

**MINUTES OF THE  
BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA  
REGULAR SCHEDULED MEETING  
THURSDAY, FEBRUARY 19, 2009**

---

The Bradford County Board of County Commissioners convened in regular session on Thursday, February 19, 2009, at 6:30 p.m. in the County Commission Meeting Room, 945 North Temple Avenue, Starke, Florida.

Present were: Commissioner Hersey, Commissioner Lewis, Chairman Thomas, Commissioner Sellars, and Commissioner Chandler.

Also present were: Brad Carter, County Manager; Sandra Harrell, Administrative Assistant; Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk; Brian Johns, Emergency Management Director; Paul Funderburk, Road Superintendent; Allen Parrish, Emergency Services Director; Lieut. Russell; Sheriff Gordon Smith; Capt. Boatwright; Winifred Holland, Health Department Director; Jim DeValerio, Agriculture/CRD Agent; Tim Wilson, CED; and Jim Farrell, Finance Director.

\_\_\_\_\_

(See Supplement File No. 02-19-09 for a copy of documentation presented at this meeting.)

**CALL TO ORDER**

\_\_\_\_\_

Chairman Thomas called the meeting to order at 6:30 p.m.

\_\_\_\_\_

**INVOCATION / PLEDGE OF ALLEGIANCE**

Commissioner Chandler offered the Invocation and led the Pledge of Allegiance.

\_\_\_\_\_

**PUBLIC HEARINGS**

**ENACTMENT OF ORDINANCES**

**--MORATORIUM ON IMPACT FEES—NORA THOMPSON:**

Ms. Stafford read the title into the record:

**“AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA AMENDING CHAPTER 43 OF THE BRADFORD COUNTY CODE OF ORDINANCES; PROVIDING FOR THE IMPOSITION OF A TEMPORARY, 365-DAY MORATORIUM ON THE ASSESSMENT AND COLLECTION OF IMPACT FEES; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF ALL ORDINANCES INCONSISTENT WITH THIS ARTICLE; PROVIDING DIRECTIONS TO THE CODIFIER; AND PROVIDING AN EFFECTIVE DATE.”**

(02-19-09 Regular Meeting)

Chairman Thomas opened the public hearing.

Mr. Tom Tatum and Mr. Tom Smith spoke in favor of the moratorium.

**Comm. Lewis *MOVED to adopt the ordinance as presented, with an effective date retroactive to January 1, 2009.***

Mr. Brown recommended rather than changing the effective date, adopting the motion as presented with the inclusion of the following provision: Section 7- "Direction to Bradford County Finance Department: The Bradford County Finance Department is hereby directed to, at the request of the County Manager or his designee, remit to any individual who paid an impact fee for roads, fire protection and law enforcement after January 1, 2009 and prior to the enactment of this ordinance, a refund in the total amount of those fees."

**Comm. Lewis *AMENDED his MOTION as recommended by Counsel.***

**Chairman Thomas** relinquished the gavel to Vice-Chairman Hersey and **SECONDED THE MOTION.**

At the request of Vice-Chairman Hersey, Mr. Brown repeated the content of the proposed Motion.

Discussion ensued.

Commissioner Hersey declared a Voting Conflict and instructed the Clerk to provide [Form 8B, Memorandum of Voting Conflict](#).

The **MOTION CARRIED 4-0.** (The [Ordinance was assigned No. 09-01.](#))

Vice-Chairman Hersey relinquished the Chair back to Chairman Thomas.

**--REZONING APPLICATION NO. Z 08-2 (KEYSTONE HEIGHTS AIRPORT AUTHORITY)—NORA THOMPSON:**

Ms. Stafford read the title into the record:

**"AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE OFFICIAL ZONING ATLAS OF THE BRADFORD COUNTY LAND DEVELOPMENT REGULATIONS, AS AMENDED; RELATING TO THE REZONING OF TEN OR MORE CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, Z 08-2, BY THE PROPERTY OWNER OF SAID ACREAGE; PROVIDING FOR REZONING FROM AGRICULTURAL-2 (A-2) TO COMMERCIAL, INTENSIVE (CI) OF CERTAIN LANDS WITHIN THE UNINCORPORATED AREA OF BRADFORD COUNTY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE."**

Chairman Thomas opened the public hearing.

