

(05-07-07 Regular Meeting and Workshop)

**MINUTES OF THE
BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA
MONDAY, MAY 7, 2007
REGULAR MEETING 9:30 A.M.
WORKSHOP FOLLOWING**

REGULAR MEETING

The Bradford County Board of County Commissioners convened in regular session on Monday, May 7, 2007, at 9:30 a.m. in the County Commission Meeting Room, 945 North Temple Avenue, Starke, Florida.

Present were: Commissioner Hersey, Commissioner Thomas, Chairman Lewis, Commissioner Cooper and Commissioner Chandler.

Also present were: Jim Crawford, County Manager; June Neats, Administrative Assistant; Alex Hinely, County Planner; Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk; Terry Brown, County Attorney; Brian Johns, Emergency Management Director; Wilson Whidden; Building Code Administrator; Angela Macey, Community Development Director; Percy Sullivan, Fire Chief; Nelson Green, Emergency Services Director; Lieut. Gail Russell; Mark Crawford; Press; Donny Wise, Solid Waste Director; Jim Farrell, Finance Director; Gordon Smith, Chief of Police; and Phalbe Henriksen, Library Director.

(See Supplement File No. 05-07-07 for a copy of documentation presented at this meeting.)

CALL TO ORDER

Chairman Lewis called the meeting to order at 9:30 a.m.

INVOCATION / PLEDGE OF ALLEGIANCE

Sheriff Milner offered the Invocation and led the Pledge of Allegiance.

PUBLIC HEARINGS – IMPACT FEE ORDINANCES 1ST READINGS:

--ROADS

Mr. Brown read the title into record:

“AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA, RELATING TO THE REGULATION OF THE USE AND DEVELOPMENT OF LAND IN BRADFORD COUNTY, FLORIDA; CREATING CHAPTER 59, DIVISION 1, OF THE BRADFORD COUNTY CODE; IMPOSING IMPACT FEES ON LAND DEVELOPMENT IN BRADFORD COUNTY TO PROVIDE CAPITAL IMPROVEMENTS TO ROADS AS NECESSITATED BY SUCH NEW DEVELOPMENT; PROVIDING AUTHORITY FOR ADOPTION OF THE ORDINANCE; PROVIDING FINDINGS AND DECLARATIONS OF THE BOARD OF COUNTY COMMISSIONERS; PROVIDING DEFINITIONS; PROVIDING FOR THE PAYMENT AND TIME OF PAYMENT OF IMPACT FEES; PROVIDING FOR IMPACT FEE BENEFIT DISTRICTS; PROVIDING FOR AN IMPACT FEE TRUST FUND; PROVIDING FOR THE PLACEMENT OF REVENUE COLLECTED FROM IMPACT FEES INTO AN IMPACT FEE TRUST FUND ESTABLISHED FOR THAT PURPOSE; PROVIDING FOR THE USE OF IMPACT FEE RECEIPTS; PROVIDING FOR REFUND OF IMPACT FEES; PROVIDING FOR EXEMPTIONS AND CREDITS; PROVIDING FOR REVIEW OF IMPACT FEES AND SCHEDULES; PROVIDING FOR THE AUTOMATIC ADJUSTMENT OF IMPACT FEE SCHEDULES; PROVIDING PENALTIES; PROVIDING FOR APPEAL; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF ORDINANCES INCONSISTENT WITH THIS ARTICLE; PROVIDING DIRECTIONS TO THE CODIFIER; AND PROVIDING AN EFFECTIVE DATE.”

Chairman Lewis opened the public hearing.

--Mr. O.J. Stores, 23396 N.W. 25th Avenue, Lawtey, Florida, spoke in opposition.

There being no further public input, the public hearing was closed.

On Motion of Commissioner Hersey, Seconded by Commissioner Cooper, the Board unanimously accepted the first reading.

