

**MINUTES OF
BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA
REGULAR SCHEDULED MEETING 9:30 A.M.
MONDAY, JANUARY 7, 2013**

The Bradford County Board of County Commissioners convened in a regular meeting on Monday, January 7, 2013 at 9:30 a.m. in the Commission Chambers, North Wing of the Bradford County Courthouse, at 945 North Temple Avenue, Starke, Florida.

PRESENT: Chairman Thomas, Commissioner Chandler, Commissioner Riddick, Commissioner Sellars and Commissioner Lewis.

ALSO PRESENT: Brad Carter, County Manager; Rachel Rhoden, Administrative Assistant; Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk; Sheriff Smith; Capt. Boatwright; Allen Parrish, Emergency Services Director; Ron Harper, Facility Maintenance Director; Capt. Smith; Paul Funderburk, Road Superintendent; Jerome Kelley, County Engineer; Terry Brown, County Attorney; Terry Vaughan, Supervisor of Elections; Donny Wise, Solid Waste Director; Kelly Canady, Community Development Director; Mark Crawford, Press; Jim Farrell, Finance Director; Brian Johns, Emergency Management Director; Teresa Phillips, Tax Collector; Pam Whittle, Chamber President; Bob Taylor, Architect; Carol Milner, Assistant Supervisor of Elections and Teila Pearson, retired Tax Collector.

Chairman Thomas recognized Ms. Teila Pearson, retired Tax Collector, offered congratulations on her retirement and expressed his appreciation for her many years of service to Bradford County.

Honorable George H. Pierce performed a swearing in ceremony for Clerk Ray Norman, Sheriff Gordon Smith, and Supervisor of Elections Terry Vaughan into their new terms of office, and newly elected Tax Collector Teresa Phillips.

CALL TO ORDER: Chairman Thomas called the meeting to order at 9:30 a.m.

PRAYER AND PLEDGE: Ms. Stafford offered the Invocation and led the Pledge of Allegiance.

PROCLAMATION—CAROL MILNER APPRECIATION DAY—TERRY VAUGHAN, SUPERVISOR OF ELECTIONS: Chairman Thomas recognized Mr. Vaughan.

Mr. Vaughan said that the Office of the Bradford County Supervisor of Elections has earned a reputation for effective election administration, and the lion's share of the credit goes to the phenomenal job performed by Carol Milner for the past 37+ plus years. Carol will be retiring from service on January 25. Mr. Vaughan gave an open invitation to a reception that will be held in his office between 3:00 p.m. and 6:00 p.m. with a brief formal ceremony 5:00 p.m. Mr. Vaughan read the proclamation into the record.

Mr. Vaughan then read the proclamation.

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to [Proclaim January 25, 2013 as Carol Milner Appreciation Day.](#)

(01-07-13 Regular Meeting)

PUBLIC COMMENTS:

TERRICINA KITTLES—PERMISSION FOR 5K WALK/RUN:

Ms. Kittles requested permission to conduct a 5K Walk/Run on January 19, beginning at 8:00 a.m., to raise funds to help with medical bills for a Stacy Jenkins, who was involved in serious motorcycle accident the day after Thanksgiving. The non-profit organization hosting the event is LEAP—Lawtey Empowerment and Advocacy Project.

There was Board consensus to grant permission to conduct the run.

CONSENT AGENDA

- A. MINUTES OF REGULAR SCHEDULED MEETING 10-18-12**
- B. MINUTES OF REGULAR SCHEDULED MEETING 11-05-12**
- C. S.H.I.P. PURCHASE ASSISTANCE LOAN NOT TO EXCEED \$30,000**

*Commissioner Chandler moved, seconded by Commissioner Lewis, and **carried 5-0, to approve the Consent Agenda in its entirety.***

APPROVE PAYMENT OF BILLS—COMMISSIONER CHANDLER:

*Commissioner Chandler moved, seconded by Commissioner Sellars, and **carried 5-0, to approve payment of the bills as reviewed.*** (A list of the bills is on file in the Finance Department of the Office of the Clerk of Courts.)

CONSIDER APPROVAL OF FLORIDAWORKS MEMBERSHIP APPLICATION—KIM TESCH-VAUGHT, EXECUTIVE DIRECTOR:

Chairman Thomas recognized Ms. Tesch-Vaught, who expressed her support of the nomination of Dr. Virgil Berry to the Alachua/Bradford Regional Workforce Board (FloridaWorks) Board.

*Commissioner Chandler moved, seconded by Commissioners Sellars, and **carried 5-0, to approve the appointment of Dr. Berry as presented.***

COUNTY ATTORNEY REPORTS—TERRY BROWN: None.

SHERIFF REPORTS—GORDON SMITH: None.

