

**MINUTES OF THE  
BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA  
REGULAR SCHEDULED MEETING      9:30 A.M.  
WORKSHOP FOLLOWING  
MONDAY, AUGUST 3, 2009**

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**REGULAR SCHEDULED MEETING**

The Bradford County Board of County Commissioners convened in regular session on Monday, August 3, 2009, at 9:30 a.m. in the County Commission Meeting Room, 945 North Temple Avenue, Starke, Florida.

Present were: Commissioner Hersey, Commissioner Chandler, Chairman Thomas, Commissioner Sellars and Commissioner Lewis.

Also present were: Brad Carter, County Manager; Sandra Harrell, Administrative Assistant; Terry Brown, County Attorney; Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk; Mark Crawford, Press; Winifred Holland, Health Department Director; Robert Perone, Library Director; Tim Wilson, CED; Allen Parrish, EMS Director; Nora Thompson, Zoning Director; D.Z. Griffis, Facility Maintenance Director; Brian Johns, Emergency Management Director; Angela Macey, Community Development Director; Pam Whittle, Chamber of Commerce; Jerome Kelley, County Engineer; Donald Frees, Road Department; Jim Farrell, Finance Director; Capt. Boatwright and Sheriff Smith.

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(See Supplement File No. 08-03-09 for a copy of documentation presented at this meeting.)

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**CALL TO ORDER**

Chairman Thomas called the meeting to order at 9:33 a.m.

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**INVOCATION AND PLEDGE**

Commissioner Chandler offered the Invocation and led the Pledge of Allegiance.

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**RESOLUTIONS:**

**--SUPERSEDING RESOLUTION NO. 2006-15; AUTHORIZING THE COUNTY MANAGER TO APPOINT CODE ENFORCEMENT OFFICERS—**

Mr. Brown read the title into the record.

*On Motion of Commissioner Lewis, Seconded by Commissioner Hersey, the Board unanimously adopted the Resolution. (The [Resolution was assigned No. 09-13.](#))*

**CONSENT AGENDA:**

**A. REAPPOINTMENT OF HERMAN JOHNSON TO MERIDIAN BEHAVIORAL HEALTHCARE, INC. BOARD**

*On Motion of Commissioner Lewis, Seconded by Commissioner Sellars, the Board unanimously approved the [Consent Agenda](#) in its entirety.*

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**REQUEST TO SURPLUS FOUR (4) VFD TRUCKS AND SELL FOR SCRAP—BRIAN JOHNS:**

Mr. Johns asked the Board to surplus [four trucks](#): three older fire trucks and one military truck. The three fire trucks would be sold for scrap and the 1970 military truck, would be auctioned.

*On Motion of Commissioner Chandler, Seconded by Commissioner Sellars, the Board unanimously approved the request.*

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**PERMISSION TO APPLY FOR MAPPING UPGRADE GRANT:**

Mr. Johns requested permission to apply for a [9-1-1 rural county non-matching grant](#) to upgrade the mapping system.

*On Motion of Commissioner Lewis, Seconded by Commissioner Chandler, the Board unanimously approved to apply for the grant as requested.*

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**CHANGE ORDER #2 FOR 8<sup>TH</sup> AVENUE WIDENING AND RESURFACING PROJECT—COMM. HERSEY:**

Commissioner Hersey presented the Change Order for consideration. The project will remain within the authorized amount of the contract.

*On Motion of Commissioner Lewis, Seconded by Commissioner Lewis, the Board unanimously approved [Change Order #2](#) as presented.*

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**ADDITIONAL SIDEWALK REQUEST FOR 8<sup>TH</sup> AVENUE—COMM. HERSEY:**

Commissioner Hersey requested an additional \$10,500.00 to complete the sidewalk from point-to-point. The \$10,500.00 will be above the state funds allotted, but can be funded with fiscally constrained monies.

Following discussion, *Commissioner Hersey MOVED to approve the additional \$10,500.00 of fiscally constrained funds to complete the sidewalk project on SE 8<sup>th</sup> Avenue. The MOTION DIED for lack of a second.*

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**APPROVE PAYMENT OF BILLS—COMM. CHANDLER:**

*On Motion of Commissioner Chandler, Seconded by Commissioner Sellars, the Board unanimously approved payment of the bills as reviewed.*

(A list of the bills is located in the Finance Department of the Office of the Clerk.)

