

**MINUTES OF  
BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA  
REGULAR SCHEDULED MEETING      6:30 P.M.  
THURSDAY, OCTOBER 13, 2011**

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The Bradford County Board of County Commissioners convened in a regular meeting on Thursday, October 13, 2011, at 6:30 p.m., in the County Commission Chambers at 945 North Temple Avenue, Starke, Florida.

**PRESENT:** Chairman Lewis, Commissioner Thomas, Commissioner Riddick, and Commissioner Sellars.

**ALSO PRESENT:** Brad Carter, County Manager; Rachel Rhoden, Administrative Assistant; Ray Norman, Clerk of Courts, Marlene Stafford, Deputy Clerk; Terry Brown, County Attorney; Jim Farrell, Finance Director; Allen Parrish, Emergency Services Director; Michael Heeder, Emergency Management Planner; Kelly Canady, Community Development Director; Mark Crawford, Press; Ricky Thompson, City Manager; Linda Johns, City Clerk; Sally Armstrong, Building and Zoning Clerk; Sheriff Smith; Capt. Smith, Capt. Boatwright; Christiann Hudson, 911 Mapping; Ray Shuford, Sheriff I.T. Director; and Mark Williams, M&R Construction.

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**CALL TO ORDER:** Chairman Lewis called the meeting to order at 6:30 p.m.

Chairman Lewis advised that the mid-month meeting was moved up a week. Commissioner Chandler had a previously scheduled meeting and is unable to be here.

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**PUBLIC COMMENTS:**

**Tom Tatum of Lawtey commented on the following:**

- Due to a common sense approach of the leadership of the County Commission and Constitutional Officers, Bradford County is running smoother than he has ever seen.
- Expressed his appreciation to the Volunteer Firefighters for their hard work and dedication and to Mr. Johns for his efforts to procure grants.
- Thanked all the County employees he has dealt with that have gone out of their way to treat him with kindness.
- Asked the Commission to work on reducing the millage rate next year.

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Mr. Carter asked the Chairman to deviate from the agenda and allow Sheriff Smith to make his presentation.

**LIFE SAVING AWARD ISSUED TO GEORGE KONKEL:**

Sheriff Smith presented Sgt. George Konkell with an [American Police Hall of Fame Life Saving Award](#) for his brave and courageous actions that saved the life of Charlie Williams, who suffered a heart attack while working the Security Desk. Sheriff Smith also credited others for their efforts during this emergent situation.

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**CONSENT AGENDA**

- A. MINUTES OF REGULAR SCHEDULED MEETING OF 08-18-11**
- B. EMS SIMPLEX GRINNELL PROPOSAL AND SERVICE AGREEMENT FOR FIRE AND SECURITY SERVICES (\$660.00)**

*Commissioner Thomas moved, seconded by Commissioner Sellars, and **carried 4-0, to approve the [Consent Agenda](#) in its entirety.***

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**PERMISSION TO APPLY FOR ASSISTANCE TO FIREFIGHTER GRANTS—MICHAEL HEEDER:**

Chairman Lewis recognized Mr. Heeder, who requested permission to apply for grants to purchase [vehicles and equipment for the Volunteer Fire Departments](#). Match requirements have been budgeted in the Volunteer Fire Department budget.

*Commissioner Thomas moved, seconded by Commissioner Riddick, and **carried 4-0, to authorize the application for the grants as requested.***

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**PERMISSION TO AWARD BIDS FOR THE TITLE SERVICES AND LEAD BASED PAINT INSPECTION SERVICES FOR FY 2010 CDBG PROGRAM DCA CONTRACT NO. 11DB-C5-03-14-01-H17—KELLY CANADY:**

Chairman Lewis recognized Ms. Canady, who presented the [bid recommendations](#).

**Lead Based Paint Inspection Services:**

*Commissioner Thomas moved, seconded by Commissioner Sellars, and **carried 4-0, to award the bid to PbO3 Environmental Testing & Services Co., Inc. for \$5,990.00***

**Title Services:**

*Commissioner Sellars moved, seconded by Commissioner Riddick, and **carried 4-0, to award the bid to Paul D. Newell for \$3,850.00.***

**APPROVE PAYMENT OF BILLS—COMMISSIONER THOMAS:**

*Commissioner Thomas moved, seconded by Commissioner Sellars, and **carried 4-0, to approve payment of the bills as reviewed.*** (A list of the bills is on file in the Finance Department of the Office of the Clerk.)

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**COUNTY ATTORNEY REPORTS—TERRY BROWN:**

**A. RESOLUTION OF MONUMENT PLACEMENT GUIDELINES**

Mr. Brown read the title into the record.

*Commissioner Sellars moved, seconded by Commissioner Thomas, and **carried 4-0, to adopt the Resolution as presented.*** ([The Resolution was assigned No. 2011-23.](#))

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**SHERIFF REPORTS—GORDON SMITH:** None.

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**CLERK REPORTS—RAY NORMAN:** None.

