

**MINUTES OF
BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA
REGULAR MEETING 9:30 A.M.
MONDAY, OCTOBER 5, 2009**

The Bradford County Board of County Commissioners convened in regular session on Monday, October 5, 2009, at 9:30 a.m. in the County Commissioners' Meeting Room, 945 North Temple Avenue, Starke, Florida.

Present were: Commissioner Lewis, Chairman Thomas, Commissioner Sellars and Commissioner Chandler. (Commissioner Hersey was unable to attend.)

Also present were: Brad Carter, County Manager; Sandra Harrell, Administrative Assistant; Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk; Will Sexton, County Attorney's Office; Terry Vaughan, Supervisor of Elections, Paul Funderburk, Road Superintendent; Jerome Kelley, County Engineer; D.Z. Griffis, Facility Maintenance Director; Winifred Holland, Health Department Director; Donny Wise, Solid Waste Director; Angela Cooper, Community Development Director; Sheriff Smith; Tim Wilson, CED; Robert Perone, Library Director; Nora Thompson, Zoning Director; Brian Johns, Emergency Management Director; Mark Crawford, Press; Jim Farrell, Finance Director; Allen Parrish, Emergency Services Director; Dr. Pete Gianas; Capt. Starling and EMS Staff.

CALL TO ORDER

Chairman Thomas called the meeting to order at 9:30 a.m.

INVOCATION / PLEDGE OF ALLEGIANCE

Commissioner Chandler offered the Invocation and led the Pledge of Allegiance.

CONSENT AGENDA

- A. MINUTES OF BUDGET WORKSHOP AND REGULAR MEETING OF AUGUST 20, 2009**
- B. RE-APPOINTMENT OF JOSIE WILLIAMS FOR THREE-YEAR TERM ON CODE ENFORCEMENT BOARD**
- C. HAZARDOUS WASTE MONITORING AGREEMENT BETWEEN BRADFORD COUNTY AND NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL (SAME \$ AMOUNT AS PRIOR YEAR)**
- D. LOCAL GOVERNMENT COMPREHENSIVE PLANNING SERVICES AGREEMENT BETWEEN BRADFORD COUNTY AND NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL (SAME \$ AMOUNT AS PRIOR YEAR)**
- E. S.H.I.P. PURCHASE ASSISTANCE LOANS**
- F. RE-APPOINTMENT OF KENT PETELLE FOR THREE-YEAR TERM ON ZONING BOARD AND BOARD OF ADJUSTMENTS**
- G. LAZENBY SITE PLAN**

On Motion of Commissioner Lewis, Seconded by Commissioner Sellars, the Board voted 4-0 to approve the [Consent Agenda](#) in its entirety.

ELECTRONIC FILING ORDINANCE—TERRY VAUGHAN:

Mr. Vaughan requested a local ordinance dealing with electronic filing of treasurer’s reports for candidates. Although this is something his office has been doing for several years, the state has now given local governments the latitude to make it a mandatory policy. Making electronic filing mandatory will do away with the requirement of filing a hard copy.

A draft has been provided to the County Attorney and the County Manager.

On Motion of Commissioner Lewis, Seconded by Commissioner Sellars, the Board voted 4-0 to approve the advertisement of an ordinance as requested.

POSITION PAPER ON EXTENSION TO 2016 – TERRY VAUGHAN:

Mr. Vaughan asked for the Commission’s support on a [Position Paper](#) developed by the Florida State Association of Supervisors of Elections requesting that the requirement of 2007 legislation (F.S. 101.56075) for the conversion of the ADA voting equipment to paper ballots by the year 2012 be extended to 2016.

On Motion of Commissioner Sellars, Seconded by Commissioner Chandler, the Board voted 4-0 to support the Position Paper and authorize the County Manager to submit a letter of support.

Chairman Thomas deviated from the agenda for a special presentation.

Dr. Pete Gianas has served as the County’s Medical Director for over 20 years. The Commission would like to proclaim October 5th as Dr. Pete Gianas Day in Bradford County.

