

**MINUTES OF THE  
BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA  
WORKSHOP 9:00 A.M.  
REGULAR SCHEDULED MEETING 9:30 A.M.  
TUESDAY, JULY 8, 2008**

---

**WORKSHOP**

The Bradford County Board of County Commissioners convened in a workshop on Tuesday, July 8, 2008, at 9:00 a.m. in the County Commission Meeting Room, 945 North Temple Avenue, Starke, Florida.

Present were: Commissioner Hersey, Commissioner Thomas, Chairman Chandler, Commissioner Cooper and Commissioner Lewis.

Also present were: Brad Carter, County Manager; Sandra Harrell, Administrative Assistant; Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk; Paul Funderburk, Road Superintendent; Tim Wilson, CED; Nelson Green, Emergency Services Director; Will Sexton, County Attorney's Office; Mark Crawford, Press; DOT Representatives.

\_\_\_\_\_

(See Supplement File No. 07-08-08 for a copy of documentation presented at this meeting.)

**CALL TO ORDER**

\_\_\_\_\_

Chairman Chandler called the workshop to order at 9:00 a.m.

\_\_\_\_\_

**PRESENTATION**

**D.O.T. – HWY 301 BYPASS:**

Mr. Dennis Lord, Project Manager and Mr. Bill Henderson, Planning and Environmental Manager and Mr. Jordan Green, Rural Area Transportation Development Engineer gave an update on the progress of the proposed HWY 301 bypass. (A [Power Point presentation](#) was used to assist with the update.)

Discussion ensued.

\_\_\_\_\_

**ADJOURN**

There being no further business, the workshop adjourned at 9:37

## REGULAR SCHEDULED MEETING

The Bradford County Board of County Commissioners convened in regular session on Tuesday, July 8, 2008, at 9:30 a.m. in the County Commission Meeting Room, 945 North Temple Avenue, Starke, Florida.

Present were: Commissioner Hersey, Commissioner Thomas, Chairman Chandler, Commissioner Cooper and Commissioner Lewis.

Also present were: Brad Carter, County Manager; Sandra Harrell, Administrative Assistant; Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk; Paul Funderburk, Road Superintendent; Tim Wilson, CED; Winifred Holland, Health Department Director; Nelson Green, Emergency Services Director; Angela Macey, Community Development Director; Sheriff Milner; Brian Johns, Emergency Management Director; Phalbe Henriksen, Library Director; Donny Wise, Solid Waste Director; D.Z. Griffis, Facility Maintenance Director; Lieut. Gail Russell, Linda Carpenter, V.A. Officer; Wilson Whidden, Building Code Administrator; Nora Thompson, Zoning Director and Mark Crawford, Press.

## INVOCATION / PLEDGE OF ALLEGIANCE

Commissioner Cooper offered the Invocation and led the Pledge of Allegiance.

---

## CALL TO ORDER

Chairman Chandler called the meeting to order at 9:38 a.m.

---

## RESOLUTIONS

--**"A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA, REQUESTING UNITED STATES CONGRESS TAKE STEPS TO REDUCE COST OF FUEL."**

Mr. Carter presented the resolution.

*On Motion of Commissioner Thomas, Seconded by Commissioner Lewis, the Board unanimously adopted the Resolution. (The [Resolution was assigned No. 08-11.](#))*

---

## CONSENT AGENDA

- A. MINUTES OF REGULAR SCHEDULED MEETING OF JUNE 2, 2008**
- B. APPROVE S.H.I.P. HOME REPAIR LOANS**

*ON Motion of Commissioner Lewis, Seconded by Commissioner Thomas, the Board unanimously approved the [Consent Agenda](#) in its entirety.*

---

(07-08-08 Workshop and Regular Meeting)

**FLORIDA D.O.T. 5-YEAR TENTATIVE TRANSPORTATION PLAN – JORDAN GREEN:**

Mr. Green addressed the following:

- Solicited the County's work program priorities for the next cycle. Although statutorily the County has until October 1, D.O.T. would like to receive the priorities by August 1<sup>st</sup>.
- SCRAP, SCOP, and CIGP, are all available this year. SCRAP will go away in 2010 but will be brought back in 2013, at an unknown funding level. SCOP took a hard hit with a 50% cut.
- Reviewed the 5-year Tentative Transportation Plan.

This incited some discussion.

---

**E9-1-1 NET USER AGREEMENT – NELSON GREEN:**

Mr. Green [presented the agreement](#) for consideration.

*On Motion of Commissioner Lewis, Seconded by Commissioner Cooper, the Board unanimously approved the agreement as presented. (The agreement is on file in the Office of Emergency Services.)*

---

**INTER-AGENCY AGREEMENT BETWEEN UNION COUNTY AND BRADFORD COUNTY FOR AUTOMATIC JOINT RESPONSE FOR EMERGENCY AND FIRE SUPPRESSION SERVICES – COMMISSIONER LEWIS:**

Commissioner Lewis presented the agreement for consideration. The proposed agreement will significantly help reduce response times.

There was brief discussion.

*On Motion of Commissioner Thomas, Seconded by Commissioner Lewis, the Board unanimously approved the agreement as presented.*

Commissioner Lewis expressed his appreciation to Mr. Green for his work toward getting the agreement to completion.

