

**MINUTES OF
BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA
REGULAR SCHEDULED MEETING 6:30 P.M.
THURSDAY, JANUARY 19, 2012**

The Bradford County Board of County Commissioners convened in a regular meeting on Thursday, January 19, 2012, at 6:30 p.m., in the County Commission Chambers at 945 North Temple Avenue, Starke, Florida.

PRESENT: Chairman Chandler, Commissioner Thomas, Commissioner Riddick, Commissioner Sellars and Commissioner Lewis.

ALSO PRESENT: Brad Carter, County Manager; Rachel Rhoden, Administrative Assistant; Ray Norman, Clerk of Courts, Marlene Stafford, Deputy Clerk; Will Sexton, County Attorney; Allen Parrish, Emergency Services Director; Sally Armstrong, Building Department; Jerome Kelley, County Engineer; Randy Andrews, Zoning Director; Brian Johns, Emergency Management Director; Mark Crawford, Press; Tim Wilson, Cooperative Extension Director; Robert Perone, Library Director; Jim Farrell, Finance Director; Jim DeValerio, Agricultural Extension Agent; Sheriff Smith; Capt. Boatwright; and Capt. Smith.

CALL TO ORDER: Chairman Chandler called the meeting to order at 6:30 p.m.

**PUBLIC HEARING
ENACTMENT OF ORDINANCE**

--LAND USE CLASSIFICATION AMENDMENT APPLICATION NO. R 110809A (BOCC)—RANDY ANDREWS (Continued from 12-15-11):

Chairman Chandler recognized Mr. Andrews, who presented the ordinance for consideration. Mr. Andrews read the title into the record.

Chairman Chandler opened the public hearing. There being no response, the public hearing was closed.

*Commissioner Lewis moved, seconded by Commissioner Thomas, and **carried 5-0, to adopt the Ordinance approving Land Use Classification Amendment Application No. R110809A.** The [Ordinance was assigned No. 2012-01.](#)*

(01-19-12 Regular Meeting)

SANTA FE RIVER BASIN MANAGEMENT ACTION PLAN—TERRY HANSEN, FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION:

Chairman Chandler recognized Mr. Tom Frick, Chief of the Bureau of Watershed Restoration with DEP, who gave a Power-Point presentation reviewing the highlights of the Santa Fe River Basin Management Action Plan (BMAP). ([Executive Summary](#))



FDEP Santa Fe River
Presentation.ppt

Mr. Frick took questions from the public.

Chairman Chandler recognized Paul Still, who conveyed concerns of the Bradford County Soil and Water Conservation District, relating to the proposed BMAP.

Mr. Frick addressed Mr. Still's concerns.

There was extensive discussion.

RESOLUTION:

SUPPORTING THE DEPARTMENT OF ELDER AFFAIRS IN COMMUNITIES FOR A LIFETIME IN BRADFORD COUNTY—JANINE HARRIS, DEPARTMENT OF ELDER AFFAIRS:

Chairman Chandler recognized Ms. Harris, Community Relations Manager for the Communities for a Lifetime Initiative as the Florida Department of Elder Affairs, who presented the resolution for consideration.

*Commissioner Lewis moved, seconded by Commissioner Sellars, and **carried 5-0, to adopt the Resolution as presented.*** (The [Resolution was assigned No. 2012-01.](#))

CONSIDER APPROVAL OF JOINT ENVIRONMENTAL RESOURCE PERMIT APPLICATION—EDWARD LEONARD, FLORIDA FISH AND WILDLIFE CONSERVATION COMMISSION:

Chairman Chandler recognized Mr. Leonard, who, through a Power-Point presentation, presented a Joint Environmental Resource Permit Application for the Lake Sampson Sediment Control (dredging project) for consideration.



Sampson project
FWC.pptx

(01-19-12 Regular Meeting)

As a result of an internal request submitted by the Division of Fresh Water Fisheries Management, Aquatic Habitat Restoration Enhancement Section approved \$50,000.00 for the project. Should the project come in higher than the \$50,000.00 allocation, adjustments will be made within the system. DEP has given verbal approval for a proposed disposal site for the sediment that will be removed from the lake.

The entity that applies for the permit must be the adjacent property owner. In this case, Bradford County is the adjacent property owner, therefore, must make application for the DEP permit. There is a \$100.00 application fee. If the County does not have the ability to pay the fee, there may be a mechanism whereby they can pay the fee.

Discussion ensued regarding the route of the Alligator Creek stream bed and the proposed site and alternative sites for the disposal of the sediment. Mr. Leonard advised that the permit will not be approved without an approved disposal site, and keeping the disposal site close to the project site helps with the cost of transporting the sediment. Should the proposed site turn out to be unacceptable, coordinating with the County to transport the sediment would be very beneficial.