Mr. Michael Woodward, 501 Atlantic Avenue, Interlachen, Florida, Representing Bradford County residents Eric and Esther Piper, spoke in opposition to the rezoning. During his presentation, Mr. Woodward presented the following exhibits:

- [Exhibit 1: Concurrency Management Assessment](#)
- [Exhibit 2: Excerpt from Bradford County Comprehensive Plan](#)
- [Exhibit 3: Staff Recommendation](#)
- [Exhibit 4: Hydrogeologic Summary Report](#)

(02-19-09 Regular Meeting)

In conclusion, Mr. Woodward said that there would be severe limitations on what can be done on this property, even after it is rezoned. This is something that staff will be reviewing at the building permit and development and site plan approval stages.

There being no further public input, the public hearing was closed.

*On Motion of Commissioner Hersey, Seconded by Commissioner Sellars, the Board unanimously adopted the Ordinance approving Rezoning Application No. Z 08-2. (The [Ordinance was assigned No. 09-02.](#))*

---

## **CONSENT AGENDA**

- A. MINUTES OF REGULAR SCHEDULED MEETING OF JANUARY 15, 2009**
- B. PUBLIC OFFICIAL BONDS FOR CONSTITUTIONAL OFFICERS**
- C. INVENTORY SURPLUS LIST**
- D. PROCLAMATION FOR WOMEN’S HISTORY MONTH**
- E. ANNUAL FUNDING AGREEMENT WITH MERIDIAN BEHAVIORAL HEALTHCARE, INC.**

*On Motion of Commissioner Lewis, Seconded by Commissioner Chandler, the Board unanimously approved the [Consent Agenda](#) in its entirety.*

---

## **ACCEPTANCE OF GRANT FOR WATER TRUCK FOR SAMPSON CITY VFD—BRIAN JOHNS:**

Mr. Johns reported that the Volunteer Fire Department has received confirmation of receipt of a grant to purchase a water tanker truck. There is a 5% match, which he will locate in the VFD budget. With the Commission’s approval, he will begin getting prices for the truck.

*On Motion of Commissioner Lewis, Seconded by Commissioner Hersey, the Board unanimously accepted the grant as requested.*

---

## **PRELIMINARY PLAT APPROVAL AND CONSTRUCTION DRAWINGS FOR “WOODSIDE PRESERVE” SUBDIVISION—NORA THOMPSON:**

*On Motion of Commissioner Hersey, Seconded by Commissioner Lewis, the Board unanimously approved the Preliminary Plat and Construction Drawings.*

---

## **LETTER OF INTENT FOR CONSTRUCTION OF PROPOSED SENIOR CITIZEN’S CENTER—JOHN COOPER:**

Mr. Cooper said that Bradford County was awarded \$500,000.00 from the State Senior Center Grant Program for the construction of a senior center. As part of that process, the next step is to approve the Letter of Intent to move forward. Moving forward means approving the Letter of Intent that is to be submitted to the State, and from the Advisory Committee’s recommendation, to engage an architect to start some construction documents.

In all fairness to the Board, \$500,000.00 is not enough to build the center as currently designed. The construction cost is estimated at \$1.4 million. There are monies allocated in the County's current budget for the project. The Advisory Committee, the Clerk's Office and the Commission are working diligently to locate funds from other sources to eliminate the need to expend County funds. Two sources currently available are a USDA Grant, and allocations expected to be included in the Governor's proposed budget.

Commissioner Lewis inquired about the consequences if the Board approves the Letter of Intent and subsequently finds the need to scale back from the \$1.4 million estimate construction cost.

Mr. Cooper said that he does not believe the Board will obligate itself to pay the \$1.4 million until such time as a construction bid has been let. The \$500,000.00 awarded by the State was based on a proposal submitted by the County. If there is a need to scale back or make substantial changes, the County can certainly relay that to the Department of Elder Affairs to get their blessing.

Discussion ensued, which was not limited to but included, the County's match portion of the grant, possible changes to the "Statement of Facility Program Needs and/or Justification" statement, operation of the center and associated costs, getting input from the senior citizens by means of a public meeting, and available budgeted funds and available unanticipated state revenues.

*On Motion of Commissioner Heresy, Seconded by Commissioner Lewis, the Board unanimously approved the [Letter of Intent](#) for construction of the proposed Senior Center.*

---

**PAYMENT OF BILLS—COMMISSIONER SELLARS:**

Commissioner Sellars advised that she has reviewed the bills and recommends payment.

