

(12-07-15 Regular Meeting)

**MINUTES OF
BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA
REGULAR SCHEDULED MEETING 9:30 A.M.
MONDAY, DECEMBER 7, 2015**

The Bradford County Board of County Commissioners convened in a regular meeting on Monday, December 7, 2015, at 9:30 a.m., in the County Commission Chambers at 945 North Temple Avenue, Starke, Florida.

PRESENT: Chairman Lewis, Commissioner Sellars, Commissioner Chandler, Commissioner Thompson, and Commissioner Riddick.

ALSO PRESENT: Brad Carter, County Manager; Rachel Rhoden, Deputy County Manager, Will Sexton, County Attorney, Ray Norman, Clerk of Courts, Jim Farrell, Finance Director; Marlene Stafford, Deputy Clerk; Paul Funderburk, Road Superintendent; Allen Parrish, Emergency Medical Services Director; Mark Crawford, Press; Dean Bennett, Facilities Maintenance Director; Benji Bennett, Emergency Management Planner; Kelly Canady, Community Development Director; Bennie Jackson, Solid Waste Director; Randy Andrews, Zoning Director; and Jerome Kelley, County Engineer.

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CALL TO ORDER: Chairman Lewis called the meeting to order at 9:30 a.m.

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PUBLIC HEARINGS

ADOPTION OF RESOLUTION

APPROVING THE OPERATION OF THE OSCEOLA COUNTY HOUSING FINANCE AUTHORITY IN BRADFORD COUNTY FOR THE PURPOSE OF ISSUING MULTIFAMILY HOUSING REVENUE BONDS--MITCHELL OWENS, Managing Director of RBC Capital Markets:

Chairman Lewis recognized Mr. Owens, who presented the resolution for consideration. Osceola County HFA is going to be issuing approximately \$44 million worth of bonds for affordable housing. The prospective projects are located in 12 different counties. The project identified in Bradford County is to renovate, re-roof and upgrade the Pine Forest II Apartments, to meet the requirements of the USDA for continuation of affordable housing. The financing should take place some time in March.

Mr. Sexton read the title of the resolution into the record.

Chairman Lewis opened the public hearing. There being no response, the public hearing was closed.

Commissioner Chandler moved, seconded by Commissioner Sellars, and carried 5-0, to adopt the Resolution as presented. (The [Resolution was assigned No. 2015-36.](#))

ADOPTION OF ORDINANCES

--AMENDING ORDINANCE NO. 1987-06; AMENDING THE TERMINATION DATE OF THE LOCAL OPTION GAS TAX ON MOTOR FUEL AND SPECIAL FUEL--WILL SEXTON, County Attorney:

Mr. Sexton presented the ordinance for consideration. The County was notified by the Florida Department of Revenue that in its review of an ordinance adopted in 1987 implementing the Local Option Gas Tax, that the termination date was incorrect in the original ordinance. The ordinance before the Commission corrects the error; amending the termination date of September 1, 2018, to August 31, 2018. He read the title into the record.

Chairman Lewis opened the public hearing. There being no response, the public hearing was closed.

Commissioner Sellars moved to adopt the Ordinance as presented. Commissioner Thompson seconded the motion.

Chairman Lewis pointed out that the ordinance does not implement a new gas tax.

There being no further discussion, the *motion carried 5-0*. (The [Ordinance was assigned No. 2015-06](#).)

--AMENDING ARTICLE IV OF THE BRADFORD COUNTY CODE TO REVISE THE PURCHASING PROCEDURES--WILL SEXTON, County Attorney:

Mr. Sexton presented the ordinance for consideration. The Board directed staff to amend the policy to eliminate the need for change orders less than \$500 for the Community Development Department to come before the Board. Adopting the proposed ordinance will allow staff to approve change orders up to \$500. He read the title into the record.

Chairman Lewis opened the public hearing. There being no response, the public hearing was closed.

Commissioner Thompson moved, seconded by Commissioner Sellars, and carried 5-0, to adopt the Ordinance as presented. (The [Ordinance was assigned No. 2015-07](#).)

PUBLIC COMMENTS: None.

