

(10-05-15 Regular Meeting)

**MINUTES OF
BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA
REGULAR SCHEDULED MEETING 9:30 A.M.
MONDAY, OCTOBER 5, 2015**

The Bradford County Board of County Commissioners convened in a regular meeting on Monday, October 5, 2015, at 9:30 a.m., in the County Commission Chambers at 945 North Temple Avenue, Starke, Florida.

PRESENT: Chairman Chandler, Commissioner Sellars, Commissioner Thompson, Commissioner Lewis and Commissioner Riddick.

ALSO PRESENT: Brad Carter, County Manager; Rachel Rhoden, Deputy County Manager; Will Sexton, County Attorney; Ray Norman, Clerk of Courts; Jim Farrell, Finance Director; Marlene Stafford, Deputy Clerk; Paul Funderburk, Road Superintendent; Robert Perone, Library Director; Joe Pietrangelo, Health Department Director; Jerome Kelley, County Engineer; Mark Crawford, Press; Randy Andrews, Zoning Director; Chip Ware, Fire Marshal; Wendy Russell, Administrative Assistant; Kelly Canady, Community Development Director; Bennie Jackson; Solid Waste Director; Brian Johns, Emergency Management Director and Sheriff Smith.

CALL TO ORDER: Chairman Chandler called the meeting to order at 9:30 a.m.

PUBLIC COMMENTS:

On behalf of the **American Red Cross, Chip Ware and Wendy Russell** addressed the Commission. Mr. Ware advised that Emergency Management has received a grant from the American Red Cross to provide residential smoke detectors free of charge to qualified applicants. The Red Cross program goes beyond installing a new detector. The installer will also work with the family through a "home fire safety check sheet" and EDITH (Exit Drills In The Home) with the children. Mr. Ware explained the application and the installation process.

There was brief discussion.

Terricena Kittles—5K Run/Walk for Tangela Bass Howard Scholarship Fund:

In honor of Tangela Bass Howard, who recently passed away, the class of 1989 would like permission to conduct a 5K run/walk on December 5, as a fundraiser to establish a "Tangela Bass Howard Scholarship Fund". A route has not yet been established. With the Commission's approval, she will return later in the month with a proposed route and additional information.

There was a general consensus to move forward as long as the Chief of Police and Sheriff are involved.

CONSENT AGENDA

- A. CONSIDER APPROVAL OF CHAIRMAN ROSS CHANDLER'S BOARD MEMBERSHIP TO THE ALACHUA BRADFORD REGIONAL WORKFORCE BOARD**
- B. CONSIDER APPROVAL OF THE BRADFORD COUNTY FAIR ASSOCIATION FUNDING REQUEST IN THE AMOUNT OF \$5,000 (14/15 BUDGET)**
- C. CONSIDER APPROVAL OF A CONSULTANT CONTRACT WITH ANDY EASTON & ASSOCIATES, INC., FOR FRDAP PROJECT MANAGEMENT SERVICES RELATED TO THE SPEEDVILLE PARK 2015-2016 FRDAP GRANT. TOTAL ADMINISTRATIVE FEE--\$6,000.00**
- D. CONSIDER APPROVAL OF A CONSULTANT CONTRACT WITH ANDY EASTON & ASSOCIATES, INC., FOR FRDAP PROJECT MANAGEMENT SERVICES RELATED TO THE LINCOLN CITY PARK 2015-2016 FRDAP GRANT. TOTAL ADMINISTRATIVE FEE--\$6,000.00**
- E. CONSIDER APPROVAL OF A CONTRACT BETWEEN THE BRADFORD COUNTY BOARD OF COUNTY COMMISSIONERS AND THE STATE OF FLORIDA DEPARTMENT OF HEALTH FOR THE OPERATION OF THE BRADFORD COUNTY HEALTH DEPARTMENT DURING CONTRACT YEAR 2015-2016. THE COUNTY'S APPROPRIATED RESPONSIBILITY WILL NOT EXCEED \$100,000.00**

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to approve the [Consent Agenda](#) in its entirety.

