

**MINUTES OF  
BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA  
REGULAR MEETING 9:30 A.M.  
LDR WORKSHOP FOLLOWING  
MONDAY, JULY 10, 2006**

The Bradford County Board of County Commissioners convened in regular session on Monday, July 10, 2006, at 9:30 a.m. in the County Commissioners' Meeting Room, 945 North Temple Avenue, Starke, Florida.

Present were: Commissioner Lewis, Commissioner Thomas, Chairman Hersey, Commissioner Cooper and Commissioner Chandler.

Also present were: Jim Crawford, County Manager; June Neats, Administrative Assistant; Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk; Mark Crawford, Press; Nelson Green, Emergency Services Director; Angela Macey, Community Development Director; Brian Johns, Emergency Management Director; Donny Wise, Solid Waste Director; Sheriff Milner, Judy Butterfield, County Extension Director; Jim Farrell, Finance Director; Ron Lily, Chamber of Commerce CEO; Terry Brown, County Attorney; Phalbe Henriksen, Library Director; Nora Thompson, Zoning Director; Enid Erhbar, North Central Florida Regional Planning Council; Terry Vaughan, Supervisor of Elections.

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(See Supplement File No. 07-10-06 for a copy of all documentation presented at this meeting.)

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**CALL TO ORDER**

Chairman Hersey called the meeting to order at 9:30 a.m.

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**INVOCATION / PLEDGE OF ALLEGIANCE**

Chairman Hersey offered the Invocation and led the Pledge of Allegiance.

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**CONSENT AGENDA**

- A. Minutes from Workshop and Regular Meeting of April 20, 2006**
- B. Inventory Deletion List**
- C. Contract Change Order #3 – CR18 -- \$24,430.57 (Increase)**
- D. Reappointment of Herman Johnson to Board of Directors for Meridian Behavioral Healthcare**
- E. S.H.I.P. Loans**
- F. Approval of Ex-Officio Members to the Planning and Zoning Board**

(07-10-06 Regular Meeting and Workshop)

Commissioner Chandler announced a [conflict](#) with item "E" on the Consent Agenda. He is related to one of the loan applicants.

*On Motion of Commissioner Chandler, Seconded by Commissioner Cooper, the Board unanimously approved items [A, B, C, D and F on the Consent Agenda](#).*

*On Motion of Commissioner Lewis, Seconded by Commissioner Thomas, the Board voted 4-0 to approve [Item E on the Consent Agenda](#). (Commissioner Chandler abstained from the vote.)*

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**CONVENTION CENTER UPDATE – RON LILY:**

Mr. Lily gave a [financial recap](#) for the remodel of the Convention Center. The total cost of the project so far is \$196,435.13, which is \$14,795.00 over the previously approved amount. He requested permission to release the funds to pay the remainder of the bills. Mr. Crawford has advised that the funds are available, including the escrow of six months of mortgage payments. To date, there are \$11,600.00 worth of committed bookings with deposits in for the rental of the facility.

There was extensive discussion.

*On Motion of Commissioner Cooper, Seconded by Commissioner Chandler, the Board unanimously approved the expenditure of up to \$14,795.00, with two stipulations: (1) the reserve funds previously required be maintained; (2) any monies paid to any bills come from no other revenue source other than the TDC allocation.*

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**PRESENTATION OF TENTATIVE BUDGET – CLERK NORMAN:**

Clerk Norman presented the 2006-2007 Tentative Budget to the Commission. The County Manager has been very involved with the budget process this year. The Commission will have to set the tentative millage rate at the next regular meeting.

There was brief discussion concerning the budget hearing dates.

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**APPOINTMENT OF THREE COMMISSIONERS TO VALUE ADJUSTMENT BOARD – CHAIRMAN HERSEY:**

Chairman Hersey appointed Commissioners Chandler, Cooper and Lewis to serve on the 2006 Value Adjustment Board.

Ms. Stafford announced the Value Adjustment Board dates as follows: Organizational Meeting August 10, 2006 at 9:30 a.m., Hearings: October 9, 2006 at 9:30, Alternate Hearing Date October 10, 2006 at 9:30 a.m.