There was a consensus for the County to assist with transporting the sediment, if necessary.

Commissioner Lewis moved, seconded by Commissioner Thomas, and carried 5-0, to authorize the Chairman to execute the [Permit Application](#) and to pay the \$100.00 application fee.

Commissioner Riddick said that there are some problems at **Hampton Lake and Little Lake Santa Fe Boat Ramps**. Mr. Leonard advised that the boat ramp crew is aware of the problems and they will evaluate the two sites.

PUBLIC COMMENTS:

Ms. Terricena Kittles, of 1701 Adams St., Lawtey—Gave an update on the progress of the upcoming Bradford Cares Foundation Health Awareness 5K Run/Walk. She plans on coming to the Board on a monthly basis to provide updates.

CONSENT AGENDA

- A. MINUTES OF REGULAR SCHEDULED MEETING OF NOVEMBER 7, 2011**
- B. MINUTES OF WORKSHOP AND REGULAR SCHEDULED MEETING OF NOVEMBER 17, 2011**
- C. MINUTES OF REGULAR SCHEDULED MEETING OF DECEMBER 5, 2011**
- D. MINUTES OF WORKSHOP AND REGULAR SCHEDULED MEETING OF DECEMBER 15, 2011**
- E. MINUTES OF SPECIAL CALLED MEETING OF DECEMBER 20, 2011**
- F. PURCHASE ASSISTANCE LOAN NOT TO EXCEED \$30,000**
- G. RENEWAL OF CONTRACT WITH GULF ATLANTIC CULVERT CO., INC., FOR THE PERIOD OF ONE YEAR (LOW BIDDER)**

Commissioner Thomas moved, seconded by Commissioner Sellars, and carried 5-0, to approve the [Consent Agenda](#) in its entirety.

PAYMENT OF BILLS—CHAIRMAN CHANDLER:

Chairman Chandler said that he has reviewed the bills and recommends payment.

*Commissioner Thomas moved, seconded by Commissioner Lewis, and **carried 5-0, to approve payment of the bills as reviewed.*** (A list of the bills is on file in the Finance Department of the Office of the Clerk of Courts.)

PERMISSION TO APPLY FOR DEPARTMENT OF FORESTRY FEDERAL GRANTS—BRIAN JOHNS:

Chairman Chandler recognized Mr. Johns, who requested permission to apply for Division of Forestry Assistance to Firefighters grants for the volunteer fire departments. The grant funds will be used for items such as protective equipment. The grants are 50/50 matching grants. The match funds are budgeted.

*Commissioner Thomas moved, seconded by Commissioner Lewis, and **carried 5-0, to authorize the application of the grants as requested.***

Mr. Johns informed the Commission that there has been a grant award for a new tanker truck for Theresa. He will return to the Commission next month for approval to accept the grant.

CONSIDER TERMINATING CONTRACT WITH DIVERSIFIED AMBULANCE BILLING, INC. FOR RESCUE AMBULANCE BILLING AND RELATED PROFESSIONAL SERVICES (90-DAY NOTICE)—ALLEN PARRISH:

Chairman Chandler recognized Mr. Parrish, who recommended terminating the contract with Diversified Ambulance Billing, Inc. The contract requires a 90-day notice of intent to terminate. He has prepared a [letter](#) for the Chairman's signature.

*Commissioner Lewis moved, seconded by Commissioner Thomas, and **carried 5-0, to terminate the contract with Diversified Ambulance Billing, Inc., as requested.***

CONSIDER CONTRACT WITH EMS CONSULTANTS TO PROVIDE BILLING SERVICES EFFECTIVE UPON TERMINATION OF CURRENT CONTRACT—ALLEN PARRISH:

Mr. Parrish presented the contract for consideration. The contract offers more services for less money.

*Commissioner Lewis moved, seconded by Commissioner Thomas, and **carried 5-0, to approve a [contract with EMS Consultants](#) for billing services as presented.***

(01-19-12 Regular Meeting)

CONSIDER APPROVAL TO WAIVE PERMIT FEES FOR FIRE EXTINGUISHER HOODS IN THERESSA, LAWTEY AND STARKE FIRE STATIONS—ALLEN PARRISH:

Mr. Parrish asked the Commission to waive the permit fees associated with the installation of fire extinguisher hoods in the EMS stations, required by the Fire Inspector.

*Commissioner Lewis moved, seconded by Commissioner Thomas, and **carried 5-0, to waive the permit fees as requested.***

Mr. Parrish expressed appreciation to the Sheriff's Office, the Volunteer Fire Departments, the Road Department and the Sign Shop for their assistance with the county-wide 9-1-1 address sign project. The citizens are better served because of the joint effort.