CONSENT AGENDA

- A. SHIP MORTGAGE MODIFICATION ON FILE NO. 2014-03-S--TOTAL MORTGAGE \$27,748.60**
- B. FY 2013-2014 ANNUAL SHIP REPORT (Special Needs)**
- C. SHIP REHAB LOAN ON FILE NO. 2014-27-S AND 2014-29-S, NOT TO EXCEED \$25,000**
- D. SHIP PURCHASE ASSISTANCE LOAN ON FILE NO. 2014-28-S, NOT TO EXCEED \$30,000**
- E. 2015-2016 ANNUAL MAINTENANCE AGREEMENT BETWEEN CUMMINS POWER SOUTH AND BRADFORD COUNTY FOR MAINTENANCE OF THE COURTHOUSE GENERATOR--TOTAL \$1,559.91 (\$30 Decrease from 2014-2015)**
- F. INVENTORY SURPLUS LIST**
- G. MINUTES OF REGULAR SCHEDULED MEETING OF 11-19-15**
- H. ACKNOWLEDGMENT OF RECEIPT AND REVIEW OF ORDINANCES AND 2015-2016 DISTRIBUTION PERCENTAGES FOR BRADFORD COUNTY AS THEY PERTAIN TO THE LOCAL OPTION GAS TAX ON MOTOR FUEL AND SPECIAL FUEL--As Required by Florida Department of Revenue**
- I. RENEW INTERLOCAL AGREEMENT (Auto Renew Schedule) BETWEEN BRADFORD COUNTY AND THE CITY OF HAMPTON TO PROVIDE BUILDING AND FIRE PERMIT AND INSPECTION SERVICES**

Commissioner Sellars moved, seconded by Commissioner Chandler, and carried 5-0, to approve the [Consent Agenda](#) in its entirety.

PAYMENT OF BILLS--CHAIRMAN LEWIS:

Chairman Lewis advised that he reviewed the bills and recommends payment.

Commissioner Sellars moved, seconded by Commissioner Thompson, and carried 5-0, to approve payment of the bills.

ECONOMIC DEVELOPMENT PRESENTATION--JEFFERY HENDRY, Executive Director of North Florida Economic Development Partnership:

Chairman Lewis recognized Mr. Hendry, who addressed the Commission. (A packet containing a Demographic Overview of Bradford County was distributed.)

Mr. Hendry presented an overview of accomplishments, potential next steps and priorities relating to economic development for Bradford County and the region. Staff is working on preparing a profile/narrative for Bradford County and the region, which should be complete in January and will be very beneficial in moving forward with economic development.

Ms. Diane Scholz advised that they have applied for four different grants to procure enough funding to move forward with the strategic inventory. Ms. Scholz advised that Mr. Carter and Ms. Rhoden are super to work with and complemented them for their assistance in getting the necessary documentation needed for the grant applications.

CONSIDER APPROVAL OF A TDC FUNDING REQUEST FROM SANTA FE COLLEGE FOR THE 5th ANNUAL BRADFORD FEST TALENT SHOWDOWN IN THE AMOUNT OF \$5,000 (TDC Approved on 11-12-15)--PAM WHITTLE, Chamber President:

Chairman Lewis recognized Ms. Whittle, who presented the TDC funding request for consideration.

Commissioner Thompson moved, seconded by Commissioner Riddick, and carried 5-0, to approve the TDC Funding Request as presented.

COUNTY ATTORNEY REPORTS--WILL SEXTON: None.

SHERIFF REPORTS--GORDON SMITH: Not present.

CLERK REPORTS--RAY NORMAN: None.

COUNTY MANAGER REPORTS--BRAD CARTER: None.

COMMISSIONERS' COMMENTS:

Commissioner Riddick commented on the following:

- The Hampton Christmas Parade was a great success. He is proud of the accomplishments that the City of Hampton has made.
- Recognized December 7, 1941's attack on Pearl Harbor. He commended the Bradford County School system for keeping the schools open on Veterans' Day this year. The schools seized the opportunity to invite veterans to the schools to address the students.

Commissioner Sellars commented on the following:

- She too commended the schools for being open on Veterans' Day. It was very educational for the students.
- The opportunity to participate in the Shop With a Cop Christmas program was just another reminder of how Bradford County is blessed with community leaders and citizens who go above and beyond to help those in need.

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CHAIRMAN COMMENTS--EDDIE J. LEWIS:

- His father shared many stories with him about his service in WWII. We need to remember the past and pray for the future.

Mr. Carter announced the Economic Development Committee meeting at 11:00 a.m. today. Mr. Hendry will be leading the meeting.

ADJOURN: There being no further business, the meeting adjourned at 10:17 a.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

EDDIE J. LEWIS, CHAIRMAN

ATTEST: _____
RAY NORMAN, CLERK TO THE BOARD

Minutes prepared by Marlene Stafford, Deputy Clerk

Minutes approved by BOCC at the Regular Scheduled Meeting of _____