

**MINUTES OF
BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA
REGULAR SCHEDULED MEETING 6:30 P.M.
THURSDAY, AUGUST 20, 2015**

The Bradford County Board of County Commissioners convened in a regular meeting on Thursday, August 20, 2015, at 6:30 p.m., in the County Commission Chambers at 945 North Temple Avenue, Starke, Florida.

PRESENT: Chairman Chandler, Commissioner Sellars, Commissioner Lewis, Commissioner Thompson, and Commissioner Riddick.

ALSO PRESENT: Brad Carter, County Manager; Ray Norman, Clerk of Courts; Jim Farrell, Finance Director; Marlene Stafford, Deputy Clerk; Allen Parrish, Emergency Medical Services Director; Brian Johns, Emergency Management Director; Paul Funderburk, Road Superintendent; Mark Crawford, Press; Benji Bennett, Emergency Management Planner; Sheriff Smith; Kelly Canady, Community Development Director; Bennie Jackson, Solid Waste Director; Dean Bennett, Facilities Maintenance Director; Mayor of Hampton; Teresa Phillips, Tax Collector; Capt. Starling and Capt. Thompson.

CALL TO ORDER: Chairman Chandler called the meeting to order at 6:30 p.m.

PUBLIC COMMENTS: None.

CONSENT AGENDA:

- A. MINUTES OF REGULAR SCHEDULED MEETING OF 07-16-15**
- B. INVENTORY SURPLUS LIST**
- C. REQUEST PERMISSION TO REMOVE 1989 CHEVY VENTURER II (Old Library Bookmobile) FROM SURPLUS INVENTORY AND TRANSFER TO THE EMERGENCY MANAGEMENT DEPARTMENT**
- D. CONSIDER APPROVAL TO CHARGE OFF EMS ACCOUNTS IN THE AMOUNT OF \$181,500**
- E. CONSIDER APPROVAL OF TWELFTH AMENDMENT TO THREE-PARTY AGREEMENT BETWEEN BRADFORD COUNTY AND THE UNIVERSITY OF FLORIDA BOARD OF TRUSTEES AND WILLIAM F. HAMILTON, M.D., FOR DISTRICT MEDICAL EXAMINER SERVICES, UNIVERSITY PHYSICIAN SUPPORT SERVICES, UNIVERSITY NON-PHYSICIAN SUPPORT SERVICES AND FACILITY USE. COMPENSATION TO UNIVERSITY FY2015-2016 - \$29,666.76**

(08-20-15 Regular Meeting)

- F. CONSIDER APPROVAL TO ACCEPT 2015-2016 FEDERAL FUNDS IN THE AMOUNT OF \$39,462.00 THROUGH THE EDWARD BYRNE MEMORIAL JAG PROGRAM FOR PROJECT - OPERATION CRIME REDUCTION (Grant Managed by the Sheriff's Department)**
- G. CONSIDER APPROVAL OF AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF LAWTEY AND THE BRADFORD COUNTY BOARD OF COUNTY COMMISSIONERS FOR A SITE LOCATION IN LAWTEY FOR A 150' SELF-SUPPORTING COMMUNICATIONS TOWER**
- H. CONSIDER APPROVAL OF AMENDMENT NO. 1 TO THE DEP AGREEMENT NO. 502SC BETWEEN THE DEPARTMENT OF ENVIRONMENTAL PROTECTION AND BRADFORD COUNTY**
- I. SUPPORT LETTER OF THE RURAL INFRASTRUCTURE FUND-FEASIBILITY STUDY APPLICATION FOR \$300,000.00 TO DO SITE INVESTIGATION FOR THE NORTH FLORIDA RURAL AREA OF OPPORTUNITY (Signed and Approved by Chairman Ross Chandler on 08-11-15)**

Commissioner Lewis moved, seconded by Commissioner Thompson, and carried 5-0, to approve the Consent Agenda in its entirety.

CONSIDER APPROVAL TO EXTEND ITA (Individual Training Account) WAIVER FOR CAREERSOURCE NCFL (North Central Florida)--KIM TESCH-VAUGHT, Executive Director:

Chairman Chandler recognized Ms. Tesch-Vaught, who requested an extension to the current Individual Training Account (ITA), 50% expenditure requirement waiver. The request was approved by CareerSource Florida on July 27th. The WorkForce Board has secured a significant amount of training dollars directly from the Department of Labor. Reducing the ITA 50% requirement to 20%, allows them to put more focus on services needed for this area, i.e. work search, resume and interview training.

Commissioner Lewis moved to approve to extend the ITA waiver request, seconded by Commissioner Sellars.

