

(12-04-06 Regular Meeting)

**MINUTES OF THE
BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA
REGULAR SCHEDULED MEETING
MONDAY, DECEMBER 4, 2006
9:30 A.M.**

The Bradford County Board of County Commissioners convened in regular session on Monday, December 4, 2006, at 9:30 a.m. in the County Commissioners' Meeting Room, 945 North Temple Avenue, Starke, Florida.

Present were: Commissioner Hersey, Commissioner Thomas, Chairman Lewis, Commissioner Cooper and Commissioner Chandler.

Also present were: Jim Crawford, County Manager; June Neats, Administrative Assistant; Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk; Terry Brown, County Attorney; Nelson Green, Emergency Services Director; Terry Vaughan, Supervisor of Elections; Ron Lily, Chamber of Commerce CEO; Brian Johns, Emergency Management Director; Wendy Burton, Ag Extension; Judy Butterfield, Cooperative Extension Director; Phalbe Henriksen, Library Director; Angela Macey, Community Development Director; Mark Crawford, Press; Percy Sullivan, Fire Chief; Sheriff Milner; Donny Wise, Solid Waste Director; Nora Thompson, Zoning Director; and Jim Farrell, Finance Director.

(See Supplemental File No. 12-04-06 for a copy of all documentation presented at this meeting.)

CALL TO ORDER

Chairman Lewis called the meeting to order at 9:33 a.m.

INVOCATION / PLEDGE OF ALLEGIANCE

Commissioner Chandler offered the Invocation and led the Pledge of Allegiance.

CONSENT AGENDA

- A. Commissioner Appointments to Advisory Boards / Oversight Committees**
- B. S.H.I.P. Loans**
- C. Inventory Surplus List**

On Motion of Commissioner Chandler, Seconded by Commissioner Thomas, the Board unanimously approved the [Consent Agenda](#) in its entirety.

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KIWANIS ADOPTION OF LIBRARY READING ROOM – TERRY VAUGHAN:

Mr. Vaughan said that the Kiwanis Club of Starke is here today to announce their desire to partnership with the library project.

Ms. Cheryl Canova, Kiwanis President, addressed the Commission. The main focus of Kiwanis is children. With the children in mind, the Kiwanis Club would like to adopt the Children’s Area in the new library. Kiwanis has \$10,000.00 in their account and there is a matching grant available. Kiwanis has made a long-term commitment to continued support of the library.

They are proposing that the Children’s Area be named “The Kiwanis Kid’s Zone”. Ms. Canova presented the Commission with a \$20,000.00 check.

On Motion of Commissioner Chandler, Seconded by Commissioner Cooper, the Board unanimously accepted the proposal.

Mr. Vaughan said that Kiwanis gets excited over an opportunity to make a difference in terms of illiteracy in Bradford County. The library will have a huge impact in that regard.

(All the Kiwanis Club members who were present came forward to present the check.)

APPROVAL TO REMOUNT EMS UNIT – NELSON GREEN:

Mr. Green said that the remount of the unit went out for RFP’s, with the lowest being \$111,615.00. The grant received was for \$67,500.00. This is an item within the department’s budget for \$90,000.00. The balance is to be worked out of his budget by the end of the year.

On Motion of Commissioner Thomas, Seconded by Commissioner Chandler, the Board unanimously approved to remount the unit as presented.

APPROVE PAYMENT OF BILLS – COMMISSIONER CHANDLER:

On Motion of Commissioner Chandler, Seconded by Commissioner Cooper, the Board unanimously approved payment of the bills as reviewed. (A list of the bills is located in the Finance Department of the Clerk’s Office.)

PUBLIC COMMENTS:

Sylvia Tatum – Jason Jennings Ditch Project

--Ms. Tatum expressed her displeasure with the fact that the County did not apply for a permit before starting this project. She addressed the importance of the permitting process. Ms. Tatum shared that the Zoning Department now has access to the new FEMA map that shows the various “zones” in the county, i.e. flood zones and wetlands.

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Ms. Thompson said that Suwannee River Water Management provided the printer, computer and software. When a citizen comes to the Building Department for a permit, the parcel number is keyed in and it illustrates if any portion of that parcel is in a flood zone or a wetland.

Ms. Tatum further explained how the map would benefit property owners wishing to build and those persons purchasing property. This is just one example of what Water Management does for Bradford County.

Chairman Lewis advised that Mr. Crawford is working with Suwannee River concerning a permit for the Jennings ditch project.

