

**MINUTES OF THE  
BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA  
REGULAR SCHEDULED MEETING and WORKSHOP FOLLOWING  
MONDAY, OCTOBER 2, 2006  
9:30 A.M.**

**REGULAR MEETING  
9:30 a.m.**

The Bradford County Board of County Commissioners convened in regular session on Monday, October 2, 2006, at 9:30 a.m. in the County Commissioners' Meeting Room, 945 North Temple Avenue, Starke, Florida.

Present were: Commissioner Lewis, Commissioner Thomas, Chairman Hersey, Commissioner Cooper and Commissioner Chandler.

Also present were: Jim Crawford, County Manager; June Neats, Administrative Assistant; Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk; Ron Lily, CEO Chamber of Commerce; Judy Butterfield, Cooperative Extension Director; Nelson Green, Emergency Services Director; Brad Carter, Jail Administrator; Major Pearson; Brian Johns, Emergency Management Director; Mark Crawford, Press; Angela Macey, Community Development Director; Jim Farrell, Finance Director; Ricky Thompson, Acting City Manager; John Broling, County Attorney; Nora Thompson, Zoning Director and Donny Wise, Solid Waste Director.

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(See Supplemental File No. 10-02-06 for a copy of documentation presented at this meeting.)

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**CALL TO ORDER**

Chairman Hersey called the meeting to order at 9:30 a.m.

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**INVOCATION / PLEDGE OF ALLEGIANCE**

Chairman Hersey offered the Invocation and led the Pledge of Allegiance.

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**CONSENT AGENDA**

- A. Minutes of Budget Workshop and Regular Meeting of August 17, 2006**
- B. Minutes of Budget Workshop and Regular Meeting of August 29, 2006**
- C. Minutes of Public Hearing of September 7, 2006**
- D. S.H.I.P. Loans**

*On Motion of Commissioner Lewis, Seconded by Commissioner Cooper, the Board unanimously approved the [Consent Agenda](#) in its entirety.*

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**AG EXTENSION – ANITA BOWLES – COMMISSIONER LEWIS:**

Commissioner Lewis asked Ms. Boles to address the Board.

On behalf of the Home and Community Educators, Ms. Boles thanked the Commission for remembering them in the County budget and the work being done to get a Consumer Science Agent. Ms. Boles presented the Commission with an invitation to their Thanksgiving luncheon.

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**SHIP BID AWARDS – HHR & CDBG – ANGELA MACEY:**

Ms. Macey presented recommendations for bid awards for demolition and new construction.

*On Motion of Commissioner Cooper, Seconded by Commissioner Thomas, the Board unanimously approved to [award the bids](#) as presented.*

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**APPROVAL TO HIRE PART-TIME ADMINISTRATIVE FOR HHR PROGRAM (TEMP) – ANGELA MACEY:**

Ms. Macey referred to a [memo](#) provided to the Commissioners in their packets. She requested permission to hire a part-time Homeownership Counselor at an hourly rate, based on the funds allocated by the grant. The hourly rate will be dependent on the pay scale assigned in the County Manager’s Office.

*On Motion of Commissioner Thomas, Seconded by Commissioner Lewis, the Board unanimously approved the request to hire a part-time Homeownership Counselor.*

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**RESOLUTIONS:**

**--ADOPTING COUNTY COMMISSION RULES AND PROCEDURES – CHAIRMAN HERSEY:**

Mr. Brooling read the title into the record:

**“A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA, ESTABLISHING AND ADOPTING POLICIES FOR THE BOARD OF COUNTY COMMISSIONERS.”**

*On Motion of Commissioner Cooper, Seconded by Commissioner Chandler, the Board unanimously adopted the Resolution as read. (The [Resolution was assigned No. 06-24.](#))*

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**PROCLAMATIONS:**

**--PUT THE BRAKES ON FATALITIES DAY – NELSON GREEN**

Mr. Green read excerpts from the proclamation.

