

**MINUTES OF
BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA
REGULAR MEETING 6:30 P.M.
THURSDAY, OCTOBER 15, 2009**

The Bradford County Board of County Commissioners convened in regular session on Thursday, October 15, 2009, at 6:30 p.m. in the County Commissioners' Meeting Room, 945 North Temple Avenue, Starke, Florida.

Present were: Commissioner Hersey, Commissioner Lewis, Chairman Thomas, Commissioner Sellars and Commissioner Chandler.

Also present were: Brad Carter, County Manager; Sandra Harrell, Administrative Assistant; Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk; Will Sexton, County Attorney's Office; Allen Parrish, Emergency Services Director; Sheriff Gordon Smith; Capt. Boatwright; Angela Macey, Community Development Director; Mark Crawford, Press; Brian Johns, Emergency Management Director; and Winifred Holland, Health Department Director.

CALL TO ORDER

Chairman Thomas called the meeting to order at 6:30 p.m.

INVOCATION / PLEDGE OF ALLEGIANCE

Commissioner Chandler offered the Invocation and led the Pledge of Allegiance.

S.H.I.P. PURCHASE ASSISTANCE LOANS—ANGELA COOPER: This item was withdrawn.

Chairman Thomas reported that Mr. Parrish picked up the new rescue unit yesterday.

HAZARDOUS ANALYSIS CONTRACT ACCEPTANCE—BRIAN JOHNS:

Prior to presenting the Hazardous Analysis Contract, Mr. Johns reported that he would be flying out Sunday to do a final inspection on the new fire truck being purchased through a grant. The truck should be in service within three weeks.

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Mr. Johns said that the Hazardous Analysis Contract parameters include four facilities within the County that require inspection, which are all waste water treatment plants and the City of Starke water tower. The Division of Emergency Management will pay the County for each inspection for a maximum contract amount of \$1,624.00.

On Motion of Commissioner Chandler, Seconded by Commissioner Lewis, the Board unanimously approved the contract as presented. (A copy of the contract is on file in the Office of Emergency Management.)

Commissioner Hersey inquired about North Central Florida Regional Planning Council's involvement in the hazardous waste process.

Mr. Johns said that the Planning Council performs hazardous analysis for most counties. However, that was one of his duties while employed with the City of Gainesville and he is well aware of the process; Ms. Neats has also been trained. Rather than giving the Planning Council the \$1624.00, it will be coming into the County's budget.

APPROVE I.G.C.F. INVOICE OF \$275.00 (Approved by IGCF Committee on 9/29/09):

Sheriff Smith presented an invoice for \$275.00 for the configuration and programming of radios.

On Motion of Commissioner Lewis, Seconded by Commissioner Hersey, the Board unanimously approved payment of [the invoice](#) as presented.

APPROVE PAYMENT OF BILLS—CHAIRMAN THOMAS:

Chairman Thomas said that he has reviewed the bills and recommends them for payment.

On Motion of Commissioner Lewis, Seconded by Commissioner Chandler, the Board unanimously approved payment of the bills as reviewed. (A list of the bills is on file in the Finance Department of the Office of the Clerk.)

PUBLIC COMMENTS: None.

COUNTY ATTORNEY REPORTS—WILL SEXTON: None.

COUNTY MANAGER REPORTS—BRAD CARTER:

Mr. Carter yielded the floor to Ms. Holland.

Ms. Holland announced H1N1 (Swine Flu) immunization clinics. The clinics will held at the Health Department and will begin next Tuesday from 6:00 p.m. to 9:00 p.m., Thursday mornings from 8:00 a.m. to 11:00 a.m., and Saturdays from 9:00 a.m. to 3:00 p.m. The clinics will be in operation from now until February or March. Due to the lack of sufficient vaccines, school clinics will not begin until November. The risk groups being targeted are pregnant women, care givers of infants less than six months of age, children between the ages of 2 and 24 that have a chronic illness and health care workers. The vaccine is free. They hope to have more seasonal flu vaccine available by November.

A. CIGP AGREEMENT BETWEEN D.O.T. AND BRADFORD COUNTY TO WIDEN AND RESURFACE CR200A FROM US 301 TO CR225

Mr. Carter presented the agreement for approval.

On Motion of Commissioner Lewis, Seconded by Commissioner Chandler, the Board unanimously approved the [agreement](#) as presented.

A. RESOLUTION FOR RESURFACING OF CR200A FROM US301 TO CR22

Mr. Carter read the title into the record.

