

**MINUTES OF  
BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA  
REGULAR SCHEDULED MEETING      6:30 P.M.  
THURSDAY, DECEMBER 20, 2012**

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The Bradford County Board of County Commissioners convened in a regular meeting on Thursday, December 20, 2012, at 6:30 p.m. in the County Commission Chambers at 945 North Temple Avenue, Starke, Florida.

**PRESENT:** Chairman Thomas, Commissioner Riddick, Commissioner Sellars, Commissioner Chandler and Commissioner Lewis.

**ALSO PRESENT:** Brad Carter, County Manager; Rachel Rhoden, Administrative Assistant; Terry Brown, County Attorney; Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk; Kelly Canady, Community Development Director; Allen Parrish, Emergency Services Director; Mark Crawford, Press; Robert Perone, Library Director; Robert Taylor, Architect and Brian Johns, Emergency Management Director.

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**CALL TO ORDER:** Chairman Thomas called the meeting to order at 6:30 p.m.

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**PRAYER AND PLEDGE:** Clerk Norman offered the Invocation and led the Pledge of Allegiance.

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**PUBLIC COMMENTS:** None.

**CONSENT AGENDA**

- A. MINUTES OF REGULAR SCHEDULED MEETING OF 10-01-12**
- B. TRANSFER OLYMPIAN GENERATOR (LUKE TRAILER ASSET ID#4014 FROM EMERGENCY MANAGEMENT TO THE SHERIFF'S DEPARTMENT**
- C. COMMISSION MEMBER/OVERSIGHT LIST FOR 2013**
- D. INVENTORY SURPLUS LIST**

*Commissioner Lewis moved, seconded by Commissioner Sellars, and **carried 5-0, to approve the Consent Agenda in its entirety.***

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**PAYMENT OF BILLS—COMMISSIONER LEWIS:**

*On Motion of Commissioner Lewis, seconded by Commissioner Chandler, and **carried 5-0, to approve payment of the bills as reviewed.** (A list of the bills is on file in the Finance Department of the Office of the Clerk of Courts.)*

**COUNTY ATTORNEY REPORTS—TERRY BROWN:**

Mr. Brown announced the need for a closed attorney-client session with the Board, preferably at the next regular scheduled meeting. With the Board's approval, he will have the session advertised and properly noticed for January 7, 2013. (This date was later changed to March 4, 2013.)

*Commissioner Lewis moved, seconded by Commissioner Sellars, and **carried 5-0, to authorize the session and advertisement as requested.***

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**SHERIFF REPORTS—GORDON SMITH: None.**

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**CLERK REPORTS—RAY NORMAN:** Wished everyone a Merry Christmas and Happy New Year.

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**COUNTY MANAGER REPORTS—BRAD CARTER:**

**A. BID AWARD FOR CR225-A ROAD PROJECT—JEROME KELLEY, COUNTY ENGINEER**

Mr. Kelley announced that [six bids were received](#). John C. Hipp Construction submitted the low bid of \$311,334.50. He recommended awarding the bid to John C. Hipp Construction. To stay within the FDOT grant funding, some adjustments will be necessary after award of the contract.

*Commissioner Lewis moved, seconded by Commissioner Sellars, and **carried 5-0, to award the bid the John C. Hipp Construction.***

**B. BID AWARD FOR COURTHOUSE ANNEX ROOF REPAIRS—ROBERT TAYLOR, A.I.A., ARCHITECT, P.A.**

Mr. Taylor announced that [seven bids were received](#). The apparent low bidder is J. Register Company, Inc., at \$145,000.00. The bid is acceptable and in compliance with contract documents. Mr. Taylor recommended awarding the bid to J. Register Company, Inc.

*Commissioner Chandler moved and seconded by Commissioner Sellars, **to award the contract to J. Register Company, Inc. as recommended.***

Discussion ensued which was not limited to but included an identified revenue source, the wind rider requirement and warranty.

There being no further discussion, ***the motion carried 5-0.***

Mr. Taylor added that some ancillary work is also being done; upgrades, caulking around both annexes, to make sure that the buildings are better sealed than they have been in the past, for a much improved building and roof.

**C. REQUEST AUTHORIZATION TO APPLY FOR THE STATE OF FLORIDA BUREAU OF EMS STATE MATCHING GRANT FOR THE PURCHASE OF (1) ALS AMBULANCE AND (4) ULTRASOUND DEVICES—ALLEN PARRISH, EMS DIRECTOR**

Mr. Parrish requested [permission to apply](#) for an annual matching grant through the Department of Health. The match dollars are budgeted.

*Commissioner Chandler moved, seconded by Commissioner Lewis, and **carried 5-0, to authorize the grant applications as requested.***

Incited by inquiry of Commissioner Lewis, Mr. Parrish advised that they would be applying for two separate grants, one for an ambulance and one for ultrasound equipment. The County may not be awarded both grants.

There was brief discussion regarding the numerous advantages of the ultrasound equipment.

**D. BRADFORD COUNTY AFFORDABLE HOUSING ADVISORY COMMITTEE MEMBER APPOINTMENTS—KELLY CANADY, COMMUNITY DEVELOPMENT DIRECTOR**

Ms. Canady [presented the candidates](#) for reappointment and new appointments for two-year terms.

Incited by inquiry of Commissioner Chandler, Ms. Canady advised that although Ms. Mangol has relocated to another area, her plans are to attend as many meetings as possible. If this becomes a problem, she will request a replacement.

*Commissioner Lewis moved, seconded by Commissioners, and **carried 5-0, to approve the appointments as presented.***

**E. BRADFORD COUNTY AFFORDABLE HOUSING ADVISORY COMMITTEE 2012 INCENTIVE REVIEW AND RECOMMENDATION REPORT—KELLY CANADY, COMMUNITY DEVELOPMENT DIRECTOR**

Ms. Canady presented [the report](#) to Commission. The major change with the report relates to local impact fees, which have been suspended indefinitely.

*Commissioner Lewis moved, seconded by Commissioner Chandler, and **carried 5-0, to approve the report as presented.***

**F. BID AWARD FOR SHIP REHAB PROJECT—KELLY CANADY, COMMUNITY DEVELOPMENT DIRECTOR**

Ms. Canady recommended awarding the bid to the low bidder, [Joe Wilson Builders](#), for \$17,225.00

*Commissioner Lewis moved, seconded by Commissioner Sellars, and **carried 5-0, to award the bid to Joe Wilson Builders as recommended.***

(12-20-12 Regular Meeting)

**COMMISSIONER'S COMMENTS:**

Each Commissioner expressed their sentiments for a Merry Christmas and Happy New Year and thanked County staff for their hard work, accomplishments and leadership throughout the year.

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**CHAIRMAN COMMENTS—DOYLE THOMAS:**

Chairman Thomas echoed the sentiments of the Commissioners and expressed appreciation to Commissioner Sellars and Ms. Rhoden for their hard work in putting together the Christmas luncheon for the County employees.

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**ADJOURN**

There being no further business, the meeting adjourned at 6:48 p.m.

**BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA**

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**DOYLE THOMAS, CHAIRMAN**

**ATTEST:** \_\_\_\_\_  
**RAY NORMAN, CLERK OF COURTS**

Minutes prepared by Marlene Stafford, Deputy Clerk