

**MINUTES OF
BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA
WORKSHOP (VFD) 5:00 P.M.
REGULAR SCHEDULED MEETING 6:30 P.M.
THURSDAY, NOVEMBER 17, 2011**

WORKSHOP

The Bradford County Board of County Commissioners convened in a workshop on Thursday, November 17, 2011, at 5:00 p.m., in the County Commission Chambers at 945 North Temple Avenue, Starke, Florida.

PRESENT: Chairman Lewis, Commissioner Thomas, Commissioner Riddick, and Commissioner Sellars and Commissioner Chandler.

ALSO PRESENT: Brad Carter, County Manager; Rachel Rhoden, Administrative Assistant; Ray Norman, Clerk of Courts, Marlene Stafford, Deputy Clerk; Will Sexton, County Attorney; Jim Farrell, Finance Director; Brian Johns, Emergency Management Director; Allen Parrish, Emergency Medical Services Director; Terry McCarthy, Heilbronn Springs Fire Chief; Michael Heeder, Emergency Management Planner; Sheriff Smith; Capt. Starling; Capt. Boatwright; Capt. Smith; Mark Crawford, Press; and Ray Shuford, Sheriff I.T.

CALL TO ORDER: Chairman Lewis called the workshop to order at 5:00 p.m.

PURPOSE OF WORKSHOP: TO DISCUSS THE OPERATIONS OF THE VOLUNTEER FIRE DEPARTMENT:

Chairman Lewis called for those who filled out public comment cards.

Mr. Paul McDavid of 13296 SW CR231, Brooker:

Mr. McDavid approached the Commission and expressed concerns about the operation and the cost of operation of the Volunteer Fire Department. Commissioners, the County Manager, County Staff, and Fire Chiefs addressed each of Mr. McDavid's concerns.

The matters of concern addressed were not limited to, but included:

- The cost of fuel, maintenance and repairs for the various volunteer fire departments, particularly Heilbronn Springs
- The purchase and retrofit of vehicles (used versus new)
- Firefighter safety (OSHA Laws—blood born pathogens and air packs fit testing and training)

(11-17-11 Workshop and Regular Meeting)

Mr. Tom Tatum of Lawtey:

Mr. Tatum expressed his appreciation to the Volunteer Fire Department, they saved 50 jobs at his sawmill. The VFD provides a tremendous service and is a great asset to the County.

(That concluded public comments.)

Each Commissioner took time to express their sincere appreciation, admiration, gratitude, respect and commitment to the Volunteer Fire Department.

ADJOURN: There being no further business, the workshop adjourned at 6:10 p.m.

REGULAR MEETING

The Bradford County Board of County Commissioners convened in a regular meeting on Thursday, November 17, 2011, at 6:30 p.m., in the County Commission Chambers at 945 North Temple Avenue, Starke, Florida.

PRESENT: Commissioner Chandler, Commissioner Thomas, Commissioner Riddick, Commissioner Sellars and Commissioner Lewis.

ALSO PRESENT: Brad Carter, County Manager; Rachel Rhoden, Administrative Assistant; Ray Norman, Clerk of Courts, Marlene Stafford, Deputy Clerk; Will Sexton, County Attorney; Jim Farrell, Finance Director; Sheriff Smith; Capt. Boatwright; Capt. Smith; Brian Johns, Emergency Management Director; Allen Parrish, Emergency Services Director; Paul Funderburk, Road Superintendent; Mark Crawford, Press; Benny Jackson, Mosquito Control Director; Robert Perone, Library Director; Ray Shuford, Sheriff I.T. Director; and Capt. Starling.

CALL TO ORDER: Chairman Lewis called the meeting to order at 6:30 p.m.

BOARD REORGANIZATION FOR 2011-2012

A. ELECT CHAIRMAN

Commissioner Sellars nominated Commissioner Chandler to serve as Chairman. Commissioner Riddick seconded the nomination. There being no further nominations, Commissioner Chandler will serve as 2011-2012 Chairman.

B. ELECT VICE-CHAIRMAN

Commissioner Lewis nominated Commissioner Thomas to serve as Vice-Chairman. Commissioner Sellars seconded the nomination. There being no further nominations, Commissioner Thomas will serve as 2011-2012 Vice-Chairman.

(11-17-11 Workshop and Regular Meeting)

PUBLIC COMMENTS: None.

