

**MINUTES OF
BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA
REGULAR SCHEDULED MEETING 9:30 A.M.
MONDAY, FEBRUARY 7, 2011**

The Bradford County Board of County Commissioners convened in regular session on Monday, February 7, 2011, at 9:30 a.m. in the County Commission Chambers at 945 North Temple Avenue, Starke, Florida.

PRESENT: Chairman Lewis, Commissioner Thomas, Commissioner Riddick, Commissioner Sellars and Commissioner Chandler.

ALSO PRESENT: Brad Carter, County Manager; Sandra Harrell, Administrative Assistant; Terry Brown, County Attorney; Marlene Stafford, Deputy Clerk; Jim Farrell, Finance Director; Allen Parrish, Emergency Services Director; Brian Johns, Emergency Management Director; Ray Shuford, Sheriff IT Director; Jerome Kelley, County Engineer; Angela Macey, Community Development Director; Mark Crawford, Press; Donny Wise, Solid Waste Director; Capt. Starling; Sheriff Smith; Capt. Boatwright and Capt. Smith.

CALL TO ORDER: Chairman Lewis called the meeting to order at 9:30 a.m.

Chairman Lewis deviated from agenda to take **public comments** from contractors concerning the **Building Department**.

The following contractors expressed concerns relating to the lack of an in-house Building Code Administrator: Mark Williams, Jim Temple, Arthur Masters, Warren Stevenson and Adam Stevenson.

Issues addressed were not limited to but included:

- Inspections performed only two days a week (Getting inspections in a timely manner)
- Contract with Clay County Building Department
- Plans review
- Un-permitted Construction
- Communication between contractors and Clay County Building Department
- Full-time Building Code Administrator

DIRECTIVE:

Mr. Carter said that all the concerns are legitimate and they have been trying to work through them. He would like to contact Clay County to see if they can work out the issue of daily inspections. If not, then the County may need to look into advertising for a full-time Building Code Administrator.

There was a consensus to make whatever changes necessary to improve the process, even if it ultimately means advertising for a full-time Building Code Administrator.

Mr. Carter said that he would make this a top priority.

**PUBLIC HEARING
ENACTMENT OF ORDINANCE**

--AMENDING ORDINANCE NO. 2011-01 TO PROVIDE PRIORITY FOR LOCAL PREFERENCE BIDDERS—TERRY BROWN:

Mr. Brown presented the ordinance for consideration. He read the title into the record.

Chairman Lewis opened the public hearing. There being no response, the public hearing was closed.

*Commissioner Thomas moved, seconded by Commissioner Sellars, and **carried 5-0, to adopt the ordinance as presented.** (The [Ordinance was assigned No. 2011-02.](#))*

CONSIDERATION OF ROAD DEPARTMENT SUPPORT FOR SE 3RD STREET AND SE 5TH AVENUE MSBU PROJECT—COMMISSIONER RIDDICK:

Commissioner Riddick said that after further review of the estimated cost (with the help of the County Road Department) he would like to cap the resident's portion of the cost at \$94,520.00, plus interest. They can take this figure to the residents in an attempt to get the 75% requirement met.

Chairman Lewis reminded everyone that the Commission is in favor of the Road Department assisting, as long as it does not hinder normal maintenance and that they leave the project to handle an emergency, if need be.

Chairman Lewis asked what happens should the project exceed the \$94,520.00. Mr. Brown said that the \$94,520.00 is a means to advise the residents what they would be committing to repay to the County, and that the County is committing to move forward with the project once all the necessary paperwork is complete.

*Commissioner Thomas moved, seconded by Commissioner Chandler, and **carried 5-0, to provide Road Department assistance on the project.***

PAYMENT OF BILLS:

Commissioner Sellars moved, seconded by Commissioner Thomas, and **carried 5-0, to approve payment of the bills as reviewed.** (A list of bills is on file in the Finance Department of the Office of the Clerk.)

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PUBLIC COMMENTS:

Terry Hannah of 879 NE 185th St., Starke—Placement of Gate on County Road

Mr. Hannah said that since the road has been paved, people have been turning around in his yard, getting stuck and stopping to relieve themselves. To alleviate the problem, he installed a gate that evidently a neighbor and the County does not approve of. To help alleviate his problems, Mr. Hannah asked if the Board could initiate limited access on the road.

Mr. Brown said that he understands Mr. Hannah's need, but there are other public concerns and public interests involved with the County authorizing limited access.

Commissioner Chandler said that County could put signs up to deter the traffic, but there can be no gate or barricades on a public road. The Sheriff's Office should handle any problems.

