

(03-20-14 Regular Meeting)

**MINUTES OF  
BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA  
REGULAR SCHEDULED MEETING 6:30 P.M.  
THURSDAY, MARCH 20, 2014**

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The Bradford County Board of County Commissioners convened in a regular meeting on Thursday, March 20, 2014, at 6:30 p.m. in the County Commission Chambers at 945 North Temple Avenue, Starke, Florida.

**PRESENT:** Chairman Riddick, Commissioner Sellars, Commissioner Chandler, Commissioner Thomas, and Commissioner Lewis.

**ALSO PRESENT:** Brad Carter, County Manager; Rachel Rhoden, Deputy County Manager; Will Sexton, County Attorney; Ray Norman, Clerk to the Board; Lisa Hall, Clerk; Jim Farrell, Finance Director; Kelly Canady, Community Development Director; Allen Parrish, Emergency Medical Services Director; Brian Johns, Emergency Management Director; Gordon Smith, Sheriff; and Mark Crawford, Press.

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**CALL TO ORDER:** Chairman Riddick called the meeting to order at 6: 30 p.m.

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**PUBLIC COMMENTS:** None.

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**CONSENT AGENDA:**

- A. MINUTES OF REGULAR SCHEDULED MEETING OF 02-03-14**
- B. MINUTES OF REGULAR SCHEDULED MEETING OF 02-20-14**
- C. MINUTES OF REGULAR SCHEDULED MEETING OF 03-03-14**
- D. INVENTORY SURPLUS LIST**
- E. TDC GRANT REQUEST -- \$2,500.00 FOR THE BRADFORD FEST ENTERTAINMENT SERIES INAUGURAL CONCERT (This request came before the Board on 03-03-14. However, the requested amount indicated on the agenda of \$2,000.00 was incorrect.)**

*Commissioner Chandler moved, seconded by Commissioner Sellars, and carried 5-0, to approve the [Consent Agenda](#) in its entirety.*

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**PAYMENT OF BILLS--COMMISSIONER THOMAS:**

*Commissioner Thomas moved, seconded by Commissioner Lewis, and carried 5-0, to approve payment of the bills as reviewed. . (A list of the bills is on file in the Finance Department of the Office of the Clerk.)*

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**CONSIDER APPROVAL OF ROAD MEMORIAL AWARDS--COMMISSIONER LEWIS:**

Commissioner Lewis presented the following Road Memorials for consideration:

- **N.W. 84th Ave. - Dedicated to Kenneth Elixson**

*Commissioner Lewis moved, seconded by Commissioner Thomas, and carried 5-0, to approve the [Road Memorial for Kenneth Elixson](#) as presented.*

- **N.W. 196th St. - Dedicated to the Rehberg Family**

*Commissioner Lewis moved, seconded by Commissioner Thomas, and carried 5-0, to approve the [Road Memorial for the Rehberg Family](#) as presented.*

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**COUNTY ATTORNEY REPORTS--WILL SEXTON:**

- A. CONSIDER APPROVAL OF PERPETUAL EASEMENT GRANTED TO THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR ROAD AND BRIDGE PURPOSES ALONG C.R. 229**

Mr. Sexton presented the perpetual easement for consideration. The easement is in conjunction with the HWY301 Bypass Project. The County will continue to receive requests for easements, as FDOT proceeds through the right-of-way acquisition process.

*Commissioner Lewis moved, seconded by Commissioner Thomas, and carried 5-0, to approve the [perpetual easement](#) as presented.*

- B. CONSIDER APPROVAL TO REQUEST PERMISSION FROM THE FLORIDA DEPARTMENT OF TRANSPORTATION TO GRANT A SECOND EXTENSION ON CIGP AGREEMENT FOR NEW ROAD CONSTRUCTION ON C.R. 100A/S.E. 144th AVENUE (From Hayes Ave. to S.R. 200/U.S.301)**

Mr. Sexton requested permission to ask FDOT to grant a second extension on the CIGP Agreement for new road construction on CR100A/S.E. 144th Avenue.