*On Motion of Commissioner Sellars, Seconded by Commissioner Lewis, the Board unanimously approved payment of the bills as reviewed. (A list of the bills is on file in the Finance Department of the Office of the Clerk.)*

---

**PUBLIC COMMENTS:** None.

---

**COUNTY ATTORNEY REPORTS – TERRY BROWN:**

- At the last meeting, Commissioner Lewis inquired about either suspending or rebating the collection of ad valorem taxes for new construction. The simple answer is: As a general policy, that cannot be done. However, although complicated and complex, there are a few limited ways to rebate or suspend the collection of taxes for industry that creates new jobs, but only in accordance to the strict criteria set for in the constitution and statute.

This spurred some discussion regarding attracting and encouraging new industry and the growth of existing industry throughout the County.

---

**COUNTY MANAGER REPORTS – BRAD CARTER:**

**A. SECOND ADDENDUM TO SURVEYING AGREEMENT WITH PATRICK B. WELCH**

Mr. Carter presented the addendum for consideration. The addendum includes the same terms as the existing agreement.

*On Motion of Commissioner Lewis, Seconded by Commissioner Sellars, the Board unanimously approved the [Second Addendum to Agreement](#) for Professional Surveying Services.*

- Mr. Carter requested permission to pursue USDA grants or loans for the following projects: The Senior Center, two rescue vehicles for EMS, a rescue station for the southern portion of county, five replacement vehicles for the Sheriff, and one fire station in Sampson City. It will be the County's intent to accept grants only, not loans. No commitments will be made without approval of the Board.

*On Motion of Commissioner Chandler, Seconded by Commissioner Lewis, the Board unanimously approved the request to pursue USDA grants.*

- At the Commission's direction, a policy has been drafted relating to building permit extensions, a copy of which has been provided to the Board. Mr. Brown has reviewed the policy.

The proposed policy was extensively reviewed and discussed. The discussion was not limited to but included LDR requirements, waiver of and reimbursement of application fees, the Building Department, Commission and County Manager's involvement in the process.

*On Motion of Commissioner Lewis, Seconded by Commissioner Sellars, the Board unanimously adopted [the policy](#) as written.*

- Mr. Carter complimented the Road Department for doing an excellent job preparing the base for the three road projects currently under construction. These projects are at the point that it would be cost effective and productive to use some overtime, about one day a week to the tune of about 6 to \$700.00 per day.
- Updated the Commission on the Airpark road. It appears that it will be June before work will begin.
- Mr. Carter yielded the floor to CED Tim Wilson and Jim DeValerio, Agriculture/Community Resource Development Agent.

Mr. Wilson presented the Bradford County Cooperative Extension [2008 Annual Report](#).

Mr. DeValerio said that he has a group of Master Gardeners who have a desire to teach gardening in the community. In looking into prospective sites, they are interested in having a small garden plot behind the Health Department building. He will oversee the project to make sure the garden is kept up and does not become an eyesore.

Clerk Norman cautioned Mr. DeValerio to take great care in making sure there are no liability issues for the County.

There was Board consensus to move forward with the project.

(02-19-09 Regular Meeting)

After brief discussion, there was Board consensus to cancel the March 2 Regular Scheduled Meeting.

\_\_\_\_\_

**CLERK REPORTS – RAY NORMAN:** None.

\_\_\_\_\_

**COMMISSIONER’S COMMENTS:**

**Commissioner Chandler reported the following:**

- Reiterated his stance on the importance of getting seriously involved in economic development to encourage businesses and industry to move in the County.

\_\_\_\_\_

**CHAIRMAN COMMENTS – DOYLE THOMAS:**

- An ordinance will be advertised for public hearing at the March 19 regular meeting that will require all licensed mobile home installers to provide an actual copy of their license, which is to be kept on file in the Building Department, instead of just providing the license number on the permit application.

\_\_\_\_\_

**ADJOURN**

There being no further business, the meeting adjourned at 7:55 p.m.

**BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA**

\_\_\_\_\_  
**DOYLE THOMAS, CHAIRMAN**

**ATTEST:** \_\_\_\_\_  
**RAY NORMAN, CLERK TO THE BOARD**

Minutes prepared by Marlene Stafford, Deputy Clerk