---

**APPOINT CITIZEN MEMBER TO VALUE ADJUSTMENT BOARD – CHAIRMAN CHANDLER:**

Chairman Chandler said the Mr. Barry Carlton has agreed to serve as the Commission's citizen representative on the 2008 Value Adjustment Board.

*On Motion of Commissioner Lewis, Seconded by Commissioner Thomas, the Board unanimously appointed Barry Carlton to the 2008 Value Adjustment Board.*

---

(07-08-08 Workshop and Regular Meeting)

**PAYMENT OF BILLS – COMMISSIONER THOMAS:**

*On Motion of Commissioner Thomas, Seconded by Commissioner Lewis, the Board unanimously approved payment of the bills as reviewed.*

\_\_\_\_\_

**PUBLIC COMMENTS:** None.

\_\_\_\_\_

**COUNTY ATTORNEY REPORTS – TERRY BROWN:** None.

\_\_\_\_\_

**COUNTY MANAGER REPORTS – BRAD CARTER:**

**A. REQUEST PERMISSION TO ADVERTISE RFB FOR REMOVAL OF YARD TRASH AND VEGETATIVE WASTE:**

Mr. Carter requested permission to advertise an RFB for removal of yard trash and vegetative waste. The current provider requested an increase due to fuel expenses. However, that contract has expired. He would like to go out for bid to guarantee the County is getting the best price.

*On Motion of Commissioner Thomas, Seconded by Commissioner Hersey, the Board unanimously approved the RFB as requested.*

--Mr. Carter presented an Interlocal Agreement with Suwannee River Water Management District to allow the County to bill them for reimbursement of \$22,500.00 for the fencing around the holding pond on Pratt Street.

*On Motion of Commissioner Thomas, Seconded by Commissioner Cooper, the Board unanimously approved [the agreement](#) as presented.*

--Mr. Carter asked Mr. Brian Johns to approach the Commission.

Mr. Johns recommended lifting the burn ban established by Resolution No. 08-10.

*On Motion of Commissioner Hersey, Seconded by Commissioner Lewis, the Board unanimously approved to lift the burn ban as recommended.*

Mr. Johns then presented a resolution rescinding Resolution No. 08-10. (The [Resolution was assigned No. 08-12.](#))

--Mr. Carter yielded the floor to Sheriff Milner.

Sheriff Milner provided an update on the sally port project. He encouraged the Commission to take a tour of the facility.

\_\_\_\_\_

**CLERK REPORTS – RAY NORMAN:**

**--PRESENTATION OF FISCAL YEAR 2008-2009 TENTATIVE BUDGET – CLERK NORMAN:**

Clerk Norman presented the 2008-2009 Tentative Budget to the Commission and provided a brief overview. The tentative budget is balanced and is based on the 9.176 millage rate.

Chairman Chandler announced a budget workshop to be held prior to the mid-month meeting, beginning at 5:00 p.m.

Clerk Norman announced the public hearing dates for the millage and the budget as follows:

- First Public Hearing: Thursday, September 18 at 5:30 p.m.
- Final Public Hearing: Monday, September 29 at 5:30 p.m.

There was brief discussion.

Incited by a question posed by Commissioner Lewis, there was some discussion concerning the Value Adjustment Board process.

---

**COMMISSIONER'S COMMENTS:**

**Commissioner Lewis commented on the following:**

--At the request of Commissioner Lewis, Mr. Johns provided an update on the dredging of Rowell and Sampson Lakes.

--Jimmy Harris with the Hampton Police Department has requested written permission to use Cypress Run Boat Ramp next weekend for staging for a training session.

This spurred some discussion. Commissioner Cooper said that he sees no problem as long as there are a limited number of horses and there is a letter from the City of Hampton accepting responsibility and liability.

*On Motion of Commissioner Lewis, Seconded by Commissioner Thomas, the Board unanimously approved a letter granting permission to the Hampton Police Department's mounted posse to stage at the Cypress Run Boat Ramp on July 12, 2008, contingent upon written documentation that the City of Hampton accepts full liability.*

**Commissioner Cooper commented on the following:**

--Congratulated and commended Chairman Chandler for completing the Advanced County Commission Certification through the Florida Association of Counties. Out of 67 counties in the state with an average of five commissioners each, only 40 commissioners have reached this level of certification.

**Commissioner Hersey commented on the following:**

--Residents of Santa Fe Lake have requested "No Wake" signs in the canals. Based on research, the County has the authority to place the signs, if desired. The County places the signs and the Game Commission enforces them.

*On Motion of Commissioner Lewis, Seconded by Commissioner Cooper, the Board unanimously approved the request.*

--Announced that there may be a possibility that he will not be at the next meeting.

Clerk Norman expressed his appreciation to Mr. Carter and the departments for their work on the budget.

---

**CHAIRMAN COMMENTS – ROSS CHANDLER:**

This being Ms. Henriksen's last Commission meeting, Chairman Chandler expressed his appreciation to Ms. Henriksen for her outstanding work at the library and thanked her for her years of service.

---

**ADJOURN**

There being no further business, the meeting adjourned at 10:45 a.m.

**BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA**

---

**ROSS CHANDLER, CHAIRMAN**

**ATTEST:** \_\_\_\_\_  
**RAY NORMAN, CLERK OF COURTS**

Minutes prepared by Marlene Stafford, Deputy Clerk