

(07-17-14 Regular Meeting)

**MINUTES OF
BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA
REGULAR SCHEDULED MEETING 6:30 P.M.
THURSDAY, JULY 17, 2014**

The Bradford County Board of County Commissioners convened in a regular meeting on Thursday, July 17, 2014, at 6:30 p.m., in the County Commission Chambers at 945 North Temple Avenue, Starke, Florida.

PRESENT: Chairman Riddick, Commissioner Sellars, Commissioner Thomas, Commissioner Lewis, and Commissioner Chandler.

ALSO PRESENT: Brad Carter, County Manager; Rachel Rhoden, Deputy County Manager; Will Sexton, County Attorney; Ray Norman, Clerk; Jim Farrell, Finance Director; Marlene Stafford, Deputy Clerk; Brian Johns, Emergency Management Director; Sheriff Smith; Capt. Smith; Robert Perone, Library Director; Jerome Kelly, County Engineer; and Mark Crawford, Press.

CALL TO ORDER: Chairman Riddick called the meeting to order at 6:35 p.m.

PUBLIC COMMENTS: None.

CONSENT AGENDA:

- A. MINUTES OF EMERGENCY MEETING OF 06-13-14**
- B. MINUTES OF REGULAR SCHEDULE MEETING OF 06-19-14**
- C. RENEWAL OF SERVICE AGREEMENT WITH TRANE FOR THE COURTHOUSE CHILLER (Term: 05-01-14 [Retroactive date] through 05-01-15) - \$6,776.00 (No increase from last year.)**
- D. RENEWAL OF SERVICE AGREEMENT WITH TRANE FOR THE LIBRARY CHILLER (Term: 05-01-14 [Retroactive date] through 05-01-15) - \$6,776.00 (No increase from last year.)**
- E. APPROVAL OF PROPOSAL FROM LAW ENVIRONMENTAL FOR ANNUAL INSPECTION OF COUNTY BUILDINGS (\$16,205.00)**

Commissioner Lewis moved, seconded by Commissioner Thomas, and carried 5-0, to approve the [Consent Agenda](#) in its entirety.

PAYMENT OF BILLS--COMMISSIONER LEWIS:

Commissioner Lewis, Seconded by Commissioner Chandler, and carried 5-0, to approve payment of the bills as reviewed. (A list of the bills is located in the Finance Department of the Office of the Clerk.)

(07-17-14 Regular Meeting)

COUNTY ATTORNEY REPORTS--WILL SEXTON:

A. REQUEST FOR SECTION 286.011(8), F.S., CONFIDENTIAL, ATTORNEY-CLIENT SESSION AT AUGUST 4, 2014 MEETING (Date Changed)

Mr. Sexton advised that he needs advice from the Board concerning the litigation and possible settlement with Albert and Debra Mize. He would like permission to advertise and hold a Confidential Attorney-Client Session during the August 21 Regular Scheduled Meeting.

Commissioner Chandler moved, seconded by Commissioner Sellars, and carried 5-0, to approve the Confidential Attorney-Client Session during the mid-month meeting on August 21.

Mr. Sexton advised that he has two (2) additional items that do not appear on the agenda but that he perceives to be true emergencies.

--RESOLUTION--APPROVING CERTAIN REAL PROPERTY TRANSACTIONS (SE 144TH - Phase III)

Mr. Sexton advised that the negotiation process with property owners for Phase III of the SE 144th project has been lengthy. Staff felt it prudent to close on the real estate portion of the project this week, which was done yesterday. The resolution prepared for the Board's consideration approves three (3) real estate transactions retroactive to July 15, 2014.

Commissioner Lewis moved, seconded by Commissioner Thomas, and carried 5-0, to declare an emergency to consider the resolution.

Commissioner Lewis moved, seconded by Commissioner Chandler, and carried 5-0, to adopt the [Resolution No. 2014-06](#), as presented.

--RESOLUTION--AUTHORIZING EXECUTION OF A TRAFFIC SIGNAL MAINTENANCE AND COMPENSATION AGREEMENT WITH FDOT

Mr. Sexton explained that the Traffic Signal Maintenance Agreement with FDOT approved by the Commission back in May requires a resolution.

