

(12-16-10 Regular Meeting)

**MINUTES OF
BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA
REGULAR SCHEDULED MEETING 6:30 P.M.
THURSDAY, DECEMBER 16, 2010**

The Bradford County Board of County Commissioners convened in regular session on Thursday, December 16, 2010, at 6:30 p.m. in the County Commission Chambers at 945 North Temple Avenue, Starke, Florida.

PRESENT: Chairman Lewis, Commissioner Thomas, Commissioner Riddick, Commissioner Sellars and Commissioner Chandler.

ALSO PRESENT: Brad Carter, County Manager; Sandra Harrell, Administrative Assistant; Terry Brown, County Attorney; Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk; Jim Farrell, Finance Director; Allen Parrish, Emergency Services Director; Tim Wilson, CED; Paul Funderburk, Road Superintendent; Angela Macey, Community Development Director; DZ Griffis, Facility Maintenance Director; Nora Thompson, Zoning Director; Dale Manning, Building Code Administrator; Robert Perone, Library Director; Donny Wise, Solid Waste Director; Winifred Holland, Health Department Director; Jerome Kelley, County Engineer; Brian Johns, Emergency Management Director; and Derek Alvarez, Mapping.

CALL TO ORDER: Chairman Lewis called the meeting to order at 6:30 p.m.

REVIEW SAMPSON LAKE CONTROL STRUCTURE—BRAD CARTER:

Mr. Carter presented an Interlocal Agreement with Suwannee River Water Management District for Cooperative Funding for Maintenance of Lake Sampson Control Structure. SRWMD has recommended a vendor they believe to have the expertise to complete the work. They have also offered to provide 50% of the funding, which amounts to about \$3,000.00, to assist the County with the project.

Since SRWMD has issued a notice of violation relative to the deficiency of the operation of the structure, there is a recommendation to entertain this item as an emergency item. To expedite the repair, the Commission would also need to identify the recommended vendor as a sole source. The County Attorney concurs with the recommendation.

Chairman Lewis recapped recent events leading up to the necessity of the proposed Interlocal Agreement.

*Commissioner Chandler moved, seconded by Commissioner Thomas, and **carried 5-0, to declare an emergency.***

*Commissioner Thomas moved, seconded by Commissioner Chandler, and **carried 5-0, to approve the Interlocal Agreement with Suwannee River Water Management District, as presented.***

(12-16-10 Regular Meeting)

Commissioner Chandler moved, seconded by Commissioner Sellars, and carried 5-0, to award a contract to Boone as a sole source provider.

Mr. Carter advised that they expect to receive the original contract in the next couple of days, at which time Chairman Lewis will execute it.

At the request of Chairman Lewis, Mr. Johns addressed the public relative to the **Illinois Pond Weed** problem in Sampson Lake.

Chairman Lewis opened the floor for public comments regarding the **Sampson Lake Control Structure**, at which time Carol Duke, Dick Harmon and Gary Brown addressed the Commission and discussion resulted. There was also brief discussion concerning the **dredging of Rowell Lake**.

CONSENT AGENDA

A. INVENTORY SURPLUS LIST

Commissioner Sellars moved, seconded by Commissioner Chandler, and carried 5-0, to approve the [Consent Agenda](#).

PAYMENT OF BILLS—CHAIRMAN LEWIS:

Chairman Lewis recommended payment of the bills as reviewed.

Commissioner Thomas moved, seconded by Commissioner Sellars, and carried 5-0, to approve payment of the bills as reviewed. (A list of the bills is on file in the Finance Department of the Office of the Clerk.)

PUBLIC COMMENTS:

Tommy Tatum – Support of VFD and LDR Committee:

--Expressed appreciation to all the agencies who responded to the sawmill fire. He encouraged continued support of the Volunteer Fire Department.

--Regardless of the recommendations that the LDR Committee will make, the Commission should always leave room for special exceptions.

