

**MINUTES OF
BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA
REGULAR SCHEDULED MEETING 9:30 A.M.
MONDAY, MARCH 4, 2013**

The Bradford County Board of County Commissioners convened in a regular meeting on Monday, March 4, 2013 at 9:30 a.m. in the Commission Chambers, North Wing of the Bradford County Courthouse, at 945 North Temple Avenue, Starke, Florida.

PRESENT: Commissioner Chandler, Commissioner Riddick, Commissioner Sellars and Commissioner Lewis. (Chairman Thomas was absent for medical reasons.)

ALSO PRESENT: Brad Carter, County Manager; Rachel Rhoden, Administrative Assistant; Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk; Terry Brown and Will Sexton, County Attorney; Donny Wise, Solid Waste Director; Capt. Starling; Capt. Boatwright; Paul Funderburk, Road Superintendent; Robert Perone, Library Director; Kelly Canady, Community Development Director; Brian Johns, Emergency Management Director; Chip Ware, Fire Marshal; Allen Parrish, Emergency Services Director; Ron Harper, Facility Maintenance Director; Dr. Pete Ganas; Mark Crawford, Press; Jim Farrell, Finance Director; Rod Crawford, Building Official; and Capt. Smith.

CALL TO ORDER: Vice-Chairman Riddick called the meeting to order at 9:30 a.m.

PRAYER AND PLEDGE—Clerk Norman gave the Invocation and led the Pledge of Allegiance.

PUBLIC HEARING

ADOPTION OF ORDINANCE

--CONTINUED IMPOSITION OF AN ADDITIONAL, TEMPORARY, 365-DAY MORATORIUM ON THE ASSESSMENT AND COLLECTION OF IMPACT FEES—TERRY BROWN:

Mr. Brown presented the ordinance for adoption and read the title into the record.

Vice-Chairman Riddick opened the public hearing. There being no response, the public hearing was closed.

*Commissioner Lewis moved, seconded by Commissioner Sellars, and **carried 4-0, to adopt the Ordinance as presented.** (The [ordinance was assigned No. 2013-02.](#))*

PUBLIC COMMENTS:

Mark Williams or M&R Construction—EMS Mold Mitigation Project:

Mr. Williams provided each Commissioner with a copy of the bid he submitted for the project and briefly reviewed it. (A copy was not provided to the Clerk for inclusion in the record.) His bid was based on the recommendations cited in the environmental study to take care of the mold problem. He does not understand the need to renovate a building just to get rid of the mold problem. The proposed contract with Mr. Taylor is over \$200,000.00, which in his opinion is not the best use of taxpayer dollars. He is still waiting for a copy of the ordinance used for the basis of the “emergency status” of this project.

Mr. Brown briefly recapped the steps/actions taken to get to this point, which was not limited to but included the conditions necessitating the “emergent” nature of this project.

Dr. Pete Gianas concurred with Mr. Brown. He reminded everyone of the past history of the building. He recommended vacating the building until the degree of exposure could be determined and what needed to be done to make the necessary repairs.

Mr. Carter presented an emergency item for consideration.

CONSIDER APPROVAL OF CONTRACT FOR EMERGENCY MEDICAL SERVICE BUILDING REPAIRS—TOTAL \$229,501.00

*Commissioner Lewis moved, seconded by Commissioner Chandler, and carried 4-0, to declare an emergency to take action on the item above. *(See below for action on the item.)*

CONSENT AGENDA:

- A. MINUTES OF REGULAR SCHEDULED MEETING OF 01-07-13
- B. CONSIDER APPROVAL TO REFER DELINQUENT EMS ACCOUNTS IN THE AMOUNT OF \$32,484.36 TO NATIONAL RECOVERY AGENCY FOR FURTHER COLLECTION EFFORTS
- C. REQUEST PERMISSION TO RE-SUBMIT APPLICATIONS FOR TRANSPORTATION ENHANCEMENT PROJECTS (Previously submitted in 2012—not approved)
 - PEDESTRIAN SIDEWALK – N.E. CR216
 - PEDESTRIAN SIDEWALK – N.E. CR225-CITY OF LAWTEY

Mr. Parrish advised that “B” on the Consent Agenda is actual “Write-Offs” not referrals. The \$32,484.36 consists of accounts Medicare and Medicaid erroneously paid between 2008 and 2011. The County cannot recoup monies that should not have been paid to begin with.

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 4-0, to approve the Consent Agenda in its entirety with the noted change.

(03-04-13 Regular Meeting)

*Mr. Carter advised that the Commission declared an emergency to consider the **EMS BUILDING REPAIRS CONTRACT (above)**, but did not take action on the actual contract.

*Commissioner Lewis moved and seconded by Commissioner Chandler, to **approve the contract with Taylor Builders & Developers, Inc. for \$229,501.***

Extensive discussion ensued, (Mr. Williams and Mr. Taylor participated in the discussion) which was not limited to but included, the bid submitted by Mr. Williams (M&R Construction) and how the bid was found to be non-compliant, the bid specifications and/or instructions, the bid verification and qualification process, and the bidding process for the re-roof project of the courthouse wings.

There being no further discussion, the ***motion carried 4-0, to approve the contract with Taylor Builders & Developers, Inc. for \$229,501.***

APPROVE PAYMENT OF BILLS—Vice-Chairman Riddick:

Vice-Chairman Riddick advised that he reviewed the bills, and recommends them for payment.

*Commissioner Lewis moved, seconded by Commissioner Chandler, and **carried 4-0, to approve payment of the bills as reviewed.*** (A list of the bills is on file in the Finance Department of the Office of the Clerk.)

