

**MINUTES OF
BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA
REGULAR SCHEDULED MEETING 6:30 P.M.
THURSDAY, JUNE 21, 2012**

The Bradford County Board of County Commissioners convened in a regular meeting on Thursday, June 21, 2012, at 6:30 p.m. in the County Commission Chambers at 945 North Temple Avenue, Starke, Florida.

PRESENT: Vice-Chairman Thomas (officiating the meeting in the absence of Chairman Chandler), Commissioner Riddick, Commissioner Sellars and Commissioner Lewis.

ALSO PRESENT: Brad Carter, County Manager; Kelly Canady, Community Development Director; Will Sexton, County Attorney; Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk, Jim Farrell, Finance Director; Allen Parrish, Emergency Medical Services Director; Donny Wise, Solid Waste Director; Jerome Kelly, County Engineer; Mark Crawford, Press; Michael Heeder, Emergency Management Planner; Robert Perone, Library Director; Brian Johns, Emergency Management Director; Tim McCarthy, Volunteer Fire Department; Wendy Russell, Emergency Management, and Lieut. Gail Russell.

CALL TO ORDER: Vice-Chairman Thomas called the meeting to order at 6:30 p.m.

PUBLIC COMMENTS: None.

CONSENT AGENDA

- A. MINUTES OF REGULAR SCHEDULED MEETING OF MAY 17, 2012
- B. CONSIDER APPROVAL OF AGREEMENT WITH SUN STATE SANITATION, INC., FOR USE OF PORTABLE TOILETS (\$1,560 ANNUALLY)
 - 1-PORTABLE TOILET AT SAMPSON LAKE BOAT RAMP
 - 1-PORTABLE TOILET AT SANTA FE LAKE BOAT RAMP
- C. CONSIDER APPROVAL OF TDC GRANT APPLICATION TO FUND THE STARKE BIKE FEST (\$5,000)
- D. CONSIDER APPROVAL OF PHYSIO CONTROL ANNUAL MAINTENANCE AGREEMENT FOR CARDIAC MONITOR/DEFIBRILLATORS (\$6,640)(No increase from last year)

Commissioner Lewis moved, seconded by Commissioner Riddick, and carried 4-0, to approve the [Consent Agenda](#) in its entirety.

(06-21-12 Regular Meeting)

PAYMENT OF BILLS—CHAIRMAN CHANDLER:

*Commissioner Lewis moved, seconded by Commissioner Sellars, and **carried 4-0, to approve payment of the bills.*** (A list of the bills is located in the Finance Department of the Office of the Clerk.)

CONSIDER APPROVAL OF WORK ORDER NO. 9 BETWEEN BRADFORD COUNTY AND JONES EDMUNDS & ASSOCIATES, INC. FOR PROFESSIONAL SERVICES

Vice-Chairman Thomas recognized Mr. Cully with Jones Edmunds & Associates, Inc. Via Power-Point presentation, Mr. Cully:



2012-06-21-BOCC
Presentation WO9.pc

- Briefly reviewed prior Work Order Nos. 7 and 8.
- Gave a summary of the permit renewal process.
- Presented Work Order No. 9 for Landfill Services for 2012-2013 (July 2, 2012 through July1, 2013)

*Commissioner Lewis moved, seconded by Commissioner Sellars, and **carried 4-0, to approve Work Order No. 9 as presented.***

SAMPSON LAKE FLOOD CONTROL DEVICE “THREE-PIPES” STATUS UPDATE—MR. KAUFFMAN, SRWMD REPRESENTATIVE:

Vice-Chairman Thomas recognized Mr. Kauffman, with Suwannee River Water Management District, who presented a [proposal for the Lake Sampson Water Control Structure](#) (Three Pipes) at Sampson Lake. The District will provide funds for a flood study through a grant from the Federal Emergency Management Agency (FEMA).

Discussion ensued.

*Commissioner Lewis moved, seconded by Commissioner Riddick, and **carried 4-0, to accept the proposal as presented.***

Vice-Chairman Thomas asked Mr. Kauffman to assist in locating any data relating to the gears in the existing structure, specifically the gears reduction, to find an easier way to operate the gates. Mr. Kelly advised that someone should have a copy of the O&M manual for the gates; he may actually have a copy.

Mr. Carter asked Mr. Kauffman if FEMA funds are available to assist with the purchase of a tool or mechanism to help operate the gates. Mr. Kauffman indicated in the negative.

COUNTY ATTORNEY REPORTS—WILL SEXTON: None.

SHERIFF REPORTS—GORDON SMITH: None.

CLERK REPORTS—RAY NORMAN

A. APPOINTMENT OF CITIZEN MEMBER TO SERVE ON VALUE ADJUSTMENT BOARD TO REPLACE BETTY HODGES (Appointee must own homestead property within the County.)

Clerk Norman advised that Ms. Betty Hodges has returned to work and can no longer serve on the Value Adjustment Board. The Commission must appoint a new citizen member and time is of the essence. The potential member must own homestead property in the county.

COUNTY MANAGER REPORTS—BRAD CARTER:

A. CONSIDER APPROVAL OF CHANGE ORDER NO. 2 FOR CR229 WIDENING, RESURFACING & BRIDGE REPAIR (INCREASE CONTRACT PRICE BY \$7,900)—JEROME KELLEY

Mr. Kelley presented the change order for consideration. The correct total adjusted contract amount is \$1,706,298.98.

There was brief discussion.

