

**MINUTES OF
BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA
REGULAR SCHEDULED MEETING 6:30 P.M.
THURSDAY, MARCH 19, 2015**

The Bradford County Board of County Commissioners convened in a regular meeting on Thursday, March 19, 2015, at 6:30 p.m., in the County Commission Chambers at 945 North Temple Avenue, Starke, Florida.

PRESENT: Chairman Chandler, Commissioner Sellars, Commissioner Thompson, Commissioner Lewis, and Commissioner Riddick.

ALSO PRESENT: Brad Carter, County Manager; Rachel Rhoden, Deputy County Manager; Will Sexton, County Attorney; Ray Norman, Clerk of Courts; Jim Farrell, Finance Director; Marlene Stafford, Deputy Clerk; Allen Parrish, Emergency Medical Services Director; Dean Bennett, Facilities Maintenance Director; Chip Ware, Fire Marshal; Bennie Jackson, Mosquito Control Director; Mark Crawford, Press; Paul Funderburk, Road Superintendent; Kelly Canady, Community Development Director; Brian Johns, Emergency Management Director; and Robert Perone, Library Director.

CALL TO ORDER: Chairman Chandler called the meeting to order at 6:30 p.m.

PUBLIC COMMENTS: None.

CONSENT AGENDA

- A. CONSIDER APPROVAL OF SHIP HOME REPAIR LOAN-CASE NO. 2014-17-S, NOT TO EXCEED \$25,000**
- B. CONSIDER APPROVAL OF SHIP HOME REPAIR LOAN-CASE NO. 2014-16-S, NOT TO EXCEED \$25,000**
- C. CONSIDER APPROVAL OF SHIP LOCAL HOUSING PLAN AMENDMENT**
- D. CONSIDER APPROVAL TO AMEND SHIP CASE NO. 2014-12-S-PROJECT AMOUNT FROM \$19,000 TO \$25,000**
- E. INVENTORY SURPLUS LIST**
- F. MINUTES OF REGULAR SCHEDULED MEETING OF 03-02-15**
- G. MINUTES OF WORKSHOP OF 03-05-15**
- H. PROCLAMATION-RECOGNIZING AND CONGRATULATING CHIAPPINI'S MELROSE SERVICE STATION (80th Anniversary)**

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to approve the [Consent Agenda](#) in its entirety.

(03-19-15 Regular Meeting)

APPROVE PAYMENT OF BILLS--COMMISSIONER THOMPSON:

Commissioner Thompson moved, seconded by Commissioner Lewis, and carried 5-0, to approve payment of the bills as reviewed. (A list of the bills is on file in the Finance Department of the Office of the Clerk of Courts.)

COUNTY ATTORNEY REPORTS--WILL SEXTON

A. CONSIDER ADOPTION OF RESOLUTION--POLICY FOR THE COLLECTION OF EMERGENCY SERVICES ACCOUNTS PAYABLE

Mr. Sexton presented the resolution for consideration and read the title into the record.

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to adopt the Resolution as presented. (The [Resolution was assigned No. 2015-03.](#))

B. CONSIDER ADOPTION OF RESOLUTION--DECLARING A DEFINITE TIME AND PLACE FOR A PUBLIC HEARING TO CONSIDER THE CLOSURE OF N.E. 196th TERRACE f/k/a N.E. 43rd AVE.

Mr. Sexton presented the resolution for consideration and read the title into the record. (The date and time certain for the public hearing is Monday, April 6, 2015 at 9:30 a.m.)

Commissioner Lewis moved, seconded by Commissioner Thompson, and carried 5-0, to adopt the Resolution as presented. (The [Resolution was assigned No. 2015-04.](#))

C. CONSIDER ADOPTION OF RESOLUTION--UNIFORM POLICY FOR VEHICLE USE AND MAINTENANCE

Mr. Sexton requested that this item be pulled from agenda to be considered at next meeting.

SHERIFF REPORTS--GORDON SMITH

A. ANNUAL DEPARTMENT PRESENTATION

(The Sheriff was not present.)

B. REQUEST PERMISSION TO APPLY FOR AN E911 RURAL COUNTY GRANT-PROJECT TITLE: 911 SYSTEM MAINTENANCE (\$38,501)

In the absence of Sheriff Smith, Ms. Rhoden advised that the Sheriff is applying for an E911 Rural County Grant, in the amount of \$38,501, for 911-system maintenance. There is no county match.

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to approve the [grant application](#) as presented.

(03-19-15 Regular Meeting)

CLERK REPORTS--RAY NORMAN: None.

COUNTY MANAGER REPORTS--BRAD CARTER:

A. CONSIDER APPROVAL OF WORK ORDER NO. 12 TO ADDRESS STORMWATER SOLUTIONS ON POND S-2 AT THE BRADFORD COUNTY CENTRAL LANDFILL (Budgetary Estimate of \$76,000.)--TIM CULLY, PROJECT MANAGER

Mr. Carter asked that this item be continued to the next regular meeting.

B. CONSIDER APPROVAL OF RECOMMENDED CHANGES TO THE EMS BILLING FEE SCHEDULE--ALLEN PARRISH, EMERGENCY MEDICAL SERVICES DIRECTOR

Mr. Parrish presented recommended changes to the EMS Billing Fee Schedule. The changes line up with the Uniform Policy for Collection of Fees. The new fees are either below or equal to the surrounding areas.

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to approve the changes to the EMS Billing Fee Schedule as presented.