COUNTY ATTORNEY REPORTS – TERRY BROWN:

None.

COUNTY MANAGER REPORTS – JIM CRAWFORD:

--Presented 2005-2006 final budget amendments for the Fine and Forfeiture Fund requested by Sheriff Milner.

On Motion of Commissioner Thomas, Seconded by Commissioner Cooper, the Board unanimously approved the [Budget Amendments](#) as presented.

A. Road Paving Project Status Report:

Provided an update on the progress of road projects being done with fiscally constrained funds.

B. County Planner:

The position was advertised and five applications were received. Mr. Crawford gave a brief overview of the applicants. It is his recommendation to hire Mr. Alex Hinely from Lake City.

On Motion of Commissioner Hersey, Seconded by Commissioner Cooper, the Board unanimously approved the hire of Alex Hinely as presented.

(Mr. Crawford reported on the following):

--The contract with Gulf Atlantic Culvert Company is up for renewal. It is his recommendation that the contract be renewed for an additional year.

There was Board consensus to renew the contract for one year.

--The Small County Technical Assistance Program approved a grant to pay for a study concerning a countywide fire department. He has advertised for RFP's for the study and has received bids. Mr. Crawford recommended awarding the RFP to Mizell, Hodges and Associates, Inc., whose bid was \$6,000.00. The grant will pay for the study in full.

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On Motion of Commissioner Cooper, Seconded by Commissioner Thomas, the Board unanimously approved to [contract with Mizell, Hodges and Associates](#) as presented.

--Interviews have been conducted for a County Family Consumer Science Agent to be shared part-time with Baker County. Ms. Heather Futch has been accepted to fill the position.

Ms. Butterfield gave a brief overview and background on Ms. Futch. She begins employment on December 15, contingent on passing the physical, pre-employment drug screen and background check.

--Reported on water damage that occurred at EOC last week. There was 8" of water under the raised floor caused by a water leak in the wall. The County has water damage insurance. An adjuster has been out and communications experts will be assessing the damage and making a recommendation to the insurance company.

CLERK REPORTS – RAY NORMAN:

Clerk Norman wished everyone Happy Holidays.

COMMISSIONERS' COMMENTS:

Commissioner Cooper:

--Reported on his attendance at last weeks Florida Association of Counties Legislative Conference. The two hot topics were: property tax reform proposals and a proposal to change the structure of water management districts requiring members to be elected. He expressed his appreciation to Suwannee River Water Management District for the work they do in Bradford County and being much more responsive to our needs than what is apparently happening in some of the other districts.

Commissioner Thomas:

--Mr. Crawford and Ms. Neats have prepared a draft resolution to be used to recognize citizens for their volunteer civic duty. He would like to move forward and adopt the resolution at a future meeting.

Chairman Lewis asked that the resolution be placed on the agenda for the next meeting.

Commissioner Hersey:

--Working toward firming up an estimate to pave S.E. 49th Street behind Hampton Elementary School.

--Approximately 40 residents of 21B around Santa Fe Lake have signed a petition requesting traffic calming devices. This has been turned over to the Sheriff.

Sheriff Milner requested 30-days to review the options.

Chairman Lewis said the residence of Hampton Lake have requested the same thing around CR18.

CHAIRMAN'S COMMENTS – EDDIE J. LEWIS:

--The workshop that was scheduled for today following the regular meeting has been cancelled.

--The City of Starke has requested a workshop on December 11 at 7:00 p.m. relating to Impact Fees.

During discussion, there was a request to check on the possibility of having the workshop earlier in than day. Mr. Crawford will check with the City to confirm a time.

Following additional discussion, the following workshops were established: 1) with the City of Starke on December 11 (time to be determined), 2) a workshop for the County Commission only, to discuss impact fees on December 7, beginning at 2:00 p.m.

--Reminded the Commission about the December 14, 2006 final public hearing concerning Impact Fees at the Gov. Charley E. Johns Conference Center, beginning at 7:00 p.m.

--Recommended canceling the December 21 mid-month meeting.

On Motion of Commissioner Cooper, Seconded by Commissioner Hersey, the Board unanimously agreed to cancel the regular scheduled mid-month Board meeting of December 21, 2006.

ADJOURN

There being no further business, the meeting adjourned at 10:43 a.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

EDDIE J. LEWIS, CHAIRMAN

ATTEST: _____
RAY NORMAN, CLERK TO THE BOARD

Minutes prepared by Marlene Stafford, Deputy Clerk