

**MINUTES OF  
BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA  
REGULAR SCHEDULED MEETING 9:30 A.M.  
MONDAY, MAY 4, 2015**

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The Bradford County Board of County Commissioners convened in a regular meeting on Monday, May 4, 2015, at 9:30 a.m., in the County Commission Chambers at 945 North Temple Avenue, Starke, Florida.

**PRESENT:** Chairman Chandler, Commissioner Sellars, Commissioner Thompson, and Commissioner Riddick. (Commissioner Lewis absent due to death in the family.)

**ALSO PRESENT:** Brad Carter, County Manager; Rachel Rhoden, Deputy County Manager; Will Sexton, County Attorney; Ray Norman, Clerk of Courts; Jim Farrell, Finance Director; Marlene Stafford, Deputy Clerk; Paul Funderburk, Road Superintendent; Mark Crawford, Press; Donny Wise, Solid Waste Director; Jerome Kelley, County Engineer; Allen Parrish, Emergency Medical Services Director; Dean Bennett, Facilities Maintenance Director; Robert Perone, Library Director; Kelly Canady, Community Development Director; Benny Jackson, Solid Waste Director In Training; Brian Johns, Emergency Management Director; Capt. Boatwright; Capt. Smith; Capt. Starling and Sheriff Smith.

**PUBLIC COMMENTS:** None. \_\_\_\_\_  
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**CALL TO ORDER:** Chairman Chandler called the meeting to order at 9:33 a.m. \_\_\_\_\_

**CONSENT AGENDA:**

- A. MINUTES OF REGULAR SCHEDULED MEETING OF 03-19-15**
- B. MINUTES OF REGULAR SCHEDULED MEETING OF 04-06-15**
- C. MINUTES OF REGULAR SCHEDULED MEETING OF 04-16-15**
- D. APPROVAL OF RENEWAL OF ANNUAL SOFTWARE SUPPORT CONTRACT WITH ACS ENTERPRISE SOLUTIONS, LLC, FOR THE COLLECTION AND MANAGEMENT OF SPECIAL ASSESSMENTS - \$7,552.56 (Increase of \$569.77 from prior year)**
- E. APPROVAL OF STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION CERTIFICATE OF COMPLETION ON N.E. 19TH AVE. (From SR16 to N.E. 173rd St.)**
- F. REQUEST PERMISSION TO REFER DELINQUENT EMS ACCOUNTS TO NATIONAL RECOVERY AGENCY FOR FURTHER COLLECTION EFFORTS IN THE AMOUNT OF \$82,714.45**
- G. APPROVAL TO CHARGE OFF EMS ACCOUNTS IN THE AMOUNT OF \$75,000**
- H. APPROVAL OF A LEASE AGREEMENT FOR A COPY MACHINE AT THE LIBRARY (RICOH AFICIO MPC4501) WITH IMAGE PLUS MANAGEMENT (48-mo. Term - Total \$14,086.08)**

Chairman Chandler announced that Item "H" is pulled from the consent agenda. *Commissioner Sellars moved, seconded by Commissioner Riddick, and carried 4-0, to approve the [Consent Agenda, items "A through G"](#).*

**PAYMENT OF BILLS--COMMISSIONER SELLARS:**

*Commissioner Sellars moved, seconded by Commissioner Thompson, and carried 4-0, to approve payment of the bills as reviewed.* (A list of the bills is on file in the Finance Department of the Office of the Clerk of Courts.)

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**COUNTY ATTORNEY REPORTS--WILL SEXTON:**

**A. RESOLUTION--APPROVING THE EXECUTION OF A CIGP SUPPLEMENTAL AGREEMENT (Supplemental Agreement #3) WITH FDOT FOR NEW ROAD CONSTRUCTION OF CR 100A/S.E. 144th AVE., from Hayes Ave. to SR 200(US 301)**

Mr. Sexton presented the resolution for consideration and read the title into the record.

*Commissioner Sellars moved, seconded by Commissioner Thompson, and carried 4-0, to adopt the Resolution as presented.* (The [Resolution was assigned No. 2015-07.](#))

**B. RESOLUTION--APPROVING THE EXECUTION OF A SCOP AGREEMENT WITH FDOT FOR THE WIDENING AND RESURFACING OF S.E. 144th AVE. FROM CR 100A TO S.E. 150th ST.—New construction—NOT widening**

Mr. Sexton presented the resolution for consideration and read the title into the record.

Mr. Kelly advised that this project is "new construction", not widening and resurfacing.

