

**MINUTES OF
BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA
REGULAR SCHEDULED MEETING 6:30 P.M.
THURSDAY, AUGUST 18, 2011**

The Bradford County Board of County Commissioners convened in a regular meeting on Thursday, August 18, 2011, at 6:30 p.m., in the County Commission Chambers at 945 North Temple Avenue, Starke, Florida.

PRESENT: Chairman Lewis, Commissioner Thomas, Commissioner Riddick, Commissioner Sellars and Commissioner Chandler.

ALSO PRESENT: Brad Carter, County Manager; Will Sexton, County Attorney; Rachel Rhoden, Administrative Assistant; Ray Norman, Clerk of Courts, Marlene Stafford, Deputy Clerk; Jim Farrell, Finance Director; Allen Parrish, Emergency Services Director; Terry McCarthy, Chief, Heilbronn Springs VFD; Mark Williams, M&R Construction; Robert Perone, Library Director; Pastor Mike Moore of First United Methodist Church; Brian Johns, Emergency Management Director; Mark Crawford, Press; Capt. Starling, Capt. Boatwright; and Capt. Smith.

CALL TO ORDER: Chairman Lewis called the meeting to order at 6:30 p.m.

PUBLIC HEARING

ENACTMENT OF ORDINANCE

--COMPREHENSIVE PLAN TEXT AMENDMENT APPLICATION NO. CPA 11-01 (BOCC):

Mr. Sexton read the title into the record. The Evaluation and Appraisal Report is required every seven (7) years and brings the County's Comprehensive Plan into compliance with any changes that have occurred in state law since then. The proposed ordinance makes no changes to the Comprehensive Plan other than those mandated by state law.

*Commissioner Thomas moved, seconded by Commissioner Sellars, and **carried 5-0, to adopt the Ordinance approving Comprehensive Plan Text Amendment Application No. CPA 11-01.** ([The Ordinance was assigned No. 2011-18.](#))*

Chairman Lewis called for public comments regarding the ordinance. There was no response.

PUBLIC COMMENTS:

Mr. Jordan Green—Florida Department of Transportation:

Chairman Lewis recognized Mr. Green, who provided an update on SE 144th (Mullins Grade). The County just completed the project from SR100 to the railroad. This will tie in with a project managed by

the Department of Transportation that will pick up the paving at the railroad track and pave parallel to the railroad track to the Hayes and Alexander intersection. This is a Safe Accountable Flexible Efficient Transportation Act Legacy of Users project. This construction is to begin some time next month and the bulk of work completed by the end of the calendar year. That will tie in to the next phase, a CIGP Agreement between DOT and the County, which will pick up and continue the connection between the Mullins Grade project, the Federal Transportation High Priority Project to pave what they are getting ready to pave, and then make the ultimate connection to HWY 301.

Commissioner Chandler asked if DOT plans to offer options and identify the best route for the last leg of the project. There are several residents of Lincoln City who are very opposed to any access points coming through their community. There are very few communities in Bradford County where African Americans are the majority; Lincoln City is one of them.

Mr. Green said that the route is not a DOT decision. DOT will provide funding and will take traffic counts and provide those counts to the County for analysis and determination of the best route to further the connection to HWY 301. DOT will get more particular where the project does connect to HWY 301, and will get involved if additional requirements are necessary.

Mr. Carter said that from conversations with Mr. Green, it is his understanding that although the route is ultimately the County's decision, DOT will assist the County and help weigh the pros and cons.

Mr. Green concurred with Mr. Carter. He would like to get traffic counts before and after the full paved connection. As part of that, also get counts for the other existing legs that are currently paved, which may help identify which one might be the one the traveling public uses. DOT can then help support the County to see what improvements are needed, if any. DOT realizes that this is a local project, but it is a local project that connects two state roads, which is why they are a partner.

Commissioner Lewis inquired about SCRAP and SCOP funding. Mr. Green indicated that the funding for the projects is doing well. They should be getting a list out soon. DOT District II always fairs very well in the SCRAP and SCOP programs, as it did again this year.

CONSENT AGENDA

- A. CONSIDER PERMIT FEE WAIVER FOR THERESSA EMS CARPORT AND SPEEDVILLE PARK
- B. CONSIDER APPROVAL OF SHIP SATISFACTION OF MORTGAGES
- C. CONSIDER APPROVAL OF EIGHTH AMENDMENT TO THREE-PARTY AGREEMENT BETWEEN BRADFORD COUNTY AND THE UNIVERSITY OF FLORIDA BOARD OF TRUSTEES "MEDICAL EXAMINER"
- D. CONSIDER APPROVAL OF SUPPORT LETTER FOR FIRST COAST MANAGEMENT SERVICES ON BEHALF OF MERIDIAN BEHAVIORAL HEALTHCARE, INC.