Chairman Chandler expressed his concern about the unemployment rate in Bradford County. He would like to see more being done to reduce the rate. It appears that there is a high turnover in the staff at CareerSource. Ms. Tesch-Vaught advised that there are some challenges in Bradford County, one of which is the fact that for employment, the people sometimes have to travel. She mentioned several programs available that are in place to improve the unemployment issue. She would be happy to meet with the Commission and anyone from the community who would like to have a workshop and relay to her specifically what is needed.

There being no further discussion, the motion carried 5-0.

APPROVE PAYMENT OF BILLS--COMMISSIONER THOMPSON:

*Commissioner Thompson moved, seconded by Commissioner Lewis, and **carried 5-0, to approve payment of the bills as reviewed.*** (The Disbursement List is on file in the Finance Department of the Office of the Clerk.)

COUNTY ATTORNEY REPORTS--WILL SEXTON:

A. RESOLUTION--EXPRESSING SUPPORT FOR RURAL ECONOMIC DEVELOPMENT LEGISLATION

Mr. Sexton presented the resolution for consideration and read the title into the record. The resolution comes to the Commission at the request of the North Florida Economic Development Partnership. All of the counties in the NFEDP are adopting a like resolution, which will assist them in procuring state grants. There is no cost to the County.

*Commissioner Lewis moved to **adopt the resolution as presented,** seconded by Commissioner Thompson.*

Chairman Chandler advised that the County made a small investment in the partnership, which he believes will pay dividends in the future. State funding for economic development was cut this year in small, rural areas. It is critical to get funding to assist with economic development.

*There being no further discussion the **motion carried 5-0.*** (The [Resolution was assigned No. 2015-19.](#))

SHERIFF REPORTS--GORDON SMITH:

- The jail upgrade is complete. The project was done with jail set aside funds at no cost to the taxpayers.
- On September 24, they will be going live with the new state of the art emergency medical dispatch system. All dispatchers have been trained to provide medical instructions while on the phone with the caller instead of just dispatching rescue, fire or law enforcement. There is also an enhanced GPS system to locate calls coming in from cell phones. Bradford County will have one of the best 9-1-1 emergency dispatch centers in the State of Florida.
- Reminded everyone to be extra cautious as school starts Monday.
- Announced and explained a new program called "The Sheriff's Office SWEAT program". An alternative program for youth, first time offenders that will allow the youth to "work off" their offenses instead of creating a criminal record.
- In the last month, the Sheriff's Office has started issuing "Notices to Appear" on juvenile first time offenders, misdemeanor-less than 20 grams of marijuana. No jail time, no criminal record.

(08-20-15 Regular Meeting)

CLERK REPORTS--RAY NORMAN:

- A. REQUEST PERMISSION TO PURCHASE A 150' SELF-SUPPORTING PUBLIC SAFETY COMMUNICATIONS TOWER FROM ROHN PRODUCTS, LLC, FOR THE LAWTEY AREA. PROPOSAL - \$86,210.00 (Sole Source Purchase and Piggyback Purchase off Rohn Federal GSA Contract: GSA#07F-0185Y and GSA#GS-07F-01854)**

Clerk Norman requested permission to purchase a 150' self-supporting public safety communications tower. Four proposals were received. Rohn Products, LLC is the only one that met the requirements to construct the tower, with a proposal price of \$86,210.00. The funds are in the budget.

Commissioner Sellars moved, seconded by Commissioner Riddick, and carried 5-0, to grant permission to purchase the communications tower as presented.

COUNTY MANAGER REPORTS--BRAD CARTER:

- A. REQUEST PERMISSION TO PURCHASE (1) ALS DODGE AMBULANCE - TOTAL \$175,000.00 (State Contract No. 15-11-0116)--ALLEN PARRISH, Emergency Medical Services Director**

Mr. Parrish requested permission to purchase (1) ALS Dodge Ambulance at a state contract price of \$175,000. The ambulance was originally included in the 15-16 budget request as a capital item. However, there is a more immediate need and it takes about nine to ten months to get a unit in service once one has been ordered.

Clerk Norman advised that EMS should see unanticipated revenue coming in stemming from an increase in collections through the contract with Alachua County. In order to get it approved now and ordered, the ambulance has been removed from the 15-16 capital improvements/items list. He feels comfortable that the revenue will be there to pay for the unit when it arrives.

Commissioner Lewis moved to approve the purchase of the ambulance as presented, seconded by Commissioner Thompson.

At the request of Chairman Chandler, Mr. Parrish reported on the number of units in their fleet from the newest to the oldest, the mileage, the number of runs made, and the overall shape of the fleet.

There being no further discussion, the motion carried 5-0.

