

(12-03-07 Regular Meeting)

**MINUTES OF THE
BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA
REGULAR SCHEDULED MEETING
MONDAY, DECEMBER 3, 2007
9:30 A.M.**

The Bradford County Board of County Commissioners convened in regular session on Monday, December 3, 2007, at 9:30 a.m. in the County Commissioners' Meeting Room, 945 North Temple Avenue, Starke, Florida.

Present were: Commissioner Hersey, Commissioner Thomas, Chairman Lewis, Commissioner Cooper and Commissioner Chandler.

Also present were: Brad Carter, County Manager; Sandra Harrell, Administrative Assistant; Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk; Nora Thompson, Zoning Director; Jim Farrell, Finance Director; Angela Macey, Community Development Director; Brian Johns, Emergency Management Director; Jim Crawford, Winifred Holland, Health Department Director; Alex Hinely, County Planner; Mark Crawford, Press; June Neats, Emergency Management; Sheriff Milner; Donny Wise, Solid Waste Director; and Percy Sullivan, Fire Chief.

(See Supplement File No. 12-03-07 for a copy of all documentation presented at this meeting.)

CALL TO ORDER

Chairman Lewis called the meeting to order at 9:30 a.m.

INVOCATION / PLEDGE OF ALLEGIANCE

Commissioner Chandler offered the Invocation and led the Pledge of Allegiance.

BOARD REORGANIZATION

A. ELECT CHAIRMAN

Commissioner Thomas NOMINATED Commissioner Chandler to serve as Chairman. Commissioner Hersey SECONDED the nomination.

On Motion of Commissioner Hersey, Seconded by Commissioner Cooper, and by unanimous vote of the Commission, nominations were closed.

Commissioner Chandler will serve as Chairman. Chairman Lewis turned the gavel over to newly elected Chairman Chandler.

B. ELECT VICE-CHAIRMAN

Commissioner Lewis NOMINATED Commissioner Cooper to serve as Vice-Chairman. Commissioner Thomas SECONDED the nomination.

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There being no further nominations and by unanimous vote of the Commission, Commissioner Cooper will serve as Vice-Chairman.

PUBLIC HEARING

ADOPTION OF ORDINANCE

--LAND DEVELOPMENT REGULATION AMENDMENT APPLICATION NO. LDR 07-8, (Planning and Zoning Board) – NORA THOMPSON:

“AN ORDINANCE OF BRADFORD COUNTY, FLORIDA; AMENDING THE BRADFORD COUNTY LAND DEVELOPMENT REGULATIONS, AS AMENDED; PURSUANT TO AN APPLICATION, LDR 07-8, BY THE PLANNING AND ZONING BOARD; PROVIDING FOR AMENDING SECTION 5.23.4, ENTITLED, ACCESS TO EXISTING STREETS TO REQUIRE THAT WHERE LOTS WITHIN MINOR SUBDIVISIONS DERIVE ACCESS TO EXISTING TATE OR COUNTY MAINTAINED ROADS THAT SUCH EXISTING ROADS MUST HAVE AN ASPHALTIC CONCRETE PAVEMENT SURFACE; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.”

Chairman Chandler asked that this item be removed and discussed in a workshop session.

On Motion of Commissioner Cooper, Seconded by Commissioner Thomas, the Board unanimously tabled this item.

RESOLUTIONS:

A. RECONSTRUCTION OF SE 144TH STREET

Mr. Carter read the title into the record:

“A RESOLUTION APPROVING THE EXECUTION OF A COUNTY INCENTIVE GRANT PROGRAM AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION AMENDING FOR THE RECONSTRUCTION OF SE 144TH STREET FROM STATE ROAD 100 TO RAILROAD CROSSING.”

On Motion of Commissioner Cooper, Seconded by Commissioner Lewis, the Board unanimously adopted the resolution. (The [Resolution was assigned No. 07-35.](#))

Commissioner Lewis asked if a start date has been established for this project. Mr. Crawford indicated in the negative. It is still in the engineering stage.

B. RECONSTRUCTION OF SW CR 231

Mr. Carter read title:

“A RESOLUTION APPROVING THE EXECUTION OF A REIMBURSEMENT AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR THE COST OF RESURFACING SW CR231 FROM CR18A TO CR18A IN BRADFORD COUNTY.”

