

**MINUTES OF  
BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA  
REGULAR SCHEDULED MEETING                      9:30 A.M.  
MONDAY, NOVEMBER 2, 2015**

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The Bradford County Board of County Commissioners convened in a regular meeting on Monday, November 2, 2015, at 9:30 a.m., in the County Commission Chambers at 945 North Temple Avenue, Starke, Florida.

**PRESENT:** Chairman Chandler, Commissioner Sellars, Commissioner Thompson, Commissioner Lewis and Commissioner Riddick.

**ALSO PRESENT:** Brad Carter, County Manager; Rachel Rhoden, Deputy County Manager; Will Sexton, County Attorney; Ray Norman, Clerk of Courts; Jim Farrell, Finance Director; Marlene Stafford, Deputy Clerk; Dean Bennett, Facilities Maintenance Director; Paul Funderburk, Road Superintendent; Allen Parrish, Emergency Medical Services Director; Benji Bennett, Emergency Management Planner; Mark Crawford, Press; Robert Perone, Library Director; Terry Vaughan, Supervisor of Elections; Jerome Kelley, County Engineer; Bennie Jackson, Solid Waste Director; Kelly Canady, Community Development Director; and Tim Wilson, CED.

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**CALL TO ORDER:** Chairman Chandler called the meeting to order at 9:30 a.m.

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**PUBLIC COMMENTS:** None.

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**CONSENT AGENDA:**

- A.     REQUEST PERMISSION TO REFER DELINQUENT EMS ACCOUNTS TO NATIONAL RECOVERY AGENCY FOR FURTHER COLLECTION EFFORTS IN THE AMOUNT OF \$19,587.45**
- B.     INVENTORY SURPLUS LIST**
- C.     CONSIDER APPROVAL OF EQUIPMENT LEASE PURCHASE AGREEMENT WITH NATIONWIDE CAPITAL, LLC AND SERVICE AND SUPPORT AGREEMENT WITH ELECTION SYSTEMS & SOFTWARE, LLC (ES&S).  
(These items were mentioned by Supervisor of Elections at the August 3 meeting of the BOCC)**
- D.     CONSIDER APPROVAL OF RECEIPT AND USE OF HAVA FUNDS FOR VOTING SYSTEMS ASSISTANCE GRANTS (Memorandum of Agreement) WITH FLORIDA DEPARTMENT OF STATE, DIVISION OF ELECTIONS.  
(This item was previously approved by the BOCC and contains some minor modifications to reflect the agreement(s) in Item C above.)**

(11-02-15 Regular Meeting)

- E. **CONSIDER APPROVAL OF AN AGREEMENT BETWEEN BRADFORD COUNTY AND WALGREENS FOR A COMMUNITY OFF-SITE CLINIC**
- F. **MINUTES OF PUBLIC HEARING ON TENTATIVE MILLAGE RATE AND BUDGET FOR FY2015-2016**
- G. **MINUTES OF REGULAR SCHEDULED MEETING OF 09-17-15**
- H. **MINUTES OF PUBLIC HEARING ON FINAL MILLAGE RATE AND BUDGET FOR FY2015-2016**
- I. **MINUTES OF REGULAR SCHEDULED MEETING OF 10-05-15**

*Commissioner Lewis moved, seconded by Commissioner Thompson, and carried 5-0, to approve the [Consent Agenda](#) in its entirety.*

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**APPROVE PAYMENT OF BILLS--CHAIRMAN CHANDLER:**

Chairman Chandler advised he reviewed the bills and recommends payment.

*Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to approve payment of the bills as reviewed.* (The Distribution List is on file in the Finance Department of the Office of the Clerk of Courts.)

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**CONSIDER APPROVAL OF ROAD MEMORIAL AWARD--COMMISSIONER THOMPSON:**

- **N.W. 55th Avenue - Dedicated to the Brantley/Lawson Families**

*Commissioner Sellars moved, seconded by Commissioner Lewis, and carried 5-0, to approve the [Road Memorial Award](#) as presented.*

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**RESOLUTION--ADOPTING AN AMENDED INTERLOCAL AGREEMENT CREATING THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL--SCOTT KOONS, Executive Director:**

Chairman Chandler recognized Mr. Koons, who advised that during the last legislative session, the legislature revised the boundaries of Regional Councils, dissolved the Withlacoochee Council and transferred those five counties to the adjoining Regional Councils, and Levy and Marion County have been transferred to the North Central Florida region. A resolution is required to amend the Interlocal Agreement that created the North Central Florida Regional Planning Council.

Via PowerPoint, Mr. Koons gave a brief presentation providing an overview and summary of the activities of the Council.

Mr. Koons presented the resolution for consideration. The Council is unanimously recommending approval of the proposed amendments to the Interlocal Agreement, which he briefly reviewed.

(11-02-15 Regular Meeting)

Mr. Sexton read the title of the resolution into the record.

*Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to adopt the Resolution as presented.* (The [Resolution was assigned No. 2015-29.](#))

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**COUNTY ATTORNEY REPORTS--WILL SEXTON:**

- A. CONSIDER APPROVAL OF INTERLOCAL AGREEMENT WITH SANTA FE COLLEGE (with SFC amendments) FOR INSTALLATION AND MAINTENANCE OF RADIO EQUIPMENT AND DATA COMMUNICATION SERVICES (Previously Approved by BOCC on 09-08-15.)**

Mr. Sexton advised that the Board previously approved an interlocal agreement with Santa Fe College to help provide an improved level of Internet service at the Watson Center and the two locations in Starke. When the agreement was presented to Santa Fe College for consideration, their legal department requested a couple of minor changes. Santa Fe has now approved the agreement. He has reviewed the agreement and the changes were in no way significant and do not change the meaningful terms of the agreement.

*Commissioner Sellars moved, seconded by Commissioner Thompson, and carried 5-0, to approve the [Interlocal Agreement](#) as presented.*

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**SHERIFF REPORT--GORDON SMITH:** None.

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**CLERK REPORT--RAY NORMAN:** None.

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**COUNTY MANAGER REPORTS--BRAD CARTER:**

- A. CONSIDER APPROVAL OF WORK ORDER NO. 14, AN AGREEMENT BETWEEN BRADFORD COUNTY AND JONES EDMUNDS & ASSOCIATES, INC., IN THE AMOUNT OF \$32,900--BENNIE JACKSON, Solid Waste Director**

Mr. Jackson presented the work order for consideration. Funds are in the budget to cover the expenditure.

*Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to approve [Work Order No. 14](#), as presented.*

Mr. Tim Cully, with Jones Edmunds, advised that on the previous work order the work was scheduled July through July, and they were able to do three events for the price of two (a year and a half of work under one work order), effecting a cost savings for the County. Work Order No. 14 finally synchronizes the work with the County's fiscal year.

(11-02-15 Regular Meeting)

**B. CONSIDER APPROVAL OF WORK ORDER NO. 15, AN AGREEMENT BETWEEN BRADFORD COUNTY AND JONES EDMUNDS & ASSOCIATES, INC., IN THE AMOUNT OF \$8,000--BENNIE JACKSON, Solid Waste Director**

Mr. Jackson presented the work order for consideration. Funds are in the budget to cover the expenditure.

*Commissioner Lewis moved, seconded by Commissioner Thompson, and carried 5-0, to approve [Work Order No. 15](#) as presented.*

**C. CONSIDER APPROVAL OF CHANGE ORDER NO. 2 ON CR221, TO INCREASE CONTRACT FUNDS BY \$6,987.75. TOTAL ADJUSTED CONTRACT--\$763,198.70--JEROME KELLEY, County Engineer**

Mr. Kelley presented the change order for consideration. This will exhaust the available funds for this project and should be completed in a few days.

*Commissioner Lewis moved, seconded by Commissioner Riddick, and carried 5-0, to approve [Change Order No. 2 on CR221](#) as presented.*

**D. CONSIDER APPROVAL OF CHANGE ORDER NO. 2 ON SHIP FILE NO. 2014-17-S, TO INCREASE CONTRACT FUNDS BY \$375. TOTAL ADJUSTED CONTRACT--\$21,644.95--KELLY CANADY**

Ms. Canady presented the change order for consideration.

*Commissioner Sellars moved, seconded by Commissioner Riddick, and carried 5-0, to approve [Change Order No. 2 on SHIP File No. 2014-17-S](#), as presented.*

Based on inquiry of Chairman Chandler and subsequent discussion, there was **Board consensus** for Mr. Sexton to draft an amendment to the County's purchasing policy that change orders involving projects managed by the Community Development Department valued at \$500 or less, would no longer require Board approval.

**E. PART-TIME TRAINING POSITION FOR EMERGENCY MANAGEMENT--BRIAN JOHNS, Emergency Management Director**

(This item will be postponed until the next regular meeting.)

(11-02-15 Regular Meeting)

**COMMISSIONERS COMMENTS:**

**Commissioner Riddick commented on the following:**

- Reported on his attendance at the NADO Annual Training Conference. Attended several meeting with representatives from small communities and heard how the cities and counties are working together to develop and energize their downtown areas. One of the items they discussed was parks and recreation for the children. Bradford County has an opportunity coming up to work with the City of Starke to do something for our children. The creation of parks and facilities for ball tournaments would be a great asset for Bradford County.
- Scott Koons was voted Secretary of NADO. Bradford County is blessed to have him on the Planning Council.

**Commissioner Sellars commented on the following:**

- Concurred with Commissioner Riddick. On numerous occasions, the TDC has addressed the possibility of a ball complex and recreation facilities. She is eager to meet with the City of Starke.
- Expressed her appreciation to everyone involved in Trunk or Treat, it was very successful.

**Commissioner Lewis commented on the following:**

- Concerning a recreation complex, Bradford County used to host some of the best ball tournaments around.

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**CHAIRMAN COMMENTS--ROSS CHANDLER:**

The County Commission and City Commission have to be willing to work together to move forward with providing recreation.

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**ADJOURN:** *Commissioner Lewis moved to adjourn the meeting. Commissioner Sellars seconded the motion.* There being no further business, the meeting adjourned at 10:05 a.m.

**BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA**

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**ROSS CHANDLER, CHAIRMAN**

**ATTEST:** \_\_\_\_\_  
**RAY NORMAN, CLERK TO THE BOARD**

Minutes prepared by Marlene Stafford, Deputy Clerk

**Minutes approved by BOCC at the Regular Scheduled Meeting of \_\_\_\_\_.**