On Motion of Commissioner Hersey, Seconded by Commissioner Sellars, the Board unanimously adopted the Resolution. (The [Resolution was assigned No. 09-20.](#))

B. BID AWARD FOR REMOVAL OF YARD TRASH

Mr. Carter recommended [award of a bid](#) for the removal of yard trash to North Florida Landscape Management, Inc. When the 10% advantage provided for local vendors/contractors was considered, North Florida was the low bidder at \$38.60 per ton.

Inced by inquiry of Commissioner Hersey, there was brief discussion regarding the 10% advantage given to local vendors in the County's purchasing policy.

On Motion of Commissioner Lewis, Seconded by Commissioner Sellars, the Board unanimously awarded the bid as recommended.

C. RECOMMENDATION THAT THE SHERIFF BE AUTHORIZED TO EXPEND FUNDS FROM THE JAIL AND/OR SHERIFF'S DEPARTMENT BUDGETS ON BEHALF OF ANIMAL CONTROL, AS IS CURRENTLY THE CASE BETWEEN THE JAIL AND SHERIFF'S DEPARTMENT BUDGETS

Mr. Carter recommended that the Sheriff be authorized to expend funds from the jail and/or the sheriff's department budget on behalf of Animal Control. This will not increase the overall budget, but will enable him to manage more flexibly in his budget. The Sheriff, Clerk Norman, the auditor and he are in agreement on the recommendation.

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Sheriff Smith explained that there is no capital outlay in Animal Control. There needs to be a means to do repairs and purchase items such as heaters. They are trying to prepare for the winter months to cut down on utility bills.

There was brief discussion concerning the agreement between the City and the County relating to the sharing of utility expenses.

On Motion of Commissioner Lewis, Seconded by Commissioner Sellars, the Board unanimously approved the request as presented.

D. PIZZA HUT PARKING LOT PAVING/REPAIR

Mr. Carter reported that the Pizza Hut parking lot is in need of repair. He will try to have a cost estimate to present at the next meeting.

There was some discussion regarding handicap parking and ramp.

Mr. Sexton said that the lease agreement is the original lease from years ago. That lease has been transferred as the ownership of the franchise has changed hands. At the end of last year it changed hands again. At Mr. Carter's request, he is working on a new lease. The lease has an automatic rental increase on a scale basis. The new franchise owners have purchased hundreds of Pizza Hut franchises and they would like to wait until they have finished closing on all the franchises before they re-evaluate the individual leases. The new owners have identified this Pizza Hut as one in need of capital improvements to bring it up to corporate standards.

After brief discussion, Commissioner Hersey asked Mr. Carter to obtain estimates for the Board's consideration.

At the recommendation of Chairman Thomas, after Mr. Carter has received estimates and if the need arises, the Board will have an emergency meeting to approve the project.

Commissioner Lewis suggested piggy backing on one of the County's existing/current asphalt projects/contracts.

E. FEMA UPDATE TO FLOOD MAPS

Mr. Carter advised that FEMA has updated flood maps that will adversely affect about 4,000 Bradford County citizens. Suwannee River Water Management will conduct a meeting November 5 at the library to explain the changes and address concerns. Staff has mailed notices to the 4,000 providing them with contact numbers to register their questions and concerns prior to the meeting.

There was extensive discussion.

At the recommendation of Chairman Thomas, should an affected party request a printed map of their property; it is to be provided free of charge.

Mr. Carter is to contact Suwannee River to set up an educational workshop to assist staff to better inform the public.

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SHERIFF REPORTS—GORDON SMITH:

Sheriff Smith reported the following:

--Presented a [Quarterly Report](#) for 1 July through 30 September 2009.

--As of last night began receiving Federal Marshal inmates.

CLERK REPORTS—RAY NORMAN: None.

COMMISSIONER'S COMMENTS:

Commissioner Chandler commented on the following:

--The County has numerous roads that are 1/10, 2/10 and 3/10 of a mile with three or four residents that are not heavily traveled. He would like the Board to be proactive and place these roads on a short-road chip seal plan to help the citizens and help reduce road maintenance.

Discussed alternate methods such as milling, an asphalt/rubber base mixture, and ash limestone from JEA.

CHAIRMAN COMMENTS: None.

ADJOURN

There being no further business, the meeting adjourned at 7:41 p.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

JOHN WAYNE HERSEY, CHAIRMAN

ATTEST: _____
RAY NORMAN, CLERK TO THE BOARD

Minutes prepared by Marlene Stafford, Deputy Clerk