

**MINUTES OF
BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA
REGULAR SCHEDULED MEETING 9:30 A.M.
MONDAY, DECEMBER 3, 2012**

The Bradford County Board of County Commissioners convened in a regular meeting on Monday, December 3, 2012, at 9:30 a.m., in the Commission Chambers, North Wing of the Bradford County Courthouse, 945 North Temple Avenue, Starke, Florida.

PRESENT: Chairman Thomas, Commissioner Chandler, Commissioner Riddick, Commissioner Sellars and Commissioner Lewis.

ALSO PRESENT: Brad Carter, County Manager; Rachel Rhoden, Administrative Assistant; Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk; Brian Johns, Emergency Management Director; Robert Perone, Library Director; Ronnie Harper, Facility Maintenance Supervisor; Mark Crawford, Press; Donny Wise, Solid Waste Director; Kelly Canady, Community Development Director; Allen Parrish, Emergency Services Director; Capt. Starling; Jerome Kelley, County Engineer; Terry Brown, County Attorney; and Jim Farrell, Finance Director.

CALL TO ORDER: Chairman Thomas called the meeting to order at 9:30 a.m.

PRAYER AND PLEDGE: Chairman Chandler offered the Invocation and led the Pledge of Allegiance.

SWEARING IN OF COMMISSIONERS TO THEIR NEW TERMS OF OFFICE—COMMISSIONER LEWIS, COMMISSIONER SELLARS AND COMMISSIONER CHANDLER—HONORABLE JOHNNY R. HOBBS, COUNTY JUDGE:

Honorable Johnny R. Hobbs performed the swearing in ceremony for new terms of office for Commissioner Lewis, Commissioner Sellars and Commissioner Chandler.

PUBLIC COMMENTS: None.

CONSENT AGENDA

- A. MINUTES OF REGULAR SCHEDULED MEETING OF 09-20-12**
- B. CONSIDER APPROVAL OF SECOND ADDENDUM HOLIDAY SCHEDULE FOR 2012
(Adding Discretionary Holiday of December 26, 2012.)**
- C. CONSIDER APPROVAL OF BOARD MEMBER TO SERVE ON CONSTRUCTION TRADES BOARD**

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to approve the Consent Agenda in its entirety.

PAYMENT OF BILLS—COMMISSIONER LEWIS:

*Commissioner Lewis moved, seconded by Commissioner Chandler, and **carried 5-0, to approve payment of the bills as reviewed.** (A list of the bills is on file in the Finance Department of the Office of the Clerk.)*

APPOINT TWO (2) COMMISSIONERS TO SERVE ON THE VALUE ADJUSTMENT BOARD (VAB)

Commissioner Sellars **nominated Commissioner Thomas**, Seconded by Commissioner Lewis, and the **nomination carried 5-0.**

Commissioner Chandler **nominated Commissioner Riddick**, Seconded by Commissioner Sellars, and the **nomination carried 5-0.**

COUNTY ATTORNEY REPORTS—TERRY BROWN:

A. INTERLOCAL AGREEMENT BY AND BETWEEN THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA AND THE BOARD OF COUNTY COMMISSIONERS OF UNION COUNTY, FLORIDA FOR EQUIPMENT AND VEHICLE LENDING AND SUPPORT

Mr. Brown presented the agreement for consideration.

*Commissioner Lewis moved, seconded by Commissioner Sellars, and **carried 5-0, to approve the [Interlocal Agreement](#) as presented.***

B. CONSIDER APPROVAL OF STATE HOUSING INITIATIVES PARTNERSHIP (SHIP) PROGRAM FIRST MORTGAGE POLICY AND GUIDELINES

(This item was removed from the agenda prior to the meeting.)

SHERIFF REPORTS—GORDON SMITH:

A. CONSIDER APPROVAL OF BUDGET AMENDMENTS TO CLOSEOUT FY 2011-2012:

*Commissioner Lewis moved, seconded by Commissioner Chandler, and **carried 5-0, to approve the [budget amendment](#) as presented.***

CLERK REPORTS—RAY NORMAN: None.

COUNTY MANAGER REPORTS—BRAD CARTER

EMERGENCY ITEM:

A. REQUEST AUTHORIZATION TO EXPAND THE SCOPE OF WORK FOR ARCHITECT ROBERT TAYLOR TO COORDINATE THE INVESTIGATIVE AND/OR CORRECTIVE ACTIONS ASSOCIATED WITH POTENTIAL ENVIRONMENTAL ISSUES INVOLVING THE EMS BUILDING AND THE SHERIFF'S COMPLEX

Commissioner Lewis moved, seconded by Commissioner Chandler, and carried 5-0, to declare consideration of the item an emergency.

