

**MINUTES OF
BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA
REGULAR SCHEDULED MEETING 9:30 A.M.
MONDAY MAY 6, 2013**

The Bradford County Board of County Commissioners convened in a regular meeting on Monday, May 6, 2013 at 9:30 a.m. in the County Commission Chambers at 945 North Temple Avenue, Starke, Florida.

PRESENT: Chairman Thomas, Commissioner Riddick, Commissioner Sellars and Commissioner Chandler.

ALSO PRESENT: Brad Carter, County Manager; Rachel Rhoden, Administrative Assistant; Will Sexton, County Attorney; Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk; Brian Johns, Emergency Management Director; Tim Wilson, CED; Dean Bennett, Facility Maintenance; Mark Crawford, Press; Robert Perone, Library Director; Jim Farrell, Finance Director; Chris Thurow, I.T. Director; Donny Wise, Solid Waste Director; Kelly Canady, Community Development Director; Capt. Starling; Sheriff Smith; and Capt. Smith.

CALL TO ORDER: Chairman Thomas called the meeting to order at 9:35 a.m.

PUBLIC COMMENTS: None.

CONSENT AGENDA: None.

APPROVE PAYMENT OF BILLS—COMM. SELLARS:

*Commissioner Sellars moved, seconded by Commissioner Chandler, and **carried 4-0, to approve payment of the bills as reviewed.** (A list of the bills is on file in the Finance Office of the Office of the Clerk.)*

PRESENTATION OF THE FLORIDA DEPARTMENT OF TRANSPORTATION COUNTY TRANSPORTATION PRIORITIES—Bill Henderson, Planning Environmental Manager and Jordan Green, Rural Area Transportation Development Engineer:

Chairman Thomas recognized Mr. Henderson and Mr. Green.

Mr. Green introduced the District's new Legislative Liaison, Brian Delburn, who is the contact for local and state legislative matters.

Mr. Green advised that the main purpose for their visit today is to formally solicit for new transportation priorities, which they would like to have by July 1. Resulting from conversations with Brian Johns, it is his understanding that **Morgan Road** may be an issue, but it is not on any list. Chairman Thomas

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advised that due to the heavy rains that caused flooding last Friday, Morgan Road became a bypass to divert traffic off of HWY 301, which resulted in damage to Morgan Road. Mr. Green advised that the priority list would be modified to include Morgan Road.

Mr. Green reported on a few FDOT topics of interest for Bradford County:

- Faster Project Delivery--made possible by bid prices coming in lower than estimates. One of the projects that have been advanced is the **Starke US301 Bypass**. The bypass is fully funded for construction in 2016 cycle. They will stay in touch.
- Regional Coordination—Looking at the transportation system as a whole, projects that affect regions i.e. roadways, freight trains.
- Economic Development Transportation Fund—Transportation related opportunities for businesses desiring to locate in Bradford County. Contact him for additional information.

Commissioner Riddick asked if existing businesses could be considered in the Economic Development Transportation Fund program. Mr. Green explained that the program is very competitive and designed to create new jobs. One of the caveats in the application process is that you must demonstrate how many new jobs you are bringing into the area. However, such a project could possibly be considered under one of the other programs, which he would be glad to discuss further.

Mr. Green then reviewed highlights of the FDOT 5-Year Work Program. ([Handout](#)) During Mr. Green's review, there was some discussion regarding the importance of the prioritization of an **overpass on Mullins Grade (SE 144th)**, the Starke/US301 Bypass construction schedule, and the differences between a conventional let for bids and a design-build project.

COUNTY ATTORNEY REPORTS—WILL SEXTON:

A. REQUEST AUTHORIZATION TO NEGOTIATE PROPERTY AND TOWER PURCHASES IN LAWTEY AND BROOKER

Mr. Sexton requested authorization to begin negotiations with property owners for the purchase of two parcels of property, one in Lawtey and one in Brooker, for the placement of communications towers.

Commissioner Chandler moved, seconded by Commissioner Sellars, and carried 4-0, to authorize the negotiations as requested.

SHERIFF'S REPORTS—GORDON SMITH: Sheriff Smith reported on the following:

- Thanked everyone for their hard work during with the heavy rains and flooding.
- Due to the flooding, the animals had to be moved from the Animal Control facility. Sheriff Smith expressed the importance of moving the facility to one of several parcels of county property that are suitable sites. He also distributed copies of and reviewed a proposed floor plan and design for a new facility. (The plan was too large to attach to the minutes, and is on file in the Clerk's Office.) He requested Board authorization to proceed with procuring construction cost estimates. They are going to investigate every revenue source and cost saving methods available.

