

**MINUTES OF THE
BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA
BUDGET WORKSHOP 5:00 P.M.
REGULAR SCHEDULED MEETING 6:30 P.M.
THURSDAY, AUGUST 20, 2009**

**BUDGET WORKSHOP
FISCAL YEAR 2009-2010**

The Bradford County Board of County Commissioners convened in a budget workshop on Thursday, August 20, 2009, at 5:00 p.m. in the County Commission Meeting Room, 945 North Temple Avenue, Starke, Florida.

Present were: Commissioner Hersey, Commissioner Lewis, Chairman Thomas, Commissioner Sellars, and Commissioner Chandler.

Also present were: Brad Carter, County Manager; Sandra Harrell, Administrative Assistant; Ray Norman, Clerk of Courts; Jim Farrell, Finance Director; Marlene Stafford, Deputy Clerk; Allen Parrish, Emergency Services Director; Paul Funderburk, Road Superintendent; Sheriff Smith; Brian Johns, Emergency Management Director; Tim Wilson, CED; Robert Perone, Library Director; Capt. Boatwright; Will Sexton, County Attorney's Office; Mark Crawford, Press; Angela Macey, Community Development Director; and Linda Carpenter, VA Officer.

(See Supplement File No. 08-20-09 for a copy of documentation presented at this workshop.)

CALL TO ORDER

Chairman Thomas called the workshop to order at 5:10 p.m.

DISCUSSION:

Mr. Carter advised that the plan is to use some proportion of fund balance and fiscally constrained monies to balance the budget.

Commissioner Hersey said that with the demands being placed on the Road Department, he would like the Board to consider hiring an additional full-time employee (equipment operator), to be funded by Road Department reserve funds. The Road Department budget to be balanced with fiscally constrained funds and the General Fund to be balanced with General Fund reserves.

This incited discussion.

Commissioner Hersey could not get a consensus to agree to hire an additional employee for the Road Department. Commissioner Chandler said that although he likes the idea and feels it would be good for the County, based upon revenues and the current budget, he would rather wait and possibly readdress it later if revenues permit.

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General discussion resumed which was not limited to but included:

- Emergency Medical Services Budget
- Cost estimate for a 3% raise
- Fuel expenses
- Available reserves and fiscally constrained monies
- S.H.I.P. budget

Mr. Carter said that he hopes it is obvious to the public that the reason Bradford County has not been forced to make some of the drastic decisions as some of the surrounding counties is because of the good stewardship and planning of staff and the Commission over the years.

ADJOURN

There being no further business, the budget workshop adjourned at 6:04 p.m.

REGULAR SCHEDULED MEETING

The Bradford County Board of County Commissioners convened in regular session on Thursday, August 20, 2009, at 6:30 p.m. in the County Commission Meeting Room, 945 North Temple Avenue, Starke, Florida.

Present were: Commissioner Hersey, Commissioner Lewis, Chairman Thomas, Commissioner Sellars, and Commissioner Chandler.

Also present were: Brad Carter, County Manager; Sandra Harrell, Administrative Assistant; Will Sexton County Attorney; Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk; Sheriff Smith, Brian Johns, Emergency Management Director; Allen Parrish, Emergency Services Director; Winifred Holland, Health Department Director; Jim Farrell, Finance Director; Capt. Boatwright; Paul Funderburk, Road Superintendent; Jerome Kelley, County Engineer; and Robert Perone, Library Director.

(See Supplement File No. 08-20-09 for a copy of documentation presented at this meeting.)

CALL TO ORDER

Chairman Thomas called the meeting to order at 6:33 p.m.

INVOCATION / PLEDGE OF ALLEGIANCE

Commissioner Chandler offered the Invocation and led the Pledge of Allegiance.

PUBLIC HEARING

--TO ADOPT RESOLUTION TO CLOSE AND ABANDON A PORTION OF SW 136th AVENUE a/k/a ROCK CHURCH ROAD and DOAN'S BRIDGE ROAD—TERRY BROWN:

Mr. Sexton read the title of the resolution into the record.

Chairman Thomas opened the public hearing. There being no response, the public hearing was closed.