**CONTRACT FOR LIBRARY FINANCING – CLERK NORMAN:**

Clerk Norman explained that the project began two years ago. At that time, Capital City Bank approved the loan. Funds were not received from the state that year. The bank had been very gracious to keep the rate and hold the note open. However, with time elapsing as it has, there is a need to renew the note. The renewal is for the same terms as originally approved, with a fixed rate.

*On Motion of Commissioner Cooper, Seconded by Commissioner Lewis, the Board unanimously authorized the execution of a new note with Capital City Bank in the amount of \$2,000,000.00, 5.25% fixed for seven (7) years for the purpose of the library.*

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**ACORN CLINIC PRESENTATION – AMY DAVIS:**

Ms. Davis gave a detailed explanation of the reasons for their request for a substantial increase in their funding allocation and provided a brief review of the programs and services ACORN Clinic provides. ACORN Clinic served 3,769 patients from Bradford County this year. They are requesting funding of \$25,000.00.

Discussion ensued.

There was a consensus that ACORN Clinic is a very deserving non-profit organization serving Bradford County.

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**RESOLUTIONS:**

**--REQUEST REDUCTION OF PERMIT FEES – ST. JOHNS RIVER WATER MANAGEMENT DISTRICT:**

Mr. Crawford read the title into the record:

**“A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BRADFORD COUNTY, FLORIDA, REQUEST TO THE ST. JOHNS RIVER WATER MANAGEMENT DISTRICT TO REDUCE PERMIT APPLICATION FEES.”**

*On Motion of Commissioner Lewis, Seconded by Commissioner Thomas, the Board unanimously approved the Resolution as presented. (The Resolution was assigned No. 2006-12.)*

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**SALE OF SHIP MORTGAGE – ANGELA MACEY:**

Ms. Macey referenced a [letter](#) provided to the Commissioners in their packets. This is not a request for the “Sale of a SHIP Mortgage”, but a request from a citizen (Clarence DeSue, Jr.) to purchase a house that SHIP holds a non-performing mortgage on that is delinquent. The home has been vacated and has fallen victim to vandalism.

Mr. DeSue is asking the Commission to waive the interest of \$2,310.49. All of the principal would be paid. There are taxes due that Mr. Desue would be required to pay.

This spurred discussion.

*On Motion of Commissioner Chandler, Seconded by Commissioner Thomas, the Board unanimously approved the waiver of accumulated interest, provided the loan is paid in full by September 1, 2006.*

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**SENIOR CITIZEN PROGRAMS AND APPOINTMENT OF ADVISORY BOARD –  
COMM. COOPER:**

Commissioner Cooper said that for several years he has had a burden that the County does not do enough for the senior citizen population. Senior Citizens comprise approximately 35% of the County’s population. The only thing the Commission does for the senior citizen population is provides funds to SREC to purchase meals. He is requesting the appointment of a Senior Advisory Committee. This committee would meet to discuss ways to improve services for senior citizens and make recommendations to the Commission. Other counties our size develops and operates senior citizen centers. He suggested that each commissioner appoint two people to the committee, whether or not they are in your district. He would like the Clerk to serve on the committee, and Ms. Macey as a staff liaison.

After some discussion, Commissioner Cooper asked each Commissioner to get their selections to the County Manager to be placed on the agenda for appointment at the next regular meeting.

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**PROCLAMATION FOR 211<sup>TH</sup> REGIMENT – CHAIRMAN HERSEY:**

Chairman Hersey said that the 211<sup>th</sup> Training Regiment departed for Afghanistan one year ago. They are due back any time. He would like to approve a proclamation and fill in the date later.

*On Motion of Commissioner Thomas, Seconded by Commissioner Lewis, the Board unanimously approved a Proclamation for the return of the 211<sup>th</sup> Regiment, Camp Blanding.*

**APPROVE PAYMENT OF BILLS – COMM. CHANDLER:**

*On Motion of Commissioner Chandler, Seconded by Commissioner Cooper, the Board unanimously approved payment of the [bills](#) as reviewed.*

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**PUBLIC COMMENTS:**

None.