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**COUNTY MANAGER REPORTS—BRAD CARTER:**

**A. CONSIDER APPROVAL OF FINAL CHANGE ORDER FOR THE SENIOR CENTER (\$15,785.72)**

Mr. Carter presented the Change Order for consideration. The Change Order has been reviewed by the architect, Clerk Norman, Mr. Farrell, Mr. Sexton and himself, and is considered legitimate and unavoidable.

*Commissioner Thomas moved, seconded by Commissioner Sellars, and **carried 4-0, to approve the Change Order as presented.***

**B. DISCUSS COUNTY CONTINUING CITY OF STARKE ZONING FUNCTION**

Mr. Carter said that his purpose in requesting this discussion is simply to emphasize the fact that the County has two brand new staff members in a two person Zoning Department. There will be a substantial learning curve with the County's zoning issues, which will be exasperated even further by the dual systems under which they now operate. Based on their analysis, the City fees received do not cover the time and funds expended performing the City's zoning functions. The County is under no obligation to perform this function, since there has been no interlocal agreement for several years. The County does not provide zoning services to any other municipalities. The County would continue to provide building permits and inspection services to all municipalities since the state building code applies county-wide. It is a complexity issue because there are two complete zoning sets of regulations, systems and processes.

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Discussion ensued.

City Manager, Ricky Thompson said that the County has been performing the City's zoning for years and he would prefer a workshop with both Commissions and the two new employees before a final decision is made.

There was a general consensus to discuss the issue further before taking final action.

### **C. RECOMMENDATION FOR ZONING DIRECTOR**

Mr. Carter said that after careful consideration, he is recommending Mr. Randall W. Andrews for the Zoning Director position at a beginning annual salary of \$41,000.

*Commissioner Thomas moved, seconded by Commissioner Sellars, and **carried 4-0, to hire Randall W. Andrews as Zoning Director at a beginning annual salary of \$41,000.***

### **EMERGENCY ITEMS:**

Mr. Carter apologized for submitting emergency items to the Commission. However, both items are time sensitive.

### **CONSIDER APPROVAL OF TRANE PROPOSAL FOR COURTHOUSE CHILLERS AND LIBRARY CONTROLS (\$248,131.00)—BRAD CARTER:**

Mr. Carter explained that the funding for this item is covered in two specific line items in the approved budget. One being funded from the "dirty dirt money" and is a continuation of on-going projects associated with this vendor. As a part of the proposal, the \$20,000.00 owed to Trane for an Energy Audit will be eliminated. The proposal has been reviewed by Counsel.

*Commissioner Sellars moved, seconded by Commissioner Thomas, and **carried 4-0, to declare an emergency to take action on this item***

*Commissioner Thomas moved, seconded by Commissioner Sellars, and **carried 4-0, to accept the [proposal submitted by Trane for \\$248,131.00, as presented.](#)***

### **CONSIDER APPROVAL OF TEN-8 PROPOSAL FOR FIRE EQUIPMENT THROUGH A PIGGYBACK AGREEMENT (\$33,202.90)—BRAD CARTER:**

Mr. Carter said that this request represents an opportunity to purchase badly needed fire fighting equipment at a tremendous savings. The proposal has been reviewed by Counsel. The funds are available in the Fire Department budget.

Mr. Heeder expounded on the equipment being purchased.

*Commissioner Thomas moved, seconded by Commissioner Riddick, and **carried 4-0, to declare an emergency to take action on this item.***

*Commissioner Thomas moved, seconded by Commissioner Riddick, and **carried 4-0, to approve the purchase of the equipment from [Ten-8 Fire Equipment in the amount of \\$33,202.90.](#)***

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For information purposes, Mr. Carter advised that the State Supreme Court has ruled that county's are not required to provide office space to Regional Counsel, as has been done in the courthouse annex. With the Board's permission, he will negotiate a lease agreement with Regional Counsel and bring it back to the Board for approval.

There was consensus for Mr. Carter to move forward with the negotiations.

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**COMMISSIONER'S COMMENTS:**

**Commissioner Thomas commented on the following:**

--Thanked Mr. Tatum for his positive comments and input.

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**CHAIRMAN COMMENTS—EDDIE J. LEWIS:**

- Inquired about the status of [letter received from St. Johns River Water Management District](#) regarding a proposed 20-year water consumptive use permit.

Mr. Carter said that he is waiting a response from David Still with Suwannee River Water Management District. Paul Still has responded and suggested some education from the County's Extension Office. He wanted to contact both David and Paul so the County could object to the proposed permit, if there was any reason to do so. He will follow up in a couple of days to make sure the County submits a timely objection, if needed.

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**ADJOURN**

There being no further business, the meeting adjourned at 7:10 p.m.

**BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA**

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**CHAIRMAN**

**ATTEST:** \_\_\_\_\_  
**RAY NORMAN, CLERK OF COURTS**

Minutes prepared by Marlene Stafford, Deputy Clerk