(The Commission presented Dr. Gianas with the proclamation.)

On Motion of Commissioner Chandler, Seconded by Commissioner Sellars, the Board voted 4-0 to proclaim [October 5 as Dr. Pete Gianas Day in Bradford County](#).

Mr. Sexton said that the 20-year old one page agreement between the County and the Medical Director has been updated. The agreement is essentially the same and continues the arrangement with Dr. Gianas on a yearly basis until terminated by one of the parties.

On Motion of Commissioner Lewis, Seconded by Commissioner Sellars, the Board voted 4-0 to approve [the agreement](#) as presented.

Several people expressed accolades and gratitude to Dr. Gianas for his service to the citizens of Bradford County.

PROCLAMATION -- OCTOBER 4-10, 2009, AS NATIONAL 4-H WEEK

Debbie Nistler announced that this week is National 4-H week. 4-H has been in Bradford County for 100 years this year. Bradford County is one of the three founding counties in Florida. The week began with the most successful 4-H Auction ever.

Ms. Nistler read the [proclamation](#) into record.

On Motion of Commissioner Chandler, Seconded by Commissioner Lewis, the Board voted 4-0 to Proclaim October 4-10, 2009, as National 4-H Week.

PAYMENT OF BILLS—CHAIRMAN THOMAS:

Chairman Thomas recommended payment of bills as reviewed.

On Motion of Commissioner Lewis, Seconded by Commissioner Sellars, the Board voted 4-0 to approve payment of the bills. (A list of the bills is located in the Finance Department of the Office of the Clerk.)

PUBLIC COMMENTS:

Paul Still – Suwannee River Water Management District (SRWMD) 2010 Water Use Plan Meeting:

Mr. Still urged the Commission to attend the meeting on Thursday the 8th, from 5:45 p.m. to 7:45 p.m. at the library. The water use plan is going to help establish a system to help protect Bradford County's underground water supply. Without adequate protection, and should the County be unable to demonstrate that there is enough water, then SRWMD will no longer allow the drilling of any large wells. The County should be involved early in the process.

COUNTY ATTORNEY REPORTS—TERRY BROWN:

Mr. Sexton gave an update on the right-of-way acquisition of the three remaining parcels of property for S.E. 144th Avenue. Negotiations with the US Attorney's Office in Jacksonville for a waiver of lien have concluded. A release should be forthcoming in the next day or so, which will resolve one of the parcels. They are still working toward resolving the issues with the other two parcels.

COUNTY MANAGER REPORTS—BRAD CARTER:

A. REVISION OF COMPREHENSIVE ROAD PAVING PLAN

Mr. Carter presented the [Comprehensive Road Paving Plan](#), which includes the amendments requested by Commission.

On Motion of Commissioner Lewis, Seconded by Commissioner Sellars, the Board voted 4-0 to approve the plan as presented.

B. RESOLUTION—ROAD PAVING PRIORITY LIST:

Mr. Carter read the title into the record. The list includes one road per district as submitted by each Commissioner.

There was brief discussion.

On Motion of Commissioner Lewis, Seconded by Commissioner Sellars, the Board voted 4-0 to adopt the resolution as presented. (The [Resolution was assigned No. 09-19.](#))

Mr. Carter reported on the roads being paved by Florida Highway Products. SW 161st Street, NW 180th Street has been paved and NE 185th Street should be paved in the next few days. There are some remaining costs to be incurred with these roads. The estimated costs are:

- Striping at approximately \$12,000.00
- Sod and seed at approximately \$66,000.00
- A concrete ditch for SW 161st Street, which was unanticipated and will cost between 15 to \$20,000.00
- An unanticipated soft spot on SW 161st, which necessitates a patch at a cost of about \$4,000.00

He does not believe a motion is necessary, he and the Clerk have conferred and these items are provided for in the budget as it was revised when the Commission chose the paving option versus the chip seal. He wanted to make the Board aware of the needs.