CONSENT AGENDA

- A. INVENTORY SURPLUS LIST
- B. AUTOCLEAR CONTROL SCREENING ANNUAL MAINTENANCE AGREEMENT (\$5,100.00 Increase of \$640.00)
- C. MINUTES OF REGULAR SCHEDULED MEETING OF 10-03-11
- D. MINUTES OF REGULAR SCHEDULED MEETING OF 10-13-11
- E. 2012 HOLIDAY SCHEDULE
- F. 2012 BOCC SCHEDULE OF MEETINGS
- G. MONUMENT PLACEMENT APPLICATION
- H. 2011-2012 LOCAL MITIGATION MEMBERS
- I. 2011-2012 IGCf MEMBERS

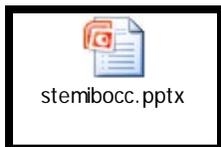
*Commissioner Lewis moved, seconded by Commissioner Sellars, and **carried 5-0, to approve the [Consent Agenda](#) in its entirety.***

PAYMENT OF BILLS-COMMISSIONER RIDDICK:

*Commissioner Riddick moved, seconded by Commissioner Thomas, and **carried 5-0, to approve payment of the bills as reviewed.** (A list of the bills is on file in the Finance Department of the Office of the Clerk.)*

PUBLIC SAFETY ACKNOWLEDGMENT OF EXCELLENCE—ALLEN PARRISH:

Chairman Chandler acknowledged Mr. Parrish, who gave a Power-Point presentation reporting on the excellent pre-hospital care provided to the citizens of Bradford County by the staff of Emergency Medical Services and Public Safety Responders. This system of excellence is driven by the support of the County Commission, which provides cutting edge training, education and equipment.



Mr. Parrish expressed appreciation to the over 175 public safety responders and school personnel (largely made up of volunteers), who participated in the highly successful mass casualty bus accident drill held today.

(11-17-11 Workshop and Regular Meeting)

CONSIDER APPROVAL OF BUDGET RESOLUTIONS AND BUDGET AMENDMENTS TO CLOSE OUT FISCAL YEAR 2010-2011—JIM FARRELL:

Chairman Chandler recognized Mr. Farrell, who presented the budget resolutions and budget amendments as follows:

Mr. Farrell presented 2010-2011 line-item and departmental budget amendments.

Commissioner Thomas moved, seconded by Commissioner Lewis, and carried 5-0, to approve the [2010-2011 Budget Amendments](#) as presented.

Mr. Farrell the presented 2010-2011 Budget Amendment Resolutions. Mr. Farrell read the title of each resolution into the record.

--A RESOLUTION OF THE BRADFORD COUNTY BOARD OF COUNTY COMMISSIONERS APPROVING A \$35,851.00 INCREASE REVENUE AND EXPENDITURES IN THE GENERAL FUND (Volunteer Fire Dept. Grants)

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to Adopt the Resolution as presented. (The [Resolution was assigned No. 11-26.](#))

--A RESOLUTION OF THE BRADFORD COUNTY BOARD OF COUNTY COMMISSIONERS APPROVING A \$46,096.00 INCREASE IN REVENUE AND EXPENDITURES IN THE GENERAL FUND (Homeland Security and Local Mitigation Strategy Grants)

Commissioner Sellars moved, seconded by Commissioners Lewis, and carried 5-0, to Adopt the Resolution as presented. (The [Resolution was assigned No. 11-27.](#))

--A RESOLUTION OF THE BRADFORD COUNTY BOARD OF COUNTY COMMISSIONERS APPROVING A \$519,707.00 INCREASE IN REVENUE AND EXPENDITURES IN THE TRANSPORTATION TRUST FUND (SCRAP and CIGP)

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to Adopt the Resolution as presented. (The [Resolution was assigned No. 11-28.](#))

--A RESOLUTION OF THE BRADFORD COUNTY BOARD OF COUNTY COMMISSIONERS APPROVING A \$458,698.00 INCREASE IN REVENUE AND EXPENDITURES IN THE EMERGENCY SERVICES FUND (Enhanced 911 and State Funded 911 Grants)

Commissioner Thomas moved, seconded by Commissioner Sellars, and carried 5-0, to Adopt the Resolution as presented. (The [Resolution was assigned No. 11-29.](#))

--A RESOLUTION OF THE BRADFORD COUNTY BOARD OF COUNTY COMMISSIONERS APPROVING A \$13,512.00 INCREASE IN REVENUE AND EXPENDITURES IN THE MOSQUITO CONTROL FUND (State Grant)

Commissioner Lewis moved, seconded by Commissioner Sellars, and carried 5-0, to Adopt the Resolution as presented. (The [Resolution was assigned No. 11-30.](#))

(11-17-11 Workshop and Regular Meeting)

--A RESOLUTION OF THE BRADFORD COUNTY BOARD OF COUNTY COMMISSIONERS APPROVING A \$5,933.00 INCREASE IN REVENUE AND EXPENDITURES IN THE COMMUNITY DEVELOPMENT BLOCK GRANT FUND

*Commissioner Thomas moved, seconded by Commissioner Sellars, and **carried 5-0, to Adopt the Resolution as presented.** (The [Resolution was assigned No. 11-31.](#))*

COUNTY ATTORNEY REPORTS—WILL SEXTON: None.