*Commissioner Chandler moved, seconded by Commissioner Thomas, and **carried 5-0, to approve the Consent Agenda in its entirety.***

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BRADFORD SOIL AND WATER CONSERVATION DISTRICT 2009/2010 ANNUAL REPORT—PAUL STILL:

Chairman Lewis recognized Mr. Still, who presented the [2009-2010 Annual Report](#) for the Bradford Soil and Water Conservation District. The report covered the following topics:

- Buzz Busters
- Invasive Plants Project
- Youth Education Programs
- Rain Barrel and Compost Unit Program
- Water Issues (SRWMD Workshop)
- Other Activities

During his presentation, Mr. Still said that one of the things he has proposed as part of the water planning process is to consider raising the level of Lake Sampson by installing a 3-4" plate on top of the existing gates, then that water can slowly drain out of the lake and keep the water flowing down Sampson River. SRWMD has a plan to remove the gates and install a fixed-control structure, which would likely mean lower lake levels during normal times.

STATE AID TO LIBRARIES AND CERTIFICATION OF THE DIRECTOR'S CREDENTIALS (State Aid to Libraries Grant Agreement)—ROBERT PERONE:

Chairman Lewis recognized Mr. Perone, who presented the State Aid to Libraries Grant Application and Agreement for consideration.

*Commissioner Thomas moved, seconded by Commissioner Chandler, and **carried 5-0, to approve the [State Aid to Libraries Grant Agreement](#).***

Mr. Perone then presented Certification of Credentials, as required by the State for Library Directors or Library Administrative Heads.

*Commissioner Chandler moved, seconded by Commissioner Sellars, and **carried 5-0, to accept the [Certification of Credentials](#) as presented.***

PAYMENT OF BILLS—COMMISSIONER CHANDLER:

*Commissioner Chandler moved, seconded by Commissioner Thomas, and **carried 5-0, to approve payment of the bills as reviewed.*** (A list of the bills is on file in the Finance Department of the Office of the Clerk.)

COUNTY ATTORNEY REPORTS—WILL SEXTON: None.

SHERIFF REPORTS—GORDON SMITH: None.

CLERK REPORTS—RAY NORMAN:

(Emergency Item):

Clerk Norman apologized for the emergent nature of these items. Changes to the State Mosquito Control Budget process did not allow sufficient time to meet the agenda deadline.

A. CONSIDER APPROVAL OF AMENDMENT TO THE 2010-2011 MOSQUITO CONTROL ANNUAL BUDGET

Clerk Norman presented an amendment to the 2010-2011 Mosquito Control budget for consideration. The County is receiving an additional \$41,167.00, requiring a budget amendment. These additional funds will roll-over into the 2011-2012 budget year, affecting that budget as well. The proposed amendment brings the total 2010-2011 Mosquito Control budget to \$136,366.00 from \$95,190.00.

*Commissioner Thomas moved, seconded by Commissioner Sellars, and **carried 5-0, to declare an emergency to proceed with consideration of this item.***

*Commissioner Thomas moved, seconded by Commissioner Chandler, and **carried 5-0, to approve the Budget Amendment as presented.***

B. CONSIDER APPROVAL OF THE 2011-2012 MOSQUITO CONTROL ANNUAL BUDGET

Clerk Norman presented the 2011-2012 Mosquito Control Annual Budget for consideration. When the Commission was presented the 2011-2012 Tentative Budget on July 15, 2011, the Mosquito Control total budget was \$93,178.00. When the \$41,167.00 is rolled-over, the total Mosquito Control budget is \$134,345.00.

Also, the Mosquito Control budget must be postmarked (submitted to the state) no later than September 15 each budget year. The County's first public hearing this year is set for September 15, necessitating the earlier approval of the Mosquito Control budget.

*Commissioner Thomas moved, seconded by Commissioner Sellars, and **carried 5-0, to declare an emergency to proceed with consideration of this item.***

*Commissioner Thomas moved, seconded by Commissioner Riddick and **carried 5-0, to approve the 2011-2012 Mosquito Control Budget as presented.***

There was brief comment regarding the requirements for the expenditure of the additional \$41,167.00.

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COUNTY MANAGER REPORTS—BRAD CARTER:

(Emergency Item):

A. CONSIDER APPROVAL OF EMS PATIENT “STAIR CHAIRS” (\$10,752.00)

Mr. Carter recommended emergency action to approve the purchase of “Stair Chairs”.

At the request of Mr. Carter, Mr. Parrish said that as explained in [the letter](#) included in the Commission packets, this purchase has been planned for some time for this fiscal-year budget. However, they have experienced some unfortunate repairs this year, so this purchase was postponed as long as possible to make sure there would be sufficient funding. To comply with audit requirements, the stair chairs need to be on site by October 1, thus necessitating the need for emergency action.

Mr. Parrish then explained the need for the sole-source purchase of the stair chairs.