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On Motion of Commissioner Lewis, Seconded by Commissioner Thomas, the Board unanimously adopted the resolution. (The [Resolution was assigned No. 07-36.](#))

C. EMS COUNTY GRANT – NELSON GREEN

Mr. Green presented the grant application and accompanying resolution for consideration. This is an annual grant for enhancements and improvements to EMS.

On Motion of Commissioner Lewis, Seconded by Commissioner Cooper, the Board unanimously approved the Grant Application as presented.

Mr. Green read the title of the Resolution into the record:

“A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA, TO CERTIFY THAT THE MONIES FROM THE EMS COUNTY GRANT WILL IMPROVE AND EXPAND THE COUNTY’S PRE-HOSPITAL EMS SYSTEM AND THAT THE FUNDS WILL NOT BE USED TO SUPPLANT EXISTING COUNTY EMS BUDGET ALLOCATIONS.”

On Motion of Commissioner Lewis, Seconded by Commissioner Hersey, the Board unanimously adopted the Resolution as presented. (The [Resolution was assigned No. 07-37.](#))

D. BUDGET AMENDMENT -- TRANSPORTATION TRUST FUND – JIM FARRELL:

Mr. Farrell read the title into the record:

“A RESOLUTION OF THE BRADFORD COUNTY BOARD OF COUNTY COMMISSIONERS APPROVING A \$462,294.00 INCREASE IN REVENUE AND EXPENDITURES IN THE TRANSPORTATION TRUST FUND.”

On Motion of Commissioner Cooper, Seconded by Commissioner Thomas, the Board unanimously adopted the Resolution as presented. (The [Resolution was assigned No. 07-38.](#))

E. BUDGET AMENDMENT – GENERAL FUND – JIM FARRELL:

Mr. Farrell read the title into the record:

“A RESOLUTION OF THE BRADFORD COUNTY BOARD OF COUNTY COMMISSIONERS APPROVING A \$167,463.00 INCREASE IN REVENUE AND EXPENDITURES IN THE GENERAL FUND.”

On Motion of Commissioner Lewis, Seconded by Commissioner Hersey, the Board unanimously adopted the Resolution as presented. (The [Resolution was assigned No. 07-39.](#))

F. BUDGET AMENDMENT – TOURIST DEVELOPMENT FUND BUDGET – JIM FARRELL:

Mr. Farrell read the title into the record:

“A RESOLUTION OF THE BRADFORD COUNTY BOARD OF COUNTY COMMISSIONERS APPROVING A \$21,634.00 INCREASE IN REVENUE AND EXPENDITURES IN THE TOURIST DEVELOPMENT FUND BUDGET.”

On Motion of Commissioner Cooper, Seconded by Commissioner Hersey, the Board unanimously adopted the Resolution as presented. (The [Resolution was assigned No. 07-40.](#))

G. BUDGET AMENDMENT – GENERAL FUND – JIM FARRELL:

Mr. Farrell read the title into the record:

“A RESOLUTION OF THE BRADFORD COUNTY BOARD OF COUNTY COMMISSIONERS APPROVING A \$18,000.00 INCREASE IN REVENUE AND EXPENDITURES IN THE GENERAL FUND.”

On Motion of Commissioner Hersey, Seconded by Commissioner Cooper, the Board unanimously adopted the Resolution as presented. (The [Resolution was assigned No. 07-41.](#))

CONSENT AGENDA

- A. MINUTES OF REGULAR SCHEDULED MEETING OF SEPTEMBER 10, 2007**
- B. MINUTES OF FINAL PUBLIC HEARING ON 2007-2008 BUDGET AND MILLAGE OF SEPTEMBER 17, 2007**
- C. MINUTES OF REGULAR SCHEDULED MEETING OF SEPTEMBER 20, 2007**
- D. MINUTES OF REGULAR SCHEDULED MEETING AND WORKSHOP OF OCTOBER 1, 2007**
- E. REAPPOINTMENT OF DOYLE WHITE TO THE ZONING BOARD**
- F. REAPPOINTMENT OF DOYLE WHITE TO THE BOARD OF ADJUSTMENT**
- G. RECOMMENDATION FOR KEN RYAN TO REPLACE RICHARD SAPP WHO RESIGNED**
- H. FUNDING AGREEMENT FOR MERIDIAN BEHAVIORAL HEALTHCARE FOR 2007-2008 (\$85,000.00)**
- I. SATISFACTION OF MORTGAGE FOR DIANE LEWIS**
- J. SATISFACTION OF MORTGAGE FOR – DEFERRED LOAN FOR DIANE LEWIS**
- K. SATISFACTION OF MORTGAGE FOR TOMMY WEST**
- L. PROPOSED SERVICE/MAINTENANCE AGREEMENT FOR 07-08 FOR RADIO CONSOLE IN CDC BY MOTOROLA (\$14,856.72)**
- M. AUDIT ENGAGEMENT LETTER FOR YEARS ENDING SEPTEMBER 30, 2007, 2008 AND 2009**
- N. BUDGET AMENDMENTS**
- O. CATASTROPHIC CLAIM ON INMATE (\$69,295.28)**

