

**MINUTES OF
BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA
REGULAR SCHEDULED MEETING 6:30 P.M.
THURSDAY, FEBRUARY 17, 2011**

The Bradford County Board of County Commissioners convened in regular session on Thursday, February 17, 2011, at 6:30 p.m. in the County Commission Chambers at 945 North Temple Avenue, Starke, Florida.

PRESENT: Chairman Lewis, Commissioner Thomas, Commissioner Riddick, Commissioner Sellars and Commissioner Chandler.

ALSO PRESENT: Brad Carter, County Manager; Sandra Harrell, Administrative Assistant; Terry Brown, County Attorney; Marlene Stafford, Deputy Clerk; Jim Farrell, Finance Director; Nora Thompson, Zoning Director; Mark Crawford, Press; Capt. Starling; Capt. Boatwright; Brian Johns, Emergency Management Director.

CALL TO ORDER: Chairman Lewis called the meeting to order at 6:30 p.m.

Chairman Lewis deviated from the agenda and called for **public comments** regarding the **Building Department**.

Mr. Carter advised that concerns expressed at the last Commission meeting were addressed at a meeting held last week with County staff, David Connor and some of his staff from Clay County, and Jim Temple, the spokesperson for our local contractors.

Concern: Having an inspector five days a week.

Resolution: Mr. Connor was receptive to providing an inspector five days a week (if there are inspections to be done), beginning next week.

Concern: Direct communication/access with him and his staff.

Resolution: Mr. Connor agreed and direct communication should not be an issue.

Concern: Improving the plans review process.

Resolution: The County will send a daily courier (if needed) to deliver and pick-up plans. Plans will be reviewed on a first come, first serve basis; the same priority afforded to Clay County contractors.

Chairman Lewis asked Mr. Carter to address the cost savings of entering into an Interlocal Agreement with Clay County.

Mr. Carter said that an Interlocal Agreement with Clay County is a viable option that he believes would be a cost savings for the County. The revised proposed Interlocal Agreement is based on a percentage of the County's Building fees, ensuring that the County's expenditures would not be more than revenues generated through the fees. However, a regular salary is due whether or not you take in any fees. The Interlocal Agreement could continue as long as the economy dictates, or until either party is dissatisfied. If the agreement proves unsuccessful, he would be the first to admit it and move toward hiring a Building Code Administrator.

(02-17-11 Regular Meeting)

Chairman Lewis then opened the floor for **public comments**. The following individuals addressed the Commission: Jim Temple, Arthur Masters, and Clay Wilson, (Contractors); David Connor (Clay County Building Department); and Tommy Tatum.

Discussion ensued.

There was a consensus of the Board to try the Interlocal Agreement process, and to re-evaluate in 30 days. If the process does not work, or if the economy picks up, the Commission will take steps to fill the Building Code Administrator position.

Mr. Carter said that he would monitor the process closely. He encouraged the contractors to contact him with any problems. He will try to work through the problems as they arise. If they cannot be resolved, he will report to the Commission. He would like to schedule a meeting with Mr. Connor and his staff and invite the contractors. This should help establish communication, rapport and ground rules between Clay County and the contractors.

There was additional discussion.

Chairman Lewis said that he feels the proposed Interlocal Agreement is a good temporary fit. He encouraged the contractors to be patient and work with the County.

PUBLIC HEARING

ENACTMENT OF ORDINANCE

--ADDITIONAL TEMPORARY 365-DAY MORATORIUM ON IMPACT FEES—TERRY BROWN:

Mr. Brown read the title into the record.

*Commissioner Thomas moved, seconded by Commissioner Chandler and **carried 5-0, to adopt the Ordinance as presented.** (The [Ordinance was assigned No. 2011-03.](#))*

Commissioner Thomas inquired about the possibility of a two-year moratorium instead of one year. Mr. Brown said that could be addressed next year, but for now it must be adopted as advertised, which is for one year.

CONSENT AGENDA

A. MINUTES OF REGULAR MEETING OF JANUARY 20, 2011

*Commissioner Chandler moved, seconded by Commissioner Thomas, and **carried 5-0, to approve the Consent Agenda in its entirety.***

(02-17-11 Regular Meeting)

PAYMENT OF BILLS—COMMISSIONER SELLARS:

*Commissioner Sellars moved, seconded by Commissioner Chandler, and **carried 5-0, to approve payment of the bills as reviewed.***

PUBLIC COMMENTS:

Tommy Tatum—Impact Fees

--Appreciates the moratorium on the Impact Fees. However, he would like to see the Commission do away with it completely.