COUNTY ATTORNEY REPORTS—WILL SEXTON:

A. PRESENTATION OF REDISTRICTING OPTIONS

Mr. Sexton displayed maps depicting the four (4) options available to the Commission for redistricting. (The options recommended by the Redistricting Committee.) He explained the effects of each map.

After some discussion, *Commissioner Thomas **moved to adopt Option One (1).** Commissioner Lewis seconded the Motion.* (Option One: Leaves all districts primarily the same, except that District 1 is expanded in two locations to bring it back into compliance with the 51% majority-minority requirement.)

Discussion continued.

Each Commissioner expressed their point of view and/or concerns regarding the various options, which was not limited to but included Option One (1) not meeting all the criterion to comply with redistricting requirements, the County having two separate district lines (one for the Commission and one for the School Board), and the effect each option would have on the current district lines.

Mr. Sexton advised that although there are very good reasons for the Commission and the School Board to adopt the same plan, the County is not legally obligated to have the same plan. As far as the election process, the impact on the citizens should be minimal. The Commission could approve a plan at this meeting and then request a workshop with the school board in an attempt to agree on one plan, or the Commission could wait to approve a plan until after meeting with the school board. Although he cannot promise that the County would not be challenged should a plan be approved that does not meet all the criterion, he feels comfortable in saying that he does not foresee that being the case, except if District 1 is not brought up to the 51% majority-minority requirement.

*There being no further discussion, the **Board voted 4-1 to adopt Option One (1), with Commissioner Sellars dissenting.***

Chairman Chandler asked Mr. Carter to set up a workshop with the School Board to further discuss the redistricting issue.

B. RESOLUTION—

AMENDING AND REPLACING RESOLUTION NO. 2011-04 RELATING TO ESTABLISHING PERMIT FEES

Mr. Sexton presented the resolution for consideration. The proposed resolution exempts the County from permit fees for county-owned facilities.

*Commissioner Lewis moved, seconded by Commissioner Thomas, and **carried 5-0, to adopt the Resolution as presented.** (The [Resolution was assigned No. 2012-02.](#))*

Mr. Sexton advised that by letter dated January 18, 2012, Mr. Ray Daugherty is requesting that the County consider him the next time it takes up the issue of hiring the County Surveyor. The existing contract with Pat Welch automatically renews January 31, 2012, and requires a 30-day notice to Mr. Welch should the County wish to terminate the contract. The County is already inside the window of having to give Mr. Welch notice prior to the January 31 automatic renewal date. However, if the Commission wishes to consider Mr. Daugherty's request now, it may, or the Commission could wait until next time the contract comes up for automatic renewal and instead of renewing the contract, put Mr. Welch on notice that the County desires to put the professional services out for Request for Qualifications.

After some discussion, there was a consensus to wait two years until the contract comes up for renewal, at which time it is to be put out for Request for Qualifications. The County Attorney and County Manager are to develop a schedule for all professional services contracts and all professional services contracts are to be put out for RFQ as they come into cycle.

Mr. Carter is to contact Mr. Daugherty with the Board's decision.

SHERIFF REPORTS—GORDON SMITH:

A. LIFE SAVING AWARD ISSUED TO LEE GARNTO

Sheriff Smith presented the [American Police Hall of Fame Life Saving Award](#) to Lee Garnto, in recognition of his unselfish actions during an emergency situation which resulted in the saving of a human life.

CLERK REPORTS—RAY NORMAN: None.

COUNTY MANAGER REPORTS—BRAD CARTER:

Mr. Carter reported that he attended a joint training session with the Bradford and Union Emergency Medical Services Departments. The chief cardiologist from Shands @ UF, who was the instructor, gave accolades to both EMS Departments. Mr. Carter commended Dr. Gianas and Mr. Parrish for their leadership and emphasis on cardiac procedures within the service. Also, to the credit of this Commission, the rescue units are well equipped to treat cardiac patients while in route. Bradford County EMS Department represents the County well, providing professional service.

(01-19-12 Regular Meeting)

**A. RESOLUTION—
APPROVING THE TRANSFER OF FUNDS FROM SMALL COUNTY OUTREACH PROGRAM
FOR CR229 TO THE COUNTY INCENTIVE GRANT PROGRAM FOR CR200A**

Mr. Carter read the title into the record and presented the resolution for consideration.

*Commissioner Thomas moved, seconded by Commissioner Lewis, and **carried 5-0, to adopt the Resolution as presented.*** (The [Resolution was assigned No. 2012-03.](#))

**B. CONSIDER APPROVAL OF SMALL COUNTY OUTREACH PROGRAM (SCOP)
AGREEMENT #2 ON CR229 TO REDUCE CONSTRUCTION FUNDS IN THE AMOUNT OF
\$188,552.91**

Mr. Carter presented the agreement for consideration.