--PARKS

Mr. Brown read the title into the record:

“AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA, RELATING TO THE REGULATION OF THE USE AND DEVELOPMENT OF LAND IN BRADFORD COUNTY, FLORIDA; CREATING CHAPTER 59, DIVISION 4, OF THE BRADFORD COUNTY CODE; IMPOSING IMPACT FEES ON LAND DEVELOPMENT IN BRADFORD COUNTY TO PROVIDE CAPITAL IMPROVEMENTS TO PARKS NECESSITATED BY SUCH NEW DEVELOPMENT; PROVIDING AUTHORITY FOR ADOPTION OF THE ORDINANCE; PROVIDING FINDINGS AND DECLARATIONS OF THE BOARD OF COUNTY COMMISSIONERS; PROVIDING DEFINITIONS; PROVIDING FOR THE PAYMENT AND TIME OF PAYMENT OF IMPACT FEES; PROVIDING FOR IMPACT FEE BENEFIT DISTRICTS; PROVIDING FOR AN IMPACT FEE TRUST FUND; PROVIDING FOR THE PLACEMENT OF REVENUE COLLECTED FROM IMPACT FEES INTO AN IMPACT FEE TRUST FUND ESTABLISHED FOR THAT PURPOSE; PROVIDING FOR THE USE OF IMPACT FEE RECEIPTS; PROVIDING FOR REFUND OF IMPACT FEES; PROVIDING FOR

(05-07-07 Regular Meeting and Workshop)

EXEMPTIONS AND CREDITS; PROVIDING FOR REVIEW OF IMPACT FEES AND SCHEDULES; PROVIDING FOR THE AUTOMATIC ADJUSTMENT OF IMPACT FEE SCHEDULES; PROVIDING PENALTIES; PROVIDING FOR APPEAL; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF ORDINANCES INCONSISTENT WITH THIS ARTICLE; PROVIDING DIRECTIONS TO THE CODIFIER; AND PROVIDING AN EFFECTIVE DATE.”

Chairman Lewis opened the public hearing. There being no response, the public hearing was closed.

On Motion of Commissioner Cooper, Seconded by Commissioner Hersey, the Board unanimously accepted the first reading.

--FIRE PROTECTION:

Mr. Brown read the title into the record:

“AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA, RELATING TO THE REGULATION OF THE USE AND DEVELOPMENT OF LAND IN BRADFORD COUNTY, FLORIDA; CREATING CHAPTER 59, DIVISION 2, OF THE BRADFORD COUNTY CODE; IMPOSING IMPACT FEES ON LAND DEVELOPMENT IN BRADFORD COUNTY TO PROVIDE CAPITAL IMPROVEMENTS TO FIRE PROTECTION SERVICES AS NECESSITATED BY SUCH NEW DEVELOPMENT; PROVIDING AUTHORITY FOR ADOPTION OF THE ORDINANCE; PROVIDING FINDINGS AND DECLARATIONS OF THE BOARD OF COUNTY COMMISSIONERS; PROVIDING DEFINITIONS; PROVIDING FOR THE PAYMENT AND TIME OF PAYMENT OF IMPACT FEES; PROVIDING FOR IMPACT FEE BENEFIT DISTRICTS; PROVIDING FOR AN IMPACT FEE TRUST FUND; PROVIDING FOR THE PLACEMENT OF REVENUE COLLECTED FROM IMPACT FEES INTO AN IMPACT FEE TRUST FUND ESTABLISHED FOR THAT PURPOSE; PROVIDING FOR THE USE OF IMPACT FEE RECEIPTS; PROVIDING FOR REFUND OF IMPACT FEES; PROVIDING FOR EXEMPTIONS AND CREDITS; PROVIDING FOR REVIEW OF IMPACT FEES AND SCHEDULES; PROVIDING FOR THE AUTOMATIC ADJUSTMENT OF IMPACT FEE SCHEDULES; PROVIDING PENALTIES; PROVIDING FOR APPEAL; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF ORDINANCES INCONSISTENT WITH THIS ARTICLE; PROVIDING DIRECTIONS TO THE CODIFIER; AND PROVIDING AN EFFECTIVE DATE.”

Chairman Lewis opened the public hearing. There being no response, the public hearing was closed.

On Motion of Commissioner Hersey, Seconded by Commissioner Chandler, the Board unanimously accepted the first reading.

