

**MINUTES OF
BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA
REGULAR SCHEDULED MEETING 9:30 A.M.
MONDAY JUNE 3, 2013**

The Bradford County Board of County Commissioners convened in a regular meeting on Monday, June 3, 2013, at 9:30 a.m. in the County Commission Chambers at 945 North Temple Avenue, Starke, Florida.

PRESENT: Chairman Thomas, Commissioner Riddick, Commissioner Sellars, Commissioner Lewis and Commissioner Chandler.

ALSO PRESENT: Brad Carter, County Manager; Rachel Rhoden, Administrative Assistant; Will Sexton, County Attorney, Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk; Jim Farrell, Finance Director; Terry Kite, County Auditor; Paul Funderburk, Road Superintendent; Allen Parrish, Emergency Services Director; Robert Perone, Library Director; Brian Johns, Emergency Management Director; Pam Whittle, Chamber President; Barbara Fischer, Veterans' Services Officer; Mark Crawford, Press; Kelly Canady, Community Development Director; Donny Wise, Solid Waste Director; Chip Ware, Fire Marshal; Capt. Boatwright; Sheriff Smith; Capt. Smith and Randy Andrews, Zoning Director.

CALL TO ORDER: Chairman Thomas called the meeting to order at 9:35 a.m.

PUBLIC COMMENTS: **Bill Strassberger, District Engineer for Clay Electric Cooperative, Inc.**

On behalf of Clay Electric, Mr. Strassberger expressed his appreciation for the partnership and great working relationship with Bradford County for the last 75 years.

CONSENT AGENDA

(Mr. Strassberger took a photo with the Commission for Item "D".)

- A. BRADFORD COUNTY SOLICITATION OF NEW PROJECTS THROUGH F.D.O.T. FOR RAILROAD OVERPASS AND DRAINAGE REPAIRS TO S.R. 200**
- B. CERTIFICATE OF SUBSTANTIAL COMPLETION ON COURTHOUSE ANNEX RE-ROOF**
- C. PROCLAMATION RECOGNIZING THE MONTH OF MAY AS CIVILITY MONTH**
- D. PROCLAMATION RECOGNIZING CLAY ELECTRIC COOPERATIVE 75TH ANNIVERSARY**
(Did not have signed copy to scan into minutes.)
- E. S.H.I.P. HOME REPAIR LOAN NOT TO EXCEED \$19,000.00**
- F. CHANGE ORDER TO DECREASE FUNDS BY \$1,150.00 FOR 2010 CDBG DEO CONTRACT NO. 11DB-C5-03-14-01-H17**

*Commissioner Lewis moved, seconded by Commissioner Chandler, and **carried 5-0, to approve the Consent Agenda in its entirety.***

(06-03-13 Regular Meeting)

APPROVE PAYMENT OF BILLS—COMMISSIONER CHANDLER:

*Commissioner Chandler moved, seconded by Commissioner Sellars, and **carried 5-0, to approve payment of the bills as reviewed.*** . (A list of the bills is on file in the Finance Office of the Office of the Clerk.)

PRESENTATION OF BRADFORD COUNTY INCUBATOR BUSINESS PLAN (BCI) WORKSHOP—KIM TESCH-VAUGHT, EXECUTIVE DIRECTOR, FLORIDAWORKS:

Chairman Thomas recognized Ms. Tesch-Vaught, who asked for support and assistance in publicizing the one-day Bradford County Incubator business plan workshop scheduled for Thursday, June 20 from 8:30-4:30 at the Florida Twin Theatre ([flyer](#)). This is part of the second year of investing in job creation by encouraging entrepreneurship. The program is a partnership with Santa Fe College and is run in both Alachua and Bradford counties. Ms. Tesch-Vaught provided statistics from the first year. The course is valued at \$1,600 and is free to eligible participants through a scholarship program. They would like to invest in the program again for next year, but they need to see an increase in number of people completing the class. Ms. Tesch-Vaught also encouraged participation in the [Envision Bradford 2023](#) meetings.

