

(02-03-14 Regular Meeting)

**MINUTES OF
BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA
REGULAR SCHEDULED MEETING 9:30 A.M.
MONDAY, FEBRUARY 3, 2014**

The Bradford County Board of County Commissioners convened in a regular meeting on Monday, February 3, 2014, at 9:30 a.m. in the County Commission Chambers at 945 North Temple Avenue, Starke, Florida.

PRESENT: Chairman Riddick, Commissioner Sellars, Commissioner Chandler, Commissioner Thomas, and Commissioner Lewis.

ALSO PRESENT: Brad Carter, County Manager; Rachel Rhoden, Deputy County Manager; Will Sexton, County Attorney; Ray Norman, Clerk to the Board; Marlene Stafford, Deputy Clerk; Jim Farrell, Finance Director; Paul Funderburk, Road Superintendent; Tim Wilson, CED; Dean Bennett, Facility Maintenance Director; Allen Parrish, Emergency Services Director; Mark Crawford, Press; Capt. Boatwright; Capt. Starling; Brian Johns, Emergency Management Director; Donny Wise, Solid Waste Director; Kelly Canady, Community Development Director; Pam Whittle, Chamber President; Robert Perone, Library Director; and Jerome Kelly, County Engineer.

CALL TO ORDER: Chairman Riddick called the meeting to order at 9:32 a.m.

PUBLIC COMMENTS: None.

Chairman Riddick recognized Tim Wilson, CED, who introduced Samara Deary, the County's new Consumer Science Agent, who begins working today.

Ms. Deary addressed the Commission and the Commissioners welcomed her to the County.

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CONSENT AGENDA:

- A. MINUTES OF REGULAR SCHEDULED MEETING OF 01-06-14**
- B. MINUTES OF REGULAR SCHEDULED MEETING OF 01-16-14**
- C. INVENTORY SURPLUS LIST**
- D. APPLICATION FOR THE BOARD OF ADJUSTMENTS AND PLANNING AND ZONING BOARD**
- E. (2) CHANGE ORDERS FOR SHIP PROJECT-ORIGINAL CONTRACT SUM \$18,593.00--NO. 1: Increase Contract Sum by \$320 (retroactive to 01-10-14), for installation of OSB siding; NO. 2: Increase Contract Sum by \$1,195.98, for additional materials/labor to remove and re-install front porch metal roof & framing. (New Contract Sum of \$20,108.98)**
- F. INCREASE SHIP LOAN FROM \$19,000. TO \$20,392.88 (Increase of \$1,392.88)**
- G. CHANGE ORDER NO. 2 ON CDBG PROJECT--Increase contract sum by \$9,562.00, for septic repairs (New Contract sum \$60,243.00)**

Commissioner Lewis moved, seconded by Commissioner Thomas, and carried 5-0, to approve the [Consent Agenda](#) in its entirety.

PAYMENT OF BILLS--COMMISSIONER CHANDLER:

Commissioner Chandler moved, seconded by Commissioner Thomas, and carried 5-0, to approve payment of the bills as reviewed. (A list of the bills is on file in the Finance Department of the Office of the Clerk.)

RECOGNITION OF COLON DAVIS FOR DEDICATED SERVICE ON THE BOARD OF ADJUSTMENT AND PLANNING AND ZONING BOARD--RANDY ANDREWS

Chairman Riddick recognized former Commissioner Joe Riddick, who addressed the Commission concerning Colon Davis' years of service on the Zoning Board, and presented Mr. Davis with a plaque in appreciation for his service.

CONSIDER APPROVAL OF TDC FUNDING GRANT APPLICATIONS--PAM WHITTLE:

Chairman Riddick recognized Ms. Whittle, who presented two TDC Funding Grant Applications for consideration. Ms. Whittle advised that both applications meet all local and state regulations to receive funding, and that there are sufficient funds in the TDC budget to cover the amounts requested.

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--THE BRADFORD COUNTY FAIR ASSOCIATION (\$5,000.)(Approved by the TDC 5-0 on 01-16-14)

Commissioner Lewis moved, seconded by Commissioner Thomas, and carried 5-0, to approve the Funding Grant Application submitted by the Fair Association for \$5,000.00, as presented.

--THE BRADFORD SPORTSMEN FARM (\$5,000.00)(Approved by the TDC 5-0, on 01-16-14)

Commissioner Sellars moved to approve the Funding Grant Application submitted by the Bradford Sportsmen Farm.

Extensive discussion ensued, which was not limited to but included, Bradford Sportsmen Farm being a "for-profit" business, state statute and county ordinance regulating TDC expenditures, how the Sportsmen Farm generates business for the community, TDC funding the North Central Florida Regional Planning Council (who will assist with advertisement for Bradford County), the activities and festivities Bradford County has to offer, creating advertisement for the County through the use of various websites such as the Chamber, the TDC and the County. (During the discussion, John Miller, the Chairman of the TDC, addressed the Commission and answered questions.)