Commissioner Lewis moved, seconded by Commissioner Thomas, and carried 5-0, to declare an emergency to consider the resolution.

Mr. Sexton presented the Resolution No. 2014-07 for consideration.

Commissioner Chandler moved, seconded by Commissioner Sellars, and carried 5-0, to adopt the Resolution as presented. (The Resolution was assigned No. 2014-07.)

(07-17-14 Regular Meeting)

SHERIFF REPORTS--GORDON SMITH:

Sheriff Smith advised that in the fall when the mowing slows down, he would like to use inmate labor to construct some type of "Welcome to Bradford County" signs. There would be a design process and FDOT approval would be required.

This incited some discussion.

CLERK REPORTS--RAY NORMAN

A. BOART TO SET 2014-2015 PROPOSED MILLAGE RATE (Tentative Budget based on 9.1769 mills)

Clerk Norman advised that it is time for the Board to set FY 2014-2015 Proposed Millage Rate.

Commissioner Lewis moved, seconded by Commissioner Thomas, and carried 5-0, to set the 2014-2015 proposed millage rate at 9.1769 mills.

B. PRESENTATION OF FISCAL YEAR 2014-2015 TENTATIVE BUDGET

Clerk Norman presented the Fiscal Year 2014-2015 tentative budget, and announced the dates for the public hearings on the millage and budget: 1st Public Hearing - Sept. 4 @ 5:30 p.m., Final Public Hearing - Sept. 15 @ 5:30 p.m.

Mr. Carter announced that the agenda for the next Regular Scheduled Meeting would include an item to schedule a date to conduct a Budget Workshop. Staff has tentatively set the date for August 21, following the Regular Scheduled Meeting.

C. CONSIDER APPROVAL TO PURCHASE CISCO CORE SWITCH, CARDS AND ADDITIONAL 3850 SWITCHES - Total \$69,826.34 (State Contract)

Clerk Norman presented the [purchase request](#) for consideration. Funds are in the budget to cover the expenditure.

Commissioner Lewis moved, seconded by Commissioner Thomas, and carried 5-0, to approve the purchase as presented.

D. CONSIDER APPROVAL OF PAYMENT FOR COMMUNICATION EQUIPMENT FROM HASTY'S COMMUNICATIONS - Total \$34,278.89 (Sole Source)

Clerk Norman presented the [purchase request](#) for consideration. Funds are in the budget to cover the expenditure.

Commissioner Lewis moved, seconded by Commissioner Thomas, and carried 5-0, to approve the purchase as presented.

COUNTY MANAGER REPORTS--BRAD CARTER:

A. BID AWARD FOR FDOT SMALL COUNTY ROAD ASSISTANCE PROGRAM (SCRAP) FOR RESURFACING OF N.E. 19th AVENUE

Mr. Kelly announced that [five \(5\) bids were received and reviewed](#). V.E. Whitehurst and Sons were the low bidder at \$180,752.10. It was the recommendation of Mr. Kelly to award a construction contract to V.E. Whitehurst and Sons.

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to award a construction contract to V.E. Whitehurst and Sons for \$180,742.10, as recommended.

B. REQUEST PERMISSION TO PURCHASE A NEW BOOKMOBILE FROM OBS, INC. (Sole source vendor and partial payments are secured through 100% performance bond). TOTAL - \$112,115.00 (Purchase with 2014-2015 State-Aid funds)--ROBERT PERONE, LIBRARY DIRECTOR:

Mr. Sexton advised that the current bookmobile was purchase in 1989. He requested permission to purchase [a new bookmobile](#) with budgeted State-Aid funds, from OBS, Inc., a sole source vendor in Ohio, for a total of \$112,115.

Incited by inquiry of Commissioner Thomas, there was discussion regarding the possibility of adding computer capability to the bookmobile for citizens located in rural areas who do not have access to a computer or the Internet.

Since the bookmobile has to be built, Mr. Sexton explained that OBS, Inc. requires partial payment up front, draws during the construction process, and a final payment upon completion. This is not the normal course for County purchases. However, OBS, Inc. has agreed to provide (at their expense), a 100% performance bond to protect the County.

