

(11-20-14 Regular Meeting)

**MINUTES OF  
BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA  
REGULAR SCHEDULED MEETING 6:30 P.M.  
THURSDAY, NOVEMBER 20, 2014**

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The Bradford County Board of County Commissioners convened in a regular meeting on Thursday, November 20, 2014, at 6:30 p.m., in the County Commission Chambers at 945 North Temple Avenue, Starke, Florida.

**PRESENT:** Chairman Riddick, Commissioner Sellars, Commissioner Thompson, Commissioner Lewis, and Commissioner Chandler.

**ALSO PRESENT:** Brad Carter, County Manager; Rachel Rhoden, Deputy County Manager; Will Sexton, County Attorney; Ray Norman, Clerk of Courts; Jim Farrell, Finance Director; Marlene Stafford, Deputy Clerk; Allen Parrish, Emergency Services Director; Brian Johns, Emergency Management Director; Paul Funderburk, Road Superintendent; Dean Bennett, Facilities Maintenance Director; Capt. Boatwright; Sheriff Smith; Mark Crawford, Press; Robert Perone, Library Director; Bennie Jackson, Mosquito Control Director; Kelly Canady, Community Development Director; Teresa Phillips, Tax Collector; and Dottie Hansen, Administrative Assistant for the Road Department.

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**CALL TO ORDER:** Chairman Riddick called the meeting to order at 6:30 p.m.

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**SWEARING IN OF COMMISSIONERS--NEWLY ELECTED COMMISSIONER KENNY THOMPSON AND COMMISSIONER DANNY RIDDICK TO NEW TERM OF OFFICE:**

The Honorable R.B. Davis, County Judge, performed the swearing in ceremony for newly elected Commissioner Kenny Thompson and Commissioner Danny Riddick to his new term of office.

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**BOARD REORGANIZATION:**

**A. ELECT CHAIRMAN**

*Commissioner Lewis NOMINATED Commissioner Chandler, Seconded by Commissioner Sellars. With no further nominations, the nomination CARRIED 5-0. Commissioner Chandler will serve as Chairman for 2015.*

**B. ELECT VICE-CHAIRMAN**

*Commissioner Riddick nominated Commissioner Lewis, Seconded by Commissioners Sellars. With no further nominations, the nomination CARRIED 5-0. Commissioner Lewis will serve as Vice-Chairman for 2015.*

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**PUBLIC COMMENTS:**

**Mr. Paul Still:** On behalf of the Bradford Soil and Water District, Mr. Still presented recommendations for priority water projects to be submitted to SRWMD for consideration. Mr. Still added that he would like SRWMD to consider extending the submission deadline beyond December 6.

Mr. Jon Dinges, Assistant Executive Director for SRWMD addressed the Commission regarding the [purpose of the program and reviewed the guidelines](#) for submitting water projects.

Following some discussion, Mr. Dinges advised that he would coordinate with County staff toward developing the priority list and consider the request for an extension, if needed.

**Mr. Gene Brannock, Mayor for the City of Hampton:** Mayor Brannock provided an update on the City of Hampton.

**Mr. Ricky Thompson, City Clerk:** Presented Commissioner Thompson with the "Shop With A Cop" fundraiser hat challenge.

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**CONSENT AGENDA:**

- A. CONSIDER APPROVAL TO PAY \$5,049.67 FOR YEAR TWO OF THREE YEAR CONTRACT WITH TYCO SIMPLEX GRINNELL PLATINUM FIRE ALARM MONITORING (Total Contract--\$15,149.00 Previously Approved)**
- B. CONSIDER RENEWAL OF PLANNED MAINTENANCE AGREEMENT FOR COURTHOUSE GENERATOR FOR A TOTAL OF \$1,558.33 (Increase of \$27.98 from prior year.)**
- C. CONSIDER APPROVAL OF INVENTORY SURPLUS LIST**
- D. CONSIDER APPROVAL OF SHIP LOAN SATISFACTION OF MORTGAGE**
- E. CONSIDER APPROVAL OF SUPPORT LETTER FOR A COMPETING CONTINUATION APPLICATION FOR NEW RIVER COMMUNITY HEALTH CENTER**
- F. CONSIDER APPROVAL OF SUPPORT LETTER FOR FLORIDA'S THREE EDUCATIONAL CONSORTIA TO SEEK LEGISLATIVE FUNDING FOR CONTINUATION AND EXPANSION OF THE FloridaLearns STEM SCHOLAR PROJECT**
- G. CONSIDER APPROVAL OF FY2014-2015 NFEDP (North Florida Economic Development Partnership) DUE IN THE AMOUNT OF \$2,723.90 (An Increase of \$1,333.90 from prior year.)**

*Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to approve the [Consent Agenda](#) in its entirety.*

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**APPROVE PAYMENT OF BILLS--COMMISSIONER CHANDLER:**

Chairman Chandler advised that he reviewed the bills and recommends payment.

*Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to approve payment of the bills as reviewed.* (A list of the bills is located in the Finance Department of the Office of the Clerk of Courts.)

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**REQUEST PLAYGROUND EQUIPMENT FOR SPEEDVILLE COMMUNITY RECREATION--LARRY FORD, SPEEDVILLE COMMUNITY PRESIDENT:**

Chairman Chandler recognized Mr. Larry Ford, who addressed the Commission regarding playground equipment for the Speedville Community Recreational Park. Mr. Ford asked the Commission to consider purchasing a couple of pieces of playground equipment (estimated cost of \$10,000), while they wait on approval of their FRDAP grant application. If the grant were approved, it would probably be September before any equipment could be installed. There are about 30 children between the ages of 2 and 12 who would benefit.

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**CONSIDER APPROVAL OF "ADOPT-A-ROAD - LITTER REMOVAL AGREEMENT", ALONG CR 230A FROM THE FLORIDA DEPARTMENT OF HEALTH (Replaces Adopt-a-Road - Litter Removal Agreement Along CR230 from 301 to 230A)--JOE PIETRANGELO, HEALTH OFFICER:**

In the absence of Mr. Pietrangelo, Mr. Sexton presented the Litter Removal Agreement for consideration.

*Commissioner Sellars moved, seconded by Commissioner Lewis, and carried 5-0, to approve the Agreement as presented.*

At the request of Commissioner Lewis, the Sign Shop is to repair some of the "Adopt a Road" signs.

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**COUNTY ATTORNEY REPORTS--WILL SEXTON:**

- A. CONSIDER REQUEST FOR PERMIT/FEE WAIVER BY LAWRENCE MOSLEY IN CONJUNCTION WITH APPLICATION TO VACATE, ABANDON, DISCONTINUE OR CLOSE A STREET, ALLEYWAY, ROAD, HIGHWAY OR ANY PORTION THEREOF, PURSUANT TO SECTION 62-37, BRADFORD COUNTY CODE OF ORDINANCES (N.E. 196th Terrace):**

Mr. Sexton advised that Mr. Mosley is 100% disabled veteran and is entitled to the permit/fee waiver.

*Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to approve the Request for Permit/Fee Waiver, as presented.*

**B. CONSIDER REQUEST BY LAURA COWART TO INVESTIGATE WHETHER S.E. 136TH LOOP IS PROPERLY LOCATED OR IS PARTIALLY ON PROPERTY OWNED BY MS. COWART; TOGETHER WITH AUTHORIZATION FOR COUNTY SURVEYOR TO INVESTIGATE LOCATION OF ROADWAY:**

Mr. Sexton advised that from the photograph supplied, it does appear that the roadway may have strayed onto Ms. Cowart's property. He requested permission for the County Surveyor to visit the above-described property to verify the location of the roadway. Once verified, he will follow-up with a recommendation to the Board.

*Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to allow the surveyor to investigate.*

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Chairman Chandler announced that he received an additional **Public Comment Card**, and recognized Mr. Guy Hartsfield.

**Mr. Guy Hartsfield of 2985 NW 228th Street:** Mr. Hartsfield addressed the Commission regarding several concerns with N.W. 228th Street. (Commissioner Thompson and Mr. Carter will investigate.)

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**SHERIFF REPORTS--GORDON SMITH:**

Sheriff Smith reported the following:

- Cautioned everyone about active scams: Individuals are posing as the IRS and calling and threatening people with jail if they do not send them money. Individuals are calling asking people for their credit card number to pay for postage to deliver a package. While shopping the holiday season, encouraged the use of a credit card versus a debit card.
- Expressed appreciation to all involved in the first annual Turkey Shoot, which was a great success in raising funds for Relay for Life.
- November is "No Shave November" to raise prostate cancer awareness.
- Advised that he will reach out to other counties to solicit help for the Speedville Community Recreational Park.

**A. MAINTENANCE ASSISTANT UPDATE:**

Sheriff Smith announced that he has hired a part-time employee for maintenance for the jail and Sheriff's Office. The new hire actually answers to Mr. Bennett, so when he is not doing something for the jail or Sheriff's Office, he will be assisting Mr. Bennett. Hopefully, in the near future the County will consider hiring this person full-time.

