

(01-04-10 Workshop and Regular Meeting)

**MINUTES OF
BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA
WORKSHOP 8:30 A.M.
REGULAR MEETING 9:30 A.M.
MONDAY, JANUARY 4, 2010**

**8:30 a.m.
WORKSHOP
FLORIDAWORKS (Florida Back to Work Program)**

The Bradford County Board of County Commissioners convened in a workshop on Monday, January 4, 2010, at 8:30 a.m. in the County Commissioners' Meeting Room, 945 North Temple Avenue, Starke, Florida.

Present were: Chairman Hersey, Commissioner Lewis, Commissioner Thomas, Commissioner Sellars and Commissioner Chandler.

Also present were: Brad Carter, County Manager; June Neats; Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk; Jim Farrell, Finance Director; Terry Brown, County Attorney; D.Z. Griffis, Facility Maintenance Director; Nora Thompson, Zoning Director; Paul Funderburk, Road Superintendent; Mark Crawford, Press; and Beth Moore, Superintendent of Schools.

CALL TO ORDER

Chairman Hersey called the workshop to order at 8:30 a.m.

PRESENTATION BY FloridaWorks (Florida Back to Work Program)—Angela Pate:

FloridaWorks Executive Director, Angela Pate, presented an overview of the [Florida Back to Work Program](#). (The FloridaWorks website www.floridaworksonline.com was used to assist with the presentation.) The presentation and subsequent discussion was not limited to but included:

- The purpose of the program (background)
 - Funding allocation, availability and guidelines
 - Number of jobs
 - Eligibility (Participants and Employers)
 - Benefit to employers
 - Timeline/Deadlines
 - Employer and participant requirements
 - Hiring procedures
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Ms. Pate advised that they wanted to start with the public agencies and non-profits, but they will be presenting the program to the business community very actively over the next week.

ADJOURN

There being no further business, the workshop adjourned at 9:24 a.m.

**REGULAR MEETING
9:30 A.M.**

The Bradford County Board of County Commissioners convened in regular session on Monday, January 4, 2010, at 9:30 a.m. in the County Commissioners' Meeting Room, 945 North Temple Avenue, Starke, Florida.

Present were: Chairman Hersey, Commissioner Lewis, Commissioner Thomas, Commissioner Sellars and Commissioner Chandler.

Also present were: Brad Carter, County Manager; June Neats; Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk; Jim Farrell, Finance Director; Terry Brown, County Attorney; Jerome Kelley, County Engineer; Allen Parrish, Emergency Services Director; Brian Johns, Emergency Management Director; Donny Wise, Solid Waste Director; Angela Cooper, Community Development Director; Paul Funderburk, Road Superintendent; Nora Thompson, Zoning Director; Winifred Holland, Health Department Director; Tim Wilson, CED; D.Z. Griffis, Facility Maintenance Director; Sheriff Smith, Capt. Boatwright and Mark Crawford, Press.

INVOCATION / PLEDGE OF ALLEGIANCE

Commissioner Chandler offered the Invocation and led the Pledge of Allegiance.

CALL TO ORDER

Chairman Hersey called the meeting to order at 9:30 a.m.

CONSENT AGENDA

A. APPROVE MINUTES OF REGULAR SCHEDULED MEETING OF NOVEMBER 2, 2009

On Motion of Commissioner Thomas, Seconded by Commissioner Lewis, the Board unanimously approved the Consent Agenda.

APPROVE SITE PLAN FOR STEVE WHITEHEAD (PARCEL #04764-0-00200)—NORA THOMPSON:

Ms. Thompson presented the site plan for an 864 square foot modular building at 12736 US HWY301 South. Mr. Kelley has reviewed and approved the plan and Suwannee River Water Management District has issued a permit.

On Motion of Commissioner Lewis, Seconded by Commissioner Thomas, the Board unanimously approved the site plan as presented.

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REVIEW GRANT FUNDED FAMILY NUTRITION PROGRAM (FNP)—TIM WILSON / KIMBERLY KLINGER:

Mr. Wilson said that the County is in the position to take advantage of this grant program. He asked Ms. Kimberly Klinger, State Program Coordinator for the Family Nutrition Program (FNP), to present a brief overview.

Ms. Klinger said that FNP specifically is the nutrition education component of the Food Stamp Program at the federal level. The target population is food stamp participants or those eligible for food stamps. The program is taught at a variety of community locations. Most of the work is done through the schools, specifically those with at least 51% of the children participating in the free and reduced lunch program. The focus of the program is dietary quality, physical activity, food safety, food security and food resource management.

The grant is a 50% cost reimbursable grant. Although there is a match, there is no cash out-lay from Bradford County, it is all done with in-kind services. Their proposal is to bring approximately \$50,000.00 to Bradford County, which would include one full-time program assistant (a UF employee with full benefits), and supplies needed to run the program. The employee would be housed and supervised at the local Cooperative Extension Service.

Mr. Wilson said that he feels this is a good opportunity and they have adequate space in their building.

On Motion of Commissioner Thomas, Seconded by Commissioner Sellars, the Board unanimously accepted the grant.

CONSIDER APPROVAL OF ANNUAL PHYSIO CONTROL SERVICE SUPPORT AGREEMENT (\$6,750.)—ALLEN PARRISH:

Mr. Parrish said that the annual maintenance agreement is up for renewal at a cost of \$6,750.00, which is a budgeted item.

On Motion of Commissioner Lewis, Seconded by Commissioner Sellars, the Board unanimously approved the renewal of the annual agreement as presented.