APPROVE PAYMENT OF BILLS--COMMISSIONER SELLARS: *Commissioner Sellars moved, seconded by Commissioner Thompson, and carried 5-0, to approve payment of the bills as reviewed. (The Disbursement List is on file in the Finance Department of the Office of the Clerk.)*

PRESENTATION BY FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION OF AWARDS AND CHECKS FOR LINCOLN CITY AND SPEEDVILLE FRDAP GRANTS--Kevin Patton, Park Manager, Gold Head Branch State Park:

Chairman Chandler recognized Mr. Patton, who presented a \$100,000.00 check to the County for FRDAP grants for the development of Lincoln City and Speedville Recreation Parks.

COUNTY ATTORNEY REPORTS--WILL SEXTON:

- A. RESOLUTION--CONFIRMING A PROCLAMATION DECLARING A STATE OF LOCAL EMERGENCY**

Mr. Sexton presented the resolution for consideration and read the title into the record.

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to adopt the resolution as presented. (The [Resolution was assigned No. 2015-28.](#))

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SHERIFF REPORTS--GORDON SMITH:

- A. CONSIDER APPROVAL OF E911 RURAL COUNTY GRANT PROGRAM APPLICATION FOR 911 SYSTEM MAINTENANCE (Retroactively approved by Chairman Chandler on 09-24-15 to meet grant application deadline of 09-30-15). TOTAL GRANT FUNDING REQUEST--\$54,715.45**

Sheriff Smith presented the grant application for consideration. Due to the deadline date and meeting schedule, they had to get the Chairman's signature on the application prior to bring it to the entire Commission. There is no match requirement.

Commissioner Lewis moved, seconded by Commissioner Thompson, and carried 5-0, to approve the grant application retroactive to 09-24-15.

Sheriff Smith announced that they went live with new emergency medical, police and fire dispatch last week.

Chairman Chandler and Commissioner Lewis asked the Sheriff for help getting the grass mowed at Lincoln City. Sheriff Smith advised that they have been working on it, but it has been difficult getting inmates to keep the work squads filled.

CLERK REPORTS--RAY NORMAN

- A. EMERGENCY ITEM--DIRECTION FROM THE BOARD WITH REGARD TO ALLOCATION OF THREE PERCENT RAISE FOR BOARD OF COUNTY COMMISSIONERS' EMPLOYEES:**

Mr. Sexton advised that as the Finance Department has been moving forward to implement the 3% raise approved by the Commission on August 20, it has been brought to their attention that clarification is needed whether to allocate a 3% raise across the board, or (based on prior discussion), the gross value of a 3% raise, divided equally among the employees, which is a greater benefit to the lower earning employees. To take action on this item requires an emergency declaration.

Commissioner Sellars moved, seconded by Commissioner Lewis, and carried 5-0, to declare an emergency to consider the item.

Following brief discussion, *Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to calculate the raise by taking the gross value of three percent divided by the number of BOCC employees.*

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(There was discussion regarding the **Lincoln City Recreational Park**):

- The construction timeline: Ms. Rhoden advised that once the agreements are fully executed they could move forward.
- Prioritizing the playground equipment list presented in the grant application: Mr. Carter advised that staff could schedule another meeting with the park committee and with the grant administrator to prioritize the list. (A meeting was coordinated.)

Chairman Chandler advised that the Commission realizes that the park will probably not be completed with the funds available, but it is the intent to continue to add to the Lincoln City Park until it reaches the level of the other parks.

Commissioner Riddick advised that purchasing the playground equipment from one vendor for both parks could possibly save money to purchase more equipment.