*Commissioner Lewis moved, seconded by Commissioner Sellars, and **carried 4-0, to approve [Change Order No. 2](#) as presented.***

B. PUBLIC DISCLOSURE OF CONFLICT OF INTEREST FOR FY2010 CDBG DEO CONTRACT NO. 11DB-C5-14-01-H17—KELLY CANADY

Ms. Kelly asked for [public disclosure of conflict of interest for the CDBG applicants listed](#). No disclosures were made.

C. CONSIDER APPROVAL OF THE FOLLOWING DIVISION OF FORESTRY MATCHING GRANTS—BRIAN JOHNS

Mr. Johns **recognized Wendy and Gail Russell**, who received the 2012 Match Blue Award from the Red Cross for their volunteer work.

Mr. Johns provided a project update on the **Sampson Lake dredging project**. The project should begin by the end of this summer.

Mr. Johns then requested approval to apply for the following grants. Required matching funds are budgeted.

- **HEILBRONN SPRINGS FIRE TRUCK EQUIPMENT (\$13,000 WITH A 50% COUNTY MATCH OF \$6,500)**

(06-21-12 Regular Meeting)

The total will probably run a little over \$13,000. However, the Division of Forestry will only match up to \$6,500.00 on these grants.

*Commissioner Lewis moved, seconded by Commissioner Sellars, and **carried 4-0, to apply for the grant as requested.***

- **BROOKER PERSONAL PROTECTIVE EQUIPMENT AND FIRE EQUIPMENT (\$13,493 WITH A 50% COUNTY MATCH OF \$6,746.50)**

*Commissioner Lewis moved, seconded by Commissioner Sellars, and **carried 4-0, to apply for the grant as requested.***

- **SAMPSON CITY PERSONAL PROTECTIVE EQUIPMENT AND FIRE EQUIPMENT (\$12,000 WITH A 50% COUNTY MATCH OF \$6,000)**

*Commissioner Lewis moved, seconded by Commissioner Sellars, and **carried 4-0, to apply for the grant as requested.***

D. REQUEST PERMISSION TO APPLY FOR THE 2013 ASSISTANCE TO FIREFIGHTERS GRANT FOR VEHICLES AND EQUIPMENT—BRIAN JOHNS

Mr. Johns requested permission to apply for the 2013 Assistance to Firefighters Grant to purchase vehicles and equipment. This particular grant has a 5% match. The application process closes July 6th.

*Commissioner Sellars moved, seconded by Commissioner Lewis, and **carried 4-0, to apply for the Assistance to Firefighters grant as requested.***

EMERGENCY ITEM:

Mr. Carter asked the Commission to consider the emergency purchase of a 2012 Ford 450 4-wheel drive Wheeled Coach ambulance to replace the ambulance recently totaled due to fire. The funding source to purchase the ambulance is a check from Allstate Insurance in the amount of \$115,073.16, as well as \$32,126.84 of budgeted matching funds for a grant not awarded. The total cost would be \$147,200. The ambulance will be available within 120 days.

Mr. Carter asked for an emergency declaration and subsequent approval of the purchase of a new ambulance and removal of the ambulance lost in the fire from the inventory.

*Commissioner Lewis moved, seconded by Commissioner Sellars, and **carried 4-0, to declare an emergency to consider the request.***

*Commissioner Lewis moved, seconded by Commissioner Sellars, and **carried 4-0, to approve the purchase of the new ambulance as presented.***

*Commissioner Lewis moved, seconded by Commissioner Sellars, and **carried 4-0, to declare the 2010 ambulance totaled by fire surplus property.***

Incited by inquiry of Commissioner Lewis, Mr. Parrish advised that once the ambulance was totaled, it became the property of the insurance company. However, any equipment that had been attached to

(06-21-12 Regular Meeting)

the ambulance and was still of use was removed and will be transferred to the new truck, which meant a considerable savings.

CITIZEN RECOGNITION PROPOSAL—Commissioner Riddick:

Commissioner Riddick read a Proclamation Recognizing and Celebrating the 100th Birthday of Gertrude Marie Wagner Beidler, born July 18, 1912.

*Commissioner Lewis moved, seconded by Commissioner Sellars, and **carried 4-0, to accept the Proclamation Recognizing and Celebrating the 100th Birthday of Gertrude Marie Beidler.***

Clerk Norman, referring back to item “B” under the Consent Agenda, advised that the total amount should be \$1,690.00 and not \$1,560. The corrected amount will correlate with the contract for audit purposes.

COMMISSIONER’S COMMENTS

Commissioner Lewis commented on the following:

- Expressed appreciation to department heads and employees.
- He is humbled and appreciates the opportunity to serve as a Commissioner for another term.

Commissioner Sellars commented on the following:

- Thanked everyone for their support. She is honored to be serving as a Commissioner for another term.
- Expressed appreciation to county employees, who work together as a team. The citizens of Bradford County are very blessed.

Commissioner Riddick commented on the following:

- Expressed his delight that the three commissioners who were up for re-election are serving another term. It is an honor and a privilege to work with all the commissioners.
-

CHAIRMAN COMMENTS—Vice-Chairman Thomas:

Vice-Chairman Thomas said that with Independence Day approaching, he would like to honor Service Men and Women at the July 2 Regular Meeting.

ADJOURN: There being no further business, the meeting adjourned at 7:06 p.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

ROSS CHANDLER, CHAIRMAN

(06-21-12 Regular Meeting)

ATTEST: _____
RAY NORMAN, CLERK OF COURTS

Minutes prepared by Marlene Stafford, Deputy Clerk