- B. CONSIDER APPROVAL OF AN AMENDMENT TO AGREEMENT BETWEEN BRADFORD COUNTY EMS AND EMS MANAGEMENT & CONSULTANTS, INC., AMENDING SECTION 5.(b): Responsibilities upon Termination**

Mr. Parrish presented the amendment for consideration. The extension will allow them to maintain the accounts they have and work them through to termination of the accounts so we do not end up with a large number of write-offs.

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to approve the amendment as presented.

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C. CONSIDER APPROVAL TO WAIVE LHAP EXPENDITURE LIMIT FROM \$25,000 TO \$27,721.25 ON SHIP FILE 2014-03-S--KELLY CANADY, Community Development Director

Ms. Canady requested approval to waive the LHAP expenditure limit on SHIP File No. 2014-03-S, from \$25,000 to \$27,721.25.

Commissioner Lewis moved, seconded by Commissioner Thompson, and carried 5-0, to waive the LHAP Expenditure limit as presented.

D. CONSIDER APPROVAL TO AMEND THE FINAL COST ON SHIP FILE 2014-03-S, IN THE AMOUNT OF \$27,721.25--KELLY CANADY, Community Development Director

Ms. Kelley requested approval to amend the final cost on SHIP File No. 2014-03-S to \$27,721.25.

Commissioner Lewis moved, seconded by Commissioner Thompson, and carried 5-0, to approve the final cost increase as presented.

E. CONSIDER APPROVAL TO EXTEND AN EMERGENCY DEBRIS REMOVAL AGREEMENT ON BID NO. EM 13-001 WITH ASPLUNDH ENVIRONMENTAL SERVICES, INC.--BRIAN JOHNS, Emergency Management Director

Mr. Johns requested approval to extend an Emergency Debris Removal Agreement with Asplundh Environmental Services, Inc. The agreement expires August 31, 2015, which is the middle of hurricane season. An extension will get them through hurricane season.

Commissioner Lewis moved, seconded by Commissioner Riddick, and carried 5-0, to extend the agreement as presented.

F. CONSIDER APPROVAL TO EXTEND AN EMERGENCY DEBRIS REMOVAL AGREEMENT ON BID NO. EM 13-001 WITH CERES ENVIRONMENTAL SERVICES, INC.--BRIAN JOHNS, Emergency Management Director

Mr. Johns advised that CERES Environmental Services is the back-up contractor for debris removal. The request is the same as above.

Commissioner Sellars moved, seconded by Commissioner Lewis, and carried 5-0, to extend the agreement as presented.

G. REQUEST PERMISSION TO ACCEPT A GRANT FROM FLORIDA FOREST SERVICE FOR A HOSE, VALVES AND FIREFIGHTING TOOLS IN THE AMOUNT OF \$9,993.00 (50% County Match-\$4,996.50) FOR THE HAMPTON VFD STATION--BRIAN JOHNS, Emergency Management Director

Mr. Johns requested permission to accept a grant as outlined above. (Mr. Johns announced that the County match requirement funds are budgeted for all the grants requested.)

Commissioner Lewis moved, seconded by Commissioner Riddick, and carried 5-0, to accept the grant as presented.

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H. REQUEST PERMISSION TO ACCEPT A GRANT FROM FLORIDA FOREST SERVICE FOR EXTRICATION EQUIPMENT IN THE AMOUNT OF \$10,239.00 (50% County Match-\$5,119.50) FOR THE NEW RIVER VFD--BRIAN JOHNS, Emergency Management Director

Mr. Johns requested permission to accept a grant as outlined above.

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to accept the grant as presented.

I. REQUEST PERMISSION TO ACCEPT A GRANT FROM FLORIDA FIRST SERVICE FOR A BUMPER, WINCHES, LIGHTS, STRUCTURE GEAR AND FIREFIGHTING EQUIPMENT IN THE AMOUNT OF \$9,963.00 (50% County Match-\$4,981.50) FOR THE BROOKER VFD--BRIAN JOHNS, Emergency Management Director

Mr. Johns requested permission to accept a grant as outlined above.

Commissioner Lewis moved, seconded by Commissioner Riddick, and carried 5-0, to accept the grant as presented.

J. REQUEST PERMISSION TO ACCEPT A GRANT FROM FLORIDA FOREST SERVICE FOR BRUSH GEAR, FLASHLIGHTS, HAND TOOLS AND A HOSE IN THE AMOUNT OF \$9,974.00 (50% County Match-\$4,987.00) FOR THE LAWTEY VFD--BRIAN JOHNS, Emergency Management Director

Mr. Johns requested permission to accept a grant as outlined above.

Commissioner Thompson moved, seconded by Commissioner Lewis, and carried 5-0, to accept the grant as presented.