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**CLERK REPORTS--RAY NORMAN:**

**A. BUDGET AMENDMENTS AND RESOLUTIONS (To Close-Out FY2013-2014):**

Mr. Farrell, presented Budget Amendments and Resolutions for the 2013-2014 year end as follows:

[Budget Amendments-14 Pages](#) (Line item amendments within the same fund/department, and from one department to another [indicated in bold]):

*Commissioner Lewis moved, seconded by Commissioner Riddick, and carried 5-0, to approve the Budget Amendments as presented.*

**Budget Resolutions for Unanticipated Revenue**

Mr. Farrell explained each resolution and read the titles into the record. (The [Resolutions were assigned Nos. 2014-18 through 2014-27, respectfully.](#))

**--GENERAL FUND (\$30,534.00)--VFD STATE GRANTS**

*Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to Adopt the Resolution as presented.*

**--GENERAL FUND (\$1,848.00)--AG EXTENSION PROGRAM CONTRIBUTION**

*Commissioner Lewis moved, seconded by Commissioner Thompson, and carried 5-0, to Adopt the Resolution as presented.*

**--GENERAL FUND (\$13,958.00)--EMPA BASE GRANT**

*Commissioner Sellars moved, seconded by Commissioner Lewis, and carried 5-0, to Adopt the Resolution as presented.*

**--GENERAL FUND \$11,663.00)--EMPG SUPPLEMENTAL GRANT**

*Commissioner Lewis moved, seconded by Commissioner Riddick, and carried 5-0, to Adopt the Resolution as presented.*

**--GENERAL FUND (\$9,000.00)--HAZARDOUS MITIGATION-DEPT. 80**

*Commissioner Sellars moved, seconded by Commissioner Riddick, and carried 5-0, to Adopt the Resolution as presented.*

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**--GENERAL FUND (\$24,000.00)--HAZARDOUS MITIGATION-DEPT. 81**

*Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to Adopt the Resolution as presented.*

**--TRANSPORTATION TRUST FUND (\$20,710.00)--CIGP GRANT (SE 144th)**

*Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to Adopt the Resolution as presented.*

**--TRANSPORTATION TRUST FUND (\$3,950.00)--SCRAP (CR221)**

*Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to Adopt the Resolution as presented.*

**--TRANSPORTATION TRUST FUND (\$22,335.00)--SCRAP (NE 19th AVE.)**

*Commissioner Sellars moved, seconded by Commissioner Riddick, and carried 5-0, to Adopt the Resolution as presented.*

**--EIGHTH JUDICIAL FUND (\$700.00)--ORDINANCE FOR \$65 COURT COSTS**

*Commissioner Lewis moved, seconded by Commissioner Thompson, and carried 5-0, to Adopt the Resolution as presented.*

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**COUNTY MANAGER REPORTS--BRAD CARTER:**

**A. CONSIDER APPROVAL OF 2015 HOLIDAY SCHEDULE**

Mr. Sexton advised that staff recommends approval of the 2015 Holiday Schedule, with one change, which is the deduction of the holiday, listed for April 6, 2015.

*Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to approve the 2015 Holiday List as presented.*

**B. CONSIDER APPROVAL OF 2015 COUNTY COMMISSION MEETING DATES**

Ms. Rhoden presented the 2015 County Commission Meeting Dates List for consideration.

*Commissioner Lewis moved, seconded by Commissioner Riddick, and carried 5-0, to approve the 2015 County Commission Meeting Dates as presented.*

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**C. DISCUSS 2015 BOARD MEMBERSHIP AND OVERSIGHT LIST**

Mr. Carter reminded the Commissioners that Chairman Chandler will assign the Board Membership and Oversight List for 2015 at the December 18, 2014 Regular Scheduled Meeting.

Chairman Chandler asked the Board to review the list and let him know if there any boards or committees they have a desire to serve on. Commissioners may serve on a certain board/committee for several years with no opportunity to be involved in activities of other boards.

**D. DISCUSS RECOMMENDATIONS FOR APPLICATION SUBMITTALS TO THE SUWANNEE RIVER WATER MANAGEMENT DISTRICT FOR THE FIVE-YEAR PRIORITY WATER PROJECT REQUESTS--JON DINGES, ASSISTANT EXECUTIVE DIRECTOR**

(Handled under Public Comments.)