On Motion of Commissioner Lewis, Seconded by Commissioner Cooper, the Board unanimously approved the [Consent Agenda](#) in its entirety.

AWARD S.H.I.P. REHAB BIDS – ANGELA MACEY:

Ms. Macey presented the [bid recommendations](#).

On Motion of Commissioner Lewis, Seconded by Commissioner Cooper, the Board unanimously approved the bid awards as recommended.

MEMORANDUM OF UNDERSTANDING BETWEEN EMERGENCY MANAGEMENT AND BRADFORD COUNTY FOR POSITIONING OF DISASTER RECOVERY CENTERS – BRIAN JOHNS:

Ms. Neats presented the Memorandum of Understanding. It is for the determination of pre-designated Disaster Recovery Center (DRC) Sites within the County in the event of a disaster. Emergency Management recommends approval.

On Motion of Commissioner Cooper, Seconded by Commissioner Hersey, the Board unanimously approved the Memorandum of Understanding as recommended.

(A copy of the Memorandum of Understanding is located in the Office of Emergency Management.)

CONTRACT CHANGE ORDER FROM JOHN C. HIPPI CONSTRUCTION FOR PARKING LOT AT CHARLEY E. JOHNS CONFERENCE CENTER, ADD ON TO NW 173RD STREET FOR \$27,000.00 – JIM CRAWFORD:

Mr. Crawford presented the change order for consideration. The project will piggyback off the current contract for NW 173rd Street with Hipp Construction and is for the paving of a portion of the parking lot at the Charley E. Johns Conference Center. There are two contractors currently performing work in the County. Both contractors were solicited for bids and Hipp Construction came in with the lower bid at \$27,000.00. The \$27,000.00 will be provided by Mr. Jerome Johns.

On Motion of Commissioner Lewis, Seconded by Commissioner Cooper, the Board unanimously approved the [Change Order](#) as presented.

CONTRACT CHANGE ORDER FROM JOHN C. HIPPI CONSTRUCTION FOR NW 173RD AND NW 17TH AVENUE FOR \$5,258.80 – JIM CRAWFORD:

Mr. Crawford presented the change order for consideration. When Market Road was widened from HWY 301 to Old Lawley Road it was discovered that the original construction crew did not remove stumps that were on the edge of the road. \$1,416.33 is for removal of nine stumps.

On NW 17th Avenue, there is a need to extend a culvert by 12 feet and remove the existing mitered ends. This will cost \$3,842.47.

The total change order is for \$5,258.80.

On Motion of Commissioner Lewis, Seconded by Commissioner Hersey, the Board unanimously approved the [Change Order](#) as presented.

HEALTH DEPARTMENT PRESENTATION ON FEDERAL GRANT APPLICATION – WINIFRED HOLLAND:

Ms. Holland reported that there is about \$23 million federal dollars available to establish federally qualified health centers. This is a very competitive grant, which would provide \$650,000.00 and would allow for the expansion of primary care services in Bradford County. The data from a recent Community Needs Assessment indicates that access to health care is a problem for the uninsured and addresses the number of uninsured individuals in Bradford County.

They are going to attempt to apply for this grant. It is rather complex and requires the establishment of a non-profit board, which they are in the process of doing, and doing a 501C3 corporation, which is actually the recipient of the funds. One of the reason this is a good grant is that it allows for a continuing funding source for primary care dollars for clients.

PUBLIC COMMENTS:

Mr. Malcolm Hill -- Fire Inspector, Building Inspector, and Charter Commission:

--He requested a copy of the law requiring the County to hire a Fire Inspector and a copy of the advertisement to hire the inspector.

