

(07-16-15 Regular Meeting)

**MINUTES OF
BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA
REGULAR SCHEDULED MEETING 6:30 P.M.
THURSDAY, JULY 16, 2015**

The Bradford County Board of County Commissioners convened in a regular meeting on Thursday, July 16, 2015, at 6:30 p.m., in the County Commission Chambers at 945 North Temple Avenue, Starke, Florida.

PRESENT: Chairman Chandler, Commissioner Sellars, Commissioner Lewis, Commissioner Thompson, and Commissioner Riddick.

ALSO PRESENT: Brad Carter, County Manager; Ray Norman, Clerk of Courts; Jim Farrell, Finance Director; Marlene Stafford, Deputy Clerk; Allen Parrish, Emergency Medical Services Director; Dean Bennett, Facilities Maintenance Director; Mark Crawford, Press; Paul Funderburk, Road Superintendent; Ricky Thompson, City Clerk-City of Starke; Kelly Canady, Community Development Director; Benny Jackson, Solid Waste Director; Pam Whittle, Chamber President; Sheriff Smith, and Capt. Thompson.

CALL TO ORDER: Chairman Chandler called the meeting to order at 6:30 p.m.

PUBLIC COMMENTS:

Esther Kelly, Director of the Concerned Citizens of Bradford County--Request for Funding for the Afterschool Club-RJE Tiger Den Educational Enrichment Summer Day Camp. [\(Packet\)](#)

Ms. Kelly gave a brief overview of the Educational Enrichment Summer Day Camp that provides academic assistance to students who might otherwise be held back. Ms. Kelly asked the Board to consider supporting the program by contributing \$5,000.

After brief discussion, Chairman Chandler advised that the Board would consider her request and contact her with a decision.

Katherine VanZant—North Florida Regional Water Supply Partnership

Ms. VanZant addressed the Commission regarding the concept for the North Florida Regional Water Supply Plan. The next step that is needed is to conduct a workshop or a meeting that allows the SRWMD and the Bradford Soil and Water Conservation District to present and discuss the plan and to get the Commission's input.

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Paul Still--Bradford Soil and Water Conservation District ([Packet](#))

Mr. Still also addressed the North Florida Regional Water Supply Plan and stressed the importance of Bradford County's representation in the process. Mr. Still also addressed potential storm water and flooding problems throughout the County. He recommended the County send a representative to the first Trail Ridge Working Group meeting in mid-August and possibly schedule a workshop for the Thursday evening Commission meeting in August for a more detailed briefing on the process and possibilities.

Vivian Katz—President of Save Our Lakes Organization in Keystone Heights ([Packet](#))

Ms. Katz advised that the Save Our Lakes Organization would like to join forces with Bradford County to alleviate the surrounding communities' problem with flooding and dry lakes. She encouraged the Commission to get involved and participate in the planning process.

Chairman Chandler asked Mr. Carter to attend the next meeting.

At the request of Commissioner Lewis, Mr. Still addressed Alligator Creek water diversion and the lack of water in the Keystone Heights area.

Mr. Still added that it would be very helpful for Brian Johns to attend the next meeting in Lake City to give a brief presentation concerning the flooding issues of Bradford County.

Mr. Carter advised that staff would coordinate.

CONSENT AGENDA:

- A. MINUTES OF REGULAR SCHEDULED MEETING OF 06-01-15**
- B. MINUTES OF REGULAR SCHEDULED MEETING OF 06-18-15**
- C. CONSIDER APPROVAL TO AMENDMENT #2 TO EXTEND AGREEMENT WITH RAYONIER FOR PURCHASE AND SALE OF DIRT IN PLACE (No Increase)**
- D. CONSIDER APPROVAL OF TYCO SIMPLEXGRINNELL SERVICE AGREEMENT TO TEST AND INSPECT SPRINKLER SYSTEM, ON A QUARTERLY SCHEDULE, AT THE BRADFORD COUNTY EMERGENCY MEDICAL SERVICES STATION--\$700.00 ANNUALLY**
- E. CONSIDER APPROVAL OF A SHIP SATISFACTION OF MORTGAGE**
- F. CONSIDER APPROVAL OF A CONSTRUCTION AGREEMENT WITH V.E. WHITEHURST & SONS, INC., ON C.R. 221 WIDENING AND RESURFACING. BOARD APPROVED CONSTRUCTION BID ON 07/06/15 (Chairman approved agreement on 07-06-15)**

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to approve the [Consent Agenda](#) in its entirety.

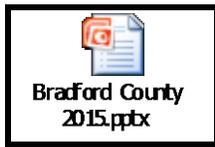
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APPROVE PAYMENT OF BILLS--COMMISSIONER LEWIS:

Commissioner Lewis moved, seconded by Commissioner Thompson, and carried 5-0, to approve payment of the bills.