*Commissioner Sellars moved, seconded by Commissioner Riddick, and carried 4-0, to adopt the Resolution as presented.* (The [Resolution was assigned No. 2015-08.](#))

**C. (Item not in packet)--RESOLUTION--APPROVING THE EXECUTION OF A SCOP AGREEMENT WITH FDOT FOR THE WIDENING AND RESURFACING OF S.W. 104th AVE. FROM S.W. CR18 TO END OF SECTION**

Mr. Sexton presented the resolution for consideration and read the title into the record. Mr. Sexton advised that the FDOT SCOP agreement funding allotment for this project is less than what the County Engineer estimates is necessary to complete the project. Staff recommends approving the agreement, to move forward with the design process, and bid the project. At the same time, staff can be working on identifying other revenue sources to make up the shortfall, either through leftover funds from other FDOT projects or perhaps FDOT can assist with locating other revenue sources.

Inced by inquiry of Commissioner Thompson, Mr. Kelley advised that the shortfall between the FDOT funding allotment and the estimated cost of this project is \$800,000.

*Commissioner Riddick moved, seconded by Commissioner Sellars, and carried 4-0, to adopt the Resolution as presented.* (The [Resolution was assigned No. 2015-09.](#))

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**PRESENTATION--FLORIDA DEPARTMENT OF TRANSPORTATION'S COUNTY WORK PROGRAM PRIORITIES--BILL HENDERSON, Planning and Environmental Manager, and JORDAN GREEN, Rural Development Engineer:**

Mr. Green approached the Commission and introduced staff members who are present, Steven Browning, Project Development and Bill Henderson, Planning Environmental Manager. Mr. Green addressed the following:

- Solicited off-cycle priorities outside SCOP, SCRAP and CIGP, such as safety, bridge and drainage projects. There is no guarantee of funding, and no set date to submit the priorities.
- Briefly reviewed the Five-Year Work Project Plan (FY2016-2020), which will be adopted July 1, 2015, which included: An update on the Alternate 301 Truck Route, a review of SCRAP, SCOP and CIGP projects and a new program category-Florida Rail Enterprise, and an update on the railroad overpass project.

Discussion ensued, which was not limited to but included the CSX railroad crossing upgrades, the flooding problem on US 301 located in front of the courthouse, Rails-to-Trails continuing from SR100 through Hampton, and large pot hole in Lawtey at CR225 and US 301 N., on the south side.

Mr. Green advised that FDOT is in the midst of updating the [Florida Transportation Plan/Strategic Intermodel System Plan \(FTP/SIS\)](#). The FTP/SIS are essentially plans that establish policy for the expenditure of FDOT funds over the next twenty (20) years. Mr. Green encouraged input and announced an upcoming workshop scheduled for June 22 in Lake City at the District Office. More information will be provided as the date approaches. A website is also available: [www.FloridaTransportationPlan.com](http://www.FloridaTransportationPlan.com)

Incited by inquiry of Chairman Chandler, there was brief discussion relating to interconnectivity of international airports.

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**SHERIFF REPORTS--GORDON SMITH:** None.

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**CLERK REPORTS--RAY NORMAN:** None.

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**COUNTY MANAGER REPORTS--BRAD CARTER:**

- A. REQUEST PERMISSION TO ACCEPT A GRANT OPPORTUNITY FOR HURST EXTRICATION EQUIPMENT AT THE NEW RIVER VOLUNTEER FIRE DEPARTMENT. GRANT AMOUNT \$10,124.00 WITH A COUNTY MATCH OF \$5,062.-  
-BRIAN JOHNS, Emergency Management Director:**

Mr. Johns presented the request for consideration.

Incited by inquiry of Chairman Chandler, Mr. Johns advised that the match money is in the budget.

*Commissioner Riddick moved, seconded by Commissioner Thompson, and carried 4-0, to [accept the grant as presented.](#)*

- B. REQUEST PERMISSION TO ACCEPT A GRANT OPPORTUNITY FOR HURST EXTRICATION EQUIPMENT AT THE HEILBRONN SPRINGS VFD. GRANT AMOUNT \$10,124.00 WITH A COUNTY MATCH OF \$5,062.00--BRIAN JOHNS, Emergency Management Director**

Mr. Johns presented the request for consideration.

*Commissioner Thompson moved, seconded by Commissioner Sellars, and carried 4-0, to [accept the grant as presented.](#)*

- C. REQUEST PERMISSION TO ACCEPT A GRANT OPPORTUNITY FOR PERSONAL PROTECTIVE EQUIPMENT, FLASHLIGHTS AND MISCELLANEOUS FIREFIGHTING TOOLS AT THE THERESSA STATION. GRANT AMOUNT \$9,978.12 WITH A COUNTY MATCH OF \$4,989.06--BRIAN JOHNS, Emergency Management Director**

Mr. Johns presented the request for consideration.

*Commissioner Sellars moved, seconded by Commissioner Thompson, and carried 4-0, to [accept the grant as presented.](#)*

- D. REQUEST PERMISSION TO APPLY FOR FORESTRY GRANT FOR PERSONAL PROTECTIVE EQUIPMENT FOR ALL COUNTY VOLUNTEER FIRE STATIONS--  
BRIAN JOHNS, Emergency Management Director**

Mr. Johns informed the Commission that he would apply for up to two additional grant applications for each VFD station.