In light of recent events, Chairman Thomas asked the Sheriff to take special care to make sure our children are secure in school. Sheriff Smith responded by advising that he has had several conversations with the Superintendent and there is a plan in place to keep our community safe. He thanked all the community leaders for their care, concern and support.

At the recommendation of Chairman Thomas, there was Board consensus to move forward with drafting a resolution/letter supporting state funding to provide extra security in schools.

CLERK REPORTS—RAY NORMAN: None.

COUNTY MANAGER REPORTS—BRAD CARTER:

A. CONSIDER APPROVAL OF C.R. 225A WIDENING AND RESURFACING CHANGE ORDER NO. 1, TO DECREASE CONTRACT PRICE BY \$24,178.50 (TOTAL ADJUSTED CONTRACT PRICE \$287,156.00)—JEROME KELLEY, COUNTY ENGINEER

Mr. Kelley presented the Change Order for consideration. The result of the change order reduces the cost to bring the project within the FDOT reimbursement allocation.

*Commissioner Lewis moved, seconded by Commissioner Sellars, and **carried 5-0, to approve the [Change Order](#) as presented.***

B. CONSIDER APPROVAL OF FY2012-2014 FEDERALLY FUNDED SUBGRANT AGREEMENT—TOTAL REIMBURSEMENT \$10,923—BRIAN JOHNS, EMERGENCY MANAGEMENT DIRECTOR

Mr. Johns requested permission to accept a non-matching \$10,923.00 Department of Homeland Security grant. The funds will help to facilitate emergency response drills such as the mass casualty bus accident and active shooter drills. In light of earlier discussion, he has been working with Sheriff Smith, Capt. Boatwright and Capt. Smith to plan another active shooter drill at the Middle School.

*Commissioner Lewis moved, seconded by Commissioner Sellars, and **carried 5-0, to accept the grant as requested.*** (The executed agreement is on file in the Office of Emergency Management.

C. REQUEST AUTHORIZATION TO PROCEED WITH EMS CONSTRUCTION DOCUMENTS TO ALLOW DESIGN BUILD PROCESS—ROBERT E. TAYLOR, A.I.A., ARCHITECT, P.A.

Mr. Taylor presented a corrective action plan and [Opinion of Probable Cost](#) relative to the cleanup, repairs, restoration and modifications to the Emergency Medical Services building. The bottom line of cost projection is \$206,438.00, which includes a minor modification to the North Wing to accommodate the EMS Accounts Payable Office. The cost projection includes \$1,500.00 allowance for post-testing and a 10% contingency, hopefully above what the actual cost will be.

Discussion ensued, which was not limited to but included a funding source, warranty, projected time frame for completion (4-6 weeks to produce bid documents, plus 8-10 weeks for construction), getting the seniors back in their building as soon as possible, the benefits of the design-build process, solicitation of local contractors and penalties for not completing the project on time.

Mr. Carter reported that the test results for the Sheriff's portion of the Public Safety Complex are still outstanding. Preliminary reports primarily reflect the need to clean some duct work.

*Commissioner Lewis moved, seconded by Commissioner Riddick, and **carried 5-0, to proceed with EMS construction documents to allow design-build process.***

(01-07-13 Regular Meeting)

COMMISSIONER'S COMMENTS:

Commissioner Chandler commented on the following:

- Security/screening for Board meetings.
- Unless absolutely necessary, wants every effort taken not to use fiscally constrained funds for building repairs.

Sheriff Smith addressed the security issue, which incited discussion. Sheriff Smith advised that there is always room for improvement and he is willing to work with the Commission and the Clerk toward that end.

Commissioner Sellars commented on the following:

- Expressed appreciation to the Sheriff for efforts toward improving safety and security for the citizens and the children in the schools.
- With the assistance of the Clerk, the Board does the best they can not to use fiscally constrained funds.
- To show support to the Chamber, Commissioner Sellars asked the Board to consider taking part in the annual Chamber Banquet.

Commissioner Lewis commented on the following:

- Reiterated the importance of security for the schools.
- Speed limit signs on 104th in Graham. (Mr. Funderburk advised he would handle.)

Commissioner Riddick commented on the following:

- Echoed the other commissioners concerning security for the schools.
- Expressed appreciation to Mr. Taylor for a job well done and to Allen Parrish and Mr. Carter for keeping the Senior Center activities while EMS utilizes the building.

CHAIRMAN COMMENTS—DOYLE THOMAS:

- Echoed the sentiments of the Commission concerning security in the schools and expressed appreciation to the Sheriff's Department in that regard.
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ADJOURN: There being no further business, the meeting adjourned at 10:30 a.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

DOYLE THOMAS, CHAIRMAN

ATTEST: _____
RAY NORMAN, CLERK OF COURTS