--LAW ENFORCEMENT:

Mr. Brown read the title into the record:

“AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA, RELATING TO THE REGULATION OF THE USE AND DEVELOPMENT OF LAND IN BRADFORD COUNTY, FLORIDA; CREATING CHAPTER 59, DIVISION 3, OF THE BRADFORD COUNTY CODE; IMPOSING IMPACT FEES ON LAND DEVELOPMENT IN BRADFORD COUNTY TO PROVIDE CAPITAL IMPROVEMENTS FOR LAW

(05-07-07 Regular Meeting and Workshop)

ENFORCEMENT AS NECESSITATED BY SUCH NEW DEVELOPMENT; PROVIDING AUTHORITY FOR ADOPTION OF THE ORDINANCE; PROVIDING FINDINGS AND DECLARATIONS OF THE BOARD OF COUNTY COMMISSIONERS; PROVIDING DEFINITIONS; PROVIDING FOR THE PAYMENT AND TIME OF PAYMENT OF IMPACT FEES; PROVIDING FOR IMPACT FEE BENEFIT DISTRICTS; PROVIDING FOR AN IMPACT FEE TRUST FUND; PROVIDING FOR THE PLACEMENT OF REVENUE COLLECTED FROM IMPACT FEES INTO AN IMPACT FEE TRUST FUND ESTABLISHED FOR THAT PURPOSE; PROVIDING FOR THE USE OF IMPACT FEE RECEIPTS; PROVIDING FOR REFUND OF IMPACT FEES; PROVIDING FOR EXEMPTIONS AND CREDITS; PROVIDING FOR REVIEW OF IMPACT FEES AND SCHEDULES; PROVIDING FOR THE AUTOMATIC ADJUSTMENT OF IMPACT FEE SCHEDULES; PROVIDING PENALTIES; PROVIDING FOR APPEAL; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF ORDINANCES INCONSISTENT WITH THIS ARTICLE; PROVIDING DIRECTIONS TO THE CODIFIER; AND PROVIDING AN EFFECTIVE DATE.”

Chairman Lewis opened the public hearing. There being no response, the public hearing was closed.

On Motion of Commissioner Cooper, Seconded by Commissioner Chandler, the Board unanimously accepted the first reading.

--LIBRARY:

Mr. Brown read the title into the record:

“AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA, RELATING TO THE REGULATION OF THE USE AND DEVELOPMENT OF LAND IN BRADFORD COUNTY, FLORIDA; CREATING CHAPTER 59, DIVISION 7, OF THE BRADFORD COUNTY CODE; IMPOSING IMPACT FEES ON LAND DEVELOPMENT IN BRADFORD COUNTY TO PROVIDE FOR CAPITAL IMPROVEMENTS TO LIBRARY FACILITIES AS NECESSITATED BY SUCH NEW DEVELOPMENT; PROVIDING AUTHORITY FOR ADOPTION OF THE ORDINANCE; PROVIDING FINDINGS AND DECLARATIONS OF THE BOARD OF COUNTY COMMISSIONERS; PROVIDING DEFINITIONS; PROVIDING FOR THE PAYMENT AND TIME OF PAYMENT OF IMPACT FEES; PROVIDING FOR IMPACT FEE BENEFIT DISTRICTS; PROVIDING FOR AN IMPACT FEE TRUST FUND; PROVIDING FOR THE PLACEMENT OF REVENUE COLLECTED FROM IMPACT FEES INTO AN IMPACT FEE TRUST FUND ESTABLISHED FOR THAT PURPOSE; PROVIDING FOR THE USE OF IMPACT FEE RECEIPTS; PROVIDING FOR REFUND OF IMPACT FEES; PROVIDING FOR EXEMPTIONS AND CREDITS; PROVIDING FOR REVIEW OF IMPACT FEES AND SCHEDULES; PROVIDING FOR THE AUTOMATIC ADJUSTMENT OF IMPACT FEE SCHEDULES; PROVIDING PENALTIES; PROVIDING FOR APPEAL; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF ORDINANCES INCONSISTENT WITH THIS ARTICLE; PROVIDING DIRECTIONS TO THE CODIFIER; AND PROVIDING AN EFFECTIVE DATE.”

Chairman Lewis opened the public hearing. There being no response, the public hearing was closed.

On Motion of Commissioner Chandler, Seconded by Commissioner Cooper, the Board unanimously accepted the first reading.