*Commissioner Chandler moved, seconded by Commissioner Thomas, and **carried 5-0, to declare an emergency to proceed with consideration of this item.***

*Commissioner Thomas moved, seconded by Commissioner Chandler, and **carried 5-0, to approve the purchase as presented.***

(Emergency Item):

B. CONSIDER APPROVAL OF SENIOR CENTER QUOTE FROM PRIDE FURNITURE (16,365.26—STATE CONTRACT)

Mr. Carter requested emergency declaration to approve the purchase of furniture for the Senior Center, from Pride Furniture Group, via state contract, [in the amount of \\$16,365.26](#). The furniture, although modest, is quality furniture and will serve the seniors well.

*Commissioner Thomas moved, seconded by Commissioner Sellars, and **carried 5-0, to declare an emergency to proceed with consideration of this item.***

*Commissioner Chandler moved, seconded by Commissioner Sellars, and **carried 5-0, to approve the purchase of the furniture as presented.***

(Emergency Item):

C. CONSIDER APPROVAL FOR PURCHASE OF FIRE TRUCK (\$20,000.00)

Mr. Carter said that Chief Terry McCarthy was instrumental in locating the truck. Although the truck is a 2007 model, it has been kept in storage and it is like new with only 161 miles on it. There is a tremendous need for another brush truck. Mr. Carter advised that there are funds in VFD budget. However, he requested that the truck be purchased with fiscally constrained funds, with the understanding that the VFD will reimburse that fund after October 1.

Chairman Lewis said that Heilbronn Springs VFD will receive this truck and in turn, Heilbronn will pass one of its brush trucks to one of the other departments.

Chief McCarthy provided additional details regarding the truck.

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Commissioner Thomas moved, seconded by Commissioner Sellars, and carried 5-0, to declare an emergency to proceed with consideration of this item.

Commissioner Thomas moved, seconded by Commissioner Sellars, and carried 5-0, to approve the purchase of the truck for \$20,000.00 from fiscally constrained funds, with the VFD reimbursing fiscally constrained funds after October 1.

(Emergency Item):

D. REDISTRICTING COMMITTEE APPOINTMENTS

Mr. Carter presented a [list of proposed committee members](#) for consideration. Each commissioner, as well as the corresponding school board members, has selected a representative from their district to serve on the committee. Mr. Sexton will serve on the committee representing the County Commission.

Chairman Lewis said that Mr. Vaughan needs to move forward with the redistricting process and asked the Commission to declare an emergency to consider the approval of the committee.

Commissioner Thomas moved, seconded by Commissioner Riddick, and carried 5-0, to declare an emergency to proceed with consideration of this item.

Commissioner Sellars said that Mr. Cooper should be included on the committee representing the School Board.

Mr. Carter said that he assumed Mr. Cooper would serve on the committee. However, he did not want to be presumptive by adding him if it was something the School Board wanted to handle. The list can be amended to include Mr. Cooper.

Commissioner Sellars said that it would be appropriate to add him. Mr. Cooper has indicated that he needed to be on the committee on behalf of the School Board.

Commissioner Sellars moved, seconded by Commissioner Riddick, and carried 5-0, to approve the Redistricting Committee, with Mr. Sexton representing the County Commission and Mr. Cooper representing the School Board.

Mr. Sexton said that it is worth noting that regardless of what the committee comes up with, at the end of the day, the final decision is up to the County Commission, even if the School Board disagrees.

COMMISSIONER'S COMMENTS:

Commissioner Chandler commented on the following:

- In reviewing the bills, the fees charged by the Health Department for a permit for a well and septic seem excessive.

This incited discussion.

Mr. Carter said that he would check with Ms. Holland to confirm how the fees are calculated and how they are structured.

(At 7:28 p.m., Sheriff Smith joined the meeting.)

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(Commissioner Chandler comments continued):

- He hopes the additional funding received for Mosquito Control means additional spraying to benefit the citizens.

Mr. Carter said that the funds would make it possible to put a third vehicle/sprayer on the road.

There was some discussion concerning the methodology used for spraying and state requirements.

Commissioner Riddick commented on the following:

- Thanked Chief McCarthy for his dedication to the Volunteer Fire Department.

Commissioner Thomas commented on the following:

- In spite of all the rain, the Road Department is doing their best to keep up with the mowing. There are only four mowers and three tractors and one of the tractors is out of service. Especially with school beginning next week, there may be a point when it is necessary to purchase another tractor, not necessarily a new one.

CHAIRMAN COMMENTS—EDDIE J. LEWIS:

- Expressed his appreciation to County staff and leadership.

Chairman Lewis recognized Sheriff Smith, who reported on the following:

- A “Back to School Giveaway” is scheduled for Saturday, August 20, at 4:00 p.m. at the fairgrounds.
- A safety checkpoint will be held Friday, August 19 at the intersection of Market Road and HWY 301 North.
- The Guns and Hoses football event was a great success.

In response to Commissioner Thomas’ request, Commissioner Chandler asked Mr. Carter and Clerk Norman to explore the options regarding purchasing another tractor for the Road Department.

ADJOURN

There being no further business, the meeting adjourned at 7:35 p.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

EDDIE J. LEWIS, CHAIRMAN

ATTEST: _____
RAY NORMAN, CLERK OF COURTS