CONSIDER APPROVAL OF EXPENDITURES FOR EMERGENCY MANAGEMENT HOMELAND SECURITY GRANT \$20,000 No Match)—BRIAN JOHNS:

Mr. Johns reported that the County received a \$20,000 Homeland Security Grant, with no match requirement. Mr. Johns requested approval to expend the funds for Instant Command Classes and one Table Top exercise.

On Motion of Commissioner Chandler, Seconded by Commissioner Thomas, the Board unanimously approved the expenditure of the grant funds as requested.

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PAYMENT OF BILLS—COMMISSIONER CHANDLER:

On Motion of Commissioner Chandler, Seconded by Commissioner Thomas, the Board approved payment of the bills as reviewed. (A list of the bills is on file in the Finance Department of the Office of the Clerk.)

PUBLIC COMMENTS: None.

COUNTY ATTORNEY REPORTS—TERRY BROWN: None.

COUNTY MANAGER REPORTS—BRAD CARTER:

A. CONSIDER EXTENDING CONTRACT WITH GULF ATLANTIC CULVERT COMPANY FOR ANOTHER 12-MONTH TERM WITH NO OTHER REVISIONS:

Mr. Carter requested approval to extend the current contract with Gulf Atlantic Culvert Company for another 12 months, with no revisions. The extension is being recommended by the Road Department.

On Motion of Commissioner Lewis, Seconded by Commissioner Thomas, the Board unanimously approved [the extension](#) as requested.

Mr. Carter said that over a year ago, the Commission appointed Mr. Parrish as the County's Emergency Services Director on a part-time/shared basis through an interlocal agreement with Union County. Based upon Mr. Parrish's resignation from Union County, he would like to reclassify him from part-time to full-time EMS Director and a County employee, effective January 27, 2010. The recommendation comes with the full endorsement of Medical Director, Dr. Gianas and after consultation with legal counsel. A letter has been drafted for the Chairman's signature giving the required notice to terminate the interlocal agreement with Union County.

Mr. Parrish said that he is comfortable with the decision and is excited. He submitted his 30-day resignation on December 28. This decision has not been made based on any negative circumstances, or on any financial considerations. It was a personal decision that he and his family had to make. He is very appreciative for the opportunity to serve in Bradford County and is excited about the development of emergency services. He will continue to assist Union County during the transition period.

Chairman Hersey asked if anticipated revenues would cover the salary. Mr. Carter said that he and Clerk Norman are in agreement that due to increased revenues, this is a sound budget decision and would be covered.

Chairman Hersey expressed his appreciation to Clay Electric for their efforts in restoring power to over 7000 people who were without power due to a downed tree on a transmission line.

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SHERIFF REPORTS—GORDON SMITH:

Sheriff Smith reported the following:

--There were 70-80 burglaries over the holidays that led to numerous arrests.

--He has been selected to attend the FBI Academy, which is quite an honor. He will be attending at the marine base in Quantico, Virginia. The academy will last 10 weeks. He will be in touch every day and will return home every other weekend.

Commissioner Thomas expressed his appreciation to the Sheriff for the outstanding job the inmate work squad does for the community and how Mr. McRae handles the squad.

Chairman Hersey said that he would be contacting staff regarding another neighborhood interested in establishing a golf-cart community.

CLERK REPORTS—RAY NORMAN: None.

COMMISSIONER'S COMMENTS:

Commissioner Chandler:

--He would like the County to take advantage of the opportunity to pursue the Florida Back to Work Program to put some citizens to work in the Road Department, even if it is just for nine months.

Commissioner Sellars:

--Concurred with Commissioner Chandler.

Commissioner Thomas:

--Concurred with Commissioner Chandler and Commissioner Sellars.

--He has several dirt roads in his district that he would like to name in memory of a person who contributed to the area or who was a pioneer in the area who has deceased. A small sign can be placed on the existing post directly under the numbered sign.

This spurred some discussion.

Ms. Stafford mentioned that there is a policy with directives for this process. Ms. Neats is to pull the procedure for the Commission's review.

Commissioner Lewis:

--Agrees with the other Commissioners regarding the Florida Back to Work Program to hire people for the County. However, he would also like to make sure the word gets out to private industry as well.

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Commissioner Chandler said that FloridaWorks and the Chamber are going to conduct meetings for all business owners to give them the same opportunity to hear the presentation.

There was brief discussion.

--Asked Mr. Funderburk to see about getting the roads near the collection sites cleaned up from the Christmas holiday.

CHAIRMAN COMMENTS—JOHN WAYNE HERSEY:

--If financially feasible, suggested that the Commission give Mr. Carter, with the assistance of Clerk Norman and Mr. Farrell, the authority to get the County registered as an employer in the Florida Back to Work Program.

Following brief discussion, there was consensus to register the County as an employer in the program, with Mr. Carter, Clerk Norman and Mr. Farrell determining the financial feasibility.

Commissioner Chandler advised that Angela Cooper has been nominated to represent Bradford County in the Housing Program of FloridaWorks. She has graciously accepted the nomination. If selected, he knows she will represent the County well.

--Asked Mr. Kelley to address the problem with an oak tree impeding the Pizza Hut parking lot repaving project.

Mr. Kelley explained that the existing pavement is very close to the trunk of the tree. The tree is actually growing around three guide wire anchors that anchors a transmission line. It is his recommendation to leave the guide wires alone, remove the tree, grind the stump and taper the pavement two feet around the tree. This will also provide an additional parking space. It is his goal to get this accomplished with almost no change in cost.

Mr. Carter advised that the City is willing to help remove the tree if the County would take care of the hauling.

ADJOURN

There being no further business, the meeting adjourned at 10:33 a.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

JOHN WAYNE HERSEY, CHAIRMAN

ATTEST: _____
RAY NORMAN, CLERK TO THE BOARD

Minutes prepared by Marlene Stafford