C. CONSIDER APPROVAL OF AMENDMENTS TO AN EXISTING CONTRACT WITH EMS MANAGEMENT & CONSULTANTS, INC.--ALLEN PARRISH, EMERGENCY MEDICAL SERVICES DIRECTOR

Mr. Parrish advised that approving the extension, extends the client wind-down period, allowing the vendor to continue to work the accounts already in their system until the accounts meet the requirements in the resolution previously adopted by the Board, facilitating a cleaner transition for accounting purposes.

Commissioner Sellars moved, seconded by Commissioner Lewis, and carried 5-0, to approve the extension to the existing contract with EMS Management & Consultants, Inc., as presented.

Mr. Parrish advised that the EMS billing transition is going very well. The system should be on line for April 1.

D. DISCUSS THE FLORIDA DEPARTMENT OF TRANSPORTATION'S SOLICITATION FOR PROJECTS UNDER THE LOCAL GOVERNMENT PROGRAMS; SCRAP, SCOP AND CIGP

- **Only two project applications may be submitted under each category**
- **Discuss what project applications should be submitted under SCRAP, SCOP & CIGP for FY2018-2019**
- **Recommended project applications will come before the Board on April 6, 2015 for final approval. Application deadline is April 17, 2015**

Ms. Rhoden (referring to a [March 12 memo](#)) advised that FDOT is soliciting for two (2) project applications under each of the local government programs: SCRAP, SCOP and CIGP. As the Commission considers projects, you may wish to review those not approved by FDOT in the last submittal and resubmit them for this cycle. In order to meet the April 17 application deadline, staff would like to include the recommendations on the April 6 agenda.

Chairman Chandler advised that finding out what criterion FDOT uses in their approval process would help the Commission in its selection process and may help get more projects approved.

Mr. Carter advised that staff would contact Mr. Green for guidance.

E. CONSIDER APPROVAL OF A PROPOSAL FROM SIMPLEXGRINNELL FOR A SUPPRESSION GAS SYSTEM AT THE 911 DISPATCH CENTER (\$43,298.)--CHIP WARE, FIRE MARSHAL

Mr. Ware presented the proposal for consideration. The space that the 911 Dispatch Center occupies and the equipment room right beside it are not protected by the sprinkler system. Chapter 36 of the Fire Code is clear that telecommunication facilities and I.T. equipment rooms have to be protected. One of the options available is a Sapphire Gas System, offered by SymplexGrinnell at a cost of \$43,298.

As it was not budgeted in the 2014-2015 budget, there was some discussion regarding possible funding sources to pay for the system, i.e., the 911 budget, a collaboration of unspent line items within other budgets or fiscally constrained.

Chairman Chandler suggesting allowing he and the County Manager to ask the Sheriff how much, if any, funding the 911 budget could contribute.

Commissioner Lewis, moved, seconded by Commissioner Sellars, and carried 5-0, as long as a funding source is identified, to approve the purchase of the suppression gas system, with the following terms: Determine if the 911 budget can fund either all or a percentage of the cost. If not, to locate an alternate funding source.

F. CONSIDER APPROVAL OF RECOMMENDATION FOR THE HIRE OF BENNIE JACKSON AS SOLID WASTE DIRECTOR

Mr. Carter recommended the hire of Bennie Jackson as Bradford County Solid Waste Director.

Commissioner Lewis moved, seconded by Commissioner Thompson, and carried 5-0, to approve the hire of Bennie Jackson as Solid Waste Director.

COMMISSIONER'S COMMENTS:

Commissioner Riddick commented on the following:

- Expressed appreciation to all involved in making the **2015 Fair** a success. Clerk Norman thanked the community for supporting the fair.
- Reported on the **Economic Development Workshop** with Jeff Hendry. The \$10,000 the County spent to partner with North Florida Economic Development Council is money well spent.
- Reported that he is leaving tomorrow for Washington with the North Central Florida Regional Planning Council. He will be lobbying heavily for **recreational grants**.

Commissioner Sellars commented on the following:

- Welcomed Mr. Jackson to his new position as **Solid Waste Director**.
- The County has received notification of a desire to **donate property to the County**. She would like staff to investigate and determine if it is something that would be beneficial. (There was a consensus to do so.)

Commissioner Thompson commented on the following:

- Expressed appreciation to the Road Department.
- Congratulated Mr. Jackson for being selected as Solid Waste Director.

Commissioner Lewis commented on the following:

- Congratulated Mr. Jackson for being selected as Solid Waste Director.

CHAIRMAN COMMENTS--ROSS CHANDER:

- Reported on the **WorkForce Consortium** teleconference meeting of today and the proposed changes to Workforce Boards. Hopefully, the changes will not adversely affect Bradford County and what is being accomplished through the WorkForce Board.
- Report on a **Meridian retreat** he attended and the ever-growing battle with mental health issues and addiction. Struggling through budget woes, Meridian is trying to restructure and posture themselves to become more independent, productive and creative to continue to provide quality services. They are grateful for the County's level of financial support.

(03-19-15 Regular Meeting)

ADJOURN:

Commissioner Sellars moved to adjourn the meeting, seconded by Commissioner Riddick. There being no further business, the meeting adjourned at 7:07 p.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

ROSS CHANDLER, CHAIRMAN

ATTEST: _____
RAY NORMAN, CLERK TO THE BOARD

Minutes prepared by Marlene Stafford, Deputy Clerk

Minutes approved by BOCC at the Regular Scheduled Meeting of _____.