(05-07-07 Regular Meeting and Workshop)

--PUBLIC BUILDINGS:

Mr. Brown read the title into the record:

“AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA, RELATING TO THE REGULATION OF THE USE AND DEVELOPMENT OF LAND IN BRADFORD COUNTY, FLORIDA; CREATING CHAPTER 59, DIVISION 5, OF THE BRADFORD COUNTY CODE; IMPOSING IMPACT FEES ON LAND DEVELOPMENT IN BRADFORD COUNTY TO PROVIDE FOR PUBLIC BUILDINGS NECESSITATED BY SUCH NEW DEVELOPMENT; PROVIDING AUTHORITY FOR ADOPTION OF THE ORDINANCE; PROVIDING FINDINGS AND DECLARATIONS OF THE BOARD OF COUNTY COMMISSIONERS; PROVIDING DEFINITIONS; PROVIDING FOR THE PAYMENT AND TIME OF PAYMENT OF IMPACT FEES; PROVIDING FOR IMPACT FEE BENEFIT DISTRICTS; PROVIDING FOR AN IMPACT FEE TRUST FUND; PROVIDING FOR THE PLACEMENT OF REVENUE COLLECTED FROM IMPACT FEES INTO AN IMPACT FEE TRUST FUND ESTABLISHED FOR THAT PURPOSE; PROVIDING FOR THE USE OF IMPACT FEE RECEIPTS; PROVIDING FOR REFUND OF IMPACT FEES; PROVIDING FOR EXEMPTIONS AND CREDITS; PROVIDING FOR REVIEW OF IMPACT FEES AND SCHEDULES; PROVIDING FOR THE AUTOMATIC ADJUSTMENT OF IMPACT FEE SCHEDULES; PROVIDING PENALTIES; PROVIDING FOR APPEAL; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF ORDINANCES INCONSISTENT WITH THIS ARTICLE; PROVIDING DIRECTIONS TO THE CODIFIER; AND PROVIDING AN EFFECTIVE DATE.”

Chairman Lewis opened the public hearing. There being no response, the public hearing was closed.

On Motion of Commissioner Cooper, Seconded by Commissioner Hersey, the Board unanimously accepted the first reading.

--EMERGENCY MEDICAL SERVICES:

Mr. Brown read the title into the record:

“AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA, RELATING TO THE REGULATION OF THE USE AND DEVELOPMENT OF LAND IN BRADFORD COUNTY, FLORIDA; CREATING CHAPTER 59, DIVISION 6, OF THE BRADFORD COUNTY CODE; IMPOSING IMPACT FEES ON LAND DEVELOPMENT IN BRADFORD COUNTY TO PROVIDE CAPITAL IMPROVEMENTS FOR BRADFORD COUNTY EMERGENCY MEDICAL SERVICES AS NECESSITATED BY SUCH NEW DEVELOPMENT; PROVIDING AUTHORITY FOR ADOPTION OF THE ORDINANCE; PROVIDING FINDINGS AND DECLARATIONS OF THE BOARD OF COUNTY COMMISSIONERS; PROVIDING DEFINITIONS; PROVIDING FOR THE PAYMENT AND TIME OF PAYMENT OF IMPACT FEES; PROVIDING FOR IMPACT FEE BENEFIT DISTRICTS; PROVIDING FOR AN IMPACT FEE TRUST FUND; PROVIDING FOR THE PLACEMENT OF REVENUE COLLECTED FROM IMPACT FEES INTO AN IMPACT FEE TRUST FUND ESTABLISHED FOR THAT PURPOSE; PROVIDING FOR THE USE OF IMPACT FEE RECEIPTS; PROVIDING FOR REFUND OF IMPACT FEES; PROVIDING FOR EXEMPTIONS AND CREDITS; PROVIDING FOR REVIEW OF IMPACT FEES AND SCHEDULES; PROVIDING FOR THE AUTOMATIC ADJUSTMENT OF IMPACT FEE SCHEDULES; PROVIDING PENALTIES; PROVIDING FOR APPEAL; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF ORDINANCES INCONSISTENT WITH THIS ARTICLE; PROVIDING DIRECTIONS TO THE CODIFIER; AND PROVIDING AN EFFECTIVE DATE.”

(05-07-07 Regular Meeting and Workshop)

Chairman Lewis opened the public hearing. There being no response, the public hearing was closed.

For the benefit of the public, Commissioner Cooper explained that adopting the impact fee ordinances would impose an impact fee totaling \$550.00 for a single-family residence. The ordinances also create a structure for the increase of the impact fee based on growth (the number of building permits issued) and an annual review process. The ordinances will take effect October 1, 2007.

There was discussion concerning the impact fee schedule based on the number of building permits issued and at what level the impact fees would begin. Mr. Brown advised the Commission that a decision must be made prior to the advertisement, final reading and adoption of the ordinances.

Commissioner Cooper recommended discussion during the workshop following the meeting. Mr. Brown advised that the Commission may add that discussion to the agenda for discussion. He feels it is an emergency matter since the Commission is in the middle of the ordinance process.