COUNTY MANAGER'S ANNUAL REPORT

At the direction of Mr. Carter, the following Department Heads presented an annual report for their respective departments:

Agriculture Extension Service—Tim Wilson (Power-Point Presentation—see below)

Building Department—Dale Manning (Power-Point Presentation—see below)

Emergency Management—Brian Johns

Emergency Medical Services—Allen Parrish ([Presented written report](#))

Facility Maintenance—DZ Griffis ([Presented written report](#))

Health Department—Winnie Holland

(12-16-10 Regular Meeting)

At 8:00 p.m., Chairman Lewis called a five-minute recess.
Chairman Lewis called the meeting back to order.

(Department Head Annual Reports continued):

Public Library—Robert Perone

S.H.I.P.—Angela Cooper (Power-Point Presentation—see below)

Solid Waste—Donny Wise (Power-Point Presentation—see below)

(During Mr. Wise's presentation, there was consensus that the collection sites be closed on Christmas Eve and Christmas Day and to re-open on Sunday.)

Road Department—Paul Funderburk

Zoning Department—Nora Thompson



Ag Extension

Comm. Devel.

Building Dept.

Solid Waste

Mr. Carter said that the caliber of the Director's from which the Commission has just heard, coupled with the support and flexibility that the Commissioners provide is why it is a distinct privilege to serve as County Manager. The state of the County is stable. However, we are very mindful of the downturn in revenues and will continue to execute the Commission's philosophy of being very judicious with the taxpayer's money.

COUNTY ATTORNEY REPORTS—TERRY BROWN:

A. SE 144TH AVE. (FDOT FINANCIAL ID#417311-1-58-1) AWARD BID OF \$510,879.03 TO SECOND LOWEST BIDDER—OSTEEN BROS., INC.

Mr. Brown reported that Chairman Lewis has signed a letter declaring a conflict of interest regarding this item. (Mr. Brown read the [letter](#) into the record.) ([Form 8B](#) was executed by Chairman Lewis.)

Mr. Brown advised that he County has received [correspondence from Ellington Construction](#) requesting permission to withdraw their bid on this section of the road.

Chairman Lewis turned the gavel over to Vice-Chairman Chandler.

*Commissioner Thomas moved, seconded by Commissioner Sellars, and **carried 4-0, to permit Ellington Construction to withdraw their bid as requested.*** (Chairman Lewis abstained.)

Mr. Brown said that it is his understanding that it is the recommendation of staff and the County Engineer to award the bid to the next lowest bidder, which is O'Steen Bros., Inc.

(12-16-10 Regular Meeting)

Commissioner Thomas moved, seconded by Commissioner Sellars, and **carried 4-0**, to award the bid to O'Steen Bros., Inc., as recommended. (Chairman Lewis abstained.)

B. CR100A/SE144TH AVE. FROM HAYES AVE TO SR200 (US301) (DOT FINANCIAL ID#420531-3-38,48,58-01) AUTHORIZE COUNTY SURVEYOR TO NEGOTIATE RIGHT-OF-WAY ACQUISITION IN CONSULTATION WITH THE COUNTY ATTORNEY AND SUBJECT TO BOARD APPROVAL

Mr. Brown advised that the completion of this paving project requires the County to acquire at least two additional parcels of land for right-of-way. The County Manager needs permission to direct and authorize the professional services necessary to obtain the new right-of-way. The County Manager will need to order title searches, procure formal appraisals, and authorize Mr. Welch to negotiate the purchase of the parcels pursuant to the appraisals, and authorization for him to proceed with condemnation proceedings, if necessary. Due to the potential of loss of state funding, this is a very time sensitive matter.

Commissioner Thomas moved, seconded by Commissioner Riddick, and **carried 4-0**, to **authorize the County Manager to direct and authorize professional services necessary to procure the right-of-way.** (Chairman Lewis abstained.)

Vice-Chairman Chandler gave the gavel back to Chairman Lewis.

SHERIFF REPORTS—GORDON SMITH: None.

CLERK REPORTS—RAY NORMAN: None.

