

**MINUTES OF
BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA
BUDGET WORKSHOP 4:00 P.M.
REGULAR MEETING 6:30 P.M.
THURSDAY, AUGUST 17, 2006**

**BUDGET WORKSHOP
Sheriff, EMS, Library, Road Dept., County Manager and Commissioners**

The Bradford County Board of County Commissioners convened in a budget workshop on Thursday, August 17, 2006, at 4:00 p.m. in the County Commissioners' Meeting Room, 945 North Temple Avenue, Starke, Florida.

Present were: Commissioner Lewis, Commissioner Thomas, Chairman Hersey, Commissioner Cooper and Commissioner Chandler.

Also present were: Jim Crawford, County Manager; June Neats, Administrative Assistant; Marlene Stafford, Deputy Clerk; Jim Farrell, Finance Director; Paul Funderburk, Road Superintendent; Mark Crawford, Press; Sheriff Milner; Phalbe Henriksen, Library Director;

CALL TO ORDER

Chairman Hersey called the workshop to order at 4:05 p.m.

DISCUSSION – FISCAL-YEAR 2006 – 2007 BUDGET

Mr. Crawford announced that the budget has been balanced. During the individual presentations, the Board will be advised how that was achieved.

The following department heads/constitutional officers presented their budgets. There was discussion during each presentation.

Sheriff Milner	-	Fine and Forfeiture
Nelson Green	-	Emergency Medical Services
Phalbe Henriksen	-	Public Library
Paul Funderburk	-	Road Department (Transportation Trust)
Jim Crawford	-	County Manager and County Commission

There was brief discussion concerning budget requests submitted by outside non-profit organizations.

Discussion ensued regarding the prospect of reducing the millage rate from 9.5 mills to 9.25 mills and how that would affect the budget.

The next budget workshop was scheduled for Tuesday, August 29, beginning at 3:00 p.m.

ADJOURN

There being no further business, the budget workshop adjourned at 5:54 p.m.

**REGULAR MEETING
6:30 P.M.**

The Bradford County Board of County Commissioners convened in regular session on Thursday, August 17, 2006, at 6:30 p.m. in the County Commissioners' Meeting Room, 945 North Temple Avenue, Starke, Florida.

Present were: Commissioner Lewis, Commissioner Thomas, Chairman Hersey, Commissioner Cooper and Commissioner Chandler.

Also present were: Jim Crawford, County Manager; June Neats, Administrative Assistant; Marlene Stafford, Deputy Clerk; Terry Brown, County Attorney; Jim Farrell, Finance Director; Nora Thompson, Zoning Director; Angela Macey; Community Development Director; Mark Crawford, Press; Nelson Green, Emergency Services Director; C. Fillyaw, Deputy for Security.

CALL TO ORDER

Chairman Hersey called the meeting to order at 6:30 p.m.

INVOCATION / PLEDGE OF ALLEGIANCE

Chairman Hersey offered the Invocation and led the Pledge of Allegiance.

PUBLIC HEARINGS – ORDINANCES - FIRST READINGS:

--LAND USE CLASSIFICATION AMENDMENT, APPLICATION NO. R 060629 A (Alvin & Todd Elixson): Per Elixson request--Ms. Thompson requested that this item be continued to September 21 at 6:30 p.m.

On Motion of Commissioner Thomas, Seconded by Commissioner Lewis, the Board unanimously approved to continue this public hearing to September 21, 2006 at 6:30 p.m.

--LAND USE CLASSIFICATION AMENDMENT, APPLICATION NO. R 060630 A (BWD Land Trust):

Ms. Thompson read the title into the record:

“AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE BRADFORD COUNTY COMPREHENSIVE PLAN; RELATING TO CHANGING THE LAND USE CLASSIFICATION OF MORE THAN TEN ACRES OF LAND, PURSUANT TO AN APPLICATION R 060630 A, BY THE PROPERTY OWNER OF SAID ACREAGE, TO AMEND THE FUTURE LAND USE PLAN MAP OF THE BRADFORD COUNTY COMPREHENSIVE PLAN, UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTIONS 163.3161 THROUGH 163.3215, FLORIDA STATUTES, AS AMENDED; PROVIDING FOR CHANGING THE LAND USE CLASSIFICATION FROM AGRICULTURE-1 (LESS THAN OR EQUAL TO 1 DWELLING UNIT PER 15 ACRES) TO AGRICULTURE-2 (LESS THAN OR EQUAL TO 1 DWELLING UNIT PER 5 ACRES) OF CERTAIN LANDS WITHIN THE UNINCORPORATED AREA OF BRADFORD COUNTY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.”

(08-17-06 Budget Workshop and Regular Meeting)

Chairman Hersey opened the public hearing. There being no response, the public hearing was closed.