There was Board consensus to authorize the Sheriff to move forward with his request to procure a cost estimate.

- Invited the Commission to attend a mock crash drill at the high school at 9:30 a.m. tomorrow. The drill is conducted to remind the students of the dangers of drinking and driving, texting and seatbelt safety, especially during prom season. (Later in the meeting, Mr. Carter announced that due to the condition of the field, the principal has delayed the mock crash drill to Friday.)

CLERK REPORTS—RAY NORMAN:

Clerk Norman reminded everyone that the FY12-13 budget process has begun. Department heads will be receiving e-mails and/or phone calls from the Finance Department.

COUNTY MANAGER REPORTS—BRAD CARTER:

A. REQUEST AUTHORIZATION TO ADVERTISE FOR RFQ'S ON COUNTY ATTORNEY, COUNTY SURVEYOR, COUNTY ENGINEER AND COUNTY ARCHITECT

Mr. Carter requested authorization to advertise for RFQ's as listed above. As part of their audit process, the Department of Transportation is encouraging the RFQ's as these areas are involved in the grant process.

*Commissioner Chandler moved, seconded by Commissioner Sellars, and **carried 4-0, to authorize to advertise for RFQ's as requested.***

B. CONSIDER APPROVAL OF CDBG CHANGE ORDER, INCREASE OF \$6,450.00—Kelly Canady, Community Development Director

Mr. Carter recognized Ms. Canady, who presented the change order for consideration.

*Commissioner Chandler moved, seconded by Commissioner Riddick, and **carried 4-0 to approve the Change Order as presented.***

C. REQUEST FOR PUBLIC DISCLOSURE OF CONFLICT OF INTEREST FOR FY 2010 CDBG DEO CONTRACT NO. 11DB-C5-03-14-01-H17—Kelly Canady, Community Development Director

Ms. Canady asked for public disclosure of conflict of interest relating to three new [CDBG applicants on a list provided to the Commission](#).

There was no disclosure of conflict of interest.

Mr. Carter deviated from Agenda to recognize the Keystone Heights Volunteer Fire Department Chief Mobley and two volunteers. The Keystone Heights VFD is interested in becoming a part of the County's system. He and Commissioner Riddick recently met with the group to hear their proposal. Any recommendation from staff to this Commission would be contingent upon concurrence with the Clay County Commission. Staff has not been able to develop a satisfactory arrangement for the Commissions' consideration.

D. AGRICULTURE/EXTENSION DEPARTMENT ANNUAL REPORT—Tim Wilson, CED

Mr. Carter recognized Mr. Wilson, who presented the 2012 Annual Report and 2013 Goals for the Agriculture Extension Office.



Commissioner Chandler expressed appreciation to Mr. Wilson for partnering with the RJE group to get more African Americans involved in the 4-H program.

E. FACILITY MAINTENANCE DEPARTMENT ANNUAL REPORT—

F. ROAD DEPARTMENT ANNUAL REPORT—Paul Funderburk, Superintendent

Mr. Carter advised that Mr. Harper and Mr. Funderburk would make their presentations at the next meeting, as they are legitimately detained.

COMMISSIONER'S COMMENTS:

Commissioner Chandler commented on the following:

- Reported on his recent visit with the Executive Director of **Acorn Clinic**, who would like to see more participation from Bradford County residents. She is scheduled to make a presentation at the Commission mid-month meeting.
- The **FAC Convention** is in June. As the County's representative on the Small County Coalition, he would like to participate on the Board's behalf. (Consensus for him to attend.)
- **FloridaWorks Board** has asked him to participate on a secondary board. Also, he and Commissioner Riddick plan to discuss the entrepreneurship program and keeping the dollars in Bradford County.
- Expressed appreciation to all who worked so hard during the heavy rains.

Commissioner Sellars and Commissioner Riddick both echoed Commissioner Chandler's sentiments with regard to everyone's efforts during the heavy rains and flooding.

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CHAIRMAN COMMENTS—DOYLE THOMAS: Chairman Thomas echoed the sentiments of the other Commissioners and expressed appreciation to everyone for their dedication during the heavy rains and flooding.

ADJOURN

There being no further business, the meeting adjourned at 10:35 a.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

DOYLE THOMAS, CHAIRMAN

ATTEST: _____
RAY NORMAN, CLERK OF COURTS

Minutes prepared by Marlene Stafford, Deputy Clerk