Discussion ensued.

CONSIDER APPROVAL OF TDC FUNDING REQUEST FROM MAIN STREET STARKE FOR THE 8TH ANNUAL STARKE BIKE FEST (\$5,000.00)(Approved by the TDC 5/0)—MAIN STREET STARKE REPRESENTATIVE:

Chairman Thomas recognized Ms. Whittle, who presented the funding request for consideration.

*Commissioner Lewis moved, seconded by Commissioner Sellars, and **carried 5-0, to approve the funding request as presented.***

Ms. Whittle echoed Ms. Tesch-Vaught and extended an invitation to the Envision Bradford 2023 meetings at the Charlie E. Johns Conference Center. The first meeting is June 11 from 10:00 a.m. to 1:00 p.m.

CONSIDER APPROVAL OF ROAD DEDICATIONS—CHAIRMAN THOMAS:

9-1-1 Road/Street

Dedication Sign

N.W. 52 nd Avenue	The Matthews Family
N.W. 53 rd Avenue	The Cummings Family
N.W. 55 th Lane	The Hankerson Family
N.W. 59 th Avenue	The Tyson Family
N.W. 59 th Loop	The Dell Family
N.W. 62 nd Avenue	The Kelly Family
N.W. 176 th Way	The Goodwine Family
N.W. 177 th Street	The DeSue Family

*Commissioner Chandler moved, seconded by Commissioner Lewis, and **carried 5-0 to approve the Road Dedications as listed.***

COUNTY ATTORNEY REPORTS—WILL SEXTON: None.

SHERIFF REPORTS—GORDON SMITH

A. CONSIDER APPROVAL OF INTERLOCAL AGREEMENT BETWEEN THE CITY OF STARKE AND BRADFORD COUNTY FOR THE PROVISION OF POLICE AND DISPATCH SERVICES

Sheriff Smith presented the Interlocal Agreement for consideration. Sheriff Smith reviewed the services provided for the City in addition to those mentioned in the agreement. There is an increase to the City of a little over \$4,000.00, with an effective date of October 1, 2013. A copy of the proposed agreement was provided to the City on May 1, which is adequate time to work into their budget. He has not received a response from the City. Mark Crawford advised that the City Commission only met once in May. There may not have been an opportunity for the agreement to come before them.

There was brief discussion.

*Commissioner Chandler moved, seconded by Commissioner Sellars, and **carried 5-0, to approve the Interlocal Agreement as presented.** (Did not have signed copy to scan into the minutes.)*

Sheriff Smith also advised that he has submitted a bill to the City for Animal Control for what it is costing his office, which is only fair.

CLERK REPORTS—RAY NORMAN:

Clerk Norman introduced Terry Kite of Purvis Gray & Company, to present the fiscal year ending September 30, 2012 Audit Report.

Mr. Kite advised that the County received an “unqualified opinion” on its financial statements, which is the highest opinion possible. Mr. Kite gave a brief overview of the audit report. The County is in a strong financial position as of September 30, 2012.

COUNTY MANAGER REPORTS—BRAD CARTER:

A. CONSIDER APPROVAL OF WORK ORDER NO. 10—AGREEMENT BETWEEN BRADFORD COUNTY AND JONES EDMUNDS & ASSOCIATES, INC., FOR PROFESSIONAL SERVICES (JULY 2013 – JULY 1, 2014 -- \$33,980.00--\$4,750.00 Decrease from last year)—TIM CULLY, ENVIRONMENTAL SCIENCES MANAGER

Mr. Carter presented the Work Order for consideration. At the request of Mr. Carter, Mr. Culley explained that the decrease is based on substantial reduction in D.E.P. landfill gas monitoring and sample parameter requirements. Work Order No. 9 will be complete the first part of July at 5-\$6,000 under budget. REMINDER: The 30-year long-term care ends in 2016. With D.E.P.'s current stance, they hope for good things when that time comes.