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**COUNTY ATTORNEY REPORTS – TERRY BROWN:**

None.

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**COUNTY MANAGER REPORTS – JIM CRAWFORD:**

- a. **Animal Control** - Mr. Crawford reviewed a [spreadsheet](#) representing the cost to date for animal control services. If costs continue at the current rate, by the end of the year the County will have spent approximately \$50,000.00 when only \$25,600.00 was budgeted. This is almost 100% increase over last year.

This spurred extensive discussion.

Mr. Crawford said that he would be continuing communications with the City and would be doing more research. He will have an update for the next regular meeting.

Mr. Brown advised that the interlocal agreement could be refined. However, the problem is that there have been some philosophical changes in terms of how the department is being operated and what the goals of that department may be. What needs to be addressed is: “What goals are the County and City trying to reach, in terms of how the department is to be operated?” “What are you trying to do and trying to accomplish?” Traditionally it has been the philosophy of governmental entities to operate as inexpensively as possible while staying within the confines of the law.

**b. Code Enforcement Board Procedural Rules**

Mr. Crawford reported that three members and Ms. Neats went to training, which was very informative. Some procedural changes need to be made. The proposed amendments will be presented to the Code Enforcement Board for consideration. A recommendation may be forthcoming to the County Commission.

**c. Temporary Retention Pond for New Library**

Mr. Crawford explained that there is a need for a temporary holding pond to handle any rains during construction of the library. SRWMD will stake it out and it will only be about ½' deep and 1000 square yards. They are asking the County to do the work. They will offer the County a lump sum to dig the temporary pond.

He requested approval to execute an agreement with SRWMD for this project.

*On Motion of Commissioner Lewis, Seconded by Commissioner Thomas, the Board unanimously approved the execution of an agreement with SRWMD for the temporary retention pond permit for the library.*

**d. Purchase of Dump Truck from Coral Springs**

Mr. Crawford said that the truck is a 1993 model, has about 4,000 miles on it and they are asking \$24,000.00. The truck is in excellent condition. The Road Department requested two trucks in their 2006-2007-budget request.

Mr. Crawford asked permission to negotiate the purchase and locate the funding. There are no excess funds in the current budget to purchase the truck. A truck out of the current fleet could be sold to recoup some of the costs.

*On Motion of Commissioner Chandler, Seconded by Commissioner Thomas, the Board unanimously approved the purchase of the 1993 dump truck from Coral Springs for \$24,000.00.*

Chairman Hersey instructed Mr. Crawford to locate a funding source. (Later in the meeting, Mr. Crawford mentioned using a portion of fiscally constrained funds to purchase the truck.)

**d. Small Project Paving List**

Mr. Crawford presented a [list](#) of six roads that are candidates for possible piggyback off of current paving contracts. There are no funds in the current budget for these projects. The County will begin receiving funds in July from the Fiscally Constrained Bill recently passed.

He is not asking for final approval of the list, but of the concept in general: To use the fiscally constrained money and continue to refine the projects.

Discussion ensued regarding the list. Commissioner Thomas pointed out that there were no roads in his district on the list.

Commissioner Cooper said that if all goes as planned under the Fiscally Constrained Bill, Bradford County's allocation should be about \$57,000.00 a month.

(07-10-06 Regular Meeting and Workshop)

Following the discussion, there was a consensus for Mr. Crawford to move forward with #1 and #5 on the list. A "tour of the roads" was scheduled for August 7, following the regular meeting, for the Commissioners to decide which other roads should be selected.

**--Change order No. 2 on CR235- \$31,744.06.**

Mr. Crawford presented the Change Order.

*On Motion of Commissioner Lewis, Seconded by Commissioner Thomas, the Board unanimously approved [Change Order No. 2](#) on CR235, for \$31,774.06.*

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**CLERK REPORTS – RAY NORMAN:**

None.

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**COMMISSIONER'S COMMENTS:**

**Commissioner Lewis:**

--Expressed his appreciation to Mr. Crawford and Ms. Neats for their assistance last week with a difficulty he faced. He feels the County Manager process is working well.