RECYCLING PRESENTATION--SALLY PALMI, WASTE MANAGEMENT DIRECTOR FOR ALACHUA COUNTY:

Chairman Chandler recognized Ms. Palmi, who, via PowerPoint, reviewed their [proposal](#) for a pilot program for the hauling of recyclable materials from the Keystone Heights Collection site.



Ms. Palmi provided a narrative of how the proposal was initiated: In July of last year, S.P. Recycling, who was the processing vendor for recyclables for this region noticed the counties that they wished to divest of this operation, and actually divested of recycling operations throughout the country. S.P. Recycling offered Alachua County the opportunity to assume the operation from them, i.e. equipment and employees, which Alachua County agreed to do. However, what was not included in the assumption of the operations was the collection vehicles used to service Baker, Bradford and Union counties. Therefore, New River Solid Waste Association let for bid and acquired another vendor. However, the new vendor is not able to process plastics generated, which has created a big impact, particularly on those residing in the Keystone Heights area. The proposal is the result of working with Bradford County staff in an attempt to restore recycling to the Keystone Heights Collection Center.

Ms. Palmi reviewed their plan to initiate the pilot project, the timeline to implement the project, the length of the project and the estimated cost. The estimated cost is \$750.00 per month for collection. There is also a \$45 per ton processing fee, which can be handled one of two ways: 1) Alachua County owns the recyclables and there is no processing fee, 2) Bradford County pays \$45 per ton and receives a revenue share, which is formula based. With the current market, the second option would be a negative for the county. They are proposing that Bradford County give ownership of the materials to Alachua County and they in turn, will waive the processing fee. Contingency language can be included in an agreement that should the market improve the structure can be changed to revenue sharing. Alachua County would evaluate and report to Bradford County every quarter. They propose to continue the pilot through the end of next fiscal year.

Discussion ensued.

Commissioner Lewis asked if the Solid Waste budget could handle the cost. Clerk Norman advised that this fiscal year is almost over and based on the start-up time, it could be budgeted for next year. If there are any expenses this year, he feels the budget could handle it to get the project started.

Following additional discussion, Mr. Carter recommended taking the proposal under advisement with other budget considerations.

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Chairman Chandler recognized Mr. Still, who advised that the key thing to consider is the cost versus the cost of disposal. In this case, the Board needs to decide what the cost of the current recycling program is and is it worth bringing in plastics. Plastics are bulky and light; you are paying a lot to run a very light truck.

CONSIDER APPROVAL OF A REQUEST FROM THE BRADFORD COUNTY TOURIST DEVELOPMENT COUNCIL TO MAKE REPAIRS TO A BLOCK BUILDING LOCATED ON THE SOUTH END OF THE GOVERNOR CHARLEY E. JOHNS CONFERENCE CENTER. (Low Bid of \$18,400.00 Submitted by Henry Hodges Construction & Roofing, Inc.):

Chairman Chandler recognized Pam Whittle and John Miller, who requested approval to [rework the block building](#) located at the Governor Charley E. Johns Conference Center. Three proposals were received and Henry Hodges Construction and Roofing, Inc. was low bidder at \$18,400. The TDC approved the request at the May 21 meeting.

Mr. Miller expounded on the work that will be performed on the building and commented on other future goals they have for the Conference Center and the site.

Commissioner Lewis asked if there is sufficient funding in the budget. Ms. Whittle advised that the balance is currently \$113,000.

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to approve the repairs as requested and accept the low bid of \$18,400 submitted by Henry Hodges Construction & Roofing, Inc.

COUNTY ATTORNEY REPORTS--WILL SEXTON: None.

SHERIFF REPORTS--GORDON SMITH: None.

CLERK REPORTS--RAY NORMAN:

(These items were not addressed.)

- A. BOARD TO SET 2015-2016 PROPOSED MILLAGE RATE (Tentative Budget Based on 9.1104 mills)
- B. PRESENTATION OF FISCAL YEAR 2015-2016 TENTATIVE BUDGET

COUNTY MANAGER REPORTS--BRAD CARTER:

Mr. Carter proudly announced that Allen Parrish is the 2015 recipient of the Department of Health EMS Outstanding Leadership Award.

Each commissioner expressed his or her appreciation to Mr. Parrish for his leadership. Mr. Parrish expressed his appreciation to Mr. Carter and to the County Commission for their support.