*Commissioner Lewis moved, seconded by Commissioner Thomas, and carried 5-0, to approve the request for the [extension](#) as presented.*

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**C. CONSIDER APPROVAL OF A LEASE AGREEMENT WITH CLAYTON REVELS LIVING TRUST FOR THE LEASE OF APPROXIMATELY 3,800 SQ FT OF COMMERCIAL WAREHOUSE SPACE**

Mr. Sexton presented the lease agreement for consideration. The warehouse space will be used by the Emergency Medical Services Department for repairs and maintenance to its vehicles. The Lease Agreement has been agreed to and executed by the Landlord.

*Commissioner Chandler moved, seconded by Commissioner Sellars, and carried 5-0, to approve the Lease Agreement as presented.*

**D. CONSIDER AUTHORIZATION OF DEBT COLLECTION PROCEDURES UP TO AND INCLUDING FORECLOSURE FOR CODE ENFORCEMENT CASE (11010 S.W. 103rd St., Brooker, parcel #00901-0-06400)--REQUEST MADE BY THE BRADFORD COUNTY SHERIFF, PURSUANT TO CODE ENFORCEMENT AGREEMENT**

Mr. Sexton advised that the Sheriff's Office is requesting the Commission initiate debt collection procedures up to and including foreclosure, relating to the Code Enforcement case cited above.

*Commissioner Thomas moved, seconded by Commissioner Sellars, and carried 5-0, to authorize debt collection procedures as presented.*

**E. CONSIDER APPROVAL TO RESCIND CDBG CONTRACT NO. 11DB-C503-14-01-817/UNIT NO. 1008 WITH K8 CONSTRUCTION**

Based on recommendation of Scott Koons, Executive Director of North Central Florida Regional Planning, Mr. Sexton asked the Commission to rescind the contract previously awarded to K8 Construction for a CDBG project.

*Commissioner Lewis moved, seconded by Commissioner Thomas, and carried 5-0, to rescind the contract with K8 Construction for CDBG Contract No. 11DB-C503-14-01-817/Unit No. 1008.*

**F. CONSIDER APPROVAL TO AWARD CDBG CONTRACT NO. 11DB-C503-14-01-817/UNIT NO. 1008 TO TRIEST CONSTRUCTION (second lowest bidder) IN THE AMOUNT OF \$54,430.00 (Increase of \$8,556.17 from K8 Construction bid)**

In light of "E" above, and at the recommendation of Mr. Koons, Mr. Sexton requested approval to award CDBG Contract No. 11DB-C503-14-01-817/Unit No. 1008 to the second lowest bidder, Triest Construction, in the amount of \$54,430.

*Commissioner Lewis moved, seconded by Commissioner Thomas, and carried 5-0, to award the bid for CDBG Contract No. 11DB-C503-14-01-817/Unit No. 1008, to the second lowest bidder, Triest Construction for \$54,430.*

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**SHERIFF REPORTS--GORDON SMITH:**

**A. MAPPING/9-1-1 CONCERNS**

Sheriff Smith advised that there are some 9-1-1 mapping concerns on South HWY 301. However, because of a meeting with the City of Starke, it appears that the City is taking the proper steps to resolve the concern.

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**CLERK REPORTS--RAY NORMAN: None**

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**COUNTY MANAGER REPORTS--BRAD CARTER:**

**A. CONSIDER APPROVAL TO APPLY FOR A FLORIDA FOREST SERVICE GRANT FOR STATION 2 (THERESSA), FOR THE PURCHASE OF PERSONAL PROTECTIVE EQUIPMENT AND FIRE EQUIPMENT. (Grant total \$11,000., County Match of 50% on \$10,000.)--BRIAN JOHNS**

Mr. Johns requested permission to apply for a Florida Forest Service Grant (particulars listed above). The match money is budgeted.