On Motion of Commissioner Lewis, Seconded by Commissioner Sellars, the Board unanimously adopted the Resolution as presented. (The [Resolution was assigned No. 09-14.](#))

RESOLUTION:

--MEMORANDUM OF AGREEMENT WITH FDOT FOR SAFE ROUTES TO SCHOOLS (CR229/WELDON STREET FROM SR16 TO STARKE ELEMENTARY SCHOOL)—BRAD CARTER:

Mr. Carter read the title of the resolution into the record.

On Motion of Commissioner Lewis, Seconded by Commissioner Sellars, the Board unanimously adopted the Resolution as presented. (The [Resolution was assigned No. 09-15.](#))

CONSENT AGENDA

- A. MINUTES OF REGULAR SCHEDULED MEETING OF JUNE 18, 2009**
- B. MINUTES OF REGULAR SCHEDULED MEETING AND WORKSHOP OF JULY 6, 2009**
- C. MINUTES OF REGULAR SCHEDULED MEETING AND WORKSHOP OF JULY 16, 2009**
- D. SITE PLAN APPLICATION—CAUSEY/ISAAC**
- E. SIXTH AMENDMENT TO THREE-PARTY AGREEMENT FOR MEDICAL EXAMINER SERVICES**
- F. EMS WRITE-OFFS (\$282,240.82)**
- G. APPOINTMENT OF CLARENCE DESUE TO ZONING BOARD AND BOARD OF ADJUSTMENTS**
- H. FLORIDA WORKS LOCAL WORKFORCE SERVICES 2-YEAR PLAN**

Commissioner Chandler addressed Item "H". He spoke with Workforce and he is familiar with the two-year plan and recommends approval.

On Motion of Commissioner Chandler, Seconded by Commissioner Lewis, the Board unanimously adopted the [Consent Agenda](#) in its entirety.

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SRWMD PRESENTATION—STEVE MINNIS:

Via Power-Point, Mr. Steve Minnis, Government Affairs Director, presented an annual report/update for the Suwannee River Water Management District.

Some highlights of the presentation included:

- District Activity Update
 - Water Use Permitting Rules
 - PILT (Payment in Lieu of Taxes) New Legislation
 - Presented check for \$6,088.18
 - Nature Coast Regional Water Supply Authority
 - Water Supply Assessment Update
 - Upper Santa Fe River Basin Water Supply Plan

Questions and discussion.

REQUEST MATCHING FUNDS FOR FIRE GRANT (\$23,864.18) FROM IGCF (Approved by IGCF 07-30-09)—BRIAN JOHNS:

Mr. Johns requested approval to expend [\\$23,864.18 out of IGCF](#) to meet the 10% match requirement for the communications grant. The IGCF Committee has approved the request.

On Motion of Commissioner Chandler, Seconded by Commissioner Lewis, the Board unanimously approved the request.

IGCF PURCHASE AND INSTALLATION OF THREE (3) TOWERS (Approved by IGCF 07-28-09)—BRIAN JOHNS:

Mr. Johns requested approval for the purchase and installation of [three communication towers](#) from the IGCF. The IGCF Committee has approved the request.

On Motion of Commissioner Lewis, Seconded by Commissioner Sellars, the Board unanimously approved the request as presented.

BID RECOMMENDATION FOR CONSTRUCTION OF SAMPSON CITY PUBLIC SAFETY FACILITY METAL BUILDING WITH BAYS—BRIAN JOHNS:

Mr. Johns reported that after review, it is the unanimous recommendation of the committee to award the bid to Union Lasteel Metal Building in Lake Butler.

Extensive discussion ensued. The main topic of the discussion was how the committee arrived at their recommendation, as Union Lasteel Metal Building was not the low bidder. (The low bidder and owner of Ford Design Group, LLC, was present and voiced objection.)

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Mr. Carter said that the committee felt strongly that experience with the construction of a metal building was vital for the success of this project. The committee conducted a thorough and diligent check of references for the construction of this particular type of metal building. The low bidder was unable to provide such references when in fact, the second lowest bidder, Union Lasteel, was able to provide an abundance of references.

Commissioner Chandler said that it is not uncommon or unusual for the Board not to award a bid to the lowest bidder. There are times when it is determined that the County would receive a better quality product by taking a slightly higher bid.

