

**MINUTES OF
BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA
REGULAR SCHEDULED MEETING 9:30 A.M.
MONDAY, NOVEMBER 5, 2012**

The Bradford County Board of County Commissioners convened in a regular meeting on Monday, November 5, 2012 at 9:30 a.m. in the Commission Chambers, North Wing of the Bradford County Courthouse, at 945 North Temple Avenue, Starke, Florida.

PRESENT: Chairman Chandler, Commissioner Thomas, Commissioner Riddick, Commissioner Sellars and Commissioner Lewis.

ALSO PRESENT: Brad Carter, County Manager; Rachel Rhoden, Administrative Assistant; Terry Brown, County Attorney; Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk; Ronnie Harper, Facility Maintenance Supervisor; Tim Wilson, CED; Robert Perone, Library Director; Barbara Fischer, Veterans' Service Officer; Mark Crawford, Press; Kelly Canady, Community Development Director; Donny Wise, Solid Waste Director; Jerome Kelley, County Engineer; Jim DeValerio, Agricultural and CRD Agent I; Jim Farrell, Finance Director; Sheriff Smith; Capt. Boatwright; Capt. Starling; and Michael Heeder, Emergency Management Planner.

CALL TO ORDER: Chairman Chandler called the meeting to order at 9:30 a.m.

PUBLIC COMMENTS:

Mitchell Gunter—Presentation of Certificates of Appreciation:

Mr. Gunter presented Certificates of Appreciation to the Sheriff's Department (Sheriff Smith) and the Bradford County Fair Association (Ray Norman), from the American Cancer Society for their assistance in a recent fund-raising event where over \$800 was raised.

Paul Still—Water Management Issues

- Updated the Commission on the **St. Johns River Water Management District test well** at Camp Blanding. The permit is still in the review process. He is hopeful that DEP will not issue the permit, as it is not beneficial for Bradford County.
- Reported that the SRWMD recently announced a new **\$1.5 million grant program** called RIVER (Regional Initiative Valuing Environmental Resources). However, grant applications are due by December 7. The grant uses are erosion and sediment control, water supply and flood protection. There is an issue on today's Commission agenda (Theresa Drainage Improvements) that could qualify for one of these grants. Another possibility for grant assistance would be an effort to divert water out of DuPont away from Alligator Creek and into the Santa Fe swamp, which should decrease flooding in Starke along Alligator Creek. This would be a much more detailed project and it may not be possible to get an application in by the deadline. If this were something the Board is willing to pursue, he would be glad to work with staff on the grant application.

CONSENT AGENDA

- A. CONSIDER APPROVAL TO REFER DELINQUENT EMS ACCOUNTS IN THE AMOUNT OF \$20,044.89 TO NATIONAL RECOVERY AGENCY FOR FURTHER COLLECTION EFFORTS**
- B. MINUTES OF THE FIRST PUBLIC HEARING TO SET F/Y 2012-2013 TENTATIVE MILLAGE AND ADOPT TENTATIVE BUDGET**
- C. MINUTES OF THE FINAL PUBLIC HEARING TO SET FY 2012-2013 FINAL MILLAGE RATE AND ADOPT FINAL BUDGET**

*Commissioner Thomas moved, seconded by Commissioner Lewis, and **carried 5-0, to approve the Consent Agenda in its entirety.***

APPROVE PAYMENT OF BILLS—CHAIRMAN CHANDLER:

Chairman Chandler advised that he reviewed the bills and recommends payment.

*Commissioner Lewis moved, seconded by Commissioner Thomas, and **carried 5-0, to approve payment of the bills as reviewed.*** (A list of the bills is on file in the Finance Department of the Office of the Clerk of Courts.)

COUNTY ATTORNEY REPORTS—TERRY BROWN: None.

SHERIFF REPORTS—GORDON SMITH: None.

CLERK REPORTS—RAY NORMAN: None.

COUNTY MANAGER REPORTS—BRAD CARTER:

- A. PRESENTATION OF COURTHOUSE ROOF REPAIRS – ROBERT E. TAYLOR, A.I.A., ARCHITECT, P.A.**

Mr. Carter introduced Mr. Taylor, who reviewed the areas of concern and the plan for re-roofing both roofs on the north and south additions to the courthouse to eliminate leaking problems. The estimated cost for the repairs is \$230,000. The environmental analysis did not reveal any problems. Mr. Taylor requested permission to let a Request for Bids for the repairs. (A copy of the re-roof plans is located in Supplemental File No. 11-05-12.)

Discussion ensued.

