

**MINUTES OF  
BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA  
REGULAR SCHEDULED MEETING      9:30 A.M.  
MONDAY, OCTOBER 1, 2012**

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The Bradford County Board of County Commissioners convened in a regular meeting on Monday, October 1, 2012 at 9:30 a.m., in the County Commission Chambers, 945 North Temple Avenue, Starke, Florida.

**PRESENT:** Chairman Chandler, Commissioner Thomas, Commissioner Riddick, Commissioner Sellars and Commissioner Lewis.

**ALSO PRESENT:** Brad Carter, County Manager; Rachel Rhoden, Administrative Assistant; Will Sexton, County Attorney; Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk; Jim Farrell, Finance Director; Allen Parrish, Emergency Services Director; Paul Funderburk, Road Superintendent; Pam Whittle, Chamber President; Mark Crawford, Press; Robert Perone, Library Director; Donny Wise, Solid Waste Director; Kelly Canady, Community Development Director; Ronnie Harper, Facility Maintenance Supervisor; Jimmy Alvarez, Property Appraiser, Capt. Boatwright and Sheriff Smith.

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**CALL TO ORDER:** Chairman Chandler called the meeting to order at 9:30 a.m.

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**PUBLIC COMMENTS:** None.

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**CONSENT AGENDA**

- A. CONSIDER APPROVAL OF INVENTORY SURPLUS LIST**
- B. MINUTES OF REGULAR SCHEDULED MEETING OF 08-06-12**
- C. CONSIDER APPROVAL TO REFER DELINQUENT EMS MINOR PATIENT ACCOUNTS IN THE AMOUNT OF \$46,490.89 TO NATIONAL RECOVERY AGENCY FOR FURTHER COLLECTION EFFORTS**
- D. CONSIDER APPROVAL OF SOLE SOURCE CLEANING PROPOSAL FOR ONE (1) CHILLED WATER CLOSED LOOP SYSTEM FROM CASCADE WATER SOLUTIONS – TOTAL \$1,850.00 (MAINTENANCE AGREEMENT FOR COURTHOUSE COOLING SYSTEM)**
- E. CONSIDER APPROVAL OF SOLE SOURCE CLEANING PROPOSAL FOR ONE (1) HOT WATER LOOP SYSTEM FROM CASCADE WATER SOLUTIONS – TOTAL \$1,850.00 (MAINTENANCE AGREEMENT FOR COURTHOUSE HEATING SYSTEM)**

*Commissioner Lewis moved, seconded by Commissioner Thomas, and **carried 5-0, to approve the Consent Agenda in its entirety.***

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(10-01-12 Regular Scheduled Meeting)

**SHANDS STARKE REGIONAL MEDICAL CENTER UPDATE – BRENT BURISH, CEO:**

Chairman Chandler recognized Shands Starke Regional Medical Center Community Advisory Board Chairman, Scott Roberts. Mr. Roberts expressed appreciation to the Board for allowing them time to address the Commission and encouraged everyone to tour the hospital. Mr. Roberts briefly reviewed Mr. Burish's personal and professional achievements and introduced him to the Commission.

Mr. Burish distributed a [Community Benefit Fact Sheet](#) for Shands Starke (a one-page summary of the services they provide). Mr. Burish gave a brief overview of the history of Shands Starke Regional Medical Center and reviewed the services provided by the hospital.

Mr. Roberts encouraged communication from the users of the hospital, both good and bad experiences, to help them improve patient satisfaction.

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**PRESENTATION OF PAYMENT IN LIEU OF TAXES (PILT) CHECK FROM SRWMD—ANN**

**SHORTELE, Ph.D., EXECUTIVE DIRECTOR:** Chairman Chandler recognized Executive Director Ann Shortelle, who gave a Power-Point Presentation concerning the District's water issues. Some of the topics covered were:

- Water Shortage, Supply and Resources
- Tropical Storm Debbie
- SRWMD Priorities for FY 12-13
- North Florida Regional Water Supply Partnership (Suwannee District, St. Johns District and DEP)
- Grant Funded Projects

Dr. Shortelle's presented a check for \$15,416.77 to the Commission for payment in lieu of taxes.

Incited by Board inquiry, Dr. Shortelle addressed minimum flows and levels, water consumption usage, stormwater retention ponds and runoff, the 2012 Regional Water Supply Plan, and the Clay County recharge experimental well project.

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**CONSIDER APPROVAL OF TDC GRANT APPLICATION SUBMITTED BY THE HISTORIC PRESERVATION SOCIETY FOR VETERANS DAY CELEBRATION PARADE AND USO DANCE — TDC REPRESENTATIVE:**

Chairman Chandler recognized Pam Whittle, who presented the [grant application](#) for consideration. The TDC has approved the grant application in the amount of \$3,000.

Commissioner Lewis asked for clarification regarding the amount requested. Ms. Whittle advised that the maximum amount requested was \$5,000.00. However, the TDC approved \$3,000.

*Commissioner Thomas moved, seconded by Commissioner Lewis, and **carried 5-0, to approve the TDC funding request for \$3,000.***

Chairman Chandler recognized Ms. Jacquelyn Totura (Historic Preservation Society), who advised that they did request \$5,000. Ms. Totura distributed a [handout](#) to the Commission that provides the history of Veterans Day. The Veterans Day Celebration is a community event to honor our veterans. Ms. Totura encouraged everyone to support the veterans by attending the event.