COUNTY MANAGER REPORTS--BRAD CARTER:

A. DISCUSS THE FLORIDA DEPARTMENT OF TRANSPORTATION SOLICITATION FOR APPLICATIONS FOR THE TRANSPORTATION ALTERNATIVE PROGRAM (TAP) UNDER WORK PROGRAM CYCLE/FISCAL YEAR 2022

Ms. Rhoden advised the [FDOT is requesting project applications for the Transportation Alternative Program \(TAP\), for FY 2022](#). The last two projects submitted by the County in November have not been scheduled in any work program. Ms. Rhoden asked if the Commission would like to resubmit those projects or submit new projects. FDOT encourages re-submittal of projects that have not been scheduled, as this demonstrates that they are priorities.

There was a consensus to resubmit the previous projects, which are: N.W. CR229 from Starke Elementary to N.W. CR177th Avenue; and CR100A from SR200 to S.E. 143rd Street.

B. REQUEST AUTHORIZATION FOR DRMP TO INVESTIGATE, PREPARE AND SUBMIT APPLICATION TO SRWMD FOR REGIONAL INITIATIVE VALUING ENVIRONMENTAL RESOURCES (RIVER) COOPERATIVE FUNDING (Grant) FOR SURVEY, MAINTENANCE AND/OR IMPROVEMENT TO A CANAL BETWEEN HAMPTON LAKE AND SANTA FE RIVER FOR 2015 FUNDING CYCLE (Deadline is October 30, 2015)

Mr. Kelley requested permission to submit a RIVER grant application to SRWMD to remove obstructions that hinder the efficient hydraulic use of the canal between Hampton Lake and Santa Fe River.

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to authorize Mr. Kelley to submit the grant application as requested.

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C. CONSIDER APPROVAL OF CHANGE ORDER NO. 1 ON CR231 RESURFACING ROAD PROJECT TO INCREASE CONTRACT PRICE IN THE AMOUNT OF \$24,229.44. TOTAL ADJUSTED CONTRACT PRICE \$968,357.44-- JEROME KELLY, COUNTY ENGINEER

Mr. Kelley presented the change order for consideration. The change order is to furnish and install three solar powered red flashing stop sign beacons. The project will remain within the FDOT approved budget.

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to approve the change order as presented.

D. CONSIDER APPROVAL OF CHANGE ORDER NO. 1 FOR SHIP CASE #2014-17-S IN THE AMOUNT OF \$988.00 TOTAL SHIP MORTGAGE AMOUNT IS \$21,020.00--KELLY CANADY, COMMUNITY DEVELOPMENT DIRECTOR

Ms. Canady presented the change order for consideration.

Commissioner Lewis moved, seconded by Commissioner Thompson, and carried 5-0, to approve the change order as presented.

Mr. Carter asked the Commission to be thinking about initiatives to be included on the legislative agenda and report to staff prior to the next Commission meeting.

COMMISSIONERS' COMMENTS:

Commissioner Riddick commented on the following:

- Incited by inquiry of a citizen, Mr. Kelley expounded on the scope of work for the RIVER grant for the Hampton Lake canal.
- Expressed his enthusiasm regarding the Lincoln City and Speedville Recreational Park grants.

Commissioner Lewis commented on the following:

- Reiterated to Sheriff Smith and Mr. Funderburk the need for mowing and cleaning up in Lincoln City.

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CHAIRMAN COMMENTS--ROSS CHANDLER:

- Expressed his appreciation to the Commission for approving his reappointment to the CareerSource Board. He has had several conversations with the executive director regarding more job opportunities in Bradford County. The executive director has indicated that they will do all they can in an effort to get more Bradford County citizens employed and not just applying for benefits.

Chairman Chandler advised that as the County's representative, he is committed to work on getting more services and more jobs for Bradford County.

ADJOURN:

Commissioner Lewis moved to adjourn the meeting, Commissioner Sellars seconded the motion. There being no further business, the meeting adjourned at 10:07 a.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

ROSS CHANDLER, CHAIRMAN

ATTEST: _____
RAY NORMAN, CLERK TO THE BOARD

Minutes prepared by Marlene Stafford, Deputy Clerk

Minutes approved by BOCC at the Regular Scheduled Meeting of _____.