**E. REQUEST RECOMMENDATION FOR SUBMISSION OF TWO APPLICATIONS FOR THE TRANSPORTATION ALTERNATIVE PROGRAM (TAP) OFFERED THROUGH THE FLORIDA DEPARTMENT OF TRANSPORTATION**

Mr. Carter advised that FDOT originally requested two (2) recommendations, but has agreed to accept five (5) recommendations as long as the recommendations are prioritized. Below is listed one TAP project recommended by each Commissioner for their respective district.

- District 1: Sidewalk along Market Road from SR200 to Old Lawtey Road and on Old Lawtey Road from Market Road to Cooper Road (Approx. 8/10 mile)
- District 2: Extend sidewalk along SR16 to CR233 (Approx. 2.2 miles)
- District 3: Sidewalk from NW CR229 from Starke Elementary to NW CR177th Ave., (Approx. 2 miles)
- District 4: Sidewalks along SE CR221 from Hampton Elementary School (Approx. 7/10 mile) to Railroad and along CR18 from SE CR221 to SE 46th (Approx. 5/10 mile)
- District 5: Sidewalk on SE 44th Ave., from SR200 to SE 143rd St. (1/2 mile)

Following discussion and deliberation, the TAP Projects were prioritized as follows:

- #1-District 3
- #2-District 5
- #3-District 4
- #4-District 2
- #5-District 1

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**F. BID AWARD FOR SHIP REHAB PROJECT-CASE NO. 2014-05-S--KELLY CANADY**  
**(Bid Summary Sheet)**

Ms. Canady recommended awarding the bid to Triest Construction, Inc. for \$18,049.

*Commissioner Riddick moved, seconded by Commissioner Lewis, and carried 5-0, to award the bid to Triest Construction, Inc. as recommended.*

**G. BID AWARD FOR SHIP REHAB PROJECT-CASE NO. 2014-10-S--KELLY CANADY**

Ms. Canady recommended awarding the bid to Triest Construction, Inc. for \$13,802.

*Commissioner Sellars moved, seconded by Commissioner Riddick, and carried 5-0, to award the bid to Triest Construction, Inc. as recommended.*

**H. BID AWARD FOR SHIP REHAB PROJECT-CASE NO. 2014-11-S--KELLY CANADY**

Ms. Canady recommended awarding the bid to Triest Construction, Inc. for \$17,054.

*Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to award the bid to Triest Construction, Inc. as recommended.*

**I. CONSIDER APPROVAL OF CHANGE ORDER NO. 1 FOR SHIP CASE NO. 2014-03-S**  
**(An increase of \$4,350.00)**

Ms. Canady presented the Change Order for consideration.

*Commissioner Lewis moved to approve the Change Order as presented, seconded by Commissioner Riddick.*

Ms. Canady advised that since the change order will increase the total contract price to exceed the maximum contract price of \$19,000.00 allowed by the LHAP, a deviation from the maximum contract price found in the LHAP is required.

*The Motion Carried 5-0. [Change Order](#)*

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**COMMISSIONER'S COMMENTS:**

**Commissioner Riddick commented on the following:**

- Expressed his appreciation for allowing him the privilege to serve as County Commissioner for another four years.
- Asked the Board to consider approving two (2) discretionary County paid holidays as follows:

2014 - Friday, December 26, 2014

2015 - Friday, January 2, 2015

After some discussion, there was a consensus to place the request on the agenda for the December 1, 2014 Regular Scheduled Meeting.

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**Commissioner Sellars commented on the following:**

- Congratulated and welcomed newly elected Commissioner Thompson to the Commission and congratulated Commissioner Riddick for his re-election.

**Commissioner Thompson:**

- Expressed appreciation to Bradford County and his constituents for their faith and confidence in him. He is proud to live in Bradford County, and will work as hard for the County as he does in his own business.

**Commissioner Lewis commented on the following:**

- Congratulated and welcomed newly elected Commissioner Thompson to the Commission and congratulated Commissioner Riddick for his re-election and appointment as Chairman.

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**CHAIRMAN COMMENTS--**

- Thanked the Board for allowing him to serve as chairman.
- Expressed appreciation to Commissioner Riddick for the excellent job he performed as Chairman.
- He looks forward to working together for the betterment of the citizens of the County.

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**ADJOURN:** There being no further business, the meeting adjourned at 7:44 p.m.

**BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA**

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**ROSS CHANDLER, CHAIRMAN**

**ATTEST:** \_\_\_\_\_  
**RAY NORMAN, CLERK TO THE BOARD**

Minutes prepared by Marlene Stafford, Deputy Clerk

**Minutes approved by BOCC at the Regular Scheduled Meeting of \_\_\_\_\_.**