--LAND USE CLASSIFICATION AMENDMENT, APPLICATION NO. R 060721 A, (BOCC):

Ms. Thompson read the title into the record:

“AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE BRADFORD COUNTY COMPREHENSIVE PLAN; RELATING TO CHANGING THE LAND USE CLASSIFICATION OF MORE THAN TEN ACRES OF LAND, PURSUANT TO AN APPLICATION, R 060721 A, BY THE BOARD OF COUNTY COMMISSIONERS, UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTIONS 163.3161 THROUGH 163.3215, FLORIDA STATUTES, AS AMENDED; PROVIDING FOR AMENDING THE FUTURE LAND USE PLAN MAP OF THE COMPREHENSIVE PLAN BY REDUCING THE DESIGNATED AREAS FOR HAMPTON AND LAWTEY; PROVIDING FOR AMENDING THE FUTURE LAND USE PLAN MAP OF THE COMPREHENSIVE PLAN BY EXPANDING THE DESIGNATED URBAN DEVELOPMENT AREA FOR KEYSTONE HEIGHTS AND STARKE; PROVIDING FOR CHANGING THE FUTURE LAND USE CLASSIFICATION FROM RESIDENTIAL, LOW DENSITY (LESS THAN OR EQUAL TO 2 DWELLING UNITS PER ACRE) TO AGRICULTURE-2 (LESS THAN OR EQUAL TO 1 DWELLING UNIT PER 5 ACRES), TO AGRICULTURE-2 (LESS THAN OR EQUAL TO 1 DWELLING UNIT PER 5 ACRES) TO RESIDENTIAL, LOW DENSITY (LESS THAN OR EQUAL TO 2 DWELLING UNITS PER ACRE), AND RESIDENTIAL ESTATE (LESS THAN OR EQUAL TO 1 DWELLING UNIT PER ACRE) TO RESIDENTIAL, LOW DENSITY (LESS THAN OR EQUAL TO 2 DWELLING UNITS PER ACRE) OF CERTAIN LANDS WITHIN THE UNINCORPORATED AREA OF BRADFORD COUNTY, FLORIDA; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.”

Ms. Thompson explained that the proposed amendment reduces or expands the Designated Urban Development Areas in Lawtey, Hampton and Keystone Heights as requested by the Commission.

Chairman Hersey opened the public hearing.

--Mr. Ken Dickson, off CR21B, Santa Fe Lake area. He owns property on the lake and would like to know how he could gather more information regarding the proposed amendment. Ms. Thompson explained the area around the lake that is being considered for expansion. The second and final public hearing will take place in about 4-6 months and will be advertised.

Mr. Crawford said that they received several phone calls with similar questions, which he addressed.

--LAND USE CLASSIFICATION AMENDMENT, APPLICATION NO. R 060721 B, (BOCC):

Ms. Thompson read the title into the record:

“AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE BRADFORD COUNTY COMPREHENSIVE PLAN; RELATING TO CHANGING THE LAND USE CLASSIFICATION OF MORE THAN TEN ACRES OF LAND, PURSUANT TO AN APPLICATION, R 060721 B, BY THE BOARD OF COUNTY COMMISSIONERS, UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTIONS 163.3161 THROUGH 163.3215, FLORIDA STATUTES, AS AMENDED; RECOMMENDING TO THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA, APPROVAL OF AN APPLICATION TO AMEND THE FUTURE LAND USE PLAN MAP OF THE BRADFORD COUNTY COMPREHENSIVE PLAN TO CHANGE THE LAND USE CLASSIFICATION FROM AGRICULTURE-1 (LESS THAN OR EQUAL TO 1 DWELLING UNIT PER 15 ACRES) TO AGRICULTURE-2 (LESS THAN OR EQUAL TO 1 DWELLING UNIT PER 5 ACRES) OF CERTAIN LANDS WITHIN THE UNINCORPORATED AREA OF BRADFORD COUNTY, FLORIDA; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.”

(08-17-06 Budget Workshop and Regular Meeting)

Ms. Thompson explained that this property is Ag-1 on the Future Land Use Map and it is Ag-2 on the Zoning Atlas, which makes it non-conforming property. The proposed amendment will make the land use and zoning compatible.

Chairman Hersey opened the public hearing. There being no response, the public hearing was closed.