Mr. Carter said that he believes a "No-Thru Traffic" and a "Dead-End" sign are in place. The addition of rumble strips is a possibility.

Sheriff Smith said that they would do whatever they could to assist Mr. Hannah.

Chairman Lewis asked Mr. Hannah to remove the gate/barricade.

COUNTY ATTORNEY REPORTS—TERRY BROWN:

A. RESOLUTION—BUILDING AND ZONING DEPARTMENT FEES

Mr. Brown read the title into the record.

*Commissioner Chandler moved, seconded by Commissioner Thomas, and **carried 5-0, to adopt the Resolution as presented.** (The [Resolution was assigned No. 2011-04.](#))*

B. RESOLUTION--COMPREHENSIVE PLAN AND LAND DEVELOPMENT REGULATIONS SCHEDULE OF USER FEES

Mr. Brown read the title into the record.

*Commissioner Chandler moved, seconded by Commissioner Sellars, and **carried 5-0, to adopt the Resolution as presented.** (The [Resolution was assigned No. 2011-05.](#))*

C. CONSIDER APPROVAL OF GENERAL WARRANTY DEED TO TRANSFER WATER TOWER/LIBRARY PROPERTY

Mr. Brown advised that the warranty deed conveys to the City of Starke lands on which the City's water tower stands.

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Chairman Lewis explained that when the County and City swapped properties for the construction of the new library, the County mistakenly ended up with the water tower, which belongs to the City.

*Commissioner Thomas moved, seconded by Commissioner Chandler, and **carried 5-0, to approve the execution of the deed and the transfer of property***

SHERIFF REPORTS—GORDON SMITH:

- Via Power-Point, Sheriff Smith presented his 2010 Annual Report.



- He strongly opposes Internet Cafes and is working with the County Attorney to develop an ordinance prohibiting them in Bradford County.
- Reminded everyone about the annual Boots-N-Bar-B-Q festivities this weekend. There will be several money-raising events.
- Saturday, February 12, Bradford County Sheriff's Office will be playing Baker County in the flag football Pig Bowl. All proceeds go to charity. March 12, it will be in Bradford County.
- He is working with Mr. Carter and Mr. Johns to have 9-1-1 completely under the Sheriff's Office.
- CART (Child Abduction Recovery Training) will be taking place on Wednesday, February 9. Please do not be alarmed with the additional law enforcement activity in the area.

Commissioner Thomas thanked Sheriff Smith for the vehicles recently donated to the County.

Mr. Brown addressed the Internet Café ordinance. Baker County adopted an Internet Café ordinance to stem the potential outgrowth of those businesses from Duval County. Mr. Brown strongly urged the Commission to follow suit as soon as possible. He will forward a copy of Baker's ordinance to Sheriff Smith for his review and then bring it to the Commission for consideration.

CLERK REPORTS—RAY NORMAN: None.

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COUNTY MANAGER REPORTS—BRAD CARTER:

A. RESOLUTION FOR D.O.T. RAILROAD REIMBURSEMENT AGREEMENT FOR RAILROAD CROSSING ON CR225/LAKE STREET

Mr. Carter presented the agreement. There is no cost to the County except for routine maintenance.

Mr. Brown read the resolution title into record.

*Commissioner Sellars moved, seconded by Commissioner Thomas, and **carried 5-0, to adopt the Resolution as presented.** (The [Resolution was assigned No. 2011-06.](#))*

B. FLORIDA'S HARDEST HIT PROGRAM PRESENTATION—ANGELA COOPER

Via Power-Point, Ms. Cooper gave an overview of Florida's Hardest Hit Program.



With the Board's approval, she will be attending training in March and subsequently will be bringing a recommendation to the Commission.

There was a consensus to approve the training.

C. PUBLIC DISCLOSURE OF CONFLICT OF INTEREST FOR FY2009 CDBG EMERGENCY SET-ASIDE PROGRAM CDA CONTRACT NO. 11DB-L4-03-14-01-NE1—ANGELA COOPER

Ms. Cooper advised that the Commission and staff must disclose any relation to the three applicants for the CDBG Emergency Set-Aside Program. The only person she has not spoken to is Clerk Norman and she will take care of that upon his return.

There was no disclosure of conflict.

D. BID RECOMMENDATION FOR LEAD INSPECTION & TESTING AND TITLE SEARCH & INSURANCE SERVICES—ANGELA COOPER

Mr. Carter presented the bid recommendations.

--Mr. Paul D. Newell, P.A. was the low bidder for Title Search and Insurance Services at \$4,080.00.