SHERIFF REPORTS—GORDON SMITH:

A. CONSIDER APPROVAL OF CTS AMERICA INVOICE (\$68,422.75)(IGCF Approved 11-10-11)

Sheriff Smith requested approval to pay the \$68,422.75 CTS America invoice, which is the annual payment for software for Dispatch.

*Commissioner Lewis moved, seconded by Commissioner Thomas, and **carried 5-0, to approve [payment of the invoice](#) as requested.***

B. CONSIDER APPROVAL OF HASTY'S COMMUNICATIONS OF FL., INC. MOTOROLA QUOTE (\$1,180) (IGCF Approved on 11-10-11)

Sheriff Smith requested approval to pay the \$1,180 invoice for the purchase of two mobile radios and antennas.

*Commissioner Thomas moved, seconded by Commissioner Sellars, and **carried 5-0, to approve [payment of the invoice](#) as requested.***

Sheriff Smith expressed appreciation to everyone who participated in the mass casualty bus accident drill, which was a great success.

Commissioner Thomas expressed his appreciation to the Sheriff and Sheriff's staff for hosting the Volunteer Appreciation Banquet. The Sheriff has a wonderful staff and an amazing group of volunteers.

CLERK REPORTS—RAY NORMAN: None.

COUNTY MANAGER REPORTS—BRAD CARTER:

A. CONSIDER APPROVAL OF AMENDED AND TEMPORARY INTERLOCAL AGREEMENT FOR BUILDING INSPECTION AND PLAN REVIEW SERVICES BETWEEN CLAY COUNTY AND BRADFORD COUNTY

Mr. Carter presented the agreement for consideration. The amended agreement clarifies some language within the current arrangement and is retroactive to December 21, 2010.

*Commissioner Lewis moved, seconded by Commissioner Thomas, and **carried 5-0, to approve the Amended Interlocal Agreement as presented.***

B. DISCUSS REGIONAL COUNSEL LEASE AGREEMENT

Mr. Carter said that Mr. Kirby Jordan with Regional Counsel has made a [proposal](#) to lease office space from the County. The proposal is an annual lease for two suites in the courthouse annex, approximately 1200 square feet, for \$1,800 per month. A few modifications need to be made to the suites at a cost of approximately [\\$3,600.00](#). The V.A. Officer would be relocated to the space next to the Building and Zoning Department, providing more space and better accommodations for visitors.

Mr. Carter requested permission to negotiate the lease and bring it back to the Commission for approval.

*Commissioner Lewis moved, seconded by Commissioner Sellars, and **carried 5-0, to enter into a lease agreement with Regional Counsel.***

COMMISSIONER'S COMMENTS:

Commissioner Lewis commented on the following:

- Expressed appreciation to Mr. Carter and Ms. Rhoden for their service during his tenure as Chairman.
- Thanked the Commission for allowing him to serve as Chairman for the last year.

Commissioner Sellars commented on the following:

- Expressed appreciation to Commissioner Lewis for his service as Chairman.
- Thanked everyone for their participation in the mass casualty bus accident drill.

Commissioner Riddick commented on the following:

- Thanked Sheriff Smith and Capt. Starling for the Volunteer Appreciation Banquet.
- Expressed gratitude for the success of the mass casualty bus accident drill.
- The Santa Fe Lake boat ramp is in bad shape. For safety reasons, a portion of the dock has been removed. With the Board's permission, he would like to see what it would cost to make necessary repairs.

Commissioner Lewis said that with the price of metal and the number of thefts, it would be a good idea to try to keep the dock a wooden structure.

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Commissioner Riddick said that Clay Electric has already installed new lights. Mr. Funderburk and his crew at the Road Department , and the Sheriff's Office work crew have done great job.

(There was a consensus for Commissioner Riddick to move forward on a cost estimate.)

Commissioner Thomas commented on the following:

- Expressed his appreciation to all the emergency responders for their service to the County

CHAIRMAN COMMENTS—ROSS CHANDLER:

- Commended the County Commission and County staff.
- Workforce has a job incubator in Bradford County, which includes entrepreneur training. They are doing a great job training young people to become employable. Bradford County is represented well the quality of volunteers serving on the Board.

Chairman Chandler reminded the Commission to oppose Governor Scott's move toward legislation that will take oversight of Workforce away from local governments.

ADJOURN

There being no further business, the meeting adjourned at 7:10 p.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

ROSS CHANDLER, CHAIRMAN

ATTEST: _____
RAY NORMAN, CLERK OF COURTS

Minutes prepared by Marlene Stafford, Deputy Clerk