

(07-07-14 Regular Meeting)

**MINUTES OF
BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA
REGULAR SCHEDULED MEETING 9:30 A.M.
MONDAY, JULY 7, 2014**

The Bradford County Board of County Commissioners convened in a regular meeting on Monday, July 7, 2014, at 9:30 a.m. in the County Commission Chambers at 945 North Temple Avenue, Starke, Florida.

PRESENT: Chairman Riddick, Commissioner Sellars, Commissioner Chandler, Commissioner Thomas, and Commissioner Lewis.

ALSO PRESENT: Brad Carter, County Manager; Rachel Rhoden, Deputy County Manager; Will Sexton, County Attorney; Ray Norman, Clerk to the Board; Jim Farrell, Finance Director; Marlene Stafford, Deputy Clerk; Mark Crawford, Press; Robert Perone, Library Director; Paul Funderburk, Road Superintendent; Tim Wilson, CED; Samara Deary, FCS Agent; Capt. Starling; Terry Vaughan, Supervisor of Elections; Dean Bennett, Facility Maintenance Director; Allen Parrish, Emergency Services Director; Sheriff Smith; Randy Andrews, Zoning Director; Kelly Canady, Community Development Director; and Brian Johns, Emergency Management Director.

CALL TO ORDER: Chairman Riddick called the meeting to order at 9:35 a.m.

PUBLIC COMMENTS: None.

CONSENT AGENDA:

- A. INVENTORY SURPLUS LIST**
- B. MINUTES OF REGULAR SCHEDULED MEETING OF 05-15-14**
- C. MINUTES OF REGULAR SCHEDULED MEETING OF 06-02-14**
- D. SERVICE CONTRACT AGREEMENT ON ST200X(Microfilm System), FROM AB ENTERPRISE - TOTAL COST FROM JUNE 1, 2014 THROUGH MARCH 30, 2015 - TOTAL \$895.00 (\$100.00 Decrease from last year.)**
- E. ANNUAL SERVICE MAINTENANCE AGREEMENT FROM PROCARE STRYKER FOR THE INSPECTION, REPAIR AND MAINTENANCE OF PATIENT STRETCHERS (County Manager approved on 06-17-14 to avoid lapse in service). TOTAL COST FROM JUNE 18, 2014 THROUGH JUNE 17, 2015 - \$4,226.20 (\$122.23 Increase from last year.)**

Commissioner Lewis moved, seconded by Commissioner Thomas, and carried 5-0, to approve the Consent Agenda in its entirety.

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APPROVE PAYMENT OF BILLS--COMMISSIONER LEWIS:

Commissioner Lewis moved, seconded by Commissioner Thomas, and carried 5-0, to approve payment of the bills as reviewed. (A list of the bills is on file in the Finance Department of the Office of the Clerk.)

CANVASSING BOARD APPOINTMENTS--TERRY VAUGHAN, SUPERVISOR OF ELECTIONS:

Chairman Riddick recognized Mr. Vaughan, who addressed the Commission relating to Canvassing Board appointments. The legislature has added two alternate positions; one to be appointed by the Chief Judge of the circuit, and another appointed by the County Commission. Chief Judge Roundtree has appointed Jimmy Davis as an alternate. That leaves two Commission slots. Since Chairman Riddick is on the ballot, it would be appropriate to choose another Board member. Commissioner Chandler has agreed to serve, and Commissioner Sellars has agreed to serve as an alternate.

Commissioner Lewis moved, seconded by Commissioner Thomas, and carried 5-0, to approve the Canvassing Board appointments for the Commission, as presented.

REQUEST PERMISSION TO INTRODUCE A FOOD NUTRITION PROGRAM (FNP) - TIM WILSON, CED:

Chairman Riddick recognized Mr. Wilson, who asked Ms. Deary, Family and Consumer Science Agent, to address the Commission.

Ms. Deary advised that the [USDA Food Nutrition Program \(FNP\)](#) is a 100% grant-funded program that will bring a \$50,000.00 benefit to the community. Ms. Deary cited the components and the benefits of the program. The grant permits the hiring of one (1) program assistant to help with the educational component. She would like to introduce the program to the schools and the community.

Incited by inquiry of Commissioner Thomas, Ms. Deary addressed the opportunity for private/Christian schools' participation in the program.

Commissioner Lewis moved, seconded by Commissioner Thomas, and carried 5-0, to authorize participation in the Food Nutrition Program as presented.

COUNTY ATTORNEY REPORTS—MR. SEXTON: None.

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SHERIFF REPORTS -- GORDON SMITH:

Sheriff Smith presented the following IGCF expenditure requests for consideration. The IGCF Committee approved the expenditures on 06-19-14:

- A. SafetyNet QUAD WITH FOUR (4) RADIO CONTROL PORTS, FOUR (4) RADIO INTERFACE CABLES, AND 20 CRITICAL RF ENTERPRISE SERVER LICENSES FROM CriticalRFDirect.com, FOR THE SHERIFF'S DEPARTMENT SCAN RADIOS - TOTAL EXPENDITURE - \$3,697.00**

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to approve the [IGCF expenditure](#) as presented.