ADOPTION OF ORDINANCES

--AMENDING THE OFFICIAL ZONING ATLAS, REZONING APPLICATION NO. Z 06-6 (Patricia A. Shackelford and Paul A. Kendall / Midway Learning Center, Inc.):

Ms. Thompson read the title into the record:

“AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE OFFICIAL ZONING ATLAS OF THE BRADFORD COUNTY LAND DEVELOPMENT REGULATIONS, AS AMENDED; RELATING TO THE REZONING OF LESS THAN TEN CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, Z 06-6, BY THE PROPERTY OWNER OF SAID ACREAGE, PROVIDING FOR REZONING FROM RESIDENTIAL ESTATE (RE) TO COMMERCIAL GENERAL (CG) OF CERTAIN LANDS WITHIN THE UNINCORPORATED AREA OF BRADFORD COUNTY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.”

Chairman Hersey opened the public hearing. There being no response, the public hearing was closed.

On Motion of Commissioner Lewis, Seconded by Commissioner Thomas, the Board unanimously adopted the Ordinance approving Rezoning Application No. 06-6. (The Ordinance was assigned [No. 06-30.](#))

--AMENDING THE OFFICIAL ZONING ATLAS, REZONING APPLICATION NO. Z 06-7 (Hinton L. Jackson and Clifford Marie Jackson):

Ms. Thompson read the title into the record:

“AN ORDINANCE OF BRADFORD COUNTY, FLORIDA, AMENDING THE OFFICIAL ZONING ATLAS OF THE BRADFORD COUNTY LAND DEVELOPMENT REGULATIONS, AS AMENDED; RELATING TO THE REZONING OF LESS THAN TEN CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, Z 06-7, BY THE PROPERTY OWNERS OF SAID ACREAGE; PROVIDING FOR REZONING FROM AGRICULTURAL-2 (A-2) TO COMMERCIAL, NEIGHBORHOOD (CN) OF CERTAIN LANDS WITHIN THE UNINCORPORATED AREA OF BRADFORD COUNTY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.”

Chairman Hersey opened the public hearing. There being no response, the public hearing was closed.

On Motion of Commissioner Lewis, Seconded by Commissioner Thomas, the Board unanimously adopted the Ordinance approving Rezoning Application No. Z 06-7. (The Ordinance was assigned [No. 06-31.](#))

CONSENT AGENDA

- A. Minutes from Workshop and Regular Meeting of June 5, 2006**
- B. S.H.I.P. Loans**
- C. Inventory Surplus List**

On Motion of Commissioner Chandler, Seconded by Commissioner Thomas, the Board unanimously approved the [Consent Agenda](#) in its entirety.

S.H.I.P. HURRICANE HOUSING RECOVERY PROGRAM ADMINISTRATIVE SERVICES AGREEMENT—ANGELA MACEY:

Ms. Macey explained the Hurricane Housing Recovery Program. The North Central Florida Regional Planning Council has been assisting her with the document preparations i.e. ads, inspections. This agreement spells out the terms, conditions and the scope of service the Council will provide to continue assisting her through the administration of the program. The grant allows over \$75,000.00 to be expended for administrative services. The Council has agreed to perform their portion of service for \$8,000.00.

Mr. Brown advised that he has not reviewed the agreement. However, there is not a problem with the agreement, it is standard operating procedure.

On Motion of Commissioner Cooper, Seconded by Commissioner Lewis, the Board unanimously approved an [Agreement](#) with North Central Florida Regional Planning Council for the sum of \$8,000.00 to administer the Hurricane Housing Recovery Program.

SCHOOL FACILITIES PLANNING INTERLOCAL AGREEMENT WITH SCHOOL BOARD – JAMES CRAWFORD:

Mr. Crawford presented a proposed interlocal agreement between the Bradford County School Board and Bradford County Board of County Commissioners and all County municipalities. The agreement is in accordance with new Senate Bill 360 to the Growth Management Act. Mr. Crawford briefly explained the terms and conditions of the agreement.

Discussion ensued after which the following action was taken:

On Motion of Commissioner Cooper, Seconded by Commissioner Lewis, the Board unanimously approved the proposed form of the [School Facilities Planning Interlocal Agreement](#).

FLORIDA COUNTIES FOUNDATION APPLICATION FOR ASSISTANCE 2006-07 SMALL COUNTY TECHNICAL ASSISTANCE SERVICES – JAMES CRAWFORD:

Mr. Crawford presented the application. The two requested projects are: 1) Conduct a study to determine the effectiveness of a county fire department. 2) A study to determine current and future needs of Bradford County for the purpose of creating a county planning department.

With the Board's approval, he will submit the application.

(08-17-06 Budget Workshop and Regular Meeting)

On Motion of Commissioner Lewis, Seconded by Commissioner Thomas, the Board unanimously approved the [application](#) as presented.

PURCHASE OF VEHICLE FOR EMS – NELSON GREEN:

On Motion of Commissioner Lewis, Seconded by Commissioner Thomas, the Board unanimously approved the purchase of a vehicle [as requested](#) for the purchase price of \$23,423.95.