*Commissioner Lewis moved, seconded by Commissioner Sellars, and **carried 5-0, to approve to let for bids as requested.***

B. PRESENTATION OF THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) TENTATIVE FIVE-YEAR WORK PROGRAM – JORDAN L. GREEN, BILL HENDERSON and JIMMY PITTMAN

Mr. Green commented on the following:

- Announced two additional meetings on the Five-Year Work Program: A workshop in the District Office in Lake City on November 29, from 3:00 p.m. to 7:00 p.m. and a formal public hearing in the urban office in Jacksonville on December 10 at 5:30 p.m.
- Briefly reviewed the various programs and their funding levels.
- Announced a public hearing on the Starke Bypass Project set for December 13 at 4:00 p.m. at the Fairgrounds, which incited discussion.
- Reviewed the highlights of the [FDOT Five-Year Work Plan \(FY 2014 – 2018\)](#).

Review of the Five-Year Work Plan incited questions and discussion.

Chairman Chandler deviated from the agenda to recognize **Rep. Janet Atkins**, who read aloud and presented a letter to the Commission expressing her appreciation for the provision of office space for her staff for the last four (4) years. Rep. Atkins presented her Legislative coin to each Commissioner, the Clerk of Court, Mr. Carter, Sheriff Smith and Bill Schirmmacher.

Rep. Atkins announced that it has been an honor to serve and represent Bradford County.

C. CONSIDER APPROVAL OF CONTRACT CHANGE ORDER NO. ONE FOR THE HAMPTON LAKE BOAT RAMP PROJECT (ADDITIONAL \$12,477.07) – JEROME KELLEY

Mr. Carter requested approval of Contract Change Order No. 1 for the Hampton Lake Boat Ramp project for an additional \$12,477.07. Mr. Kelley addressed the Commission to further explain the change order.

*Commissioner Lewis moved, seconded by Commissioner Thomas, and **carried 5-0, to approve the [Change Order](#) as presented.***

Commissioner Riddick asked if there is a way to straighten the ramp out so it lines up with the roadway. Mr. Kelley advised that he would check to make certain that could be done without disturbing the permitting process.

D. RECOGNITION OF BRADFORD/UNION COUNTY VETERANS' SERVICE OFFICER, MS. BARBARA FISCHER

Mr. Carter recognized the Bradford/Union Veterans' Service Officer, Ms. Barbara Fischer. Ms. Fischer enjoyed a highly decorated 22-year career in U.S. Air Force. She served as Veterans' Service Officer in Union County since 2007 and in Bradford County since 2010.

Ms. Fischer was recently recognized by the Florida Department of Veterans' Affairs and received a [Certificate of Appreciation](#) for her service. (Mr. Carter read the contents of the certificate.)

Individual Board members expressed their appreciation to Ms. Fischer for her service.

E. PROCLAMATION FOR “NATIONAL FARM-CITY WEEK” – NOVEMBER 16 – 22, 2012 – JIM DEVALERIO

Mr. Carter recognized Mr. DeValerio, who presented the proclamation for consideration
Mr. DeValerio announced the Farm-City luncheon on November 27, which is open to the public.

Commissioner Lewis moved, seconded by Commissioner Thomas, and carried 5-0, to [Proclaim the Week of November 16-22, 2012, as National Farm-City Week.](#)

F. RECOGNITION OF BRADFORD COUNTY UNIVERSITY OF FLORIDA MASTER GARDNER VOLUNTEER BILL SHIRRMACHER – JIM DEVALERIO

Mr. DeValerio recognized Mr. Shirrmacher as outstanding Master Gardner volunteer. Mr. DeValerio cited Mr. Shirrmacher’s many achievements and asked the Commission to sign a [letter of recognition](#).

COMMISSIONER’S COMMENTS

Commissioner Riddick commented on the following:

- Explained the **drainage problems** that the **Theresa** area experienced during the recent rains and how to correct them. He has been working with the County Engineer and Suwannee River Water Management. He would like the Board’s approval to work with the homeowners and allow the County Attorney to draw up the necessary documents, i.e. easements, for the County to make the improvements to improve the drainage.

Mr. Kelley addressed the Commission regarding the cost, easements, surveying and permitting.

Chairman Chandler expressed the importance of insuring the County’s protection liability-wise.

Mr. Carter advised that a cost estimate and the attorney’s advice regarding liability issues would be provided at the next regular meeting.

Commissioner Thomas commented on the following:

- Asked the Board to consider amending the **County’s Culvert Policy** to allow for a homeowner to furnish the pipe and Road Department install the pipe and cover it with dirt at no cost to the homeowner. If they want limerock they can pay for it. Currently, the policy says that the Road Department would install a culvert provided by the homeowner and cover it with limerock at a cost of \$175.

Following some discussion, the Board directed the County Attorney to draft the amendments to the Culvert Policy for consideration at the next regular meeting.

- Asked everyone to remember **Barry Carlton** in his or her prayers. He was involved in an accident and is in serious condition.

(11-05-12 Regular Meeting)

CHAIRMAN COMMENTS—ROSS CHANDLER: None.

ADJOURN

There being no further business, the meeting adjourned at 10:55 a.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

DOYLE THOMAS, CHAIRMAN

ATTEST: _____
RAY NORMAN, CLERK OF COURTS

Minutes prepared by Marlene Stafford, Deputy Clerk