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**PUBLIC COMMENTS:**

**Esther Kelly and Alica McMillian – Funding Recreation Department:**

Ms. Kelly and Ms. McMillian asked the Commission to consider helping to fund the construction of a new facility for the City of Starke Recreation Department, whether by in-kind services or actual monies.

Discussion ensued.

Commissioner Chandler said that although the County has received some data from the City, it is not all that was requested. There are some in-kind services that the County would be willing to provide. However, as much as the County Commission would like to help with funding, more information is needed before there can be an informed decision to do so.

There was brief discussion regarding the fees that are charged by the Recreation Department.

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**NORTH FLORIDA ECONOMIC DEVELOPMENT PARTNERSHIP**

**A. AMENDMENT #1 TO THE MEMORANDUM OF AGREEMENT—RACEC—BRAD CARTER:**

Mr. Carter presented the amendment to the memorandum of agreement. The amendment deals with the location and expansion of the catalyst site in Columbia County. All participating counties must agree. It is in the best interest of the County to continue to participate and to execute the agreement.

*On Motion of Commissioner Sellars, Seconded by Commissioner Chandler, the Board unanimously approved [Amendment #1](#) to the Memorandum of Agreement.*

**B. RESOLUTION—INTERLOCAL AGREEMENT—NORTH FLORIDA BROADBAND AUTHORITY**

Mr. Pat Lien with Government Services Group, on behalf of the North Florida Economic Development Partnership, presented a brief overview, via PowerPoint. The overview was not limited to but included the following:

- North Florida Economic Development Partnership
- Bringing widespread high-speed internet access to the region
- Grant application to pursue federal stimulus funding (\$7.5 billion available nationwide)
- Benefits of broadband service
- How the federal government will distribute the funds
- Attractiveness to Industry
- Feasibility study

(08-03-09 Regular Meeting and Workshop)

- What is next:
  - 14-county Interlocal Agreement with the North Florida Broadband Authority
    - No contribution required and no risk/liability to members, either financially, legally or operationally
  - Grant application deadline is August 12, 2009
  - Adoption of Resolution to join the Authority (deadline August 6)
  - Appoint Representative and Alternate to Board of Directors (by August 6)
  - Signed letter of support for grant application (Not BOCC)
  - County point of contact for grant application

Mr. Lien explained that revenues coming into the Authority would be spent, reinvested and/or redistributed back to the membership as determined by vote of the Board of Directors.

Discussion ensued.

Mr. Brown read the title of the resolution into the record.

*On Motion of Commissioner Chandler, Seconded by Commissioner Sellars, the Board unanimously adopted the Resolution Approving the Interlocal Agreement. (The [Resolution was assigned No. 09-12.](#))*

There was additional discussion.

*On Motion of Commissioner Hersey, Seconded by Commissioner Lewis, the Board unanimously appointed Mr. Christopher Thurow as the County's primary representative on the Board of Directors and Ms. Pam Whittle as the alternate representative.*

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#### **COUNTY ATTORNEY REPORTS—TERRY BROWN:**

##### **A. REQUEST PERMISSION TO MOVE FORWARD WITH LEGAL ENFORCEMENT PROCEDURES ON TWO CODE ENFORCEMENT CASES:**

Mr. Brown requested permission to proceed to litigation with two code enforcement actions. One against a Mrs. Nugent, who is a Duval County resident but owes the County \$2,500.00, and secondly to seek court authorization for removal of a dilapidated mobile home of one Sheldon Clark.

*On Motion of Commissioner Sellars, Seconded by Commissioner Lewis, the Board unanimously agreed to authorize Mr. Brown to move forward.*

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#### **COUNTY MANAGER REPORTS—BRAD CARTER:**

##### **A. APPROVE CHANGE ORDER ON FLORIDA HIGHWAY PRODUCTS, INC. CONTRACT (FOR DIRECT PURCHASE OF ASPHALT TO OBTAIN SALES TAX EXEMPTION)**

Mr. Carter presented the change order. The bottom line is the same as previously approved. However, in order for the County to take advantage of the tax savings benefit, the County must purchase the asphalt directly. The change order reflects that separation.