On Motion of Commissioner Cooper, Seconded by Commissioner Chandler, the Board unanimously accepted the first reading.

On Motion of Commissioner Cooper, Seconded by Commissioner Hersey, the Board unanimously agreed to add discussion of Impact Fees to the workshop.

CONSENT AGENDA

- A. WAIVER OF BUILDING PERMIT FEES FOR LIBRARY**
- B. REAPPOINTMENT OF TOMMY TYER TO CODE ENFORCEMENT BOARD**

On Motion of Commissioner Chandler, Seconded by Commissioner Thomas, the Board unanimously approved the Consent Agenda in its entirety.

BOARD SPONSORED REZONING APPLICATIONS – NORA THOMPSON:

Mr. Hinely presented three (3) rezoning applications where the property owners are requesting Board sponsorship. Mr. Hinely said that the Board previously agreed that this would be the last year they would sponsor such applications.

- A. JOHN M. HENDRY - .50 ACRES FROM AG-2 TO COMMERCIAL**
- B. DAVID JONES, JR. - .50 ACRES FROM RESIDENTIAL LOW DENSITY TO COMMERCIAL**
- C. T.J. MANN – 16 ACRES FROM RURAL RESIDENTIAL TO RESIDENTIAL SINGLE FAMILY MH-1**

On Motion of Commissioner Chandler, Seconded by Commissioner Cooper, the Board unanimously approved to sponsor the applications as presented.

CONSIDERATION OF FIRE PROTECTION STUDY – JIM CRAWFORD / ROBBIE ROBERTSON:

Mr. Crawford advised that the study was paid for by a grant provided by the Small Counties Technical Assistance Program.

Mr. Robertson reviewed the findings included in the fire study. Mr. Robertson commended Bradford County for its very successful volunteer fire system. The volunteer system is working well. He did recommend the purchase of newer equipment. The Fire Study does not include a Five-Year Plan as requested in the contract. As soon as demographic material is available, they will prepare an addendum to the study. Mr. Robertson then reviewed some of the recommendations cited in the study.

Mr. Crawford said that the study provides data that was needed. There will be a group effort to review the contents of the report and tailor it to meet the needs of both the County and the City. Mr. Crawford asked the Commission to accept the study so he can close out the grant.

Mr. Robertson said that the City of Starke did not partner in the study. That is why they did not feel that they could provide details regarding organization. They would be glad to do so, should the City of Starke ask them to.

Commissioner Cooper said that he is interested in what needs to be done for the future. That analysis cannot be done without including the City of Starke.

Mr. Sullivan said that the fire study may open the door for additional grant monies.

On Motion of Commissioner Cooper, Seconded by Commissioner Hersey, the Board unanimously accepted the fire study as presented.

LEASE AGREEMENT WITH RINGPOWER FOR MOTOR GRADERS – JIM CRAWFORD / PAUL FUNDERBURK:

Mr. Crawford explained the terms of the lease agreement for two Caterpillar 12H motor graders. Caterpillar Financial Services quote is five annual payments of \$21,043.00 per grader. This is approximately \$7,016.00 per grader more than the current lease.

On Motion of Commissioner Thomas, Seconded by Commissioner Cooper, the Board unanimously approved the lease agreement as presented.

DREDGING OF ROWELL LAKE – BRUCE JAGGERS:

Mr. Bruce Jagers with the Florida Fish and Wildlife Conservation Commission addressed the Board. Mr. Jagers distributed hard copies of the power point [presentation](#) made to the Commission. His presentation was not limited to but included the need and objectives, the expected benefits, fish population, present concerns, project elements and time frame, project partners, cost and funding sources.

Discussion ensued.

(05-07-07 Regular Meeting and Workshop)

Mr. Jagers asked the Commission for a letter of support.

Mr. Crawford said that he would prepare a letter for the Chairman's signature.

Mr. Jagers requested some suggestions for possible disposal sites within three to four miles of the lake.

This spurred brief discussion.

INCREASES IN EMS FEES – NELSON GREEN:

Mr. Green presented the [proposed rate increases](#). The increases are needed to keep the County within Medicare guidelines to receive maximum reimbursement. It should be a couple of years before another rate increases is needed.

On Motion of Commissioner Chandler, Seconded by Commissioner Cooper, the Board unanimously approved the rate increases as presented.