COUNTY MANAGER REPORTS—BRAD CARTER:

A. S.H.I.P. PURCHASE ASSISTANCE LOAN NOT TO EXCEED \$30,000.00

Commissioner Thomas moved, seconded by Commissioner Sellars, and **carried 5-0**, to **approve the S.H.I.P. Purchase Assistance Loan.**

B. RESOLUTION—ADOPTING THE COMMUNITY WILDFIRE PREPAREDNESS PLAN AND AUTHORIZING ITS ADDITION TO THE COMPREHENSIVE EMERGENCY MANAGEMENT PLAN

At the request of Mr. Carter, Mr. Johns presented the resolution for consideration. Mr. Johns read the title into the record.

Commissioner Sellars moved, seconded by Commissioner Thomas, and **carried 5-0**, to **adopt the resolution as presented.** (The Resolution was assigned No. 2010-40.)

(12-16-10 Regular Meeting)

C. 9-1-1 RURAL COUNTY GRANT	\$57,843.34
EXPENDITURES:	
AK ELITE PREMIUM MAINTENANCE	(26,520.00)
EXACOM SUPPORT FOR HINDSIGHT DISPATCH CENTER	(1,050.00)
EXACOM SUPPORT—CENTRAL DISPTACH	(5,050.00)
LIGHTNING PROTECTION COMPONENTS AK ASSOCIATES	(9,441.00)
AK ASSOCIATES ANNUAL MAINTENANCE ALI DBMS	<u>(5,670.00)</u>
BALANCE TO BE REFUNDED TO STATE	\$10,112.34

Mr. Johns reviewed the list above for approval to accept the grant and expend the funds.

*Commissioner Sellars moved, seconded by Commissioner Thomas, and **carried 5-0, to approve the expenditures as requested.***

D. SENIOR CENTER—ADDITIONAL ARCHITECT COMPENSATION FOR REDESIGN AND REBID SERVICES (\$4,000)

Mr. Carter advised that the \$4,000.00 in addition to the original contract is to redesign and re-bid the Senior Center.

*Commissioner Thomas moved, seconded by Commissioner Sellars, and **carried 5-0, to approve the additional \$4,000.00 as presented.***

Incited by inquiry of Chairman Lewis, Mr. Carter said that the balance remaining for the project is approximately \$416,000.00.

COMMISSIONER'S COMMENTS:

Commissioner Chandler commented on the following:

- **Commended all Department Heads** for their excellent service to the County.
- **Florida Works/Workforce Board:** Is confident that Bradford County will receive funding from Florida Works for Economic Development.

Commissioner Riddick commented on the following:

- Expressed **appreciation to all the Department Heads** for the annual reports. They were very informative and helpful. He is looking forward to working together in the new year.

Commissioner Thomas commented on the following:

- **Workforce Board:** Appreciates Commissioner Chandler's service on the Workforce Board.

(12-16-10 Regular Meeting)

- **Commended Department Heads**
- **Security for BOCC Meetings:** In light of recent events in Panama City, the Board should consider security measures for future meetings.
- **Commended the County Manager and Staff**

In an effort to facilitate **economic development**, Commissioner Chandler said that the County should make every effort to be as user friendly as possible and helpful to local businesses.

Commissioner Thomas said that he would like the County to extend a hand in any way possible to the Tatum Lumber Company with any future efforts to make improvements to the sawmill.

CHAIRMAN COMMENTS—EDDIE J. LEWIS:

- **Commended County Leadership and Staff**
- **Tatum Sawmill Fire:** Thanked everyone involved for their efforts and support. The County should help in any way possible.
- **Lincoln City Clean-up Project:** The project is going great. The crime rate is going down and the residents are very appreciative.

ADJOURN

There being no further business, the meeting adjourned at 9:10 p.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

EDDIE J. LEWIS, CHAIRMAN

ATTEST: _____
RAY NORMAN, CLERK OF COURTS

Minutes prepared by Marlene Stafford, Deputy Clerk