

(09-08-14 VAB Organizational Meeting)

**MINUTES OF
2014
BRADFORD COUNTY
VALUE ADJUSTMENT BOARD
ORGANIZATIONAL MEETING
MONDAY, SEPTEMBER 8, 2014
3:00 P.M.**

The 2014 Bradford County Value Adjustment Board convened for an Organizational Meeting on Monday, September 8, 2014, at 3:00 p.m., in the County Commissioner Chambers, 945 North Temple Avenue, Starke, Florida.

PRESENT: Commissioner Thomas, Commissioner Riddick, School Board Member Elbert Hersey, and Citizen Members Greg Pusateri and Aletia H. DeSue.

ALSO PRESENT: Marlene Stafford, Deputy Clerk; Rhett Bullard, VAB Attorney; Jimmy Alvarez, Property Appraiser; and Kenny Clark, Property Appraiser Staff Member.

CALL TO ORDER: Ms. Stafford called the meeting to order at 3:00 p.m.

CONSIDER APPROVAL OF AGREEMENT FOR LEGAL SERVICES WITH RHETT BULLARD--CLERK STAFFORD:

Ms. Stafford advised that the first order of business is to consider approval of an Agreement for Legal Services with Rhett Bullard. There were two (2) responses to the advertisement for legal services. Clerk Ray Norman, County Attorney Will Sexton, and Ms. Stafford met to review the applications. There is recommendation that the VAB enter into an agreement with Mr. Bullard.

Commissioner Thomas moved, seconded by School Board Member Hersey, and carried 5-0, to enter into an Agreement with Rhett Bullard for the provision Legal Services, as presented.

BOARD ORGANIZATION

- a. Elect Chairman (Pursuant to F.S. 194.015, the Chairman must be a County Commissioner)**

Ms. Stafford called for nominations for 2014 VAB Chairman.

*School Board Member Hersey nominated Commissioner Riddick and seconded by Commissioner Thomas. There being no further nominations, the **nomination carried 5-0**. Commissioner Riddick will serve as the 2014 VAB Chairman.*

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b. Elect Vice-Chairman

Chairman Riddick called for nominations for 2014 Vice-Chairman.

*Commissioner Thomas nominated Citizen Member Pusateri and seconded by School Board Member Hersey. There being no further nominations, the **nomination carried 5-0.** Citizen Member Pusateri will serve as the 2014 VAB Vice-Chairman.*

INTRODUCTION OF BOARD MEMBERS (Contact Information Available to Public and Included in Packet)—Board Chairman:

There being no public in attendance, no introductions were made.

INTRODUCTION OF BOARD CLERK DESIGNEE (Contact Information Available to Public and Included in Packet)—Board Chairman

There being no public in attendance, no introduction was made.

ANNOUNCE AVAILABILITY OF DEPARTMENT RULES AND RELATED DOCUMENTATION—Deputy Clerk Stafford (CD's and on website: www.bradfordcountyfl.gov/clerkIndex.html)

Ms. Stafford announced that the Department Rules are available on CD and on the Clerk's website. Copies of the Government in Sunshine Manual are available and have been provided to each VAB Member.

RESOLUTION RATIFYING \$15.00 FILING FEE—Rhett Bullard

Mr. Bullard presented the resolution for consideration and reviewed the statute regulating filing fees.

Commissioner Thomas moved, seconded by Citizen Member Pusateri, and carried 5-0, to adopt a [Resolution](#) Ratifying a \$15.00 Filing Fee.

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REVIEW PREHEARING CHECKLIST--Rhett Bullard

As required by Rule, Mr. Bullard reviewed the [Prehearing Checklist](#) with the VAB. All requirements and department rules have been met, with exception to "Notice has been given to the chief executive officer of each municipality as provided in Section 193.116, Florida Statutes". (Clerk Stafford will comply with this requirement, once all petitions have been filed.)

AUTHORIZE THE CHAIRMAN TO EXECUTE THE FOLLOWING FORMS ON BEHALF OF THE VAB IN ORDER TO FULFILL PROCEDURAL REQUIREMENTS—Rhett Bullard

Mr. Bullard briefly reviewed the purpose of each form. In order to keep the VAB from reconvening, the Board may authorize the Chairman to execute these forms on behalf of the VAB.

a. Decisions of the VAB to Include Findings of Fact and Conclusions of Law

School Board Hersey moved, seconded by Commissioner Thomas, and carried 5-0, to authorize the Chairman to execute the Decisions of the VAB to Include Findings of Fact and Conclusions of Law.

b. Certifications of the Value Adjustment Board

Commissioner Thomas moved, seconded by Citizen Member Pusateri, and carried 5-0, to authorize the Chairman to execute the Certifications of the Value Adjustment Board.

GENERAL DISCUSSION: None.

ATTORNEY COMMENTS—Rhett Bullard

Mr. Bullard thanked the Board for the opportunity to serve. He also cautioned the Board with regard to ex parte communication.

PROPERTY APPRAISER COMMENTS—Jimmy Alvarez

Mr. Alvarez briefly addressed the Board and expressed his appreciation to the Board members for their willingness to serve.

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ANNOUNCE HEARING DATES—BOARD CHAIRMAN:

There was brief discussion regarding the hearing dates.

Chairman Riddick announced the hearing dates as follows: Thursday, October 9th at 9:30 a.m. and the alternate date of Monday, October 13th at 9:30 a.m.

PUBLIC COMMENTS: None.

RECESS

There being no further business, the meeting was recessed at 3:20 p.m. The Board will reconvene on October 9, 2014 at 9:30 a.m.

**VALUE ADJUSTMENT BOARD
BRADFORD COUNTY, FLORIDA**

DANIEL RIDDICK, CHAIRMAN

ATTEST: _____
RAY NORMAN, CLERK OF THE COURTS

(Minutes prepared by Marlene Stafford, Deputy Clerk)