RECOGNITION:

--PRESENTATION OF PLAQUE TO WILLIAM FULLER – BRIAN JOHNS:

Mr. Johns presented a "Distinguished Service Award" plaque to Mr. William Fuller for his assistance with managing Three Pipes at Sampson Lake.

RECESS

At 10:48 a.m., Chairman Lewis called a recess.

CALL TO ORDER

Chairman Lewis called the meeting back to order at 10:57 a.m.

DISCUSS MSBU FOR S.E. 42ND STREET – JIM CRAWFORD / ALEX HINELY:

Mr. Hinely said that this is the County's first MSBU. All the residents of S.E. 42nd, a private road in Keystone, have signed the [petition](#) for an MSBU for paving, drainage and maintenance. The petition process is two-phase. The first part of the process is for the Commission to accept the application and to permit someone to perform fact-finding, get engineering studies done, etc.

Commissioner Chandler said that once the road is paved and is brought up to County standards, it can then be accepted as a county road.

(05-07-07 Regular Meeting and Workshop)

Mr. Hinely said that a portion of the road is already paved, which could raise an issue with acceptance of the entire road. Mr. Crawford said that the County could accept the portion that meets County standards.

Mr. Hinely said that the ordinance requires the Commission to appoint a Special District Assessment Coordinator, which should be Mr. Crawford as County Manager, who can then delegate the authority. The Board also needs to grant permission to proceed with additional studies.

Mr. Crawford expounded on the MSBU process.

Incited by a question of Commissioner Thomas concerning engineering costs, Mr. Hinely and Mr. Crawford both stated that the property owners would be in full agreement before any County funds are expended, and all costs incurred will be paid back by the property owners through the MSBU.

This spurred discussion. Mr. Hinely said that during the next meeting with the property owners and the coordinator, it could be stipulated that the property owners agree to cover the costs of any engineering studies or other necessities.

On Motion of Commissioner Hersey, Seconded by Commissioner Cooper, the Board unanimously appointed Mr. Crawford as the Assessment Coordinator and granted permission to proceed to the next phase of the MSBU process.

UPDATE CONCERNING CONSOLIDATED DISPATCH – LT. GAIL RUSSELL:

Lieut. Russell provided an extensive update on the progress of the consolidated dispatch project. He invited the Commission to come and see the facility and what has been accomplished.

Chairman Lewis inquired about the funding sources. Lieut. Russell stated that the funding sources are the I.G.C.F. and a Byrne Grant.

Sheriff Milner made some additional comments.

Commissioner Cooper said that he would like a commitment from someone that this project will be completed by October 1, 2007. The County's budget process will begin soon and how the project will affect that process is something that the Board needs to know.

REVISION TO EXISTING LOCAL HOUSING ASSISTANCE PLAN (LHAP) – ANGELA MACEY:

Ms. Macey said that the Commission has already approved the LHAP for the upcoming years. What she is asking for is a revision to the current year LHAP. Purchase assistance applicant numbers are low. In order to increase the number of applicants, there is a recommendation to offer 25 year, 0% deferred payment loans, which will be forgiven at a rate of 4% each year, and to increase the purchase assistance amount to \$35,000.00. The purchase price is currently capped at \$95,000.00 and is not something that can be changed today. However, the new plan purchase price cap has been raised to \$140,000.00.

(05-07-07 Regular Meeting and Workshop)

Commissioner Chandler said that Bradford County has a serious housing problem. He is convinced that the community is uninformed, and that a better job needs to be done to educate the citizens of the available programs.

Ms. Macey said that she has a lot of people who come to the office and pick up applications. However, they do not all understand how the program works. Working more with her lenders should help. Next week she will be attending a workshop on Developing Affordable Housing and hopes to gain ideas from that workshop.

On Motion of Commissioner Thomas, Seconded by Commissioner Chandler, the Board unanimously approved changing the maximum award amount to \$35,000.00; adding that the deferred payment loan will be forgiven at the rate of 4% each year and will be for 25 years instead of 30 years.

PAYMENT OF BILLS – COMMISSIONER COOPER:

On Motion of Commissioner Cooper, Seconded by Commissioner Thomas, the Board unanimously approved payment of the bills as reviewed.

(The list of bills is located in the Finance Department in the Office of the Clerk of Court.)

PUBLIC COMMENTS:

Tommy Alexander, P.O. Box 1563 Melrose, FL -- Drug Activity in Speedville:

--Asked for the Commission's help with the increasing drug activity in Speedville.