(10-01-12 Regular Scheduled Meeting)

**EXPLANATION OF CONSTITUTIONAL AMENDMENTS #2, #4, #9, #10 AND #11, THE IMPACT TO REVENUES AND THE TAX ROLLS, IF ADOPTED—JIMMY ALVAREZ, PROPERTY APPRAISER:**

Chairman Chandler recognized Mr. Alvarez, who reviewed each of the proposed constitutional amendments listed above and the potential impact to the County's revenues and tax roll.

Discussion ensued.

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**PAYMENT OF BILLS—COMMISSIONER SELLARS:** *Commissioner Sellars moved, seconded by Commissioner Lewis, and **carried 5-0, to approve payment of the bills as reviewed.*** (A list of the bills is located in the Finance Department of the Office of the Clerk.)

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**COUNTY ATTORNEY REPORTS—WILL SEXTON:**

**A. REQUEST APPROVAL TO PAY \$4,353.62 IN PROPERTY TAXES AND FEES ON S.H.I.P. PROPERTY TO PROTECT COUNTY'S INVESTMENT**

Mr. Sexton advised that there are fewer than 30 properties in Bradford County where the County is either the first or the second mortgage holder. Unlike a bank, there is no escrow agreement for property taxes. Therefore, Bradford County has no assurance of payment of the property taxes.

In this particular case, there are several years of unpaid taxes that if not paid could potentially cause the property to be sold at a tax deed sale.

*Commissioner Thomas moved, seconded by Commissioner Riddick, and **carried 5-0, to approve the payment of \$4,353.62 in property taxes and fees on S.H.I.P. property as presented.***

**B. REQUEST AUTHORITY TO INITIATE FORECLOSURE PROCEEDINGS ON S.H.I.P. PROPERTY (REFERENCED IN ITEM A)**

Mr. Sexton requested authority to initiate foreclosure proceedings on the property referenced in the previous item.

*Commissioner Thomas moved, seconded by Commissioner Sellars, and **carried 5-0, to initiate foreclosure proceedings on S.H.I.P. property as presented.***

**C. REQUEST AUTHORIZATION TO DEVELOP A POLICY IN CASES OF NON-PAYMENT FOR S.H.I.P. LOANS**

Mr. Sexton requested authorization to develop a policy for Board approval that addresses cases of non-payment of S.H.I.P. loans to insure that the property tax issue does not happen again and to deal with situations where the property owner may be significantly delinquent in making their mortgage payments.

Chairman Chandler advised that the County is no longer in the mortgage holder business. However, for the approximately 30 properties where the County is the mortgage holder, a policy is needed to protect the County's interest.

*Commissioner Sellars moved, seconded by Commissioner Riddick, and **carried 5-0, to grant the authorization as requested.***

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**SHERIFF REPORTS—GORDON SMITH:** Sheriff Smith gave an invitation to Senior Citizen's Day at the Senior Center on Thursday, October 11, from 10:00 a.m. to 3:00 p.m. Several organizations have put together a program and the Sheriff's Office will be sponsoring a meal of chicken and rice, which will be served at 11:00 a.m. They hope to make this an annual event.

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**CLERK REPORTS—RAY NORMAN:** None.

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**COUNTY MANAGER REPORTS—BRAD CARTER:**

**A. BID RECOMMENDATION FOR C.D.B.G./S.H.I.P. REHAB PROJECT—Kelly Canady**

Mr. Carter recognized Ms. Canady, who presented the [bid recommendation](#) for consideration. Alexander Custom Builders was the low bidder at \$19,100.00. The local contractors declined the opportunity to match the low bid.

*Commissioner Thomas moved, seconded by Commissioner Lewis, and **carried 5-0, to award the bid as recommended.***

**B. RESOLUTION--CONFIRMING THE EXTENSION OF A DECLARATION OF A STATE OF LOCAL EMERGENCY**

Mr. Carter presented the resolution for consideration. Mr. Sexton read the title into the record.

*Commissioner Lewis moved, seconded by Commissioner Thomas, and **carried 5-0, to adopt the resolution as presented.*** (The [Resolution was assigned No. 2012-30.](#))

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**COMMISSIONER'S COMMENTS:**

**Commissioner Lewis commented on the following:**

- Lincoln City is requesting a layer of fresh clay for the ball field and would like the roads mowed and the trash picked up before their community day on the 13<sup>th</sup>. Mr. Carter advised that it is being taken care of.

**Commissioner Sellars commented on the following:**

**EMERGENCY ITEM:**

**REQUEST APPROVAL OF SUPPORT LETTER FOR A GRANT APPLICATION MADE BY THE ASSOCIATION OF RETARDED CITIZENS (ARC) THROUGH THE USDA RURAL DEVELOPMENT PROGRAM FOR IMPROVEMENTS/ROOF REPLACEMENT:**

- The Executive Director of ARC, Sherri Ruskowski, contacted her on Friday and requested a letter of support from the County Commission for a grant to replace the roof at ARC. The grant application is due today. In conferring with the County Attorney, the item warrants emergency action.

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*Commissioner Thomas moved, seconded by Commissioner Lewis, and **carried 5-0, to declare an emergency for consideration of the item.***

*Commissioner Lewis moved, seconded by Commissioner Thomas, and **carried 5-0, to authorize a letter of support for the grant as requested.***

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**CHAIRMAN COMMENTS—ROSS CHANDLER:**

Chairman Chandler advised that he has received numerous calls from constituents in his district **praising the work being done by the Road Department.**

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**ADJOURN**

There being no further business, the meeting adjourned at 10:50 a.m.

**BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA**

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**DOYLE THOMAS, CHAIRMAN**

**ATTEST:** \_\_\_\_\_  
**RAY NORMAN, CLERK OF COURTS**

Minutes prepared by Marlene Stafford, Deputy Clerk