Commissioner Lewis moved, seconded by Commissioner Thomas, and carried 5-0, to approve the purchase as presented.

C. REQUEST PERMISSION TO APPLY FOR VOLUNTEER FIRE ASSISTANCE GRANT FROM FLORIDA FOREST SERVICE FOR BRUSH GEAR, BUNKER GEAR AND MISCELLANEOUS EQUIPMENT FOR THE NEW RIVER VOLUNTEER FIRE DEPARTMENT. GRANT AMOUNT \$10,355.08 WITH COUNTY MATCH OF \$5,355.08--BRIAN JOHNS, EMERGENCY MANAGEMENT DIRECTOR:

Mr. Johns presented the request. Funds are in the budget.

Commissioner Thomas moved, seconded by Commissioner Lewis, and carried 5-0, to approve to apply for the grant as requested.

(07-17-14 Regular Meeting)

D. REQUEST PERMISSION TO APPLY FOR VOLUNTEER FIRE ASSISTANCE GRANT FROM FLORIDA FOREST SERVICE FOR A DUMP TANK AND BUNKER GEAR FOR THE HEILBRONN SPRINGS VOLUNTEER FIRE DEPARTMENT. GRANT AMOUNT NOT TO EXCEED \$10,000.00 - COUNTY MATCH OF \$5,000.00--BRIAN JOHNS, EMERGENCY MANAGEMENT DIRECTOR:

Mr. Johns presented the request. Funds are in the budget.

Commissioner Sellars moved, seconded by Commissioner Thomas, and carried 5-0, to approve to apply for the grant as requested.

E. REQUEST PERMISSION TO APPLY FOR A VOLUNTEER FIRE ASSISTANCE GRANT FROM FLORIDA FOREST SERVICE FOR SEVEN (7) SETS OF BUNKER GEAR FOR THE THERESSA VOLUNTEER FIRE DEPARTMENT. GRANT AMOUNT \$12,371.71 - COUNTY MATCH OF \$7,371.71--BRIAN JOHNS, EMERGENCY MANAGEMENT DIRECTOR:

Mr. Johns presented the request. Funds are in the budget.

The Florida League of Cities offers an "up to \$3,000.00 grant" as well, which are offered quarterly. These grants have a 50% match requirement. He has plans to apply for those grants. This grant can be used for anything having to do with training or safety.

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to approve to apply for the grant as requested.

F. REQUEST PERMISSION TO APPLY FOR VOLUNTEER FIRE ASSISTANCE GRANT FROM FLORIDA FOREST SERVICE FOR ONE (1) THERMAL IMAGING CAMERA (TIC) FOR THE HAMPTON VOLUNTEER FIRE DEPARTMENT. GRANT AMOUNT \$7,000.00 - COUNTY MATCH OF \$3,500.00--BRIAN JOHNS, EMERGENCY MANAGEMENT DIRECTOR

Mr. Johns presented the request. Funds are in the budget.

Commissioner Thomas moved, seconded by Commissioner Sellars, and carried 5-0, to approve to apply for the grant as requested.

Mr. Johns reported that Robert Hees, with the Florida League of Cities, was in the County today and performed a surprise inspection of the Road Department and the Sign Shop. Both areas passed with flying colors.

(07-17-14 Regular Meeting)

COMMISSIONER'S COMMENTS:

Commissioner Sellars commented on the following:

- The TDC met earlier today and approved to solicit quotes to either repair or remove the unfinished block building at the Conference Center.

Commissioner Lewis and Commissioner Thomas both expressed their appreciation to the various departments for jobs well done.

CHAIRMAN COMMENTS--DANIEL RIDDICK:

- Expressed appreciation to Mr. Sexton and the Finance Department for their efforts on the real estate transactions for the SE 144th Avenue project, and to Mr. Johns for the Theresa Project.

ADJOURN:

There being no further business, the meeting adjourned at 7:15 p.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

DANIEL RIDDICK, CHAIRMAN

ATTEST: _____
RAY NORMAN, CLERK TO THE BOARD

Minutes prepared by Marlene Stafford, Deputy Clerk

Minutes approved by BOCC at the Regular Scheduled Meeting of _____.