At the request of Chairman Lewis, Lieut. Russell said that he would be glad to meet with Mr. Alexander.

O.J. Stores, 23396 N.W. 25th Avenue, Lawtey – Growth in County Government, Paving of 36th Ave.:

--To help get spending under control and lower taxes, he would like to close the County Manager's Office, go back to liaison commissioners and hire a County Auditor.

--Commented on the paving of 36th Avenue.

Phalbe Henriksen – Library Construction:

--Library construction is going well. The grand opening has been scheduled for Friday, October 26th.

COUNTY ATTORNEY REPORTS – TERRY BROWN: None.

COUNTY MANAGER REPORTS – JIM CRAWFORD:

A. PRESENTATION OF BIDS FOR N.E. 17TH AVE. (Flume Road) and W. 173RD ST. (Market Road)

--Five bids were received. Hipp Construction was the low bidder on both roads. Market Road came in at \$271,858.10. Mr. Crawford said that the bid amount is well within the funds allocated by the state. He recommended that the Board award the bid to Hipp Construction.

On Motion of Commissioner Thomas, Seconded by Commissioner Chandler, the Board unanimously awarded the bid for W. 173rd Street (Market Road) to Hipp Construction for \$271,858.10.

Mr. Crawford said that the bid for N.E. 17th Ave. (Flume Road) came in at \$193,046.00, which includes a sidewalk. This bid amount exceeds the state allocation. If the sidewalk is removed, the road can be resurfaced with the state allocation with some funds left over for improvements. It would take an additional \$60,000.00 to fund the project as bid. Hipp Construction will work with the County with whatever decision is made.

Commissioner Cooper said that he feels a sidewalk is needed on Flume Road. He does not know the exact funding source for the \$60,000.00. He asked the Board to approve the contract as is and give him time to work with Mr. Crawford to find a funding source for the sidewalk. It is his understanding that Hipp Construction will pull the sidewalk out of the contract if they are directed to do so.

There was some discussion regarding potential funding sources for a sidewalk.

Clerk Norman said that it is getting close to budget time and it may be easier to work the \$60,000.00 into the budget process. The County has obligated revenues not yet received to finish some of the road projects. The Board needs to exercise caution in obligating expenses until some of the ongoing projects are finished.

On Motion of Commissioner Cooper, Seconded by Commissioner Hersey, the Board unanimously awarded the bid for N.E. 17th Ave., to Hipp Construction for \$193,046.00 as the lowest and best bid. If no funding source is located for the sidewalk, the contract amount is to be renegotiated excluding the sidewalk.

B. LETTER OF SUPPORT TO PASTOR MCKNIGHT FOR LIBRARY COMMITMENT

Mr. Crawford advised that the letter expresses the Commission's support of a Reading Program for the schools in conjunction with the Library.

CLERK REPORTS – RAY NORMAN: None.

(05-07-07 Regular Meeting and Workshop)

COMMISSIONER'S COMMENTS:

Commissioner Chandler:

--Depending on the cost, he would like to try the sand and seal method on a couple of the graded roads to help with the dust problem.

Discussion ensued which was not limited to but included, a perma press process, and milling.

Mr. Crawford will get pricing for milling and report to the Board.

Commissioner Lewis said that he has been getting complaints on dust from residents on Wynn Cemetery road.

Commissioner Hersey said that he recently read an article in the newspaper where Alachua County is using a dust control method that is considerably less expensive than other methods. He asked Mr. Crawford to contact Alachua County and find out more about it.

Commissioner Chandler asked how the Road Department is coming on the road apparatus that will help smooth out the roads. Mr. Crawford said that it works on dirt roads only, not lime rock. They have not built the apparatus yet, but still plan to do so.

Commissioner Cooper:

--Property tax reform round two begins June 12.

Commissioner Thomas:

--The Pleasant Grove Recreation Park \$199,970.00 grant has been approved. He expressed his appreciation to the Planning Council and Mr. Crawford for their assistance with the grant process.

Mr. Crawford also announced grant awards for the Senior Center, S.E. 144th Street, and the City of Starke storm water project.

Commissioner Cooper said that these are all special projects subject to governor's veto.

Commissioner Cooper:

--Asked Mr. Brown to check into laws that regulate the advertisement of an adult business next to a high school and a church.

Mr. Brown said that some city commissioners have expressed similar concerns and have directed him to look into the issue to see what their options are as well.