BID AWARD FOR SE 35TH AND SE 44TH – JAMES CRAWFORD:

Mr. Crawford reported that six bids were received and Ellington Construction was the low bidder at \$419,932.68. He recommended awarding the contract to Ellington Construction, Inc.

On Motion of Commissioner Cooper, Seconded by Commissioner Thomas, the Board unanimously [awarded the bid to Ellington Construction, Inc.](#) for a total contract price of \$419,932.68.

APPROVE PAYMENT OF BILLS – COMMISSIONER THOMAS:

On Motion of Commissioner Thomas, Seconded by Commissioner Chandler, the Board unanimously approved payment of [the bills](#) as reviewed.

PUBLIC COMMENTS:

None.

COUNTY ATTORNEY REPORTS – TERRY BROWN:

None.

COUNTY MANAGER REPORTS – JAMES CRAWFORD:

A. Facilities Maintenance – New Hire Ad

--Would like to hire a Maintenance/Custodial position to assist maintenance, but the majority being lawn work. Funds are in the current and next fiscal-year budget.

On Motion of Commissioner Lewis, Seconded by Commissioner Thomas, the Board unanimously approved to hire a [Maintenance/Custodial position](#) at the starting salary of \$8.50 per hour.

--Updated the Commission regarding the difficulties being faced with Animal Control and the over-expenditure in the Animal Control line item in the budget.

Extensive discussion ensued.

There was a consensus that there needs to be a clear understanding of how the expenses are being pro-rated and fair shares determined. The Commission agreed that the County is obligated to pay the outstanding invoices due to the City. However, they do not want any additional money expended until there is an evaluation of what the County should pay under the terms of the existing agreement.

On Motion of Commissioner Thomas, Seconded by Commissioner Chandler, the Board unanimously agreed to give Mr. Crawford the authority to work with the Finance Department to locate the \$13,442.08 to pay the outstanding invoices due to the City of Starke, and to work with the Acting City Manager to come to an agreement for the next quarter.

Commissioner Chandler said that he would not agree to pay one more dollar until there is a clear directive of the County's fair share.

B. Piggyback Paving Projects with Fiscally Constrained Funds

--Presented and reviewed a third revision of a [list of possible paving projects](#) to be done using fiscally constrained funds.

After brief discussion, the following action was taken:

On Motion of Commissioner Lewis, Seconded by Commissioner Thomas, the Board unanimously approved the list in the order presented, at a total cost of \$219,743.00 to be paid for out of fiscally constrained funds.

CLERK REPORTS – RAY NORMAN:

None.

COMMISSIONER'S COMMENTS:

Commissioner Chandler commented on the following:

--Inquired about the status of the piece of equipment being built for the roads. Mr. Crawford said that other than looking at the design, nothing has been done.

CHAIRMAN COMMENTS – JOHN WAYNE HERSEY:

--North Central Florida Regional Planning Council Executive Director, Mr. Charlie F. Justice is retiring September 30, 2006. The Assistant Executive Director has requested that the Board declare September 30, 2006, as Charlie F. Justice Day in Bradford County.

(08-17-06 Budget Workshop and Regular Meeting)

On Motion of Commissioner Thomas, Seconded by Commissioner Chandler, the Board unanimously declared September 30, 2006 as **Charlie F. Justice Day** in Bradford County.

Ms. Sylvia Tatum inquired about the status of the Jennings drainage ditch issue discussed at the last meeting.

Mr. Crawford said that Suwannee River Water Management District has requested a full general permit, which is much more detailed and the fee is higher. Mr. Goldwire, who is bearing the costs of the project, has decided to move forward. Mr. Kelley will be presenting the data to SRWMD for a decision.

Ms. Tatum said that she has discussed this issue with a lot of people and they do not understand how a private landowner can get a ditch moved in this manner. Mr. Jennings will not be any closer or further away from the ditch, if it is moved. The new ditch will come up right close to his property before it goes under the seven-foot culvert. The County is obligated to look to the right people as far as moving ahead with projects. SRWMD should have been contacted immediately. There have been numerous citizens in the County who have done things and have paid the price. She is so glad that SRWMD has taken the stand of: "Let's not regulate this, let's educate this", and they are not going to give the County a slap on the hand. Ms. Tatum said that she would be checking in on this issue. She feels strongly that this ditch will not be moved because she feels it is unfair to the rest of the citizens of the County to move a drainage ditch when the County cannot even clean out ditches. The County needs to have a systematic fair method of cleaning out ditches.

ADJOURN

There being no further business the meeting adjourned at 7:49 p.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

JOHN WAYNE HERSEY, CHAIRMAN

ATTEST: _____
RAY NORMAN, CLERK TO THE BOARD

These minutes prepared by Marlene K. Stafford, Deputy Clerk