Commissioner Lewis said that these are things that have to be done. The striping, sod and seed are things the Board should have addressed at the beginning of the project.

Chairman Thomas said that completing these items is just better assurance to keep a good road a good road.

Mr. Carter reminded the Commission that the “Dr. Pete Gianas Day” celebration would continue with a Dutch treat luncheon at 11:15 a.m. at the Western Steer.

SHERIFF REPORTS—GORDON SMITH:

Sheriff Smith reported the following:

--October is Domestic Violence Awareness Month. He asked the Commission to remember the victims of domestic violence.

--He expressed his appreciation to the Emergency Medical Services Department, other law enforcement agencies and Shands Hospital for their excellent performance at last week’s shooting. The outpour of concern from the community for the officer involved was overwhelming.

(10-05-09 Regular Meeting)

--The Sheriff's Office has been looking at ways to enhance records management and reduce software maintenance cost. They are looking at different vendors and working towards paperless records to do away with the paper chase between the various offices involved.

The State of Florida has software called Smart Cop that is used by the Highway Patrol and several surrounding counties. The IGCF Committee unanimously approved to purchase CTS America a/k/a Smart Cop, which will put mapping in all response vehicles for more efficient response times and will enhance communication between the Sheriff's Office and the jail. The first initial payment is \$68,000.00 and there are more than enough intergovernmental communication funds to make the initial payment. The first year there is no maintenance cost. In the second year maintenance begins and is \$39,000.00 annually (for a four-year maintenance plan), versus \$71,000.00 being spent annually now. Even though there is enough each year in IGCF to cover the maintenance cost, he hopes to procure grant monies to fund it. He plans to keep enough set aside in Fines and Forfeiture in case of an emergency.

On Motion of Commissioner Chandler, Seconded by Commissioner Sellars, the Board voted 4-0 to approve the IGCF Expenditure for Smart Cop software as requested.

Commissioner Lewis asked about the caution light at Hope Baptist Church. Sheriff Smith said that the Community Traffic Safety Team (CTST) met and has agreed that if Hope Baptist Church would pay for the turning lanes they would pay for the flashing lights. Hope Baptist has been given instructions on how to file a request with FDOT.

CLERK REPORTS—RAY NORMAN:

Clerk Norman addressed the addition of the striping, seeding and concrete ditch on the three roads being paved by Florida Highway Products. The Commission may wish to approve an advertisement for bid. Not knowing if the Road Department has plans to do some of the work, at least having approval to advertise will help expedite the process.

Mr. Carter said that there are no plans for the Road Department to do any of the work.

On Motion of Commissioner Lewis, Seconded by Commissioner Sellars, the Board voted 4-0 to authorize the County Manager to advertise for bids.

Mr. Carter said that he would determine which will be more fiscally appropriate, to advertise or go with an existing contract.

COMMISSIONER'S COMMENTS:

Commissioner Chandler commented on the following:

--Although paving dirt roads is very important, there are numerous existing paved roads that need maintenance to keep them in good shape. The Commission needs to begin considering this very seriously and adopt a plan to address it.

(10-05-09 Regular Meeting)

--He appreciates the work the Road Department does. However, the department was stretched too far on the last three roads. This affects the ability to keep up with regular maintenance. The lack of road maintenance is still the number one complaint. As he has stated before, providing the citizens of Bradford County a good road to travel on has to be a commitment of this Board.

--It is in the best interest of the County to make sure the weatherization monies received through Suwannee River Water Management are spent wisely and as much as possible in the County, regardless of the agency responsible for administration of the funds. Being the Chief Governing Agency in the County, the Commission needs to know how such dollars are being spent and to assure that the citizens are getting their fair share.

CHAIRMAN COMMENTS—DOYLE THOMAS: None.

ADJOURN

There being no further business, the meeting adjourned at 10:28 a.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

, CHAIRMAN

ATTEST: _____
RAY NORMAN, CLERK TO THE BOARD

Minutes prepared by Marlene Stafford, Deputy Clerk