K. REQUEST PERMISSION TO ACCEPT A GRANT FROM FLORIDA FOREST SERVICE FOR EXTRICATION EQUIPMENT IN THE AMOUNT OF \$10,239.00 (50% Match-\$5,119.50) FOR THE HEILBRONN SPRINGS VFD--BRIAN JOHNS, Emergency Management Director

Mr. Johns requested permission to accept a grant as outlined above.

Commissioner Thompson moved, seconded by Commissioner Lewis, and carried 5-0, to accept the grant as presented.

L. REQUEST PERMISSION TO ACCEPT A GRANT FROM FLORIDA FOREST SERVICE FOR BUNKER GEAR AND FIREFIGHTING TOOLS IN THE AMOUNT OF \$9,978.00 (50% County Match-\$4,989.00) FOR THE THERESSA VFD--BRIAN JOHNS, Emergency Management Director

Mr. Johns requested permission to accept a grant as outlined above.

Commissioner Sellars moved, seconded by Commissioner Riddick, and carried 5-0, to accept the grant as presented.

M. BID AWARD RECOMMENDATION FOR METAL CULVERTS

Mr. Carter recommended awarding the bid to the low and only bidder, Gulf Atlantic Culvert, Inc. out of Tallahassee. There is a slight increase on some and a decrease on others, which works out to roughly the same overall.

Commissioner Lewis moved, seconded by Commissioner Thompson, and carried 5-0, to award the [bid to Gulf Atlantic Culvert, Inc.](#), as recommended.

2015-2016 BUDGET DISCUSSION

A. DISCUSS A SIX-MONTH DEFERMENT OF MILLINGS FOR FY2015-2016

Discussion ensued.

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to approve a six-month deferment of millings for fiscal year 15-16.

There was a consensus for the following:

- Any roads in need of milling on an emergency basis are to come back to the Board for approval before they are milled.
- S.E. 66th is the next road on the rotation and will be milled as soon as there are funds available to cover the cost.

There was some discussion concerning having millings in stock for emergencies and using lime rock funds to purchase millings. Incited by inquiry of Commissioner Thompson, Mr. Funderburk advised that there are approximately four to five loads of milling available in the stockyard.

There was brief discussion regarding millings from CR21 and US301.

B. DISCUSS AND RECOMMEND NEW REVENUE STREAMS, IF ANY, TO PURSUE FOR FY2015-2016 BUDGET

Each Commissioner expressed their point of view regarding the proposed revenue streams.

Chairman Chandler opened the floor for public comments.

Adro (Johnny) Brown of 21240 NW 97th Place, Lake Butler commented on the following:

- Employee Raises
 - Road Department Equipment in Disrepair
- (There was brief discussion on each topic.)

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Sylvia Tatum of 22512 CR200A, Lawtey, commented on the following:

- Jobs and Economic Growth
- Franchise Fee and Gas Tax (Opposed)
- Readdressing the 2015-2016 Budget

David Smith of 8295 NW 185th St., Starke commented on the following:

- Expressed opposition to a franchise fee and gas tax.

Derek Thomas, Director of Member and Public Relations for Clay Electric Coop, commented on the following:

- Expressed opposition to an electric franchise fee.

Adam Hudson of 8717 NW CR225, Starke, commented on the following:

- He would like to see improvements and increased services and would not oppose a franchise fee or a gas tax, or both. The public needs to be better educated about both and how they work.
- Full-Time Fire Rescue Department

C. DISCUSS AND RECOMMEND INCREASE EXPENDITURES, IF ANY, TO INCLUDE IN THE FY15-16 BUDGET

Mr. Carter advised that without any new revenue streams, there is no reason to consider including any of the items on the possible increased expenditures list.

This incited additional discussion which was not limited to but included keeping the FY15-16 budget as close to the FY14-15 as possible, cutting back, employees raises, better educating the public regarding the consideration of additional taxes, conducting more budget workshops, employee benefits and cost to the County,

Commissioner Lewis moved to grant a 3% raise to employees. Commissioner Sellars seconded the motion.

Discussion ensued regarding funding an employee 3% raise.

There being no further discussion, the MOTION CARRIED 4-1, with Commissioner Riddick dissenting.

COMMISSIONER'S COMMENTS: None.

CHAIRMAN COMMENTS--ROSS CHANDLER: None.

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ADJOURN: *Commissioner Lewis moved to adjourn the meeting, seconded by Commissioner Thompson, and the motion carried 5-0. There being no further business, the meeting adjourned at 8:40 p.m.*

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

ROSS CHANDLER, CHAIRMAN

ATTEST: _____
RAY NORMAN, CLERK TO THE BOARD

Minutes prepared by Marlene Stafford, Deputy Clerk

Minutes approved by BOCC at the Regular Scheduled Meeting of _____