*Commissioner Chandler seconded the motion, with the condition that the TDC look into funding the North Central Florida Regional Planning Council, the **motion carried 4-1, with Commissioner Riddick dissenting.***

Incited by inquiry by Commissioner Lewis, Mr. Miller reported on the rentals of the **Charlie E. Johns Conference Center.**

CONSIDER APPROVAL OF ROAD MEMORIAL AWARD--COMMISSIONER CHANDLER:

A. N.E. 185th St. - Dedicated to Robert Hannah, Sr.

Commissioner Chandler presented the Road Memorial Award for consideration.

Commissioner Chandler moved, seconded by Commissioner Sellars, and carried 5-0, to approve the Road Memorial Award as presented.

COUNTY ATTORNEY REPORTS--WILL SEXTON:

A. CONSIDER APPROVAL OF FDOT REQUEST FOR DONATION OF TITLE TO DRAINAGE DITCH PROPERTY ASSOCIATED WITH THE HWY301 BYPASS PROJECT

Mr. Sexton advised that F.D.O.T. has requested title to this County-owned ditch, as the roadbed for the US 301 bypass will go across a portion of the ditch.

Commissioner Lewis moved, seconded by Commissioner Thomas, and carried 5-0, to approve the request as presented. (The Quit-Claim deed is recorded in OR Book 1520, Page 457.)

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B. CONSIDER APPROVAL OF PROPOSED INTERLOCAL AGREEMENT BETWEEN BRADFORD COUNTY AND THE CITY OF STARKE (Agreement Prepared by the County)

Mr. Sexton advised that the Interlocal Agreement presented to the Commission is a "revised" version of [one prepared by the City of Starke](#). The City's version did not correctly reflect the County Commissions' position with regard to Animal Control, Zoning, and Medical Director Services.

Once the County Commission approves the agreement, it will be submitted to the City of Starke for its consideration.

Commissioner Chandler moved, seconded by Commissioner Lewis, and carried 5-0, to approve the [Interlocal Agreement](#) as presented.

C. LETTER FROM THE CITY OF STARKE

Mr. Sexton advised that the City of Starke submitted [a letter](#) explaining that FDOT is working on a project on US 301 in conjunction with the County's Phase III of S.E. 144th/Mullins Grade, from Hayes Avenue to US 301, between IHOP and Vystar, in which the City has to relocate some utilities. An agreement negotiated by FDOT, is that the City will do the work, submit the bills to the County for reimbursement, and then the County will ultimately submit the bills to FDOT for reimbursement.

Commissioner Thomas moved, seconded by Commissioner Lewis, and carried 5-0, to approve the agreement.

D. PROCLAMATION--"FEBRUARY 16-22, 2014 -- HAZARDOUS MATERIALS AWARENESS WEEK IN BRADFORD COUNTY"

Mr. Wise presented the proclamation for consideration and addressed the annual "Toxic Round-Up" taking place on Saturday, February 22. Mr. Wise asked Mr. Kirt Seaburg, Hazardous Waste Coordinator for Alachua County, to address the Commission regarding the Toxic Round-Up.

Mr. Seaburg advised this is the 6th year that Bradford County has conducted a Toxic Round-up. It is funded by the Hazardous Waste Cooperative Collection Center Arrangement Grant Assistance Program, a 75/25 grant (the State 75% and the New River Solid Waste Association (25%). Mr. Seaburg advised that the program is very successful and offered stats regarding hazardous materials collected during the Toxic Round-Ups.

Commissioner Chandler moved, seconded by Commissioner Sellars, and carried 5-0, to [Proclaim February 16-22, 2014, Hazardous Materials Awareness Week in Bradford County](#).

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SHERIFF REPORTS--GORDON SMITH:

I.G.C.F. EXPENDITURE REQUESTS:

Capt. Boatwright presented the following I.G.C.F. funding requests approved by the I.G.C.F. Committee 8-0, on 01-30-14:

A. \$11,000.00 FOR ANNUAL CONTRACT WITH HOLLOWAY INTERNATIONAL, INC. FOR ENCRYPTED OFF-SITE COMPUTER DATA BACKUP SILOS

Commissioner Thomas moved, seconded by Commissioner Chandler, and carried 5-0, to approve the expenditure request as presented.

B. PURCHASE FIVE (5) MAMW-NCP9P HANDHELD CONTROLLER-HHC-731-UNITY-M7300-M5300 RADIOS FOR A TOTAL OF \$2,597.70

Commissioner Lewis moved, seconded by Commissioner Thomas, and carried 5-0, to approve the expenditure request as presented.

C. \$1,934.22 TO HASTINGS COMMUNICATIONS FOR PROGRAMMING AND REPAIRS ON MOTOROLA RADIOS

Commissioner Chandler moved, seconded by Commissioner Lewis, and carried 5-0, to approve the expenditure request as presented.

CLERK REPORTS--RAY NORMAN: None.

COUNTY MANAGER REPORTS--BRAD CARTER: None.

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COMMISSIONER'S COMMENTS:

Each Commissioner expressed appreciation to the Department Heads for their hard work and service to the County.

CHAIRMAN COMMENTS--CHAIRMAN RIDDICK: None.

ADJOURN: There being no further business, the meeting adjourned at 10:20 a.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

DANIEL RIDDICK, CHAIRMAN

ATTEST: _____
RAY NORMAN, CLERK TO THE BOARD

Minutes prepared by Marlene Stafford, Deputy Clerk