A. REQUEST PERMISSION TO PURCHASE SIX (6) CF19 PANASONIC TOUGH BOOK LAPTOP COMPUTERS FOR A TOTAL OF \$22,000.00 (State Contract No. 250-WSCA-10-ACS)--ALLEN PARRISH, EMERGENCY MEDICAL SERVICES DIRECTOR

Mr. Carter advised that the next four (4) items were originally included in next years' capital improvement plan. However, the Clerk has located a funding source in this years' budget.

Mr. Parrish requested permission to purchase six CF19 Panasonic Tough Book laptop computers for a total state contract price of \$22,000.

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to approve the purchase as requested.

B. REQUEST PERMISSION TO PURCHASE ONE (1) LIFEPAK 15 CARDIAC MONITOR/DEFIBRILLATOR FOR A TOTAL OF \$32,352.00 (County Manager Approved Sole Source)--ALLEN PARRISH, EMERGENCY MEDICAL SERVICES DIRECTOR

Mr. Parrish requested permission to purchase one LifePack 15 cardiac monitor/defibrillator for a total of \$32,352.

Commissioner Lewis moved, seconded by Commissioner Thompson, and carried 5-0, to approve the purchase as requested.

C. REQUEST PERMISSION TO PURCHASE ONE (1) LTV 1150 PORTABLE VENTILATOR FOR A TOTAL OF \$15,350.00 (County Manager Approved Sole Source)--ALLEN PARRISH, EMERGENCY MEDICAL SERVICES DIRECTOR

Mr. Parrish requested permission to purchase one LTV 1150 portable ventilator for a total of \$15,350. Since he submitted these items for the agenda, he has re-negotiated some of the prices, which are lower. He will advise of the final price, which will be no more than what is listed.

Commissioner Lewis moved, seconded by Commissioner Thompson, and carried 5-0, to approve the purchase as requested.

D. REQUEST PERMISSION TO PURCHASE TWO (2), TWO-CUBIC YARD STATIONARY COMPACTORS FOR THE KEYSTONE AND STARKE COLLECTION SITES FROM HWI EQUIPMENT, INC. FOR A TOTAL OF \$30,130.00 (Approve Low Quote)--BENNIE JACKSON, SOLID WASTE DIRECTOR

Mr. Jackson requested permission to purchase two, two-cubic yard stationary compactors for the Keystone and Starke collection sites for a total of \$30,130.

Commissioner Lewis moved, seconded by Commissioner Thompson, and carried 5-0, to approve the purchase as requested.

E. FIRE SUPPRESSION SYSTEM--9-1-1 EMERGENCY DISPATCH CENTER

Mr. Carter referred to a [follow-up letter to the Sheriff](#) regarding the fire suppression system in the Emergency Dispatch Center. The Sheriff has been negotiating pricing and trying to locate a funding source. The Commission has expressed a desire to move forward. In the event that the Sheriff is unable to locate a funding source, the County may have to contribute.

Chairman Chandler asked the Sheriff for an update.

Sheriff Smith advised that the 9-1-1 Dispatch Center is currently undergoing some renovations and going through training. The suppression system they have been looking at is rack-mounted instead of an overall system. Sheriff Smith assured the Commission that saving lives is a priority and that they are making progress.

F. DISCUSS AND RECOMMEND ONE (1) FRDAP GRANT APPLICATION PROPOSAL FOR UPGRADES TO AN EXISTING PARK (Application Cycle August 3-14, 2015)

Ms. Rhoden advised that both FRDAP grant applications submitted for Lincoln City and Speedville have been approved. Bradford County is eligible to submit a third application for the grant cycle beginning August 3 and ending August 14. It must be a Bradford County owned park and would provide \$50,000 for upgrades or repairs.

Also, Plum Creek Foundation has awarded the County \$1,500 each for Speedville and Lincoln City parks. At some point, they will come to the Board to present the award.

Ms. Rhoden asked for guidance from the Board regarding which park to make application for in this grant cycle.

Following some discussion, *Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to submit a FRDAP grant application for Speedville Recreation Park.*

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COMMISSIONERS' COMMENTS:

Commissioner Riddick commented on the following:

- Expressed appreciation to the Commission for choosing Speedville for the grant application.
- Asked the Board to consider assisting the City of Starke with their plans to submit a grant application for a splash park on Edwards Road.
There was brief discussion regarding the splash park in Union County.

CHAIRMAN COMMENTS--ROSS CHANDLER:

- Asked Clerk Norman to research and report to the Board regarding Ms. Kelly's request for funding for the Summer Camp.

ADJOURN: There being no further business, the meeting adjourned at 8:00 p.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

ROSS CHANDLER, CHAIRMAN

ATTEST: _____
RAY NORMAN, CLERK TO THE BOARD

Minutes prepared by Marlene Stafford, Deputy Clerk

Minutes approved by BOCC at the Regular Scheduled Meeting of _____