from fading.

Ms. Rhoden advised that she was unaware of the complaints. She has been working very closely with Ms. Clara Hudson (President of the Committee) and Ms. Daisy Williams. She would be happy to reach out to them in this regard. As far as the equipment color is concerned, natural colors were purposely selected so there would not be a fading problem.

Commissioner Sellars commented on the following:

- The SUN Trail project sounds great. She expressed appreciation to Mr. Dan Williams for his offer to assist and encouraged Ms. Rhoden to take him up on his offer.

CHAIRMAN COMMENTS--EDDIE J. LEWIS:

- He too is receiving numerous complaints regarding the condition of the milled roads. He asked Ms. Rhoden to look into the purchase of the Zipper as requested by Commissioner Riddick.

ADJOURN: There being no further business, the meeting adjourned at 11:00 a.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

EDDIE J. LEWIS, CHAIRMAN

ATTEST: _____
RAY NORMAN, CLERK TO THE BOARD

Minutes prepared by Marlene Stafford, Deputy Clerk

Minutes approved by BOCC at the Regular Scheduled Meeting of _____