- B. ANNUAL MAINTENANCE FEE AND 10 MCT ANNUAL LICENSE RENEWAL FEES FOR THE STARKE POLICE DEPARTMENT - TOTAL EXPENDITURE - \$3,720.00**

Commissioner Chandler moved, seconded by Commissioner Sellars, and carried 5-0, to approve the [IGCF expenditure](#) as presented.

- C. HASTY'S COMMUNICATION OF FLORIDA, INC. FOR REPAIRS TO A REPEATER FOR RADIOS - TOTAL EXPENDITURE - \$1,235.86**

Commissioner Sellars moved, seconded by Commissioner Chandler, and carried 5-0, to approve the [IGCF expenditure](#) as presented.

Sheriff Smith made the following announcements/comments/presentations:

- Congratulated Rose Sansing for receiving the Monthly Garden Club award
- Gave an update on the progress of the Animal Control facility (Completion expected in August)
- Sheriff Smith and Capt. Starling presented a [Certificate of Commendation](#) to Deputy Randolph Thompson for quick action in using CPR to save a life in distress.

CLERK REPORTS - RAY NORMAN:

- A. CONSIDER TWO-YEAR EXTENSION OF 2012 AUDIT ENGAGEMENT LETTER WITH PURVIS, GRAY AND COMPANY, LLP, FOR FISCAL YEARS ENDING SEPTEMBER 30, 2014 & SEPTEMBER 30, 2015**

Clerk Norman recommended a two-year extension to the existing agreement with Purvis, Gray and Company, LLP.

Commissioner Lewis moved, seconded by Commissioner Thomas, and carried 5-0, to extend the [Audit Engagement Letter](#) with Purvis, Gray and Company, LLP, for fiscal years ending September 30, 2014 and September 30, 2015, as recommended.

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COUNTY MANAGER REPORTS--BRAD CARTER:

- A. WORK ORDER NO. 11 FROM JONES EDMUNDS & ASSOCIATES, INC., FOR PERMIT COMPLIANCE MONITORING AND CLOSED LANDFILL SERVICES TO THE BRADFORD COUNTY CENTRAL LANDFILL. TOTAL ESTIMATED COST FROM JULY 2, 2014 THROUGH JULY 1, 2015 - \$33,800.00 (\$180.00 decrease from last years' work order) - TIMOTHY CULLY, PROJECT MANAGER**

Mr. Cully presented Work Order No. 11, the Annual Contract renewal for Permit Compliance Monitoring Services at the closed landfill.

Mr. Cully reported that Jones Edmunds completed this years' contract at approximately \$4,500 under the budgeted amount. The County is within two years of the official long-term care closure with DEP. In 2016, they will report to DEP on current status of the landfill. Whether DEP will let the County totally off the hook or not remains to be seen. However, they anticipate, at a minimum, reduced monitoring.

Commissioner Lewis moved, seconded by Commissioner Thomas, and carried 5-0, to approve Work Order No. 11, as presented.

- B. 2014 FINANCIAL ASSURANCE COST ESTIMATE FROM JONES EDMUNDS & ASSOCIATES, INC., FOR THE BRADFORD COUNTY CENTRAL LANDFILL. TOTAL ESTIMATED COST - \$168,255.21 (\$80,397.81 decrease from last year) - TIMOTHY CULLY, PROJECT MANAGER**

Mr. Cully presented the 2014 Financial Assurance Cost Estimate for approval and submittal to DEP. At the end of long-term care in two years, DEP will no longer require the Financial Assurance Escrow Account, which will free up those funds. However, the County will always be responsible for maintenance of the site.

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to approve the [2014 Financial Assurance Cost Estimate](#) as presented.

COMMISSIONER'S COMMENTS:

Commissioner Chandler commented on the following:

- At the Annual Small County Coalition Conference, he received an unexpected award (Leadership and Service Award) for chairing the Rural Caucus Board. He expressed appreciation to the Commission and the citizens for allowing him to serve in that capacity.
- Expressed appreciation to Mr. Parrish and Emergency Medical Services for their assistance in providing training during a recent youth program.

Commissioner Lewis commented on the following:

- Expressed appreciation to Mr. Funderburk and the Road Department. There are a few signs he needs installed and will get with the Sign Shop in that regard.
- Expressed appreciation to Clay Electric for the security light installed at the Sampson Lake Boat Ramp.

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Commissioner Thomas commented on the following:

- Expressed appreciation to the Sheriff and his staff, who are always willing to assist the County.

CHAIRMAN COMMENTS--DANIEL RIDDICK:

- Extended appreciation to the Sheriff's Office and the Road Department.
- Expressed appreciation to Deputy Thompson for his life saving actions.

ADJOURN:

There being no further business, the meeting adjourned at 9:55 a.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

DANIEL RIDDICK, CHAIRMAN

ATTEST: _____
RAY NORMAN, CLERK TO THE BOARD

Minutes prepared by Marlene Stafford, Deputy Clerk

Minutes approved by BOCC at the Regular Scheduled Meeting of _____.