Mr. Carter requested authorization to proceed as outlined in "A" above.

Commissioner Sellars moved, seconded by Commissioner Lewis, and carried 5-0, to approve the request.

B. AWARD BID FOR SHIP REHAB PROJECTS—KELLY CANADY

Ms. Canady presented the bid recommendations. (The [bid summary](#) was included in Board packets.)

Project A

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to award the bid for Project A to M&R Construction for \$54,744.00.

Project B

Commissioner Sellars moved, seconded by Commissioner Riddick, and carried 5-0, to award the bid for Project B to M&R Construction for \$35,358.00.

Project C

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to award the bid for Project C to M&R Construction for \$59,271.00.

Project D

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to award the bid for Project D to M&R Construction for \$23,270.00.

Project E

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to award the bid for Project E to Florida Homes, Inc. for \$33,886.00.

C. CONSIDER APPROVAL OF CHANGE ORDER TO INCREASE SHIP REHAB CONTRACT IN THE AMOUNT OF \$1,685.00—REVISED CONTRACT AMOUNT \$16,965—KELLY CANADY

Ms. Canady presented the change order for consideration.

Commissioner Chandler moved, seconded by Commissioners Sellars, and carried 5-0, to approve the [Change Order](#) as presented.

D. CONSIDER APPROVAL OF EMS CERTIFICATE OF PUBLIC CONVENIENCE—ALLEN PARRISH

Mr. Parrish presented the COPCN for consideration. The COPCN is not in addition to; it changes some language to allow Century Ambulance Service, Inc. to assist Bradford County as needed.

*Commissioner Chandler, seconded by Commissioner Sellars, and **carried 5-0, to approve [the COPCN](#) as presented.***

E. CONSIDER APPROVAL TO ACCEPT GRANT FUNDING FROM THE STATE OF FLORIDA OF DE-OBLIGATED FUNDS FROM FY 2009 MADE AVAILABLE TO COUNTIES FOR SERVICE ENHANCEMENT (\$212,000)—BRIAN JOHNS

Mr. Johns reported the expenditure of the \$212,000 as follows: \$140,000 for communication enhancements, \$25,000 for two variable message board signs, \$27,500 for the Command Post, \$12,000 for a flatbed trailer, and \$7,000 for two cargo trailers. The grant is a 100% reimbursable grant with a zero match. This is a 100% reimbursable grant. The funds must be spent by Jan. 31st. The Clerk in the meantime has identified a revenue source.

*Commissioner Lewis moved, seconded by Commissioner Sellars, and **carried 5-0, to accept the grant funding as requested.***

Mr. Johns advised that due to the volume of Community Resilience Grant applications submitted, it would be closer to the end of the year before the County will be notified as to whether the **grant application for the two fire hydrants at the Keystone Golf and Country Club** has been approved.

F. CONSIDER APPROVAL OF CHANGE ORDER NO. 3 TO INCREASE COMPLETION DATE BY 98 CALENDAR DAYS FOR CR229 (COMPLETION DATE: MARCH 3, 2013)

Mr. Carter presented the change order for consideration. Mr. Kelley explained that the excessive rainfall necessitates the need for the extension of the completion date.

There was some discussion concerning the replacement of culverts.

*Commissioner Lewis moved, seconded by Commissioner Sellars, and **carried 5-0, to approve [Change Order No. 3](#) as presented.***

Mr. Kelley then provided an **update on the Hampton Lake Boat Ramp project**. The project will begin the end of January. The County will have ample time to public a public notice of the closure. The project should take a couple of months.

Commissioner Riddick requested a large closure notice sign at the boat ramp.

(12-03-12 Regular Meeting)

COMMISSIONER'S COMMENTS:

Commissioner Chandler commented on the following:

- **FloridaWorks** is doing an excellent job in a tough economy and has once again, received honors. He is waiting on the governor regarding his re-appointment to the Board.

Commissioner Riddick commented on the following:

- Expressed appreciation to Mr. Johns, Mr. Parrish and Tim McCarthy for the new tanker for Theresa VFD and for working hard to procure grant funding; and to Mr. Kelley for his work on the Hampton Lake boat ramp.

Commissioner Lewis commented on the following:

- Mr. Carter is working toward getting projects completed in the Brooker area.
- Expressed his appreciation for the opportunity to serve as a Commissioner for another term.

CHAIRMAN COMMENTS—DOYLE THOMAS: None.

ADJOURN

There being no further business, the meeting adjourned at 10:00 a.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

DOYLE THOMAS, CHAIRMAN

ATTEST: _____
RAY NORMAN, CLERK OF COURTS

Minutes prepared by Marlene Stafford, Deputy Clerk