*Commissioner Thomas moved, seconded by Commissioner Sellars, and **carried 5-0, to approve the agreement as presented.***

**C. CONSIDER APPROVAL OF COUNTY INCENTIVE GRANT PROGRAM (CIGP) AGREEMENT
#2 ON CR200A TO ADD CONSTRUCTION FUNDS IN THE AMOUNT OF \$188,552.91**

Mr. Carter presented the agreement for consideration.

*Commissioner Lewis moved, seconded by Commissioner Thomas, and **carried 5-0, to approve the agreement as presented.***

**D. CONSIDER APPROVAL OF CHANGE ORDER #3 ON CR200A (\$174,552.91 FOR CULVERT
REPAIR)**

Mr. Carter presented the change order for consideration.

*Commissioner Lewis moved, seconded by Commissioner Thomas, and **carried 5-0, to approve Change Order No. 3 on CR200A as presented.***

E. BUILDING DEPARTMENT UPDATE—SALLY ARMSTRONG

Ms. Armstrong advised that there is an ongoing problem with contractors' credentials not being current on the County database. It is not that their credentials are not current, but for whatever reason, they are not current in the County database. Once the database has been updated, each contractor will be issued a Competency Card, and when they come to pull a permit, they would just present their card and there would be no need to go into the database.

In order to get the database updated and the cards prepared, she would like to give the contractors an opportunity to meet with her on Saturday, January 28, from 8:00 a.m. to 12:00 p.m., to update their credentials. Ms. Armstrong requested permission to advertise the date and time in the Telegraph.

There was consensus to run the ad.

Incited by inquiry of Commissioner Thomas, there was some discussion regarding permits for agricultural pole barns. Mr. Carter said that staff would review County policy.

EMERGENCY ITEM:

CONSIDER SUPPORT OF THE SUWANNEE RIVER ECONOMIC COUNCIL SECTION 5310 GRANT APPLICATION AND SECTION 5311 GRANT APPLICATION

Mr. Carter presented the request and explained its emergent nature.

*Commissioner Thomas moved, seconded by Commissioner Lewis, and **carried 5-0, to declare an emergency to consider approval to support the SREC Section 5310 Grant Application.***

*Commissioner Lewis moved, seconded by Commissioner Thomas, and **carried 5-0, to declare an emergency to consider approval to support the SREC Section 5311 Grant Application.***

*Commissioner Thomas moved, seconded by Commissioner Riddick, and **carried 5-0, to support the [SREC Section 5310 Grant Application](#).***

*Commissioner Lewis moved, seconded by Commissioner Thomas, and **carried 5-0, to support the [SREC Section 5311 Grant Application](#).***

COMMISSIONER'S COMMENTS:

Commissioner Sellars commented on the following:

- Expressed appreciation to everyone responsible for the success of the Senior Center Grand Opening and the Martin Luther King Celebration.

Commissioner Lewis commented on the following:

- Applauded Ms. Rhoden for an excellent job organizing and coordinating the Senior Center Grand Opening.

Commissioner Riddick commented on the following:

- Applauded Ms. Rhoden for an excellent job organizing and coordinating the Senior Center Grand Opening.
- Reported on a meeting that he, Will Sexton and Capt. Boatwright had with Rep. VanZant, Chris Doolin and Will Kendrick (Legislative Director for D.O.C.) concerning the **closure of New River Correctional Institution**. In the meeting, Mr. Kendrick said that he would make sure that the 281 employees would be relocated to one of the eight (8) correctional institutions within a 50 mile radius. Chris Doolin recommended inviting Mr. Kendrick and his staff to a public meeting to brief the Commission and the public on the closure.

This incited some discussion. Mr. Carter will follow-up with contacting the Secretary of Corrections, Kenneth Tucker, to request their attendance at the next scheduled Commission Meeting.

(01-19-12 Regular Meeting)

Commissioner Thomas commented on the following:

- Applauded Ms. Rhoden for an excellent job organizing and coordinating the Senior Center Grand Opening, and to the others who made the opening a success.

CHAIRMAN COMMENTS—ROSS CHANDLER:

- There is a business seat vacancy on the Small County Consortium (Workforce Board). During today's Consortium meeting, it was recommended that the seat be filled with an Alachua County representative. Bradford County has a difficult time filling business seats. He supported the recommendation to fill the vacancy with an Alachua County representative.
- Encouraged all the Commissioners to attend Legislative Day on February 1. Mr. Carter will make sure there is available transportation.
- It was great to see all the Commissioners in attendance at the Senior Center Grand Opening.
- Made additional comments regarding the closure of New River Correctional Institution.

ADJOURN

There being no further business, the meeting adjourned at 8:45 p.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

ROSS CHANDLER, CHAIRMAN

ATTEST: _____
RAY NORMAN, CLERK OF COURTS

Minutes prepared by Marlene Stafford, Deputy Clerk