*On Motion of Commissioner Lewis, Seconded by Commissioner Sellars, the Board unanimously approved the [change order](#) as presented.*

**SHERIFF REPORTS—GORDON SMITH:**

**Sheriff Smith reported on the following:**

>>The Commission previously approved a \$239,000.00 firefighters grant, which closes August 20<sup>th</sup> (match to be paid by IGCF). The poles that were to be donated by Clay County were not tall enough for the antennas. IGCF held an emergency meeting and approved the purchase of three towers for \$22,000.00. However, the towers require a special permit. Sheriff Smith asked the Commission to waive the permit requirement and grant permission to install the towers.

*On Motion of Commissioner Lewis, Seconded by Commissioner Sellars, the Board unanimously declared an emergency.*

*On Motion of Commissioner Hersey, Seconded by Commissioner Lewis, the Board unanimously waived the permit requirement.*

>>Former City Manager Lee Vincent's son, who was killed in the line of duty, will be escorted through Starke sometime around noon today. Several groups are gathering at various points of the route to show their respects. He asked everyone to remember the Vincent family and the 631<sup>st</sup> who just deployed.

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**CLERK REPORTS—RAY NORMAN:** None.

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**COMMISSIONER'S COMMENTS:**

**Commissioner Chandler commented on the following.**

>>Asked the Commission to look into a collaborated effort to help the Starke Recreation Department secure grant funding for the construction of a new building.

**Commissioner Hersey commented on the following:**

>>The departure ceremonies for the 631<sup>st</sup> were a success. The soldiers were very proud of the representation.

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**CHAIRMAN COMMENTS—DOYLE THOMAS:**

>>Solid Waste Director Donny Wise is home recovering from surgery and seems to be doing well.

>>After brief discussion, a budget workshop was scheduled for 5:00 p.m., prior to the next regular meeting.

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**ADJOURN**

There being no further business, the meeting adjourned at 11:02 a.m.

**WORKSHOP  
PRESENTATION REGARDING CDBG FUNDING FOR ROAD PROJECTS  
BY: CHRISTA PUSATERI, BAILEY, BISHOP & LANE**

The Bradford County Board of County Commissioners convened in a workshop session on Monday, August 3, 2009, at 11:18 a.m. in the County Commission Meeting Room, 945 North Temple Avenue, Starke, Florida.

Present were: Commissioner Hersey, Chairman Thomas, Commissioner Sellars and Commissioner Lewis. (Commissioner Chandler had a prior engagement.)

Also present were: Brad Carter, County Manager; Sandra Harrell, Administrative Assistant; Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk; Angela Macey, Community Development Director; Christa Pusateri, Bailey Bishop & Lane, Inc.; Jerome Kelley, County Engineer; Brian Johns, Emergency Management Director; and Mark Crawford, Press.

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(See Supplement File No. 08-03-09 for a copy of documentation presented at this workshop.)

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**CALL TO ORDER**

Chairman Thomas called the workshop to order at 11:18 a.m.

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**DISCUSSION**

Ms. Christa Pusateri with Bailey Bishop & Lane, Inc. gave a [Power-Point Presentation](#), which was not limited to but included the following:

- Background of Bailey Bishop & Lane, Inc. and the services they provide
- Various grant programs available including grants for road projects
- Grant program services provided by Bailey Bishop and Lane
- The eligibility process for use of CDBG program funds for road projects and other projects not related to housing.

Discussion ensued.

Ms. Pusateri said that the CDBG cycle deadline dates should be announced in the late fall. In the meantime, the Commission could be deciding whether to continue going after funding for housing or to identify a road project or other project not related to housing.

Chairman Thomas said that each Commissioner should confer with Mr. Carter concerning project ideas that would fit the criterion and possibly consider using the services of Bailey Bishop and Lane.

(08-03-09 Regular Meeting and Workshop)

Commissioner Lewis recommended having Ms. Pusateri assist with recreation grant applications for the County and the City, which would be beneficial to the entire County.

This incited additional discussion.

**ADJOURN**

There being no further business, the workshop adjourned at 11:58 a.m.

**BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA**

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**DOYLE THOMAS, CHAIRMAN**

**ATTEST:** \_\_\_\_\_  
**RAY NORMAN, CLERK TO THE BOARD**

Minutes prepared by Marlene Stafford, Deputy Clerk