Comm. Lewis MOVED to uphold the committee's recommendation and award the bid to Union Lasteel Metal Building, Inc. **Comm. Sellars SECONDED** the MOTION.

Commissioner Sellars said she seconded the motion based on the representation that the Board does not necessarily award bids to the low bidder. She understands the concern expressed by Ford Design Group and wants to make certain that they have received fair consideration.

Mr. Sexton advised that the committee has been through the review process. The Board is not required to take the lowest bidder and has placed on the record a significant basis for choosing Union Lasteel Metal Building. The Commission should feel comfortable in making that decision.

Following additional discussion, the **MOTION CARRIED 5-0.**

RENEWAL OF COUNTY MANAGER CONTRACT FOR ADDITIONAL TWO-YEAR TERM (November 5, 2009 to November 4, 2011)—

On Motion of Commissioner Hersey, Seconded by Commissioner Lewis, the Board unanimously approved to renew the contract for an additional two-year term.

APPROVE PAYMENT OF BILLS—COMMISSIONER CHANDLER:

On Motion of Commissioner Chandler, Seconded by Commissioner Sellars the Board unanimously approved payment of the bills as reviewed.

(A list of the bills is located in the Finance Department of the Office of the Clerk.)

PUBLIC COMMENTS: None.

COUNTY ATTORNEY REPORTS—TERRY BROWN: None.

COUNTY MANAGER REPORTS—BRAD CARTER

Mr. Carter reminded the Commission that due to the holiday, the September 7 regular scheduled meeting has been cancelled. Prior to the mid-month meeting on September 17, there will be an EAR (Evaluation and Appraisal Report) workshop/hearing and the first public hearing on the millage and budget.

SHERIFF REPORTS—SHERIFF SMITH

--Sheriff Smith announced that school starts next week. He invited the Commission to attend the "Back to School Day", this Saturday at First Baptist Church. School supplies will be distributed out of the Crime Prevention Program funded by drug-forfeited monies.

--As a clean-up project, Deputies will begin an endeavor to remove signs that have been placed in County right-of-ways and on electrical poles.

Commissioner Lewis asked Sheriff Smith for his help in keeping an eye out on road signs that are either being knocked over or removed CR235 and CR18.

CLERK REPORTS—RAY NORMAN: None.

COMMISSIONER'S COMMENTS

Commissioner Chandler commented on the following:

--Expressed concern about a road that is being damaged by large trucks hauling dirt. Fresh lime rock had just been put down when the project started and now there is no lime rock left. The Board needs to take some action to require contractors to return the roads back to their original condition.

Chairman Thomas said that the Board would support Mr. Carter and Mr. Funderburk's efforts to make sure this is taken care of.

--Lawtey Cemetery has asked for help from the Road Department. He will be meeting with them to see what they are requesting and if the County can help.

Commissioner Lewis commented on the following:

--Inquired about the progress of the drainage problem at the entrance of Longchamp Subdivision. Mr. Carter advised that they are scheduled to meet with them at 9:00 a.m., Monday morning.

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CHAIRMAN COMMENTS—DOYLE THOMAS

--Reminded the Commission of the workshop with the City of Starke scheduled for Monday at 6:00 p.m. Mr. Carter advised that Ms. Pusateri has agreed to attend the workshop.

--Asked everyone to continue praying for Donny Wise. He is back in the hospital and has a long road of recovery ahead of him.

Mr. Carter said that in the absence of Mr. Wise, he has been keeping an eye on the Solid Waste Department. The only issue of importance that has been addressed is scrap metal. The County used to bid out the removal of scrap metal, but DEP regulations involving Freon made that process too complex. Since then, the scrap metal has been handled on a first come first serve basis, which has caused problems and disputes. The simplest solution would be for the County to collect it weekly and sell it to a local scrap metal vendor.

Commissioner Hersey asked if it would be feasible for a private individual to take scrap metal to the vendor and have the monies credited to the County. Mr. Carter said that he would explore that possibility with the vendor.

There was a general consensus for Mr. Carter to proceed.

ADJOURN

There being no further business, the meeting adjourned at 7:49 p.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

DOYLE THOMAS, CHAIRMAN

ATTEST: _____
RAY NORMAN, CLERK TO THE BOARD

Minutes prepared by Marlene Stafford, Deputy Clerk