*Commissioner Chandler moved, seconded by Commissioner Sellars, and **carried 5-0, to award the bid to the low bidder, Paul D. Newell, P.A., as recommended.***

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--Associated Consulting Professionals, Inc. was the low bidder for Lead Inspection and Testing at \$5,200.00

*Commissioner Chandler moved, seconded by Commissioner Sellars, and **carried 5-0, to award the bid to the low bidder, Associated Consulting Professionals, Inc., at \$5,200.00, as recommended.***

At 11:00 a.m., Chairman Lewis called a recess.

Chairman Lewis called the meeting back to order at 11:05 a.m.

E. CONSIDER APPROVAL OF GRANT APPLICATIONS—ALLEN PARRISH

**90/10 Matching Grant for Purchase of (1) Ambulance
75/25 Matching Grant for Protective Gear
County Awards Grant (No Match)**

Mr. Parrish requested permission to apply for [three grants](#). The first two grants will be submitted and evaluated as 90/10 and 75/25 matching grants. Whichever the Department of Health awards to the County, we will be glad to accept, and in either case, match monies are budgeted.

*Commissioner Thomas moved, seconded by Commissioner Sellars, and **carried 5-0, to grant permission to apply for the grants as requested.***

F. CONSIDER APPROVAL OF IGCf ANNUAL PAYMENT FOR CAD SYSTEM (\$68,422.75—Approved by IGCf Committee 1-20-11)—BRIAN JOHNS

Mr. Johns presented the [IGCF expenditure request](#). There will be two more annual installments. Funds are available in the IGC Fund.

*Commissioner Thomas moved, seconded by Commissioner Sellars, and **carried 5-0, to approve the IGCf Expenditure request as presented.***

G. BID RECOMMENDATION FOR BRADFORD SENIOR CENTER

Mr. Carter asked the project architect, Robert Taylor, to present the recommendation.

Mr. Taylor said that eight bids were received ([bid tabulation](#)). He has reviewed the credentials of the three low contractors, Harrell Construction, M&R Construction and Pipeline Contractors. There are no reservations or hesitations in recommending the three based on the merits of their credentials. Focusing on the two low contractors, Harrell Construction was the apparent low bidder on the base bid alone, and M&R Construction, was the next low bidder.

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RECOMMENDATION:

--**Acceptance of the first two Additive Alternates.** Additive Alternate No. 1 is the addition of an exterior insulation and finish system, which would make the building more energy efficient and would enhance the appearance of the building. Additive Alternate No. 2 changes the front door of the building from metal to storefront, which is much more attractive.

Once Alternates 1 and 2 are added to the base bid of M&R Construction, it would make them the apparent low bidder, at \$443,127.00. Adding Alternates 1 and 2 to Harrell Construction, their bid would be \$443,400.00, for a difference of about \$273.00.

Therefore, they would like to recommend the acceptance of M&R Construction, plus Additive Alternates 1 and 2, for \$443,127.00.

*Commissioner Chandler moved, seconded by Commissioner Riddick, and **carried 5-0, to accept Additive Alternates 1 and 2, and accept the best low bid of M&R Construction at \$443,127.00.***

COMMISSIONER'S COMMENTS:

Commissioner Chandler commented on the following:

--He and Mr. Carter will be attending the final day of the Rural Summit on **Economic Development** scheduled for February 16-18.

Commissioner Riddick commented on the following:

--He expressed appreciation to the Sheriff's Office for increasing patrol of the south end of the County.

--Thanked the Commission for supporting the MSBU paving project.

CHAIRMAN COMMENTS—EDDIE J. LEWIS:

--He would like the Building Department issues resolved.

Mr. Carter said that during the recess, he asked the contractors to appoint a spokesperson to represent them during discussions with Clay County. They have chosen Mr. Jim Temple.

--Mr. Hannah needs to remove the gate/barricade he installed in a timely manner.

Sheriff Smith said that Mr. Hannah has already received one letter from the County Attorney. A second letter with a "deadline" to remove the gate would be appropriate. His office would deliver the letter. If he does not remove the gate, then the County can take its equipment out there and remove it.

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Chairman Lewis recognized Mr. Tommy Tomlinson, who asked if it would be possible to hire a Building Code Administrator for residential projects and contract out the commercial projects.

Mr. Carter said that would be an option, but not sure it would generate any cost savings. With DBPR oversight, the best way to handle it is to have someone who is certified to do it all, leaving no room for any gray areas or misunderstandings.

ADJOURN

There being no further business, the meeting adjourned at 11:19 a.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

EDDIE J. LEWIS, CHAIRMAN

ATTEST: _____
RAY NORMAN, CLERK OF COURTS

Minutes prepared by Marlene Stafford, Deputy Clerk