*On Motion of Commissioner Lewis, Seconded by Commissioner Thomas, the Board unanimously Proclaimed Tuesday, October 10, 2006, as “[Put the Brakes on Fatalities Day](#)”® in Bradford County.*

**--BREAST CANCER AWARENESS – AMY DAVIS:**

In the absence of Ms. Davis, Mr. Crawford read excerpts from the proclamation.

*On Motion of Commissioner Chandler, Seconded by Commissioner Cooper, the Board unanimously proclaimed the month of October 2006 as “[Breast Cancer Awareness Month](#)” in Bradford County.*

**--NATIONAL 4-H WEEK – COMMISSIONER THOMAS:**

Commissioner Thomas asked representatives from the 4-H Youth Program to come forward. Commissioner Thomas read the proclamation.

*On Motion of Commissioner Cooper, Seconded by Commissioner Thomas, the Board unanimously proclaimed October 1 – 7, 2006 as “[National 4-H Week](#)” in Bradford County.*

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**PUBLIC HEARING – ORDINANCES:**

**--AMENDING SECTION 22-37 OF THE COUNTY CODE--TERRY BROWN:**

Mr. Broling read the title into the record:

**“AN ORDINANCE OF THE BRADFORD COUNTY BOARD OF COUNTY COMMISSIONERS, FLORIDA, AMENDING SECTION 22-37 OF THE BRADFORD COUNTY CODE OF ORDINANCES TO REFLECT CHANGES IN SECTION 318.1215, FLORIDA STATUTES; PROVIDING FOR REPEAL OF ORDINANCES INCONSISTENT WITH THIS ARTICLE; PROVIDING DIRECTIONS TO THE CODIFIER; AND PROVIDING AN EFFECTIVE DATE.”**

*On Motion of Commissioner Lewis, Seconded by Commissioner Thomas, the Board unanimously adopted the Ordinance as presented. (The [Ordinance was assigned No. 2006-32.](#))*

**AMENDED INTERLOCAL AGREEMENT BETWEEN BRADFORD COUNTY, FLORIDA, AND THE CITY OF STARKE, FLORIDA FOR THE PROVISION OF ANIMAL CONTROL SERVICES – TERRY BROWN:**

Mr. Broling explained the proposed Interlocal Agreement transfers the responsibility of Animal Control services to the County and adjusts the payment practices with regard to the County and the City. Each municipality has been provided with interlocal agreements. The City of Starke should adopt theirs this week.

Mr. Crawford briefly commented on the contents of the agreement.

Mr. Thompson said that the City Commission would be considering the agreement at the next meeting.

*On Motion of Commissioner Cooper, Seconded by Commissioner Chandler, the Board unanimously approved the [Interlocal Agreement](#) as presented.*

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**APPROVE PAYMENT OF BILLS – CHAIRMAN HERSEY:**

Chairman Hersey recommended the bills for payment.

*On Motion of Commissioner Thomas, Seconded by Commissioner Lewis, the Board unanimously approved payment of [the bills](#) as reviewed.*

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**PUBLIC COMMENTS:**

**Mitch Holsenbeck of 10705 SE 49<sup>th</sup> Avenue, Starke – Paving of 49<sup>th</sup> Avenue**

--The traffic has increased over 50% since Hampton Elementary has paved the road from CR18 to 49<sup>th</sup>. A recent traffic count performed by a resident concluded that 124 automobiles and 11 school buses traveled this road all on one day. In it's current state, this road cannot handle that type of traffic. It is his understanding that 49<sup>th</sup> Avenue was on the list last year to be paved.

Chairman Hersey advised that it would be looked into.

**Andrew Timmons of 4523 101<sup>st</sup> Street (Off of CR18) – Road Closure**

--He recently discovered that the end of his road is being closed. This is going to cause problems and will be unsafe.

Mr. Crawford explained the need for the closure. The recommendation for the closure came from F.D.O.T. The County has a road closure procedure, which will be followed. There will be a public hearing that will be advertised.