COUNTY ATTORNEY REPORTS—TERRY BROWN: None.

SHERIFF REPORTS—GORDON SMITH: None.

CLERK REPORTS—RAY NORMAN: None.

COUNTY MANAGER REPORTS—BRAD CARTER:

A. EMS WRITE-OFFS OF \$106,333.39—Allen Parrish

Mr. Parrish presented the write-offs for consideration.

*Commissioner Chandler moved, seconded by Commissioner Sellars, and **carried 5-0, to approve the write-offs as presented.***

B. S.H.I.P. HOME REPAIR LOANS—NOT TO EXCEED \$19,000

Mr. Carter presented the loans for consideration.

*Commissioner Thomas moved, seconded by Commissioner Sellars, and **carried 5-0, to approve the loans as presented.***

C. CONSIDER ACCEPTANCE OF DHS CONTRACTOR FOR HOMELAND SECURITY GRANT AGREEMENT—Brian Johns

Mr. Johns advised that Emergency Management received a Homeland Security grant for \$89,298.00. A Request for Qualifications was advertised. It is his recommendation to award the contract to The Management Experts, LLC and approve a Task Authorization.

*Commissioner Thomas moved, seconded by Commissioner Sellars, and **carried 5-0, to award the contract to The Management Experts, LLC for \$89,298.00, and to approve the Task Authorization.***

D. CONSIDER APPROVAL OF CONTRACT FOR SENIOR CENTER

Incited by inquiry of Chairman Lewis, Mr. Carter addressed the City's hesitancy to approve the proposed site plan and the City's impact fee.

Mr. Carter said that at the Commission's last meeting the bid was awarded to M&R Construction. Subsequent to the bid award and through negotiations with M&R Construction, the contract amount has been reduced to \$414,594.00. The contract will read \$257,156.00 payable to the Contractor and \$157,438.00 in direct purchases. He and the Clerk agree that at this point, the project is within budget.

Mr. Taylor (Architect) explained the mechanisms used to reduce the costs. Permits have been secured from Suwannee River Water Management District and FDOT. The City's engineer recommended approval of the site plan, which for some reason was not accepted.

The proposed contract contains the modified amounts, and has been provided to Mr. Brown's office. Mr. Carter has reviewed the contract. Once the Commission approves issuance of the contract, M&R will secure the bond and insurance and will then return the contract, bond and insurance to the County for review and signature, to consummate the agreement. The County has committed to the Department of Elder Affairs to provide them a Letter of Intent to award the contract to secure the grant.

Mr. Brown advised that there are two options: 1) Authorize the execution of the contract upon proof of the availability of the grant monies from the Department of Elder Affairs; 2) To direct his office to add an addendum to the contract, making the contract contingent upon receipt of grant funds from the Department.

(There was brief discussion regarding the approval of the site plan.)

*Commissioner Thomas moved, seconded by Commissioner Chandler, and **carried 5-0, to authorize the execution of the contract, providing that the County is in receipt of confirmation from the Department of Elder Affairs as to the availability of the grant monies.***

E. STATUS UPDATE ON BUILDING OFFICIAL

(This item was addressed at the beginning of the meeting.)

COMMISSIONER'S COMMENTS:

Commissioner Chandler commented on the following:

- He and Mr. Carter attended the Rural Economic Summit. There are significant economic development funds available to the County that have been overlooked. He and Mr. Carter are going to review and report to the Commission.

There was brief discussion.

Commissioner Riddick commented on the following:

- Due to a conflict, he requested that the March 17 Regular Meeting be changed.

After some discussion, there was consensus to cancel the March 17 Regular Meeting as long as no zoning matters have been advertised, or there are no other matters of great importance that need to be addressed. If so, the meeting will be rescheduled. (Following the meeting, it was confirmed that no zoning matters were advertised and the meeting was cancelled.)

CHAIRMAN COMMENTS—EDDIE J. LEWIS:

- A draft copy of the proposed Internet Café Ordinance has been provided to the Commission. It will be advertised for adoption at the March 7 Regular Meeting.

ADJOURN

There being no further business, the meeting adjourned at 7:54 p.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

EDDIE J. LEWIS, CHAIRMAN

ATTEST: _____
RAY NORMAN, CLERK OF COURTS

Minutes prepared by Marlene Stafford, Deputy Clerk