**E. CONSIDER APPROVAL OF A FEDERALLY FUNDED SUBGRANT AGREEMENT (PHASE II/CONSTRUCTION) BETWEEN BRADFORD COUNTY AND THE STATE OF FLORIDA, DIVISION OF EMERGENCY MANAGEMENT, FOR THE THERESSA FLOOD MITIGATION PROJECT (Cost Reimbursement Not to Exceed \$56,642.00)-- BRIAN JOHNS, Emergency Management Director**

Mr. Johns presented the request for consideration.

*Commissioner Riddick moved, seconded by Commissioner Thompson, and carried 4-0, to approve the sub grant agreement as presented.* (A copy of the grant agreement is on file in the Office of Emergency Management.)

**F. REQUEST PERMISSION TO AUTHORIZE DRMP TO PREPARE BID DOCUMENTS AND MATERIALS AND BID ADVERTISEMENT FOR N.W. 84th AVE. (Elixson Sawmill Road) RESURFACING PROJECT--JEROME KELLEY, County Engineer**

Mr. Carter requested permission for Mr. Kelley to prepare bid documents and bid advertisement for N.W. 84th Ave. resurfacing project. The actual scope of the project is not to resurface the entire road, but to patch a portion of the road, at an estimated cost of \$55,000. Final approval to move forward with the project will be brought to the Commission once bids are received.

(Later in the meeting, Mr. Kelley advised that the estimated cost to prepare the bid documents and bid advertisement is \$5,000.)

*Commissioner Sellars moved, seconded by Commissioner Riddick, and carried 4-0, to authorize DRMP to prepare bid documents and materials and bid advertisement as requested.*

**G. PRESENTATION OF BICYCLE FRAME RESTORATION REQUEST**

Mr. Carter advised that the Sheriff's Office has indicated that they do not have the manpower to handle in-house bicycle frame restoration. Staff recommends allowing Mr. Gerald Moody to remove the bicycle frames from the collection sites. Mr. Moody will restore them and donate them to under-privileged children.

After brief discussion, Mr. Sexton was asked to draft a letter for Mr. Moody's signature releasing the County from any liability.

*Commissioner Thompson moved, seconded by Commissioner Sellars, and carried 4-0, to approve the removal of bicycle frames from the County collection sites by Mr. Gerald Moody, contingent upon a letter of release from liability executed by Mr. Moody.*

**H. CONSIDER APPROVAL OF LETTERS TO SENATOR ROB BRADLEY AND REPRESENTATIVE CHARLES VANZANT ENCOURAGING FULL-FUNDING FOR FDOT PROGRAMS--SCRAP, SCOP AND CIGP**

Mr. Carter advised that at the direction of the Commission, letters have been drafted to Senator Bradley and Representative VanZant encouraging continued funding of FDOT programs. He and Mr. Jordan Green agree that it appears that the legislature is going to leave these programs intact. However, it is still a good idea to submit letters.

*Commissioner Riddick moved, seconded by Commissioner Sellars, and carried 4-0, to approve the letters as presented.*

**I. REMINDER OF PRELIMINARY BUDGET WORKSHOP THIS EVENING, MAY 4, 2015 AT 6:00 P.M.**

Mr. Carter reminded the Commission and staff about the budget workshop being held this evening at 6:00 p.m.

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**COMMISSIONERS COMMENTS:**

**Commissioner Riddick commented on the following:**

- Expressed appreciation to Mr. Johns for acquiring the grant for the Theresa drainage project and the volunteer firefighter grants.
- Thanked Mr. Funderburk and the Road Department for the work on Meng Dairy Road.
- Expressed appreciation to Mr. Moody for his willingness to refurbish the bicycles for children.

**Commissioner Sellars commented on the following:**

- She has three (3) bicycles available for pick up for the restoration project.

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**CHAIRMAN COMMENTS—ROSS CHANDLER:**

- The County needs to remain vigilant in communicating to the legislature our opposition to the proposed legislation to shift the financial responsibility of relocating private utilities to counties. (HB391/SB896)
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(05-04-15 Regular Meeting)

**ADJOURN:**

*Commissioner Sellars moved to adjourn the meeting, seconded by Commissioner Thompson. There being no further business, the meeting adjourned at 10:20 a.m.*

**BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA**

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**ROSS CHANDLER, CHAIRMAN**

**ATTEST:** \_\_\_\_\_  
**RAY NORMAN, CLERK TO THE BOARD**

Minutes prepared by Marlene Stafford, Deputy Clerk

**Minutes approved by BOCC at the Regular Scheduled Meeting of \_\_\_\_\_.**