RESOLUTION:

--SUPPORTING THE DESIGNATION OF RURAL AREA OF CRITICAL ECONOMIC CONCERN (RACEC)—PAM WHITTLE:

Vice-Chairman Riddick recognized Ms. Whittle, who presented the resolution for consideration.

*Commissioner Chandler moved, seconded by Commissioner Sellars, and **carried 4-0, to adopt the Resolution as presented.*** (The [Resolution was assigned No. 2013-02.](#))

Ms. Whittle provided an update on the expansion of existing businesses and new businesses that have moved into the community, creating 50-60 new jobs. She expressed her appreciation to the Commission for supporting economic development.

COUNTY ATTORNEY REPORTS—TERRY BROWN: None.

(03-04-13 Regular Meeting)

SHERIFF REPORTS—GORDON SMITH:

- A. CONSIDER APPROVAL OF THE FOLLOWING IGCF PURCHASES (APPROVED BY THE IGCF COMMITTEE ON 02-21-13)**
- 1. RENEWAL OF 2012-2013 COMPUTER ENCRYPTED BACK-UP SERVICES FOR BRADFORD COUNTY SHERIFF'S OFFICE (Required by Law)--\$11,000.00**

Capt. Boatwright advised that Sheriff Smith is down south attending the funeral of a deputy who was killed in the line of duty. Capt. Boatwright presented the IGCF expenditure requests.

*Commissioner Chandler moved, seconded by Commissioner Sellars, and **carried 4-0, to approve the [expenditure request](#) as presented.***

- 2. PURCHASE OF FIVE (5) MOBILE RADIO LICENSES FOR EMERGENCY MEDICAL SERVICES INCLUDING MAPPING SOFTWARE—NOT TO EXCEED \$4,000.00**

*Commissioner Lewis moved, seconded by Commissioner Chandler, and **carried 4-0, to approve the [expenditure request](#) as presented.***

Capt. Boatwright announced an active shooter exercise scheduled for March 19 at the Middle School, funded by an Emergency Management grant.

CLERK REPORTS—RAY NORMAN: None.

COUNTY MANAGER REPORTS—BRAD CARTER:

- A. S.H.I.P. UPDATE—KELLY CANADY**

Mr. Carter recognized Ms. Canady, who gave an update of S.H.I.P. activities. Florida Housing has dispersed approximately \$7.4 million in S.H.I.P. funds that were previously set aside for disaster recovery, that have been de-obligated as unexpended funds. The funding is being allocated according to the population formula used for S.H.I.P. distributions. Bradford County will receive the minimum allocation of \$25,000 for 2012-2013. The normal allocation for Bradford County is \$350,000.

Florida Department of Economic Opportunity performed a monitoring visit on January 29th for the Community Block Grant program—there were no findings.

Inced by inquiry by Commission Chandler, Ms. Canady reported that last years' funds (\$350,000) are still available to assist those on existing waiting list.

- B. RESOLUTION: DESIGNATING A RECORDS MANAGEMENT LIAISON OFFICER—CHRIS THUROW**

As directed by the Secretary of State, Mr. Thurow presented a resolution for consideration designating him to serve as the Records Management Liaison Officer for Bradford County.

Mr. Brown read the title into the record.

*Commissioner Lewis moved, seconded by Commissioner Sellars, and **carried 4-0, to adopt the [Resolution](#) as presented.** (The [Resolution was assigned No. 2013-03.](#))*

(03-04-13 Regular Meeting)

C. CONSIDER APPROVAL OF RECORDS MANAGEMENT POLICY—CHRIS THUROW

Mr. Thurow presented the policy for consideration. *Commissioner Chandler moved, seconded by Commissioner Sellars, and carried 4-0, to approve the [Records Management Policy](#).*

At the request of Mr. Carter and for the sake of time, there was Board consensus to postpone Item “D”, in light of the upcoming attorney-client session.

D. PRESENTATION OF FY 2012 ACCOMPLISHMENTS AND FY 2-13 GOALS:

- **AG EXTENSION DEPARTMENT—TIM WILSON**
- **FACILITY MAINTENANCE DEPARTMENT—RONNIE HARPER**
- **VETERANS SERVICE OFFICE—BARBARA FISCHER**
- **ROAD DEPARTMENT—PAUL FUNDERBURK**

COMMISSIONER’S COMMENTS: None.

CHAIRMAN COMMENTS—DOYLE THOMAS: None.

Mr. Brown asked the Commission to recess the meeting to conduct the private attorney-client session to discuss pending litigation.

Vice-Chairman Riddick recessed the regular meeting at 10:10 a.m.

THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA MET IN A PRIVATE, ATTORNEY-CLIENT SESSION WITH THE BRADFORD COUNTY ATTORNEY, PURSUANT TO SECTION 286.011, *FLORIDA STATUTES*, TO DISCUSS PENDING LITIGATION. IN ATTENDANCE AT THE ATTORNEY-CLIENT SESSION WAS COMMISSIONERS DANNY RIDDICK, LILA SELLARS, ROSS CHANDLER AND EDDIE LEWIS, COUNTY MANAGER BRAD CARTER AND ATTORNEYS TERENCE M. BROWN AND WILLIAM E. SEXTON. AN OFFICIAL COURT REPORTER RECORDED THE SESSION.

At the conclusion of the private attorney-client session, the meeting was called back to order at 11:32 a.m.

ADJOURN: There being no further business, Commissioner Sellars moved, seconded by Commissioner Chandler, and **carried 4-0, to adjourn the meeting at 11:37 a.m.**

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

DOYLE THOMAS, CHAIRMAN

ATTEST: _____
RAY NORMAN, CLERK OF COURTS

Minutes prepared by Marlene Stafford, Deputy Clerk