

**MINUTES OF
BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA
REGULAR MEETING 9:30 A.M.
BUDGET WORKSHOP FOLLOWING
MONDAY, AUGUST 7, 2006**

The Bradford County Board of County Commissioners convened in regular session on Monday, August 7, 2006, at 9:30 a.m. in the County Commissioners' Meeting Room, 945 North Temple Avenue, Starke, Florida.

Present were: Commissioner Lewis, Commissioner Thomas, Chairman Hersey, Commissioner Cooper and Commissioner Chandler.

Also present were: Jim Crawford, County Manager; June Neats, Administrative Assistant; Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk; Sylvia Tatum, Suwannee River Water Management; Terry Brown, County Attorney; Nelson Green, Emergency Services Director; Ron Lily, Chamber of Commerce CEO; Paul Funderburk, Road Superintendent; Donald Frees, Assistant Road Superintendent; Jerome Kelley, County Engineer; Nora Thompson, Zoning Director; Wilson Whidden, Building Code Administrator; Angela Macey, Community Development Director; Judy Butterfield, Extension Service Director; Mark Crawford, Press; Percy Sullivan, Fire Chief; Sheriff Milner; Donny Wise, Solid Waste Director; Brian Johns, Emergency Management Director; Pat Welch, County Surveyor; Lieut. Bryan; and Jim Farrell, Finance Director.

CALL TO ORDER

Chairman Hersey called the meeting to order at 9:30 a.m.

INVOCATION / PLEDGE OF ALLEGIANCE

Commissioner Chandler offered the Invocation and led the Pledge of Allegiance.

CONSENT AGENDA

- a. **Minutes of Workshop and Regular Meeting of May 1, 2006**
- b. **Minutes of Regular Meeting of May 18, 2006**
- c. **S.H.I.P. Loans**
- d. **Satisfaction of Mortgage – Flournoy**
- e. **APAC Piggy Back Contract CR 18-(2)**

On Motion of Commissioner Lewis, Seconded by Commissioner Thomas, the Board unanimously approved the Consent Agenda in its entirety.

RESOLUTIONS:

--DESIGNATING COUNTY OFFICIALS TO SERVE AS CODE ENFORCEMENT BOARD OFFICERS—

Chairman Hersey read the title into the record:

“A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA, SUPERSEDING RESOLUTION NUMBER 94-05; DESIGNATING CERTAIN COUNTY OFFICIALS TO SERVE AS CODE ENFORCEMENT OFFICERS; AND ESTABLISHING AN EFFECTIVE DATE.”

On Motion of Commissioner Cooper, Seconded by Commissioner Lewis, the Board unanimously adopted the Resolution as read by title. (The Resolution was assigned [No. 2006-15.](#))

PUBLIC HEARINGS

ORDINANCES

--PROHIBITING EXCESSIVE NOISE—

Chairman Hersey read the title into the record:

“AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY FLORIDA, CREATING CHAPTER 42, ARTICLE III, SECTIONS 42-61 THROUGH 42-72, PROHIBITING EXCESSIVE NOISE IN THE UNINCORPORATED AREAS OF BRADFORD COUNTY; PROVIDING DEFINITIONS; PROVIDING PENALTIES; PROVIDING DIRECTIONS TO THE CODIFIER; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.”

Chairman Hersey said that the Commission has already voted and adopted this ordinance. However, there was an error in the advertisement, it must be re-addressed.

Chairman Hersey opened the public hearing. There being no response, the public hearing was closed.

On Motion of Commissioner Chandler, Seconded by Commissioner Lewis, the Board unanimously adopted the Ordinance. (The Ordinance was assigned [No. 2006-28.](#))

JASON JENNINGS DITCH PROJECT – JAMES CRAWFORD:

The following people expressed their concerns and/or opposition regarding the ditch project: Wayne Wynn, Sheila Hardee, Diane Hodge, Sylvia Tatum, Malcolm Hill and Barry Bogart.

Chairman Hersey addressed some of the concerns. He admitted that the Suwannee River Water Management District (SRWMD) permit should have been obtained before the project was started. A

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[permit application](#) has been submitted and is under review by the SRWMD. The project has been stopped until the County receives a ruling from SRWMD. Mr. Crawford is a man of integrity and has done what he felt was right for the citizens. The [estimated cost of the project](#), if approved by SRWMD, is \$3,700.00.

Chairman Hersey asked for input from the Commissioners. Extensive discussion ensued. Mr. Kelley, County Engineer and Mr. Crawford were called upon to address some of the concerns.

Commissioner Cooper suggested that the Board direct Mr. Crawford and Mr. Kelley to move forward with the project, get it approved by SRWMD, while staying off of the property lines of the CR230 residents and provide sufficient assurance that the project will not cause flooding downstream. At some point, the exchange of easements will have to come back to the Board for a vote.

Mr. Welch, County Surveyor, pointed out that a lot of surveying and elevation work has been done on this project, and the County has not been billed one penny. It has all been done at the expense of Mr. Jennings and Mr. Goldwire.

SANTA FE LAKE RECREATION AREA – JAMES CRAWFORD: Chairman Hersey said that this item is being removed. The County has not received all the data from Rayonier.