Chairman Hersey said that Mr. Crawford and Mr. Funderburk would look into the issues and advise Mr. Timmons.

**Joyce Mitchell of 4907 CR18 – Road Closure (Same as above)**

--A ditch has been dug that the children cannot cross and they now have to cross CR18 two times to catch the school bus, which is dangerous. The proposed road closure will create more problems.

This spurred discussion.

Mr. Crawford said that there currently is no signage for the bus stop. He can address all of the issues raised. The thought was that what was being done would be for the betterment and safety of entire community. If it proves to be different, he will advise.

Chairman Hersey said that the concerns would be addressed.

Commissioner Chandler requested that in the future community meetings be held when projects such as this are being considered. That would mean that everyone would be aware of what is going on, and although no one may agree, a decision can be made that is best for the entire community.

Mr. Crawford said that he did not identify any of these problems when the decision was made to close the road. This seemed to be a simple project with the church being the only landowner, however, it does not sound that simple anymore. He will follow the County's road closure procedures, which requires a public hearing.

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**COUNTY ATTORNEY REPORTS—TERRY BROWN:**

None.

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**COUNTY MANAGER REPORTS – MR. CRAWFORD:**

**--Impact Fee Implementation Schedule Update:**

Mr. Crawford reported that the School Board has agreed on the full amount of the school portion of the impact fee. The City of Starke Commission seems to agree with the implementation of the full impact fee, but would not object to a phase in process. There is no schedule locked in concrete that has to be met. He was hoping to be through with the process by the first part of December. There must be two public hearings before adoption of an ordinance implementing the fee.

Mr. Crawford reviewed a recommendation for a phase in process. The key item is to accept the study as is. The fees can be lowered or phased in, however the Board feels is appropriate for the citizens and the developers. If the County's growth does not materialize as is anticipated, the ordinance can be amended. He re-capped the SB360 timeline requirements.

Extensive discussion ensued.

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Chairman Hersey said that it is obvious that the Board is not ready for public hearings. Time is getting short to get things accomplished. There was additional discussion.

Mr. Crawford recommended that the Board allow Commissioner Cooper, himself and Dr. Nicholas to prepare a draft schedule/table for phasing in the impact fee for review in a workshop setting. Once a final decision is made, the table will be included in the final ordinance.

Following additional discussion, a workshop was scheduled for October 19<sup>th</sup>, beginning at 4:00 p.m.

**--Road Paving Project Status Report:**

Mr. Crawford provided the Commission with [two lists](#); one for fiscally constrained projects and the other for special projects. He reported on the status of the projects.

SE 49<sup>th</sup> that Mr. Holsenbeck addressed during public comments was on the list for special projects, but was removed. He can provide the Board with an estimate of what it would take to have the Road Department to prepare the road and to have the road paved. It is .4 of a mile.

Mr. Crawford continued to report from the special projects list.

He has reviewed previous road priority lists established by the Commission. It is his understanding from those lists that the next two special project roads are NW 180<sup>th</sup> and SW 161<sup>st</sup> Street. Some engineering work has been done on these roads. If the Board wishes, he will add them to the list and start expending some engineering money on them.

There was Board consensus that NW 180<sup>th</sup> and SW 161<sup>st</sup> should be the next two on the list.

**--Job Description for County Planner – Request to Advertise:**

During the budget cycle, the Commission budgeted funds to hire a County Planner. He has prepared a [job description](#) and would like to advertise. He will bring a recommendation to the Board.

*On Motion of Commissioner Thomas, Seconded by Commissioner Lewis, the Board unanimously approved to advertise for a County Planner as presented.*

--Mr. Crawford reported that it would take about a month for the Sheriff to fully transition into full responsibility of [Animal Control](#). They are currently primarily using city employees until that time. The expenditures incurred by the City during the month of November will be paid by the Sheriff.