--Inquired as to the status of the noise ordinance. Mr. Crawford advised that it is to be voted on at the July 20 meeting.

--David Smith will be resigning from the Board of Adjustment, his last date being October 15, 2006. He will be looking for a replacement to be brought to the Commission for appointment.

**Commissioner Thomas:**

--Item (b) under Chairman's Comments (Parks & Recreation): Would like to discuss this item at the July 20 workshop. The purpose will be to review a resolution to procure a FRDAP grant. Due to the deadline to submit the grant application, he would like the Resolution presented at the July 20 regular meeting.

**Commissioner Chandler:**

--The Alachua / Bradford County Workforce Board met here. The information reviewed at that meeting has been provided to the Commissioners. He felt it was a good meeting. Concerns were addressed and the numbers provided reflect how the system works. He was unable to attend the latest Workforce Board meeting due to another engagement commitment. There was an important issue voted on during that meeting and he is not sure how it went.

Mr. Crawford said that the Chamber of Commerce and CIS were awarded the bids.

**CHAIRMAN COMMENTS – JOHN WAYNE HERSEY:**

--Reminded the Commission of the Impact Fee Workshop following the regular meeting.

**ADJOURN**

There being no further business to discuss, the meeting adjourned at 11:18 a.m.

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**WORKSHOP  
LDR AMENDMENTS**

The Bradford County Board of County Commissioners convened in a workshop session on Monday, July 10, 2006, at 11:36 a.m. in the County Commissioners' Meeting Room, 945 North Temple Avenue, Starke, Florida.

Present were: Commissioner Lewis, Commissioner Thomas, Chairman Hersey, Commissioner Cooper and Commissioner Chandler.

Also present were: Jim Crawford, County Manager; June Neats, Administrative Assistant; Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk; Mark Crawford, Press; Terry Brown, County Attorney; Nora Thompson, Zoning Director; Enid Ehrbar, North Central Florida Regional Planning Council.

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**CALL TO ORDER**

Chairman Hersey called the workshop to order at 11:36 a.m.

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**PURPOSE OF WORKSHOP**

To discuss proposed Land Development Regulation Amendments

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The Commissioners and County Staff were provided with a [packet](#) containing detailed information on the proposed amendments.

The following proposed amendments to the County's Land Development Regulations were discussed extensively as presented by Ms. Ehrbar and Ms. Thompson:

- 1) Staff Report and Recommendation
- 2) Subdivision regulations to require sidewalks in residential districts developed to a density of less than one dwelling unit per acre
- 3) Special Family Lot Permits – may be accessed by a 60-foot wide easement
- 4) Separation of parcel into two lots by a 60-foot easement
- 5) Have one Board to serve as Planning and Zoning Board and Board of Adjustment
- 6) Transferring duties of the Board of County Commissioners to the Planning and Zoning Board

(The language changes to the proposed amendments will be made and brought back to the Commission before they are scheduled for public hearings.)

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Mr. Crawford said that a zoning issue that came before the Commission earlier has gone differently than he feels was the Board's intent.

Ms. Thompson said that the issue relates to the Massey property on SR16 rezoning. When Mr. Massey rezoned the property back in the 80's, only .5 of an acre was rezoned. The Commission recommended amending the County Code to allow a business in Commercial Neighborhood. The legal description submitted by Mr. Massey for the land use and rezoning was for 1.96 acres instead of the original .5 of an acre. It has been the practice of the Commission to hold everyone to exactly what was rezoned in the past.

Following discussion, there was consensus to leave the application at .5 of an acre. If Mr. Massey wants more, he will have to apply and pay the fees.

## **ADJOURN**

There being no further business, the workshop adjourned at 12:52 p.m.

**BOARD OF COUNTY COMMISSIONERS  
BRADFORD COUNTY, FLORIDA**

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**JOHN WAYNE HERSEY, CHAIRMAN**

**ATTEST:** \_\_\_\_\_  
**RAY NORMAN, CLERK OF COURTS**

These minutes prepared by Marlene Stafford, Deputy Clerk