*Commissioner Lewis moved, seconded by Commissioner Thomas, and carried 5-0, to authorize the grant applications as presented.*

For informational purposes, Mr. Johns announced that he would be applying for additional grants for all stations that have the required certifications, being Station 4, Station 3, and Station 2.

**B. CONSIDER APPROVAL OF CDBG SATISFACTION OF MORTGAGE--KELLY CANADY**

Ms. Canady presented the Satisfaction of Mortgage for consideration.

*Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to approve the Satisfaction of Mortgage as presented.*

**C. CONSIDER APPROVAL OF CHANGE ORDER NO. 1, FOR \$1,200.00 (Increase), FOR DEO CONTRACT NO. 11DB-C5-03-14-01-H17--KELLY CANADY**

Ms. Canady presented the Change Order for consideration.

*Commissioner Thomas moved, seconded by Commissioner Lewis, and carried 5-0, to approve [Change Order No. 1](#) on DEO Contract No. 11DB-C5-03-14-01-H17 as presented.*

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**D. CONSIDER APPROVAL TO INCREASE S.H.I.P. LOAN FROM \$19,000.00 TO \$19,244.05--KELLY CANADY**

Ms. Canady explained the need for the increase to the S.H.I.P. loan.

*Commissioner Chandler moved, seconded by Commissioner Lewis, and carried 5-0, to approve the increase as presented.*

Incited by inquiry of Commissioner Chandler, Ms. Canady advised that contractors are encouraged to use local sub-contractors and suppliers.

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**COMMISSIONER'S COMMENTS**

**Commissioner Chandler:**

- Mr. Hendry, Executive Director for the Florida Institute of Government is waiting on list of potential economic development sites/resources in Bradford County, for posting on the website. He is not certain whose responsibility it is to provide the list.

Following some discussion, Mr. Carter advised that his office has responded to every request they have submitted. However, they will check with Ms. Whittle to confirm what else is needed. It appears that the best source would be local realtors, who would have listings of available commercial properties.

**Commissioner Lewis:**

- **REQUESTED APPROVAL TO CONSTRUCT A BASKETBALL COURT FOR LINCOLN CITY RECREATION (Concrete, basketball goals and form boards), ESTIMATED COST OF \$10,080.00**

Commissioner Lewis advised that the lowest price available for [the concrete, basketball goals and form boards is \\$10,800](#). Volunteers have committed to help finish the concrete. The basketball court would be an asset to the community.

*Commissioner Lewis moved, seconded by Commissioner Thomas, to approve the expenditure of \$10,080.00 for the Lincoln City basketball court.*

Commissioner Chandler advised that while he agrees the court would be an asset, he has concern about liability and setting precedence for other communities within the County.

Discussion ensued, which was not limited to but included:

- FRDAP grants.
- A funding source for the non-budgeted \$10,080.00
- Limiting the annual expenditure of fiscally constrained funds for special projects.

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- Funding the \$10,080.00 out of fiscally constrained monies. However, replacing the fiscally constrained funds with recreation monies in the new fiscal year, by reducing the award amounts to the individual recreation organizations.

There being no further discussion, *the motion carried 5-0.*

At the request of Commissioner Lewis, there was Board consensus to allow the **Road Department to continue to grade roads on Friday and Saturday** to get them back in shape after the heavy rains.

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**CHAIRMAN COMMENTS:**

Commissioner Riddick commended the efforts of those involved in the success of the 2014 Fair.

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**ADJOURN:**

There being no further business, the meeting adjourned at 7:04 p.m.

**BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA**

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**DANIEL RIDDICK, CHAIRMAN**

**ATTEST:** \_\_\_\_\_  
**RAY NORMAN, CLERK TO THE BOARD**

Minutes prepared by Marlene Stafford, Deputy Clerk

**Minutes approved by BOCC at the Regular Scheduled Meeting of April 17, 2014.**