*Commissioner Chandler moved, seconded by Commissioner Riddick, and **carried 5-0, to approve Work Order No. 10, as presented.***

(06-03-13 Regular Meeting)

B. CONSIDER REPLACING ALL EXISTING SECONDARY ROAD SIGNS WITH NEW DEDICATION SIGNS

Mr. Carter asked for Board approval to replace all existing secondary road signs with new dedication signs. The revised signs should eliminate any possible confusion with 9-1-1 Dispatch, which was a concern of Sheriff Smith.

*Commissioner Lewis moved, seconded by Commissioner Riddick, and **carried 5-0, to replace all existing secondary roads signs with new dedication signs.***

C. CONSIDER APPROVAL OF ANNUAL TECHNICAL SUPPORT SERVICE AGREEMENT BETWEEN BRADFORD COUNTY AND PHYSIO CONTROL (\$6,640.00—No Increase)—ALLEN PARRISH

Mr. Parrish presented the annual service agreement for consideration.

*Commissioner Lewis moved, seconded by Commissioner Sellars, and **carried 5-0, to approve the Service Agreement as presented.***

D. CONSIDER APPROVAL OF AGREEMENT BETWEEN BRADFORD COUNTY AND STRYKER (\$4,103.80--\$1,417.37 Increase from last year)—ALLEN PARRISH

Mr. Parrish presented the agreement for consideration. The battery packs are no longer included in the agreement, thus the \$1,417.37 increase. Even though there is an increase to the agreement, they still save around \$600.00 a year taking this route.

*Commissioner Lewis moved, seconded by Commissioner Chandler, and **carried 5-0, to approve the Service Agreement as presented.***

E. ROAD DEPARTMENT ANNUAL REPORT—PAUL FUNDERBURK

Mr. Funderburk presented the [2012 Accomplishments and 2013 Goals](#) for the Road Department.

F. VETERANS' SERVICES ANNUAL REPORT—BARBARA FISCHER

Ms. Fischer presented the 2012 Accomplishments and 2013 Goals for the Veterans' Services Office.

COMMISSIONER'S COMMENTS:

Commissioner Riddick commented on the following:

- Thanked Mr. Strassberger for attending today's meeting and expressed appreciation to Clay Electric for providing 75 years of service and providing jobs to Bradford County citizens.
- Expressed gratitude to Clerk Norman and Jim Farrell for managing the County's finances. It is awesome to receive such a positive report from the auditor.

Commissioner Lewis commented on the following:

- Asked Mr. Carter for an update on the new Badger excavator that was not working properly.

Mr. Carter reported on a meeting with the factory representatives and the distributor held this past Thursday. The excavator was tested using the smaller bucket, which the factory indicated was design specifications. Staff recommendation at this point is that the machine can be utilized with careful planning and with the appropriate applications. The Road Department has another excavator with a larger load capacity. Badger furnished a new bucket at no cost, have tentatively agreed to provide an additional bucket, and to extend the five-year warranty to begin June 1, 2013.

- Expressed appreciation to Mr. Andrews for his assistance with the signage at Santa Fe Lake.
- Asked Mr. Funderburk if CSX would allow the County to repair CR225/Sampson City road at the railroad crossing.

Mr. Funderburk advised that the new CSX road master has no objections. A company out of Live Oak is working up an estimate for the repairs. The County will be required to have a flagman present. CSX would like to replace some of the track while the County is doing the work.

CHAIRMAN COMMENTS—DOYLE THOMAS:

- Echoed Commissioner Lewis' sentiments to Mr. Andrews for his assistance with the Santa Fe Lake sign.
- Thanked Mr. Strassberger for his attendance as a representative of Clay Electric, which provides excellent service.

ADJOURN: There being no further business, the meeting adjourned at 10:42 a.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

DOYLE THOMAS, CHAIRMAN

ATTEST: _____
RAY NORMAN, CLERK OF COURTS