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**CLERK REPORTS – RAY NORMAN:**

--Courthouse Elevator Repair:

During the budget process, the Board discussed and approved the repair of the courthouse elevator. The elevator will be inoperable the third and fourth week in December. Kone Elevator will be doing the repairs at a cost of \$50,382.00. Clerk Norman requested permission to proceed.

*On Motion of Commissioner Lewis, Seconded by Commissioner Thomas, the Board unanimously approved to move forward with the elevator repair.*

(10-02-06 Regular Meeting and Workshop)

--Reminded the Commission of the budget amendment hearing scheduled for tomorrow at 5:15 p.m., with a workshop following.

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**COMMISSIONER'S COMMENTS**

None.

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**CHAIRMAN COMMENTS—JOHN WAYNE HERSEY:**

--The County has received a request for \$56,850.30 from Three Rivers Legal Services. He would like Commissioner Cooper to respond to the request and prepare a response letter for his signature.

Commissioner Cooper explained that under a change to the law, the County was obligated to continue funding Three Rivers at 2002-2003 funding levels, which is what has been done. The law also gave the Commission an option to impose a \$65.00 court cost fee of which a portion would have been given to Three Rivers. The Board chose not to impose that levy, which had a lot to do with substantial increases caused by Article V. The \$56,000 is simply what they value the services that they have provided to Bradford County residents to be, but there is no obligation that the County is to pay that fee. He will be glad to communicate the Commissions' position to representatives of Three Rivers.

--The workshop tomorrow following the 5:15 p.m. public hearing is with the Planning Council regarding the buffer zone around Camp Blanding.

--Reported that the National Cemetery was awarded to Duval County.

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**ADJOURN**

There being no further business, the meeting adjourned at 11:17 a.m.

(Workshop following regarding the Tourist Development Council, at the Convention Center.)

(10-02-06 Regular Meeting and Workshop)

**WORKSHOP  
WITH THE TOURIST DEVELOPMENT COUNCIL  
11:40 A.M.**

The Bradford County Board of County Commissioners convened in a workshop session on Monday, October 2, 2006, at 11:40 a.m. at the Convention Center, 1610 North Temple Avenue, Starke, Florida.

Present were: Commissioner Lewis, Commissioner Thomas, Chairman Hersey, Commissioner Cooper and Commissioner Chandler.

Also present were: Jim Crawford, County Manager; June Neats, Administrative Assistant; Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk; Ron Lily, CEO Chamber of Commerce; Pam Whittle, Chamber of Commerce; Members of the Tourist Development Council: John Miller, Chuck Kramer, Paula Register and Jeff Oody; Jerome Johns and Mark Crawford.

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**CALL TO ORDER**

Ron Lily called the workshop to order at 11:40 a.m.

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**DISCUSSION**

Mr. Lily gave a Power Point presentation regarding the Convention Center remodeling and improvements project. The following represents some highlights of the presentation:

- Outstanding debt on the project of \$24,622.23.
- Naming the Center: Charley Johns Conference Center
- Jerome Johns' assistance with completing the parking lot and outside facade
- County Assistance with permitting, surveying and retention ponds
- Sale of 2-3 acres for a new hotel
- 2% Increase in Bed Tax

Discussion ensued.

Following the discussion, there was Board consensus to:

- Use \$16,000.00 of TDC reserve funds to reduce outstanding debt with the County paying the remaining amount
- TDC funds will reimburse the County and recreate the reserve with additional revenues from 2% increase in Bed Tax
- Name the Center the Charley Johns Conference Center

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- Provide equipment and manpower to assist with parking lot and holding ponds and assist with permitting
- Negotiate the sale of 2-3 acres for new hotel. Proceeds to be used to retire the debt on the property

**ADJOURN**

There being no further business to discuss, the workshop concluded at 12:37 p.m.

**BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA**

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**EDDIE J. LEWIS, CHAIRMAN**

**ATTEST:** \_\_\_\_\_  
**RAY NORMAN, CLERK TO THE BOARD**

Minutes prepared by Marlene Stafford, Deputy Clerk