CHAIRMAN'S COMMENTS – EDDIE J. LEWIS:

--Asked Mr. Crawford to assist Mr. Alexander with addressing the drug problem in Speedville. Mr. Crawford said that in working with the Sheriff, that has been an area of concern, along with several other areas in the county.

--In response to Mr. Stores' comments, he still has regular contact with the citizens. He will not support removal of the County Manager.

(05-07-07 Regular Meeting and Workshop)

There was some discussion regarding how well the County Manager form of government is working for the County, and how the Commissioners still enjoy contact with their constituents and the various departments.

ADJOURN: There being no further business, the meeting adjourned at 12:09 p.m.

**WORKSHOP
INTERLOCAL AGREEMENT WITH THE CITY OF STARKE
IMPACT FEES**

The Bradford County Board of County Commissioners convened in a workshop on Monday, May 7, 2007, at 12:19 p.m., in the County Commission Meeting Room, 945 North Temple Avenue, Starke, Florida.

Present were: Commissioner Hersey, Commissioner Thomas, Chairman Lewis, Commissioner Cooper and Commissioner Chandler.

Also present were: Jim Crawford, County Manager; June Neats, Administrative Assistant; Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk; Wilson Whidden, Building Code Administrator; Mark Crawford, Press; Nelson Green, Emergency Services Director; Percy Sullivan, Fire Chief; Alex Hinely, County Planner; Brian Johns, Emergency Management Director and Jim Farrell, Finance Director.

CALL TO ORDER

Chairman Lewis called the workshop to order at 12:19 p.m.

TOPICS FOR DISCUSSION: INTERLOCAL AGREEMENT WITH THE CITY OF STARKE and IMPACT FEES

IMPACT FEES:

Discussion ensued which was not limited to but included the base/beginning amount of the total impact fees, impact fees based on the number of building permits issued, a history of the number of building permits issued, impact fees for workforce housing (less than 1200 square feet) and defining workforce housing as stick-built only.

At the conclusion of the discussion, the final directive was as follows:

- Total of Impact Fees is to be \$550.00, beginning October 1, 2007.
- To remain at \$550.00 as long as building permits issued is less than 250 permits. There will be a 100-point spread for the increment increases.
- Cut the impact fees in half for workforce housing.
- Define workforce housing as stick-built only.

Mr. Crawford said that these directives would be incorporated into the final ordinances, together with some other insignificant verbiage changes.

There was some discussion about the countywide services portions of the impact fee and how they relate to the City of Starke.

(05-07-07 Regular Meeting and Workshop)

Mr. Crawford said that he would be pressing hard for all municipalities, either through interlocal agreements or through letters of consent, to agree that the County will collect the Emergency Medical Services and Fire Protection portion of the impact fees from those residents. When the school portion is added, it will be done for the school, also.

INTERLOCAL AGREEMENT WITH THE CITY OF STARKE:

Mr. Crawford said that at the last meeting with the City of Starke concerning the Interlocal Agreement, the City Commission came up with thirteen questions/issues. He has researched each question and would like to present his proposed responses to the Board before there is another meeting with the City.

Mr. Crawford then reviewed each of the thirteen questions/issues and presented his proposed responses.

During Mr. Crawford's review, each issue was discussed. The Commissioners either agreed with Mr. Crawford's proposed responses or presented recommended responses.

Mr. Crawford said that the City of Starke will either lose its ISO rating for fire suppression or it will be dropped dangerously low, unless they can resolve a housing problem. Mr. Crawford read a letter to the Commission that he received this morning from the City of Starke requesting permission to place a mobile home next to the County Emergency Medical Services building for employee housing and park their fire truck in the County's bay. They will provide all utility hook ups and incur all costs related to the building. The housing will be needed for a period of up to six months.

This spurred extensive discussion, which included short and long-term plans for the fire department and alternate locations for temporary housing.

Mr. Crawford said that he would review the alternatives and bring a recommendation to the Commission.

Mr. Crawford continued the review of the list of questions/issues and responses concerning the interlocal agreement.

Mr. Sullivan provided a report on recent tanker performance, alternate water supplies and the need for buildings for the various Volunteer Fire Departments.

ADJOURN: There being no further business, the workshop adjourned at 1:41 p.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

EDDIE J. LEWIS, CHAIRMAN

ATTEST: _____
RAY NORMAN, CLERK OF COURTS

Minutes prepared by Marlene Stafford, Deputy Clerk