OFFER TO SELL PROPERTY NEAR LIBRARY BY PROPERTY OWNER (TYLER) – JIM CRAWFORD:

Mr. Crawford said that a landowner on Center Street (behind the new library) has approached him and expressed an interest in selling their property to the County. There is a possibility that SRWMD may be interested in purchasing the property to help correct the drainage problem on HWY 301. When he receives something in writing from the landowner, he will get with the Library Board and SRWMD to determine the feasibility of purchasing the property for future use.

S.H.I.P. REHABILITATION PROJECTS BID AWARDS – ANGELA MACEY:

Ms. Macey presented [bid recommendations](#) for S.H.I.P. Rehabilitation Projects.

On Motion of Commissioner Cooper, Seconded by Commissioner Thomas, the Board unanimously approved to award the bids as presented.

CDBG/HURRICANE HOUSING PROJECTS BID AWARDS – ANGELA MACEY:

Ms. Macey presented [bid recommendations](#) for CDBG rehabilitation, demolition and new construction.

On Motion of Commissioner Thomas, Seconded by Commissioner Lewis, the Board unanimously approved to award the bids as presented.

APPROVE PURCHASE OF EQUIPMENT FOR WIRELESS 911 – NELSON GREEN:

Mr. Green requested the [purchase of three modules](#) to be added to the current 911 system that will allow dispatch to receive 911 calls and data for locating a wireless or cellular caller. The total cost is \$54,064.56 and is in the budget.

On Motion of Commissioner Chandler, Seconded by Commissioner Lewis, the Board unanimously approved the purchase of the equipment as requested.

APPROVE PAYMENT OF BILLS—COMM. THOMAS:

On Motion of Commissioner Thomas, seconded by Commissioner Lewis, the Board unanimously approved the payment of [the bills](#) as reviewed.

PUBLIC COMMENTS:

Sylvia Tatum – Suwannee River Water Management District:

--In 1999, the Governor appointed her to serve on the SRWMD Board of Directors. Her term is up in 2008, and she will probably not be applying for re-appointment. SRWMD has done much for the County since she has been on the District. Bradford County should respect the District as much as the District respects the County. Ms. Tatum expressed her appreciation to the Commission for the support and kindness shown to her during her tenure with SRWMD.

Chairman Hersey expressed his appreciation to Ms. Tatum for her labors for Bradford County. The good working relationship the County has with the District is partly due to Ms. Tatum's efforts.

Commissioners Chandler, Lewis and Thomas thanked Ms. Tatum for her high level of commitment and service to Bradford County.

Mr. Crawford also praised SRWMD for the assistance they provide to Bradford County. He appreciates the good working relationship the County has with the District.

Malcolm Hill – YMCA:

--Mr. Hill distributed copies of a pamphlet regarding the September 9th auction. The YMCA will be building its facilities across from the high school. There is enough land to install an Olympic size swimming pool. The proceeds from the auction will be set aside to help fund the swimming pool. Mr. Hill requested donations for the auction.

COUNTY ATTORNEY REPORTS – TERRY BROWN:

None.

COUNTY MANAGER REPORTS – JIM CRAWFORD:

a. Animal Control Budget

--Has written a [letter to the City](#) requesting additional data to back up the increase in expenditures. He will be meeting with Mr. Thompson to determine what infrastructure is needed to adequately support the animals and what pro-rata share the various municipalities should pay. He will present that information to both Commissions.

b. Tower Lease Agreement – Bradford County Development Authority

--The County has a lease agreement through the Development Authority to provide high speed Internet to the community. He has advised the Development Authority that the lease is no longer beneficial to either party, which has actually expired, and they agreed. With the Board's approval, he will make arrangements to terminate the lease agreement.

There was consensus for Mr. Crawford to take steps towards termination of the lease.

--Requested to change the "Scope of Services" in the [agreement](#) with North Central Florida Regional Planning Council for use of the \$15,000.00 grant from the Florida Department of Community Affairs for technical assistance with SB 360 requirements. He would like to change the "Scope of Services" from transportation to capital investment. Both DCA and North Central Florida Regional Planning Council feel that the capital investment element is more crucial since it is a statutory requirement by December.

On Motion of Commissioner Cooper, Seconded by Commissioner Thomas, the Board unanimously agreed to authorize Mr. Crawford to use the \$15,000.00 grant to do the capital investment element to the comprehensive plan.

--Ms. Macey has an item that requires Board action before the next meeting.

Ms. Macey distributed copies of a [memo](#) concerning a request for a Subordination Agreement for William and Barbara Aldridge. Citifinancial holds the first mortgage, S.H.I.P. holds a second. The Aldridge's desire to refinance the first mortgage to lower their payments, pay off some bills and not lose their home. It is normally S.H.I.P.'s policy not to subordinate if the homeowner is getting more money. Ms. Macey asked the Board to make an exception in this case. If not, the Aldridge's will lose their home. The Aldridge's do make monthly payments to S.H.I.P. She has asked them to bring the S.H.I.P. loan current if they receive enough money.