--He questioned the hire of an overlap employee in the building department to take Mr. Whidden's place.

--Asked the Commission to establish a charter commission to study the home rule.

There was brief discussion.

Ms. Kimberly Aldridge –Take Stock in Children:

Ms. Kim Aldridge, Mr. Jim Biggs, and Carol Thomas approached the Commission.

Ms. Aldridge expressed her appreciation for funding provided by the County to the Take Stock in Children Program. That funding has brought in seven children with four-year scholarships. This number would normally have been five children. However, for the past two years, the County's donations were matched by a private donor, which brought in two additional children. Since 2004, the County has donated \$21,392.00. Those funds will pay for 120 college hours for each child.

Mr. Biggs addressed the Commission. He too expressed his appreciation to the Commission for their generosity.

Commissioner Lewis said that Community in Schools has brought over \$4 million to Bradford County since 1999. It is a very worthwhile and successful program.

COUNTY ATTORNEY REPORTS – TERRY BROWN: None.

COUNTY MANAGER REPORTS – BRAD CARTER:

A. UPDATE ON PERSONNEL ACTIONS:

--Mr. Tim Wilson has accepted the County Extension Director position and will report for duty December 14, 2007.

--Ms. Debbie Nistler has been highly recommended by Dr. Baldwin and for the 4-H position. She will meet with He and Mike Sweat Thursday, December 6 at the Extension Office.

--Bradford County Planner, Alex Hinely has accepted a position as Assistant City Manager for Lake City. Mr. Carter thanked Mr. Hinely for his contributions to Bradford County.

Mr. Hinely expressed his appreciation for the opportunity to work in Bradford County.

--Mr. Carter suggested that the workshop to discuss the road paving plan as well as changes to the Comprehensive Plan relating to roads in minor sub-divisions be held December 20th at 5:30 p.m. prior to the regular meeting.

There was a consensus to have the workshop at 5:00 p.m. instead of 5:30 p.m.

CLERK REPORTS – RAY NORMAN:

--Clerk Norman addressed item "O" on the consent agenda approved earlier in the meeting. The County will receive a refund for a portion of the \$69,000.00. The County is subject to receive back everything over and above the \$20,000.00 deductible.

Commissioner Cooper asked Clerk Norman to comment on the SBA Local Government Investment Pool and how it may or may not affect the County.

Clerk Norman said that Bradford County does not have any funds in any SBA accounts. Therefore, Bradford County is unaffected.

COMMISSIONER'S COMMENTS:

Commissioner Lewis commented on the following:

--He asked to be notified when a start date on (SE 144th St.), Mullins Grade Road is established.

Mr. Carter said that he would contact Mr. Kelley and ask him to make that a priority.

--Commissioner Lewis expressed his appreciation for the honor to serve as Chairman. He appreciated the teamwork effort that helped to make things run smoothly.

Commissioner Cooper commented on the following:

--The grant application for the senior center was finalized and submitted to the Department of Elder Affairs on time. He expressed his appreciation to Ms. Macey, Scott Koons and Martha Orthoefer for their work on the grant application. The anticipated award date is somewhere around January 15, 2008.

Commissioner Thomas and Commissioner Hersey congratulated Commissioner Chandler on his appointment as Chairman.

CHAIRMAN COMMENTS -- ROSS CHANDLER:

--He expressed his appreciation for the confidence in allowing him to serve as Chairman. He hopes to do as good a job as his predecessors.

--As a point of information, the County has spent the following on road projects in the County:

SCOP and SCRAP -- \$4,300,505.00
Special Projects -- \$2,332,053.00
Fiscally Constrained -- \$ 249,535.00

This is close to \$7 million on roads in the County. This is more money than has been spent in any one year. This is evidence that this Board has made a commitment and has done an excellent job of paving and repairing roads, and a better job on maintenance.

He expressed his appreciation to the Commission for their commitment to better roads.

--The contractor is still dragging their feet on Marklee Starling and Luke Road. This project should be finished by now.

Mr. Carter said that he would contact the contractor this afternoon.

--He reminded the Commission of the workshop before the next meeting.

--He is excited about what the Board has done in last three years and thanked the Commission for their commitment to improve conditions in District I.

ADJOURN

There being no further business, the meeting adjourned at 10:11 a.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

EDDIE J. LEWIS, CHAIRMAN

ATTEST: _____
RAY NORMAN, CLERK OF COURTS