On Motion of Commissioner Lewis, Seconded by Commissioner Thomas, the Board unanimously agreed to subordinate the S.H.I.P. loan to Citifinancial, if some of the new money is used to bring the loan current.

--Mr. Crawford asked Mr. Sullivan to address the Board.

Mr. Sullivan reported that the Volunteer Fire Department is in need of two new units of extrication equipment. The old equipment is beyond repair. The total cost to replace both units would not exceed \$45,000.00. He can cover that in the current budget out of new equipment and other line items. It will be a single source purchase, as a piggyback off of the City of Starke's current contract.

On Motion of Commissioner Lewis, Seconded by Commissioner Cooper, the Board unanimously approved the purchase of two units of extrication equipment, not to exceed \$45,000.00.

CLERK REPORTS – RAY NORMAN:

None.

COMMISSIONERS' COMMENTS:

Commissioner Lewis:

--Inquired about the next workshop regarding proposed Impact Fees.

Mr. Crawford said that a workshop has not been established. He is waiting on Dr. Nicholas. He should have an answer by the next regular meeting.

Commissioner Thomas:

--Several months ago, he requested that the Board help fund the Home Community Educators Program. Since then, the Board has discussed organizing a Senior Citizen Advisory Board. He would also like the Commission to help fund that Board.

--Expressed his appreciation to the volunteer firemen for sacrificing their weekends and evenings to attend school to complete the Firefighting Level 1.

--Reported that the local 4-H Auction held Saturday night raised \$11,500.00, and an additional \$3,175.00 to send a livestock judging team to Colorado.

CHAIRMAN'S COMMENTS—JOHN WAYNE HERSEY:

None.

ADJOURN

There being no further business, the meeting adjourned at 11:10 a.m.

BUDGET WORKSHOP

(VFD, Building & Zoning, Facilities Maintenance, Agriculture Extension Services, Emergency Management, S.H.I.P., Mosquito Control, Solid Waste)

The Bradford County Board of County Commissioners convened in a budget workshop on Monday, August 7, 2006, at 11:25 a.m. in the County Commissioners' Meeting Room, 945 North Temple Avenue, Starke, Florida.

Present were: Commissioner Lewis, Commissioner Thomas, Chairman Hersey, Commissioner Cooper and Commissioner Chandler.

Also present were: Jim Crawford, County Manager; June Neats, Administrative Assistant; Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk; Jim Farrell, Finance Director; Benny Jackson; Nora Thompson, Zoning Director; Wilson Whidden, Building Code Administrator; Donny Wise, Solid Waste Director; Judy Butterfield, County Extension Agent; D.Z. Griffis, Facility Maintenance Director; Brian Johns, Emergency Management Director; Percy Sullivan, Fire Chief; Mark Crawford, Press; Angela Macey, Community Development Director; and Mark Crawford, Press.

CALL TO ORDER

Chairman Hersey called the workshop to order at 11:25 a.m.

DISCUSSION – FISCAL YEAR 2006-2007 BUDGET

Mr. Crawford addressed a countywide Classification Compensation Pay Plan, which is a goal of the Commission. Cody & Associates has completed the study and has provided [recommended pay grades](#). Mr. Crawford reviewed a step pay scale he has developed for the Road Department, which indicates a recommended rate of pay for each position. Some of the pay rates were adjusted accordingly, however, they were unable to adjust all of them during this budget cycle.

As the various departments present their budgets, they include a three percent (3%) raise, plus some pay adjustments that were made. Within the next couple of budget years, he hopes to meet all of the recommended pay rate adjustments.

This spurred discussion regarding the Step Pay Scale.

The following department heads presented their budgets and discussion ensued:

Benny Jackson	-	Mosquito Control
Percy Sullivan	-	Volunteer Fire Department
Nora Thompson	-	Building and Zoning
D.Z. Griffis	-	Facilities Maintenance
Judy Butterfield	-	Cooperative Extension Service
Brian Johns	-	Emergency Management
Angela Macey	-	SHIP/CDBG
Donny Wise	-	Solid Waste

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The next budget workshop was scheduled for August 17 beginning at 4:00 p.m. The budgets to be discussed at the workshop are: Emergency Medical Services, Library, Road Department and Fine and Forfeiture.

Chairman Hersey turned attention to the road projects tour that was scheduled for following the workshop

Mr. Crawford reviewed the [proposed list](#). The first three on the list have already been approved on a piggyback basis with APAC. As the Board approves the roads, he will approach the contractors regarding the possibility of piggybacking off current contracts.

Following extensive discussion, there was a consensus to approve the list as presented. A road tour is not necessary. The only monies to be spent are fiscally constrained monies.

Mr. Crawford said that he would have firmer prices to present to the Commission at next meeting.

ADJOURN

There being no further business, the workshop concluded at 1:28 p.m.

**BOARD OF COUNTY COMMISSIONERS
BRADFORD COUNTY, FLORIDA**

JOHN WAYNE HERSEY, CHAIRMAN

ATTEST: _____
RAY NORMAN, CLERK OF COURTS

These minutes prepared by Marlene Stafford, Deputy Clerk